



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday September 7, 2016 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

Prior to the Regular Meeting commencing – a special Energy Savings Cheque presentation was made to the Municipality in partnership with OCWA , Hydro One and IESO.

Mayor Shipway called the Regular Meeting to Order at 7:10 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol - Absent

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

- a. August 10, 2016 Regular Meeting Minutes
- b. August 10, 2016 Court of Revision Minutes

MOTION #285/2016

ROPP/HEMMING: That the above noted minutes be accepted as presented.

CARRIED

5. PUBLIC MEETINGS

7:00 p.m. – Committee of Adjustment

MOTION #286/2016

HEMMING/ROPP: That the Regular Meeting adjourn to Committee of Adjustment at 7:11 p.m.

CARRIED

See separate C.O.A. minutes

The Public Meeting convened following Committee of Adjustment

Public Meeting Hearings

Deferred Application ZBA#9/2016 for Amendment to Zoning

152 Catherine Street (Mike & Jim Battram- owners/Janice & Ron Krauter-agent)

Description of Land: Lots 54 and 55, Registered Plan No.327, 152 Catherine Street, former Town of Parkhill

Planner Barbara Rosser reminded Council of the deferral at the August 10, 2016 in order to allow consideration of the public input and to arrange for an on- site meeting with the owners and neighbours. As a result, the Planner provided her supplementary report dated August 31, 2016.

MOTION #287/2016

HEMMING/MCLINCHEY: That in concert with the terms of the site plan agreement which has been developed on the basis of public input, the proposed rezoning represents a reasonable compromise from the current R1-2 zoning provisions and should assist in preventing incompatibility with the residential neighbourhood within which the property is located. Accordingly, it is recommended that the enclosed draft by-law be given three readings and finally passed.

CARRIED

Deferred Application ZBA#5/2016 for Amendment to Zoning

1343 Parkhill Drive (McLeod Concrete Limited –owners/Paul Hendrikx-agent)

Description of Land: Pt Lot 16 Con.20 (former West Williams Twsp)

Planner Barbara Rosser reminded Council that by way of correspondence of May 31, 2016, deferral of Council's consideration of the application was requested by the Agent for the application in order to allow for possible resolution of the outstanding matters. At its meeting on June 1, 2016, Council agreed to defer its decision at the request of the agent.

Since that time, the outstanding matters have been addressed and she then provided her supplementary report dated August 30, 2016.

a) Septic system: an inspection was undertaken on May 30, 2016 which was subsequently reviewed by the Chief Building Official. The determination was that no remedial work was required.

b) Dixon County Drainage Works 1964 Municipal Drain: The required reapportionment has been prepared by the Drainage Superintendent and is in process.

c) Accessory building removal: The Chief Building Official has confirmed that the accessory building has been demolished and fully removed.

d) Existing single detached dwelling: Supplementary information was provided by the Agent dated July 4, 2016 and, on that basis, I am prepared to recommend that the zoning be permissive of the dwelling with the stipulation that it is "accessory" to the permitted use, consistent with other site-specific M3 zonings in the Municipality. The enclosed zoning By-law amendment has been amended accordingly.

e) Commercial entrance permit: County of Middlesex entrance/work permit number E33/2016 was issued by the County on August 17, 2016 indicating special conditions to improve the existing entrance for truck traffic. This fulfills the County's request for a deferral in its correspondence of May 18, 2016.

At this time, no site plan control is being recommended.

MOTION #288/2016

CORNELISSEN/HEMMING: That it be recommended that the enclosed draft by-law be given three readings and finally passed.

CARRIED

MOTION #289/2016

ROPP/MCLINCHEY: That the Public Meeting adjourn to Regular Meeting at 7:40 p.m.

CARRIED

6. DELEGATION

Inspector Tony Cristilli and Sergeant Kevin Hummell, on behalf of the OPP and OPP Municipal Policing Bureau were present at the meeting at the request of Council to provide clarification of calls for service and billable incidents.

An overview of the 2016 Municipal Policing Bill Statement was provided. Various questions were asked by Council and responded to by the OPP. Mayor Shipway thanked them for their presentation and attendance.

7. DEPARTMENTAL REPORTS

a. Report from Clerk – Site Plan Agreement – 2614 Bornish Drive.

MOTION #290/2016

CORNELISSEN/HEMMING: That the staff report regarding the site plan agreement for the development at 2614 Bornish Drive be received by Council;

That Council consider the by-law to execute the site plan agreement with the applicable landowner;

And further that staff be directed to proceed with the necessary paperwork to have these documents registered on title for these lands.

CARRIED

b. Report from Clerk – Site Plan Agreement – 152 Catherine Street

MOTION #291/2016

ROPP/MOIR: That the staff report regarding the site plan agreement for the proposal at 251 Catherine Street, Parkhill be received by Council;

That Council consider the by-laws to execute the site plan agreement and site specific zoning with the landowners;

And further that staff be directed to proceed with the necessary paperwork to have the site plan agreement registered on title for these lands.

CARRIED

c. Report from Treasurer (A) – Reserve Allocations for unbudgeted revenue

MOTION #292/2016

MCLINCHEY/MOIR: That the unbudgeted revenue be allocated as follows:

\$29,657.62 Tax Rate Stabilization Reserve

\$18,316.62 Water & Sewer Equipment Reserve

CARRIED

d. Report from Recreation/Facility Manager – Custodial Cleaning Services

MOTION #293/2016

ROPP/CORNELISSEN: That Council accepts the report entitled Custodial Cleaning Services; and

That the quote from Steam Canada in the amount of \$64,860.00 for the Custodial Cleaning Services for the North Middlesex Shared Service Centre and the Ailsa Craig Library and outdoor washroom be hereby accepted for a three year term.

CARRIED

e. Report from Drainage Superintendent – Petition for Drainage Works

MOTION #294/2016

HEMMING/MOIR: That Council accept the petition for a new drain under Section 4 of the Drainage Act and be named the Denys-Rombouts Drain 2016.

CARRIED

f. Report from Public Works – Consideration of new sidewalk along Catherine Street, Parkhill

MOTION #295/2016

ROPP/MCLINCHEY: That Council receive and file the report.

CARRIED

8. PASSING OF ACCOUNTS

a. Report on compilation of bills and accounts to August 30, 2016

MOTION #296

CORNELISSEN/MOIR: That the following bills and accounts be approved for payment

General \$365,068.27

Direct Payments \$156,702.93

CARRIED

9. COMMITTEE REPORTS – None

10. CORRESPONDENCE

a. Ausable Bayfield Conservation Authority – 2nd discussion paper released by Ministry of Natural Resources and Forestry for public feedback
(action: receive and file)

b. Thank you card from Five Fun Days for use of facility granted through Community Grant Process
(action: receive and file)

MOTION #297/2016

ROPP/HEMMING: That the correspondence be received and accepted with actions.
CARRIED

11. OTHER OR URGENT BUSINESS

a. Update from tour of Carnegie Library and direction on 150th Grant Application (deadline September 14).

Recreation/Facility Manager Scott Nickles provided an update on the outcome of the tour of the Carnegie Library that was held on August 17th. The Chief Building Official indicated to the group on the tour that the building could be used as is – no safety concerns were noted.

Correspondence was read from the Friends of the Parkhill Carnegie Library requesting consideration from Council on applying for the Ontario 150 Capital Program Grant.

Council concurred that this matter be deferred to September 8 Special Meeting.

b. Goal Post Upgrades through Parkhill Lions Club – 150th Grant Application (deadline September 14)

Mayor Shipway and Recreation Manager Scott Nickles updated Council on the recent meetings held with the Lions Club regarding potential upgrades that could be applied for. The Lions Club was having a meeting on September 14 to consider applying for the grant. A motion was then presented from the Clerk.

MOTION #298/2016

CORNELISSEN/HEMMING: Whereas the Council of the Municipality of North Middlesex supports the Parkhill Lions Club in its efforts in applying for a grant under the Ontario 150 Community Capital Grant Program for upgrading the Goal Post at the North Middlesex Arena;

and further that the Municipality of North Middlesex may create a partnership arrangement (to be determined) with the Parkhill Lions Club for the purpose of this project.

CARRIED

12. COMMUNICATIONS (including County Council Meeting Report)

Mayor Shipway and Deputy Mayor Ropp advised Council of a recent presentation held at the County entitled Local Planning Update. The County has not voted on this matter but it is expected to take place in September. Council expressed some concerns over this service being moved to the levy in 2017. If this moves forward, a local service agreement will be entered into with the municipality. The CAO indicated that there will need to a meeting with the County to discuss the specific needs of our municipality as well as provision for a transition of this service.

13. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)

MOTION #299/2016

MCLINCHEY/MOIR: That the Regular Meeting adjourn at 8:58 p.m. for the purpose of approving minutes from June 1, June 15, June 20, July 13, August 3 and August 10th.

CARRIED

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

MOTION #300/2016

MCLINCHEY/HEMMING: That the Regular Meeting reconvene at 9:00 p.m. with no other recommendations.

CARRIED

15. READING OF BY-LAWS

a.By-law #38 of 2016 for ZBA for Mike Battram and Jim Battram/Ron & Janice Krauter (152 Catherine Street)

b.By-law #41 of 2016 to execute a site plan agreement (152 Catherine Street)

c.By-law #29 of 2016 for ZBA for McLeod Concrete Limited (1343 Parkhill Drive)

d.By-law #42 of 2016 to execute a site plan agreement (2614 Bornish Drive)

e.By-law #43 of 2016 to authorize the execution of an agreement with Steam Canada

f.By-law #44 of 2016 Confirming By-law

MOTION #301/2016

MCLINCHEY/CORNELISSEN: That By-laws #29,38,41,42,43 and 44 of 2016 be read a first and second time.

CARRIED

MOTION #302/2016

HEMMING/MOIR: That By-laws #29,38,41,42,43 and 44 of 2016 be read a third and final time.

CARRIED

16. ADJOURNMENT

MOTION #303/2016

MCLINCHEY/ROPP: That the meeting adjourn at 9:02 p.m.

CARRIED

MAYOR

CLERK