

**September 3, 2014      MUNICIPALITY OF NORTH MIDDLESEX      7:00 P.M.**

**REGULAR MEETING  
MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday September 3, 2014 in the new Council Chambers, 229 Parkhill Main Street, Parkhill with a quorum present.

**1. CALL TO ORDER**

**2. ROLL CALL**

Present: Mayor Don Shipway  
Deputy Mayor Chuck Hall  
Councillor Ward One – Doreen McLinchey  
Councillor Ward Two – Brian Ropp  
Councillor Ward Three – Gord Moir  
Councillor Ward Four – Andrew Hemming  
Councillor Ward Five – Adrian Cornelissen  
CAO Marsha Paley  
Clerk Jackie Tiedeman

**3. DISCLOSURE OF PECUNIARY INTEREST**

None declared

**4. MINUTES OF PREVIOUS MEETINGS**

HALL/CORNELISSEN: That the August 13, 2014 regular meeting minutes be accepted as presented.

CARRIED

**5.. PUBLIC MEETING - 7:00 pm**

MCLINCHEY/HEMMING: That regular meeting adjourn to Committee of Adjustment at 7:04 p.m.

CARRIED

Regular meeting resumed following Committee of Adjustment

## **6. DELEGATIONS**

**7:20 p.m. - Carol Lindsay** was present to provide some feedback to the issue of dog kennel inspections as well as seeking clarification on some other related matters regarding dogs. Mayor Shipway thanked Mrs. Lindsay for her input and advised her that staff would provide a response to her inquiries.

**7:30 p.m. - Sarah Redfearn** was present at the request of Council to further explain her request for support to establish a midwifery clinic in Middlesex County.

ROPP/MCLINCHEY: That Council support the proposal for the establishment of a midwifery clinic in Middlesex County and that a letter be provided to the Ms. Redfearn to that effect.

CARRIED

## **7. PASSING OF ACCOUNTS**

a) Report on the compilation of the accounts to August 27, 2014.

HALL/ROPP: That the following bills and accounts be approved for payment:

General \$ 356,241.14

Hydro One \$ 770.12

OCWA \$49,600.44

CARRIED

## **8. DEPARTMENTAL REPORTS**

a) Report from By-law Enforcement Officer - Policies and procedures for Kennel Inspections

Following the report from Mr. Doupe, it was suggested that the input received from Mrs. Lindsay be reviewed and that feedback on this information come back to council in a report form in addition to incorporating the verbal suggestions from Council.

ROPP/HEMMING: That the report be received and that the attached policies and procedures and suggested changes be incorporated and brought back to council after a review of the additional input received.

CARRIED

b) Report from Building Department - Mutual Aid Agreement for services of the Chief Building Official.

MOIR/MCLINCHEY: That Council accepts the report and directs staff to prepare and execute a Mutual Aid Agreement with the Municipality of Adelaide-Metcalf for building inspection services.

CARRIED

c) Report from Treasurer - Budget Comparison

Council requested a report that contains the status of capital projects from the Recreation and Public Works for the next meeting.

MCLINCHEY/HALL: That the 2014- August 31 Variance Report be accepted as presented.

CARRIED

d) Report from CAO, Marsha Paley, FedDev Funding for proposed Main Street Middlesex Program

Deputy Mayor Hall advised that he was pleased to see this program move forward as the Economic Development Committee was striving to do a similar type project for North Middlesex.

HALL/MCLINCHEY: That the Council of the Municipality of North Middlesex approves the opportunity by The Business Help Centre of Middlesex County to seek financial support from FedDev Ontario for the Main Street Middlesex Program 2014-2016;

And further that a total of \$7,000 (\$3,500 for both Ailsa Craig and Parkhill downtowns) be allocated for contribution to the administration of the program, if, and when commitment is garnered by FedDev Ontario;

And further that staff be directed to meet with business associations, business owners/operators and other organizations addressing the community needs which would support business and economic development within both downtowns;

And further that a letter outlining the Municipality's commitment to the administration contribution along with any letters of support from downtown businesses, related associations and other community organizations be forward to The Business Help Centre of Middlesex County for inclusion to the application for FedDev funding.

CARRIED

e) Report from CAO, Marsha Paley - Resolution on cutting in Queen Street Road Allowance

MOIR/ROPP: That the Council for the Municipality of North Middlesex receives the report with the attached petition in Attachment A as information;

And further that staff be directed to prepare a letter to the adjacent landowner and signatories on the petition, to indicate that all cutting/removal of vegetation cease in the Queen Street road allowance;

And further that a policy be prepared for consideration by council regarding that for any reason large trees or other substantive vegetation needs to be removed by the Municipality on municipal property, landowners with an area near to the subject property will be notified.

CARRIED

**9. COMMITTEE REPORTS** - None at this time

**10. CORRESPONDENCE** - None at this time

**11. OTHER BUSINESS**

a) In response to several phone calls received regarding the recent public notices regarding the removal of solar lights at the cemeteries within North Middlesex the following motion was introduced:

MCLINCHEY/MOIR: That due to the recent comments, letters to the editor and numerous phone calls to members of council regarding the removal of solar lights and the matter of flower beds, borders, shrubs and the maintenance of our cemeteries, council directs that the Cemetery Board meet again and conduct a review and/or revisit the by-law and seek input from the staff on any maintenance issues that they are encountering when doing any kind of work or grass cutting;

And further that the Cemetery Board bring back to council their findings and recommendations regarding amendments as to what should be permitted.

CARRIED

b) Deputy Mayor Hall updated Council on his attendance at the AMO conference as well as updates on his affiliation with SCOR and the use of Craigweil Gardens in Ailsa Craig

as an example when considering the importance of long term care facilities in small rural communities. Some opinions of other council members included that there was economic benefit with job security and assurance to local residents of a familiar facility should the need arise, however, staff at these facilities may not always have the proper training to properly look after the range of needs that some residents in these facilities require now or in the future. Deputy Mayor Hall said he will keep Council updated on this matter.

c) Clerk Jackie Tiedeman advised Council that she is in receipt of an application for a new liquor licence for Nikos Restaurant in Parkhill. Council was advised that if they had any objection to this application that there was 30 days from date of this notification to express their objection. No objections were expressed.

d) Councillor Brian Ropp reported on the successful Car Show/Street Dance held in Ailsa Craig on the weekend. The local food bank and the park improvement group were the recipients of this fundraiser.

## **12. IN CAMERA**

HALL/ROPP: That the regular meeting adjourn to In Camera at 8:25 p.m. to receive information under the following:

- a) personnel matters about an identifiable individual, including municipal or local board employees;
- b) security of the property of the municipality

CARRIED

## **13. RISE AND REPORT**

CORNELISSEN/HALL: That Council accept the retirement resignation from Treasurer Charles Daigle effective November 15, 2014 and that staff be directed to proceed with advertisement for a new Treasurer.

CARRIED

ROPP/HEMMING: That Council accept the recommendation that the Finance Co-ordinator position be offered to Mrs. Jonah and that staff be directed to hire a replacement for Treasurer Assistant maternity leave vacancy immediately.

CARRIED

#### **14. READING OF BY-LAWS**

a) By-law #36 of 2014 - To appoint a Chief Administrative Officer/Deputy Clerk for the Municipality

b) By-law #37 of 2014 - To appoint Division Registrar's and Issuers of Marriage Licences

c) By-law #38 of 2014 - To appoint Lottery Licencing Officers

d) By-law #39 of 2014 - Confirming By-Law

MCLINCHEY/CORNELISSEN: That By-Laws #36, 37, 38 and 39 of 2014 be read a first and second time.

CARRIED

MOIR/HEMMING: That By-laws #36,37,38 and 39 of 2014 be read a third and final time.

CARRIED

#### **15. ADJOURNMENT**

ROPP/CORNELISSEN: That the meeting adjourn at 8:50 p.m.

CARRIED

---

MAYOR

---

CLERK