



## **MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on September 5, 2018 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

### **1. CALL TO ORDER**

The Mayor called the meeting to order at 7:00 p.m. with a quorum present.

### **2. ROLL CALL**

Mayor Don Shipway  
Deputy Mayor Brian Ropp  
Councillor Doreen McLinchey  
Councillor Joan Nichol - Absent  
Councillor Gord Moir  
Councillor Andrew Hemming  
Councillor Adrian Cornelissen  
CAO/Director of Finance (Treasurer), Nandini Syed  
Deputy CAO/Director of Infrastructure and Operations, Jonathon Graham  
Clerk, Jackie Tiedeman  
Director of Economic Development and Community Services, Justin Dias

### **3. DISCLOSURE OF PECUNIARY INTEREST**

None

### **4. MINUTES OF PREVIOUS MEETINGS**

#### **MOTION #205/2018**

**MOIR/HEMMING:** That the August 15, 2018 Regular Meeting Minutes be hereby accepted.

**CARRIED**

## **5. PUBLIC MEETINGS - Committee of Adjustment**

### **MOTION #206/2018**

**CORNELISSEN/MCLINCHEY:** That Regular Meeting adjourn to Committee of Adjustment at 7:36 p.m. to consider planning applications.

**CARRIED**

The Regular Meeting resumed at 7:51 p.m.

## **6. DELEGATION**

Warden Marigay Wilkins and CAO William Rayburn from the County of Middlesex advised that they were visiting all lower tier municipalities in the County with an “A Look Forward” presentation.

Warden Wilkins began by noting that traditionally, this type of update takes a look backward at the year that was. Considering the time of the election cycle we are in, she thought it would be advantageous to take a look forward. County Council has “moved the yardstick” considerably for efficient and effective service delivery this past term. However, there is much more that needs to be done. The next County Council will have many new faces and they will be faced with some very challenging questions for a county that is changing quickly.

CAO, William Rayburn, brought forward a very informative presentation that touched on the following topics: Orientation Sessions, Provincial Discussions, Key Questions for County Council in 2019, Broadband, Changing Demographics, Taxation Levels, Moving Beyond Traditional Boundaries, Taxation Distribution, Building Efficiency in Low Density, supporting Small Urban and Rural Community Developments, Risk Mitigation.

Several questions were asked by Council and responded to by Mr. Rayburn.

Mayor Shipway thanked the CAO and Warden for the presentation. Mr. Rayburn also acknowledged and thanked Mayor Shipway for his years of service in municipal politics and wished him well.

## **7. DEPARTMENTAL REPORTS**

a. Jonathon Graham, Deputy CAO/Director of Operations – quotes for CBO truck

Mr. Graham advised that further to Council's direction at the last meeting for a replacement vehicle for the By-Law Department, invitation to quote were sent out to local dealerships on August 20, 2018 with a closing date of August 27, 2018 at 12:00

p.m. As this was an unforeseen expenditure and not considered through the 2018 budgetary process, approval is required by Council. Staff direction on financing will be through the Building Department Reserve Fund.

Ms. Syed advised Council that the \$450,000 received through building permit fees from the Wind Turbine Project was allocated into three reserve funds.

Cr Cornelissen questioned what these reserve funds could be used for. Ms. Syed replied that most reserve funds are governed by legislation and therefore each would have to be researched to know what expenditures would be allowed. She advised that she would provide council with this information in the near future.

#### **MOTION #207/2018**

**ROPP/MCLINCHEY:** Be it resolved that Council directs staff to purchase a new 2019 pick up truck from Exeter Chrysler Ltd. for a total cost of \$36,625.56 (including HST)

And that this expenditure be financed through the Building Department Equipment Reserve.

**CARRIED**

### **8. ACCOUNTS**

CAO, Nandini Syed, presented the compilation of Accounts for the period of August 9-29, 2018 for a total payment of \$ 454,067.48 .

#### **MOTION #208/2018**

**MOIR/HEMMING:** Be it resolved that the following bills and accounts be approved for payment in the amount of \$454,067.48

General	\$141,129.10
General Direct Deposit	\$152,996.39
General online/PAP	\$159,941.99
Cemetery Direct Deposit	\$0.00
Cemetery Online/PAP	\$0.00

**CARRIED**

### **9. COMMITTEE REPORTS**

a. Local School Advisory Committee - CAO, Nandini Syed updated Council on Plans for setting up a meeting with the Director of Education at Thames Valley District School Board as requested by LSAC and approved by Council. Further clarification is necessary from the Committee and Council on the matters such as where a meeting should take place, timing and who would be invited and the specific issues to be discussed with the Director.

Clerk Jackie Tiedeman advised that if all of council is wishing to attend that it should be held in the Council Chambers in order for proper notification of a special meeting is followed. As well, she noted that an Annual General Report from the Community Schools Alliance was received and will be placed on the next agenda for council consideration.

b. Bluewater Recycling Association – Board of Directors Highlights August 17  
(action: receive and file)

## **10. CORRESPONDENCE**

a. Request to donate bench – Parkhill Cemetery from Cathie Fursman

Clerk Jackie Tiedeman advised that she had consulted with Public Works on location and consulted the By-law and does not see any reason to not accept it. It will not interfere with maintenance as it would be placed on an existing concrete pad.

### **MOTION #209/2018**

**ROPP/MCLINCHEY:** That the donation of a bench at the Parkhill Cemetery be approved.

**CARRIED**

b. Oakville – request for motion support to regulate display and distribution of objectionable images.  
(action: receive and file)

c. Township of North Frontenac request for motion support to rural fire services and sufficient funding for training.

### **MOTION #210/2018**

**CORNELISSEN/HEMMING:** Be it resolved that the Council of the Municipality of North Middlesex hereby supports the motion from the Township of North Frontenac as follows:

Be it resolved that Council receives the Director of Emergency Service/Fire Chief's Administrative Report entitled "Grandfathering of Volunteer Firefighters to NFPA Standards – Update" for information purposes;

And that Council continue to advocate that the New Provincial Government continue to support rural fire services and provide sufficient funding to cover additional costs associated with the certification initiative;

And that Council defer this to the 2019 Budget deliberations, as sufficient funding is required for a training program which will adequately provide the legislated training to

meet the requirements of the Establishing and Regulating By-law and our Core Services;

And that the Clerk provide a copy of this resolution to all Ontario Municipalities requesting support; Association of Municipalities of Ontario (AMO); Minister of Community Safety and Correctional Services and Randy Hillier, MPP

And that Council instructs the Clerk to include a copy of the admin report on the next Joint Fire Committee Agenda;

And that a copy of the administrative report be provided to Chief Cuddy at this time.

**CARRIED**

d.Parkhill Carnegie Gallery – thank you to Hydro Proceeds Committee for funding (action: receive and file)

**MOTION #211/2018**

**ROPP/MOIR:** That the correspondence be accepted with actions as noted

**CARRIED**

**11. OTHER AND URGENT BUSINESS**

**12. COMMUNICATIONS (including County Council Meeting Updates)**

Deputy Mayor Ropp suggested that staff reports from County Council may be beneficial for our Council Members and would like them circulated. Clerk Jackie Tiedeman requested them to be forwarded through her and then they could be added to the agenda for council information.

Councillor Cornelissen inquired into the status of recommendations from the Communication Committee and wondered how these were being implemented.

CAO, Nandini Syed, advised that she will look into this and report back to Council. She did caution that there are occasions when policies are drafted and there is little room for individual municipal input especially with highly legislated ones such as the upcoming mandatory Council/Staff Relations Policy.

**13. CLOSED MEETING (Under Section 239 of the *Municipal Act*)**

None

#### **14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

#### **15. BY- LAWS**

- a. By-law #49 of 2018 – Confirming By-law

#### **MOTION #212/2018**

**CORNELISSEN/MOIR:** That By-Laws #40 of 2018 be read a first and second time.

**CARRIED**

#### **MOTION #213/2018**

**MCLINCHEY/HEMMING:** That By-laws #49 of 2018 be read a third and final time.

**CARRIED**

#### **16. ADJOURNMENT**

#### **MOTION #214 /2018**

**MCLINCHEY/CORNELISSEN:** That the Regular Meeting adjourn at 8:21 p.m.

**CARRIED**

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MAYOR

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CLERK