



**MUNICIPALITY OF NORTH MIDDLESEX
REGULAR MEETING MINUTES**

September 6, 2023, 5:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Paul Hodgins
Councillor Ward 1 Sara Nirta
Councillor Ward 2 Bill Irwin
Councillor Ward 3 Charles Daigle
Councillor Ward 4 John Keogh
Councillor Ward 5 Adrian Cornelissen

Staff Present: Interim CAO/Treasurer Estelle Chayer
Economic Development and Communications Coordinator
Natalie Core
Recreation and Facilities Manager Brandon Drew
Manager of Infrastructure and Operations Jaden Hodgins
Clerk Ashley Cook
Executive Assistant/HR Coordinator Donna Vanhooydonk

Staff Absent: Deputy Clerk Richard Beachey
Manager of Public Works Vance Czerwinski
Drainage Superintendent Joanne Sadler
Fire Chief Greg Vandenheuvel

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may be held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 5:00 p.m. with a quorum present.

Deputy Mayor Paul Hodgins joined the meeting at 1:40 pm.

2. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

None.

3. FRIENDS OF PARKHILL CARNEGIE LIBRARY DISCUSSION

Board Members of the Friends of the Parkhill Carnegie Library were present in person. The Mayor welcomed them and asked the Manager of Recreation and Facilities to give an overview of the situation that is being faced. The Manager noted that as part of a fire compliance order served to the Municipality, the Carnegie Library could no longer use the basement as an assembly room because of the lack of fire separation due to the replacement of the furnace. The CAO spoke about a recent meeting with the Board Members of the Friends of the Parkhill Carnegie Library in which the situation was outlined and potential solutions for the continuance of their operations were given.

The Mayor welcomed the Board Members to speak. Discussion was had around programming, costs to run the program, alternative options for operations, short and long term goals, as well as the relationship between North Middlesex and the Friends of the Parkhill Carnegie Library. It was proposed that the group move their classes or part of their classes to the Programming room in the Shared Services Centre at no cost as a short term solution. It was requested by Councillor Cornelissen and Councillor Keogh to receive a copy of the Boards financial statements, and budgetary planning documents. The Board noted that they had a meeting scheduled for the following day where this information could be discussed and gathered. They are to report back to Council. A motion was made and carried.

Motion # 238/2023

Moved By: S. Nirta

Seconded By: C. Daigle

THAT Council grants the Friends of the Parkhill Carnegie Library use of the Programming Room in the North Middlesex Shared Services Centre at no

cost with storage until possible to return to operations in the Parkhill Carnegie Library.

CARRIED

Motion # 239/2023

Moved By: J. Keogh

Seconded By: S. Nirta

THAT Regular meeting adjourn at 5:50 p.m.

CARRIED

4. MINUTES OF PREVIOUS MEETINGS

Mayor Ropp called the meeting back to order at 6:00 p.m. with a quorum present.

Proceeded to the adoption of the minutes.

Motion # 240/2023

Moved By: C. Daigle

Seconded By: S. Nirta

Recommended Motion:

THAT the attached minutes be approved as presented.

AND THAT Regular meeting adjourns to proceed with Public Meeting as listed on the agenda.

CARRIED

5. PUBLIC MEETING - PLANNING

5.1 6:00 p.m. Notice of Public Meeting to consider Application ZBA-7-2023 located at 620 Parkhill Dr.

5.1.1 Planners Evaluation Report

The Planner presented her report.

5.1.2 Provision for Applicant Remarks

Present in person, nothing additional to note.

5.1.3 Provision for Written Submissions

None.

5.1.4 Provision for Public Comments

None.

5.1.5 Provision for Committee Questions

None.

5.1.6 Decision (approve, defer with reason, deny with reason) See Planner's report for recommendation

Motion # 241/2023

Moved By: J. Keogh

Seconded By: B. Irwin

THAT Application for Zoning By-Law Amendment ZBA 7-2023 be APPROVED in principle, limited to first and second readings of the implementing by-law;

FURTHER THAT the owners enter into a Temporary Use Agreement with the Municipality to ensure that the removal of the existing residence occurs;

AND FURTHER THAT the final reading to be provided once the Temporary Use Agreement is registered on title as per section 118 of the Land Titles Act.

As per the reasons listed on the Planner's Evaluation Report.

CARRIED

6. Adjournment of Meeting

Motion # 242/2023

Moved By: J. Keogh

Seconded By: S. Nirta

THAT Public Meeting adjourns and resumes Regular Meeting at 6:03 p.m.

CARRIED

7. DELEGATIONS

7.1 Ontario Provincial Police - Billing Model Presentation

Presented by Inspector Ross Stuart Middlesex Detachment Commander, Sgt. Robert Griffin, and Janet Feaver from the OPP Municipal Policing Bureau

The Mayor welcomed the OPP to North Middlesex. Sgt. Robert Griffin presented the OPP Billing Model via the presentation attached to the agenda. A discussion was had to detail the response time, billing per officer or per call and provincial vs. municipal responsibilities for certain call types. Councillor Daigle inquired about the Youth Facility Craigwood - and whose responsibility those calls were. The OPP noted that because the facility remains in North Middlesex the calls for service placed would be billed to North Middlesex. The Sgt. and the Inspector went over crime types by billing data and the trends that were seen over the past 3 years. The Mayor thanked them for coming and noted that the presentation was very well done.

8. DEPARTMENTAL REPORTS

8.1 Report from Executive Assistant / HR Coordinator - COVID-19 Vaccination Policies

Motion # 243/2023

Moved By: B. Irwin

Seconded By: S. Nirta

THAT Council suspend both the COVID-19 Vaccination Administrative Policy (OP_08.V2 of 2023) and the COVID-19 Council and Committee Vaccination Policy (OP_09.V1) effective immediately.

CARRIED

8.2 Report from Manager of Infrastructure and Operations - Radar Speed Signs

The Manager presented his report. The Mayor inquired about opportunities to deploy the mobile trailer. He also commented on the Northbound traffic on Petty St. He noted that he would like to see North Middlesex request traffic calming measures being a "70 km/hr. sign" and

an approaching 70 as well. Councillor Irwin noted his support for the speed signs and asked if it would be possible to consider our communities as a whole for traffic calming measures. The Mayor requested that this report be sent to the OPP in order to provide increased enforcement in the noted areas.

Motion # 244/2023

Moved By: C. Daigle

Seconded By: P. Hodgins

THAT Council receive this report for information;

AND THAT Council direct staff to install the speed radar signs in the six locations identified in this report;

AND THAT Council direct staff to purchase the Logix on Cloud software subscription for six radar speed signs for a 3-year term at a total cost of \$6,300.00 (excluding HST).

CARRIED

8.3 Report from Manager of Infrastructure and Operations - Bulk Water Meter Monitoring

The Manager of Infrastructure and Operations presented his report. Councillor Daigle noted his support for this project, with its focus on real time data collection to prevent water loss.

Motion # 245/2023

Moved By: J. Keogh

Seconded By: S. Nirta

THAT Council direct staff to purchase and install five water meter remote telemetry units from SCG Flowmetrix at a total cost of \$30,470.00 (excluding HST).

CARRIED

8.4 Report from Manager of Recreation and Facilities - Event Planning Position

The Manager of Recreation and Facilities presented his report. Councillor Cornelissen asked for clarification on the hours and times that this

employee would work. The Manager noted that this person would be a frequent evening and weekend worker which would be coordinated with scheduled events. The Councillor followed up and inquired about the benefits for the position. The Manager noted that due to the number of hours of work for this position, they would be exempt from benefits but would be entitled to a percentage in lieu.

Motion # 246/2023

Moved By: C. Daigle

Seconded By: A. Cornelissen

THAT Council direct staff to proceed with a 2-year temporary position for a position titled 'Facility Event Planner'.

CARRIED

9. PASSING OF ACCOUNTS

9.1 Report from Treasurer - Accounts Payable

The Treasurer presented her report and outlined questions that had been received in advance. Councillor Irwin asked for clarification on Fire Inspection and if in future that cost could be minimized by operations carried out by internal staff rather than MXC. It was confirmed that yes this would be the case in the future. The Fire Committee noted that our internal members who are qualified have time constraints that prevent them from doing this type of work all the time. Councillor Irwin further asked about motion sensor lights installed - the Manager of Infrastructure noted that motion detection lights have been installed but were experiencing difficulties and so had to revert temporarily to the timer lights. Deputy Mayor inquired about the Discover North Middlesex prize winner - noting that the prize had been claimed.

Motion # 247/2023

Moved By: C. Daigle

Seconded By: B. Irwin

THAT Council receive and accept the following accounts payable report as information only.

10. COMMITTEE REPORTS

10.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Keogh)

10.2 ABCA (Cr. Cornelissen)

10.3 BWRA (Cr. Keogh)

10.4 EDAC (Cr. Nirta, Cr. Irwin, Deputy Mayor Hodgins)

10.5 LSAC (Cr. Irwin, Deputy Mayor Hodgins)

The first meeting taking place on September 7th, 2023/.

10.6 Recreation Committee (Cr. Daigle, Cr. Keogh, Cr. Nirta)

10.7 Policies Review Committee (Mayor Ropp, Deputy Mayor Hodgins, Cr. Daigle)

10.8 Fire Committee (Mayor Ropp, Cr. Cornelissen, Cr. Daigle)

Fire Committee upcoming meeting - email to be sent to invite Council to view the fire hall.

10.9 OCWA Client Advisory Board (CAO)

11. CORRESPONDENCE - Receive and Consider

11.1 Township of Emo - Black Ash Tree Classification

Filed.

11.2 Township of Severn - Climate Emergency Just Transition Transfer

Filed.

11.3 Town of Plympton-Wyoming - Time for Change - Municipal Freedom of Information and Protection of Privacy Act

Filed.

11.4 Municipality of Chatham-Kent - Infrastructure Funding

Filed.

12. CORRESPONDENCE - Receive and File

12.1 Ministry of Transportation - Notice of Study Commencement

Filed.

12.2 Bluewater Recycling Association - Board of Directors Meeting Highlights
August 17 2023

Filed.

12.3 Thank You to North Middlesex Staff and Council Card

Filed.

13. OTHER AND URGENT BUSINESS

The Manager of Infrastructure gave a brief update on the works of Bridge 34 on New Ontario Rd. He outlined that the deck repairs are being wrapped up and the welder was expected on Friday to repair the gusset at each end. The contractor has noted that they hope to be finished by the end of next week. Information on reopening can be expected on Municipal signs and social platforms.

Councillor Cornelissen asked for a verbal update on the delegation presentation that was done at this past AMO Conference. The Manager of Infrastructure and Operations noted that they met with the Minister of Infrastructure with the focus being on the updates needed for the wastewater treatment plant in Parkhill. It was noted that they were also seeking continued communications with the Minister and their staff. The Minister's Office noted that they were going to be following up but staff have not received anything on that yet but would be following up. The CAO noted that it was also proposed to meet in Queens Park but no time or date has been set for a meeting of that nature.

Councillor Irwin wanted to thank everyone who was involved with the Ailsa Craig Car Show inclusive of the Mayor himself, Ailsa Craig Village Association, East Williams Optimist, Ailsa Craig Lions Club, all the local businesses, North Middlesex Fire Fighters, North Middlesex Stars, Municipal Staff, and everyone who made it possible.

Councillor Irwin followed up with an inquiry into the possibility of having a traffic study done for Ailsa Craig and many of our Communities at large. The Manager of Infrastructure noted that the proposed three-way stop at Craig and Annie Ada Shipley was undergoing traffic counts that were concluding today. He also noted that there could be potential for a policy to come forward regarding the process for this situation.

Councillor Keogh asked for a follow-up about the straightening out of the railing on the damaged portion of Bridge 34 on New Ontario Rd. The Manager of Infrastructure noted that he would need to follow up on what was provided for in

the original scope of the repair. Councillor Keogh followed up by asking if there was a weight limit restriction added to the bridge. The Manager noted the current OSUM inspections were underway but that he would need to confirm with them.

Councillor Daigle noted that on Queen St. North there has been an increased amount of complaints about transport trucks on that road. He requested a follow-up with regards to what the road was rated at and how to best detour truck traffic. Black's Bridge is under construction at the current time and may be responsible for the increase in truck traffic in the area.

Councillor Daigle also asked for the Review of North Middlesex Surplus Properties to return to Council as it has been longstanding on the Deferred items list. He added that he would also like to see a report on the status of the Official Plan - with concerns that it has not been updated for an extensive period of time.

14. DEFERRED ITEMS FROM PREVIOUS MEETINGS

14.1 North Middlesex Surplus Properties

Deferred on November 17, 2021 - CAO follow up.

14.2 Parkhill Sewage Lagoon - Potential Third Party Opportunities

Deferred February 1, 2023 - Manager of Infrastructure and Operations to follow up.

14.3 Environment Committee

Deferred April 5, 2023 - Councillor Irwin to follow up.

14.4 Water Meter Improvements

Deferred June 7, 2023 - Manager of Infrastructure and Operations to follow up.

14.5 Annie Ada Shipley Three Way Stop

Deferred June 7, 2023 - Manager of Public Works to follow up.

14.6 AMO-LAS Water and Sewer Warranty Program

Deferred April 19, 2023 - Manager of Infrastructure and Operations to follow up.

15. COMMUNICATIONS (Including County Council Meeting Report)

15.1 County Council Meeting Highlights - August 15 2023

16. READING OF THE BY-LAWS

A short discussion was had before the reading of the By-Laws to determine if Council wished to have a Budget Committee this year, The consensus was to have a Committee. No appointments would be made tonight.

Motion # 248/2023

Moved By: B. Irwin

Seconded By: S. Nirta

That By-laws 075-077 of 2023 be read a first and second time

Provision for questions

CARRIED

Motion # 249/2023

Moved By: J. Keogh

Seconded By: C. Daigle

That By-laws 076-077 of 2023 be read a third and final time

16.1 075 OF 2023 - ZBA-7-2023 - 620 Parkhill Drive

(First and Second)

16.2 076 of 2023 - Committee Appointment By-Law

Amending to include Budget Committee.

16.3 077 of 2023 - Confirming

17. ADJOURNMENT

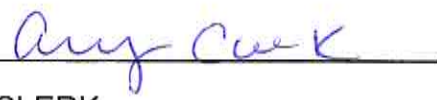
Motion # 250/2023

Moved By: B. Irwin

Seconded By: S. Nirta

That the Meeting adjourn at 7:37 p.m.

CARRIED


MAYOR
CLERK