



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday September 16, 2015 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the meeting to Order at 7:00 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Staff, Judy Gratton

3. DISCLOSURE OF PECUNIARY INTEREST

None at this time

4. MINUTES OF PREVIOUS MEETING

a. Regular Meeting Minutes from September 2, 2015

MOTION #259/2015

MOIR/NICHOL: That the minutes dated September 2, 2015 for Regular Meeting be hereby accepted as presented.

CARRIED

5. PUBLIC MEETING

7:00 p.m. – Drain Meeting – Kustermans Drain “B” 2015

MOTION #260/2015

MCLINCHEY/CORNELISSEN: That Regular Council Meeting adjourn to a Public Meeting at

7:02 p.m. to consider the Drain Meeting.

CARRIED

Engineers Report – Kustermans Drain “B” 2015

Report from Drainage Superintendent

MOTION: #261/2015

CORNELISSEN/HEMMING: That Council consider and accept the drainage report from Spriet Associates for the Kustermans Drain “B” and to give first and second reading of the bylaw.

CARRIED

MOTION: #262/2015

ROPP/NICHOL: That the Public Meeting adjourn into the Regular Council Meeting at 7:10 p.m.

CARRIED

6. DELEGATIONS

7:10 p.m. – Jackie Muller, Rod Dupuis and Marcel Misuraca, representatives from Ontario Clean Water Agency (OCWA) attended Council to present the Second Quarter Operations Report as follows:

Ailsa Craig Wastewater Treatment Plant Operations Report 2015 Second Quarter
North Middlesex Distribution System Operations Report 2015 Second Quarter
Parkhill Wastewater Lagoon & Collection Systems Operations Report 2015 Second Quarter
2015 North Middlesex Second Quarter Report

****All reports are available on the website for viewing.**

Council asked several questions regarding information contained within the reports and responses of clarification from the attendees were provided. Items to be followed up with Council: Ms Muller will contact the Municipality to set up a meeting to discuss the connection fee of Union Gas to the Ailsa Craig Wastewater

Plant and to provide an account of any locates required for the wind towers as the money can be recovered by the Municipality.

The Mayor thanked Ms. Muller, Mr. Dupuis and Mr. Misuraca for the informative presentation.

7. PASSING OF ACCOUNTS

a) Report on the compilation of bills and accounts for the period to September 10, 2015

MOTION #263/2015

ROPP/NICHOL: That the following bills and accounts be approved for payment:

General	\$1,393,984.39
Cemetery	\$ 4.95
Ont Hydro	\$ 1,110.98
OCWA	\$ 52,523.70

CARRIED

8. DEPARTMENTAL REPORTS

a) Report from Public Works Superintendent – New Tandem Plow Sander Truck

MOTION #264/2015

MCLINCHEY/NICHOL: That Council directs staff to proceed with the purchase of the 2016 International Demo Truck offered from Vicking Cives Ltd., in the amount of \$233,890.26.

CARRIED

9. COMMITTEE REPORTS

None at this time

10. CORRESPONDENCE

a) Thank-you card from a resident, for the Roads Department
(action: receive and file)

b) Thank-you from a student, for a Year 4 Proficiency Award
(action: receive and file)

c) Upper Thames River Conservation Authority – Notice of Public Information Centre #3
West London Dyke Master Repair Plan
(action: receive and file)

d) Adelaide Metcalfe Fire Department – Celebrate 50 years September 26, 2015
(action: the Municipality will send out a congratulations letter/ card; receive and file)

MOTION #265/2015

ROPP/MOIR: That the correspondence package (a-d) be approved with actions.

CARRIED

11. OTHER BUSINESS

a) September 2, 2015 – Tabled for additional information – Water Rate Increase for 2016

Acting Treasurer, Deb Jonah, provided an update on requested information regarding the proposed water rate increases. A report with a staff recommendation on a proposed rate for consumption and the fixed rate for infrastructure was discussed with a proposed implementation date of January 1, 2016. In addition, to offer a discount on the rate charged to large users with a consumption over 2000 m³. This would be a discount on usage only not the fixed rate. Ms. Jonah was also requested to a report on neighbouring municipalities that purchase water from North Middlesex relative to expenses of obtaining and providing the water to ensure our expenses are being recovered accordingly.

MOTION #266/2015

MOIR/CORNELISSEN: That Council approves an increase of the water rates for the first billing of 2016;

And further that the increases are based on the following; (1) a consumption rate starting in 2016 of \$1.64 per m³ with an annual increase of 4% for the years 2016 to 2019; and (2) the monthly capital/ infrastructure fee for North Middlesex would start in 2016 at \$11.95/ month with an annual increase of 20% for the years of 2017 to 2019 to meet the repair and replacement challenges of our aging infrastructure; and (3) further that consumers who use over 2000 m³ quarterly would receive a 4% discount after any consumption above 2000 m³ quarterly, which will be reviewed annually, and that these larger users would receive a rebate at the end of each year.

CARRIED

b) Preliminary Budget 2016 provided by Acting Treasurer, Deb Jonah

Ms. Jonah stated the Senior Management Team had recently reviewed their “wish list” of major capital items as well as had discussed other items for the 2016 preliminary

capital and operational budgets. She also stated that the capital projects budget for 2016 will be brought to the November 4th, 2015 Regular Council Meeting for review. A Comprehensive Asset Management Plan is legislated to be completed before the end of 2016 so was a mandatory budget item. Councillors noted their appreciation in receiving the budget for consideration over a longer period of time.

c) Update on Status of Parkhill Water Reservoir by CAO, Marsha Paley

MOTION #267/2015

ROPP/NICHOL: That Council approves the quote from Weathertech in the amount of \$25,200 for the membrane/repair work of the inspection gallery at the Parkhill Reservoir;

And further that OCWA be approved for the manual reservoir cleaning in the amount of \$3,500;

And further that \$15,000 be anticipated for a follow-up inspection and report.

CARRIED

d) Volunteer Recognition Event – establish date and venue

CAO, Marsha Paley provided information to Council on holding a Volunteer Appreciation Event. It has been budgeted to be held every two years (twice in a term). It is being suggested that an event be held in 2015 and again in 2017. Upon discussion with Council, the date of Monday, October 26, 2015 was chosen and with the suggestion it be held in the Library Programming Room (if available). An open house format was proposed with the event to be opened to all volunteers. To ensure notice is provided to as many individuals who contribute to the Municipality as a volunteer, an invitation or notice of an invitation will be placed in the papers, on the Municipality's website, posted inside and outside the building, and sent to all known volunteer based organizations currently in our directory. Once the location is confirmed an update will be provided to Council.

e) Building Department – Vehicle quotation

CAO, Marsha Paley provided Council with information on the proposed purchase of a new vehicle for the building department. Staff has suggested the need to keep the existing vehicle for the Bylaw Department, and other staff to use as required.

MOTION #268/2015

MOIR/ROPP: That Mr. Stellingwerff, Chief Building Official, obtain more quotes within the budget amount of \$22,000.00;

And further that once quotes are received a report to Council will be provided at an upcoming council meeting.

CARRIED

12. CLOSED MEETING (under Section 239 of the Municipal Act)

MOTION #269/2015

MCLINCHEY/ROPP: That the Regular Council Meeting adjourn to Closed Meeting at 9:30 p.m. for the following purpose:

- a) Acquisition or disposition of land – North Middlesex Medical Centre
- Compost Yard
- b) Litigation or potential litigation – Tapecon OMB
- c) Labour relations or employee negotiations – Operational/Organizational Review

CARRIED

MOTION #270/2015

CORNELISSEN/ROPP: That Council rise from the Closed Meeting at 11:22 p.m.

CARRIED

13. RISE AND REPORT

- a) Acquisition or disposition of land – North Middlesex Medical Centre and the Compost Facility (2 items)
Council discussed provided direction to staff in Closed regarding the North Middlesex Medical Centre.

MOTION #271/2015

MOIR/MCLINCHEY: That Council directs the CAO to contact the North Middlesex Medical Centre Board to accept the offer from the Board to the transfer of the ownership of the Medical Centre property in Parkhill to the Municipality of North Middlesex;

And further that staff to move forward with the transfer process of the subject property at no additional cost following a review to ensure a clear title.

CARRIED

There was a discussion in Closed with respect to the compost facility being closed by the operator. It was noted that the Municipality's new transfer station contains a compost area and is open three days a month (Saturday and two Wednesdays)

- b) Litigation or potential litigation – Tapecc OMB
Council received an update from staff on the Tapecc OMB hearing which has not yet had a date set. As a result of the discussion, Council made the following motion.

MOTION #272/2015

HEMMING/CORNELISSEN: That Council provided direction to the CAO in continuing with the Municipality's participation at the Tapecc OMB hearing.

CARRIED

- c) Labour relations or employee negotiations – Operational/Organizational Review
Council discussed the draft Operational and Organizational Review Request for Proposal. Final RFP to be released in early-October. No motions came out of Closed on this item.

14. READING OF BY-LAWS

- a) By-law #51 of 2015 – Kustermans Drain "B" 2015 (1st and 2nd reading only)
b) By-law #52 of 2015 –Confirming

MOTION #273/2015

MCLINCHEY/HEMMING: That By-laws #51 and #52 of 2015 be read a first and second time.

CARRIED

MOTION #274/2015

CORNELISSEN/NICHOL: That By-law #52 of 2015 be read a third and final time and passed.

CARRIED

15. ADJOURNMENT

MOTION #275/2015

ROPP/HEMMING: That the September 16, 2015 Regular Council Meeting adjourn at 11:24 p.m.

CARRIED

MAYOR

CAO/DEPUTY CLERK