

**REGULAR MEETING  
MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Tuesday September 3, 2013 in the Council Chambers with a quorum present.

**1. CALL TO ORDER**

**2. ROLL CALL**

Present: Mayor Don Shipway  
Deputy Mayor Chuck Hall  
Councillor Ward One – Doreen McLinchey  
Councillor Ward Two – Brian Ropp  
Councillor Ward Three – Gord Moir  
Councillor Ward Four – Andrew Hemming  
Councillor Ward Five – Adrian Cornelissen  
CAO Linda Creaghe  
Clerk Jackie Tiedeman

**3. DISCLOSURE OF PECUNIARY INTEREST**

None

**4. MINUTES**

HALL/MCLINCHEY: That the August 12, 2013 Regular Meeting Minutes be approved as presented.

CARRIED

**5. PUBLIC MEETINGS**

None

**6. DELEGATIONS**

None

**7. PASSING OF ACCOUNTS**

- a) Report on compilation of accounts to be approved up to August 27, 2013

MOIR/HEMMING: That the following bills and accounts be approved for payment:

General	\$400,579.22
Visa	\$ 6,838.47
Hydro One	\$ 948.53
Ont Clean Water	\$ 16,634.54

CARRIED

## **8. DEPARTMENTAL REPORTS**

### **a) Report from Treasurer – Asset Management Plan (AMP)**

Treasurer Chuck Daigle outlined the background of this project and the critical timing for completion of the plan. The procurement policy for purchasing goods and service indicates anything over \$25,000 shall be by call of tender. The quote from Dillon's of \$55,000 less the grant received of approximately \$23,000 means the difference of \$30,000.00. Since it is only slightly higher than what is required for tendering and due to the fact of the limited timing to complete the plan as well as the background Dillon's already has for the project, it would end up costing the municipality more than the \$5,000 to start over with a tender call to possibly end up with the same overall result.

After due consideration the following motion was introduced:

ROPP/HEMMING: That Council accept the Treasurer's report and direct staff to proceed with the consulting proposal from Dillon Consultant for development of the Asset Management Plan.

CARRIED

### **b) Report from Clerk-Appointment of Municipal Valuer**

Clerk Jackie Tiedeman reviewed the need for a new appointment in order to be able to carry out the requirements under the Wildlife Compensation Program. She also indicated that we are in receipt of a potential claim as of today. Due to the fact that these are new duties to our By-law Dept she would like council's consideration of obtaining some assistance from an appointed municipal valuer in a neighbouring municipality for training purposes and we would also need to establish the rate of compensation for this person.

CORNELISSEN/HALL: That the report be accepted and that Council hereby agrees to compensate a neighbouring municipalities municipal valuer to assist our by-law officer, if required, at the rate of \$75.00/occurrence plus mileage at the current approved rate.

CARRIED

### **c) Report from Clerk – Policies**

HEMMING/CORNELISSEN: That Council approve Policy 001-013 Service Recognition and Retirement and Policy 002-013 Birth, Illness and Memorial Donation as presented.

CARRIED

## **9. COMMITTEE REPORTS**

### **a)EDC Meeting – July 31, 2013**

Several questions were asked of Deputy Mayor Hall pertaining to the activities and initiatives of the EDC group as well as outcome from the AMO delegation. Deputy Mayor Hall advised he has a report being prepared for County Council on the AMO delegation and will provide a copy of the report to council soon.

MCLINCHEY/ROPP: That the EDC Meeting –July 31, 2013 minutes and recommendations be accepted as presented.

CARRIED

## **10. CORRESPONDENCE**

- a) Thank you from the Cadman Family for memorial donation (action: receive and file)
- b) Notification Letter from Parkhill Agricultural Fair for the purpose of obtaining a Special Occasion Permit (action: receive and file)
- c) Monte McNaughton, MPP – release of Ontario PC Caucus White Paper – Paths to Prosperity (action: receive and file)
- d) Enbridge – Update on Line 9B reversal & capacity expansion project (action: receive and file)
- e) Bell Canada – request for action to ensure future wireless investments in your community (action: receive and file)

It was noted that a recent announcement was made that Verizon does not appear to be coming into the Canadian market now.

- f) Association of Road Supervisors – invitation to council and senior staff to attend the annual joint meeting October 18<sup>th</sup> (action: receive and file)
- g) Union Gas-Notice of application to the Ontario Energy Board seeking approval for a multi-year incentive regulation mechanism (action: receive and file)

ROPP/MOIR: That the correspondence package a-g be accepted with no changes to actions.

CARRIED

## **11. OTHER BUSINESS**

- a) Spriet Associates – request for additional fees for the administration building project based upon the increase in size of the building and scope of project from original RFP.

CAO, Linda Creaghe, explained that when the proposals were sent out, the focus was based on the size requirements of the Library, Administration Office and Service Ontario office which totaled 14,000-15,000 sq feet. The increase in square footage to 18,000 was the final design which included the entrance into the building.

CORNELISSEN/HEMMING: That Council authorize the additional fee of \$36,000 to Spriet Associates.

CARRIED

CAO, Linda Creaghe, requested clarification from Council as to the need for a special meeting which was indicated at the last council meeting briefly for the purpose of reviewing the sewer rates. Staff suggested that a report come back to a regular council meeting in the near future outlining the pros and cons for maintaining separate rates versus combined rates. Also information will be provided of how neighbouring municipalities have been addressing this matter. Council concurred with this approach.

Councillor Cornelissen suggested that it may be beneficial to the municipality to look into how other areas address the abundance of coyotes at the municipal and county level. Council concurred that staff be directed to bring back a report on this subject.

Council also discussed the matter of the current union gas line not be sized to accommodate the Ailsa Craig Sewage Treatment Plant. It was suggested that the Area Manager be approached to consider the benefit to them for providing an appropriate size to service the treatment plant but also for future economic development opportunities that may arise if this is done. It was also suggested that the Job Creation Program at the multi-service centre be

explored for upcoming municipal needs. CAO, Linda Creaghe, advised that she has already been speaking with Ms. Nichol about this program.

## **12. IN CAMERA**

HALL/HEMMING: That the regular meeting adjourn at 7:40 p.m. for the following purpose:

- a) The security of the property of the municipality or local board and update on the education/training session for council.

CARRIED

## **13. RISE AND REPORT**

8:35 p.m. – resume regular meeting with no report

## **14. READING OF BY-LAWS**

- a) By-law #57 of 2013 – A By-law to appoint a municipal valuer for the purposes of the Ontario Wildlife Damage Compensation Program.
- b) By-law #60 of 2013 – A by-law to confirm the proceedings of the council meeting.

HALL/MOIR: That By-laws# 57 and 60 of 2013 be read a first and second time.

CARRIED

HEMMING/MCLINCHEY: That By-laws #57 and 60 of 2013 be read a third and final time.

CARRIED

## **15. ADJOURNMENT**

ROPP/MCLINCHEY: That the meeting adjourn at 8:45 p.m.

CARRIED

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MAYOR

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CLERK