



MUNICIPALITY OF NORTH MIDDLESEX

REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday August 14, 2019 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill.

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 7:00 p.m. with a quorum present.

He stated there was an additional item to be added under the Closed Meeting exemption:

Personal matters about an identifiable individual including municipal or local board employees – HR Update

2. ROLL CALL

Mayor Brian Ropp

Deputy Mayor Adrian Cornelissen

Councillor Ward One – Doreen McLinchey

Councillor Ward Two – Joan Nichol

Councillor Ward Three – Gord Moir

Councillor Ward Four –John Keogh

Councillor Ward Five – Andrew Hemming

Interim CAO/Director of Operations – Jonathon Graham

Director of Emergency and Safety Services/Fire Chief – William Davidson (absent)

Director of Economic Development and Community Services – Mike Barnier

Clerk Jackie Tiedeman

Infrastructure Supervisor, Jonathon Lampman(absent)

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

MOTION #190/2019

MOIR/MCLINCHEY: That the July 17th Regular and Public Meeting Minutes be approved as presented.

CARRIED

MOTION #191/2019

NICHOL/CORNELISSEN: That the Regular Meeting adjourn to Public Meeting to consider planning applications at 7:01 p.m.

CARRIED

The Regular Meeting resumed at 7:33 p.m.

5. DELEGATIONS

None

6. PUBLIC MEETING

7:00 p.m. See separate minutes for Public Meeting and Committee of Adjustment

7:15 p.m. Meeting to Consider Engineer's Report for McEwen Drain

Josh Warner and Michael Gerrits, R Dobbin Engineering

Mr. Graham advised Council that this report was deferred at the March 20, 2019 council meeting. Following the deferral, an informal meeting was held April 10, 2019. The engineers met with landowners to include their individual requests on the drain. The new final report dated July 22 was received by municipal staff on July 23, 2019.

Landowner input – Steven Twynstra advised that he owned two affected properties within this drain. He inquired whether there was any allowances for drain work that was done in 1996 by him in the amount of approximately \$20,000.00

Mr. Warner and Mr. Gerrits advised that under Section 31 of the Drainage Act, allowances do not apply.

Council input - None

MOTION # 192/2019

CORNELISSEN/KEOGH: That Council receive and accepts the Final Report for the McEwen Drain dated July 22, 2019 prepared by R. Dobbin Engineering Inc.,

That Council gives two (2) readings for a Provisional By-law as Section 45(1) of the *Drainage Act, R.S.O 1990.*

CARRIED

7. DEPARTMENTAL REPORTS

a. Report from Jonathon Lampman, Infrastructure Supervisor, Request for waterline extension on centre Road (Rob and Shannon Schiestel) 31809 Centre Road

Councillor Hemming provided a written reply to the report from Mr. & Mrs. Schiestel and asked Council to take this into consideration.

Mr. Graham provided the report on behalf of Mr. Lampman for council consideration. He advised that the purpose of referring to the Hamilton Policy was simply for an example that could be used when developing a draft policy due to the amount of linear assets of waterline that North Middlesex has which is comparable to other smaller cities. Mr. Graham advised that there are many dead ends throughout the municipality and it is critical that the municipality start looking at the system holistically while being fiscally responsible. Mayor Ropp stated that in his discussions with other Mayors, North Middlesex is unique in that our rural municipality has so much waterline throughout it.

Mr. Graham reminded that the municipality has an obligation to rectify the Denfield water users that are on the system already and this is within the 2019 budget. The water system cannot be funded by general taxation it has to be a user pay model. The holistic review will allow staff to make informed recommendations to council on future work and would also include appropriate budgeting. Mr. Graham reiterated that the proposed recommendation was not a “No” to Mr. & Mrs. Schiestel but rather seeking direction from council for staff to take this request into consideration as part of the overall water system review.

After careful consideration the following motion was then brought forward:

MOTION # 193/2019

CORNELISSEN/NICHOL: That Council receive the attached report and direct staff to create a policy surrounding the extension of watermain within the municipality;

That Council not proceed with the extension of the watermain at the municipalities cost at this time as per the June 19th 2019 delegation;

That watermain extension and/or replacement be considered holistically within the municipality and that proper planning and identification of a watermain needs study be conducted to address the current water distribution infrastructure needs;

And that staff reply to Mr. & Mrs. Schietsel in writing to their written submission received this evening and that a copy be sent to council.

CARRIED

b. Report from Facilities Manager, Brandon Drew – User Fee Rates

Mr. Drew advised that area rates were reviewed as part of preparing the new rate schedule and are comparative to other facilities.

MOTION #194/2019

MCLINCHEY/KEOGH: That the 2020-2022 rates and fees for recreational facilities be adopted as outlined.

CARRIED

c. Report from Facilities Manager, Brandon Drew – Arena Score Clock Update

Mr. Drew advised that upon completion of the structural analysis that it has been determined that the installation of a centre mounted score clock is not feasible without further study and necessary structural upgrades. Staff have evaluated options and provided recommendation of further investigation into a “videoboard” score clock system. Staff advised that they have viewed the new clock in Lucan Biddulph and feel it would be appropriate for the arena. The drawbacks to this system would be staff resources to get it programmed and training for other users on the system.

MOTION #195/2019

MCLINCHEY/HEMMING: That Council direct staff to further investigate the costs and

opportunities associated with the installation of a “videoboard” scoreclock system at the North Middlesex Arena and Fitness Centre.

CARRIED

d. Report from Facilities Manager, Brandon Drew – Parks and Recreation Capital Project and operation highlights Report

Deputy Mayor Cornelissen inquired into the status of the Parkhill Sportsfield pavilion and food booth as far as who has the right to use this building. Mr. Barnier replied that he is working with individual organizations to get a sense of the history of these types of matters and in the absence of an agreement, he will work on getting one drafted with the applicable organization.

MOTION #196/2019

MCLINCHEY/HEMMING: That the “Recreation and Facilities Update” report for August 14, 2019 be received;

Further that staff be directed to proceed with further investigation of combining the Lieury Ballpark washroom & pavilion structures as a single capital project for 2020.

e. Report from CBO, Vic Stellingwerff – Building Activity for June

MOTION #197/2019

KEOGH/HEMMING: That Council receives the Building Activity Report from January 2019 through to June 2019 as information only.

CARRIED

8. PASSING OF ACCOUNTS

Compilation of accounts from July 11 – August 7, 2019 in the amount of \$1,192,253.46

MOTION #198/2019

MOIR/MCLINCHEY: Be it resolved that the following Bills and Accounts be approved for payment in the amount of \$1,192,253.46

General Cheques \$569,567.97

Direct Deposit \$488,436.05

On-line/PAP \$134,244.15

Cemetery cheques \$5.29

CARRIED

9. COMMITTEE REPORTS

- a. Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)
- b. ABCA (Deputy Mayor Cornelissen) - A low water advisory (Level 2) has been issued
- c. BWRA (Cr. McLinchey) Notes from the July 2019 meeting was provided for information purposes only
- d. EDAC (Cr. Moir)
- e. LSAC – (Cr. Nichol) April 18, 2019 Minutes were provided for information only – Cr. Nichol advised council of the upcoming visit from the new Director of Education at TVDSB in September
- f. Recreation Committee (Cr. Hemming)
- g. Water/Wastewater Committee (Cr. Moir)
- h. Policies Review Committee (Cr. Nichol) – Minutes from May 16, 2019 were provided for information only. Deputy Mayor Cornelissen inquired when a draft policy would be coming forward for a heating/cooling centre. Mr. Barnier advised that one should be available for the next policy committee meeting.
- i. Fire Committee (Cr. Keogh)
- j. OCWA Client Advisory Board (Jonathon Graham)

10. CORRESPONDENCE

- a. Steve Clark, Minister of MMAH – launch of consultation on proposed policy changes to the Provincial Policy Statement (PPS)

Interim CAO, Jonathon Graham advised council that the County will be making comments which would take into account lower tier concerns. More updates will be provided when available

- b. Watson and Associates – updates on draft regulations for the DCA and Planning Act (Community Benefits Charge Related)
(action: receive and file)

- c. Twsp of McKellar – request for motion support pertaining to Municipal Amalgamation

MOTION #199/2019

CORNELISSEN/NICHOL: That the Council of the Municipality of North Middlesex hereby supports the motion from the Township of McKellar on correspondence dated July 16, 2019 regarding Municipal Amalgamation (full motion available on file)

CARRIED

d.City of Stratford – request for motion support – Opposition to Changes in 2019 Provincial Budget and Planning Act

MOTION #200/2019

CORNELISSEN/MCLINCHEY: That the Council of the Municipality of North Middlesex hereby supports the motion from the City of Stratford on correspondence received regarding Opposition to Changes in 2019 Provincial Budget and Planning Act. (full motion on file)

CARRIED

e.Town of Halton Hills – request for motion support – implement a deposit/return program for all single use plastic, aluminum and metal drink containers

MOTION #201/2019

NICHOL/HEMMING: That the Council of the Municipality of North Middlesex hereby supports the motion from the Town of Halton Hills on correspondence dated July 8, 2019 regarding Reducing Litter and Waste in our Communities (full motion on file)

CARRIED

f. ABCA Media News Release
(action: receive and file)

g.Carol Lindsay – request for refund of Waste bin fees (2016-2019)

MOTION #202/2019

CORNELISSEN/MOIR: That the 2019 portion (\$47.50) be credited on her tax account as proof of contract was provided to staff. The remaining year's fee only be credited upon proof of paid contract for each of those years being provided to staff.

CARRIED

h.Thank You Cards from Ron Wilcox, Jackie Wells, NMDHS and Parkhill Legion for various assistance received from the municipality
(action: receive and file)

11. OTHER OR URGENT BUSINESS

a. Motion to apply for grant through FCM – Municipal Asset Management Program presented by Interim CAO/Director of Infrastructure, Jonathon Graham

MOTION #203/2019

CORNELISSEN/MOIR: Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities Municipal Asset Management Program for the North Middlesex Road and Water Condition Assessments;

That the Municipality commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Road condition assessment
- Flow and pressure monitoring for water system; and
- Conduct water distribution needs assessment

And be it further resolved that the Municipality commits \$55,000 from its budget toward the costs of this initiative.

CARRIED

b. Draft Asset Management Policy – presented by Interim CAO/Director of Infrastructure, Jonathon Graham

MOTION #204/2019

NICHOL/KEOGH: That Council adopts and approves the Asset Management Policy as presented.

CARRIED

c. Memo from Entegrus regarding trimming and removal in Parkhill presented by Interim CAO/Director of Operations Jonathon Graham

Mr. Graham assured Council that is keeping communication open with Entegrus including asking for a map of proposed trees in Parkhill that will be removed. He has

offered to partner with Entegrus in a sapling program and will update Council throughout this process which will include a name and number for residents to call.

d. Invitation to extend contract for delivery of services through the Issuing Office in Parkhill (Service Ontario)

Clerk Jackie Tiedeman updated Council on recent changes to the commissions received for transactions completed at the service Ontario office as well as additional stipends that are expected to be received. Both increase sources are in recognition of no increases to private issuing offices since 2009.

MOTION #205/2019

MCLINCHEY/KEOGH: That staff be directed to accept the invitation to extend the term of the contract with her Majesty the Queen in right of Ontario, as presented by the Minister of Government and Consumer services (Service Ontario) for delivery of issuing services in Parkhill for the period (January 31, 2020 – January 31, 2024)

CARRIED

12. COMMUNICATIONS (including County Council)

Deputy Mayor Cornelissen reported that the County is providing subsidy for daycare services in Thames Centre and a broadband update.

13. CLOSED MEETING (UNDER SECTION 239 OF THE MUNICIPAL ACT)

MOTION #206/2019

MOIR/KEOGH: That the Regular Meeting adjourn to Closed Meeting at 8:39 p.m. under the following exemptions:

Labour Relation or Employee Negotiations – Update on CUPE Negotiations

Proposed or pending acquisition or disposition of land by Municipality – Water Tower Update

Security of property of the municipality – update on AC Rec Centre

Personal matters about an identifiable individual or local board employee – HR Update

CARRIED

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

MOTION #207/2019

MCLINCHEY/KEOGH: That Closed Meeting adjourn and return to Regular Meeting at 9:17 p.m. with one recommendation:

That staff be directed to replace equipment and make necessary repairs to the Ailsa Craig Recreation Centre as reported

CARRIED

15. READING OF BY-LAWS

a. By-law 49 of 2019 – Repeal Certain Appointments
(County Fire Prevention Services)

b. By-law 50 of 2019 – Appointment of Director of Economic Development and
Community Services

c. By-law 51 of 2019 (WITHDRAWN)

d. By-law 52 of 2019 – Appointment of Municipal Law Enforcement Officer (Victor
Stellingwerff)

e. By-law 53 of 2019 - Enact OPA for 31896 Haskett Rd

f. By-law 54 of 2019 – ZBA for 31896 Haskett Rd

g. By-law 55 of 2019 – Appoint Acting Treasurer

h. By-law 56 of 2019 – Confirming

i. By-law 16 of 2019 – McEwen Drain (1st and 2nd reading only)

MOTION #208/2019

MCLINCHEY/KEOGH: That By-laws #16, 49, 50, 52 -56 of 2019 be read first and second time.

CARRIED

MOTION #209/2019

NICHOL/HEMMING: That By-law #49,50, 52-56 of 2019 be read a third and final time.

CARRIED

16. ADJOURNMENT

MOTION #210/2019

MCLINCHEY/KEOGH: That the meeting adjourn at 9:18 p.m.

CARRIED

MAYOR

CLERK