



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday October 5, 2016 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

Mayor Shipway called the Regular Meeting to Order at 7:00 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

4. MINUTES OF PREVIOUS MEETINGS

- a. September 8, 2016 Special Meeting Minutes
- b. September 21, 2016 Regular Meeting Minutes

MOTION #324/2016

MCLINCHEY/ROPP: That the above noted minutes be accepted as presented.

CARRIED

5. PUBLIC MEETINGS – Committee of Adjustment

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MOTION #325/16

MOIR/HEMMING: The regular meeting adjourn to Committee of Adjustment at 7:01 p.m. to consider planning applications.

CARRIED

See separate C.O.A. Minutes

The Regular Meeting reconvened at 7:40 p.m.

6. DELEGATION

a. Advisory Committee for local school matters – Update on Ontario Rural Symposium November 26th

Darren Ferguson and TVDSB Trustee Arlene Morell were present to provide an update on the activities of the Committee. This group, with the support of Ms. Morell, is making a difference and is becoming a leader in rural school initiatives. As of today, five students have transferred back to NMDHS and the school has been successful in gaining four courses back to the curriculum. Preparations are underway for the upcoming Rural Symposium. An overview of invitees was provided and council members are encouraged to participate as well. Mr. Ferguson advised that the committee would like to be able to provide food at the symposium and he had some suggestions on how this could take place.

MOTION #326

ROPP/MCLINCHEY: That Council support the meal at the rural school symposium in the amount of \$1,000.00 taken from the Vibrancy Fund.

CARRIED

The Committee is preparing a media release and wondered if the municipality would be willing to allow the municipal logo on the document. As well, they were looking for assistance with getting notification out through social media and municipal signage. C.A.O., Marsha Paley, replied that the Committee should provide a copy of the media release to the municipality for approval and once it is approved, staff could assist with the notification.

Mr. Ferguson and Ms. Morell were thanked for their presentation.

b. County of Middlesex – Planning Services Proposal

C.A.O. Bill Rayburn and Director of Planning, Durk Vanderwerff attended Council to provide an overview of the proposed Local Planning Service that County Council is considering at this time.

The municipality was provided with a draft template agreement which outlined proposed planning services. The present model would allow the municipality to retain the revenue received from planning applications and the cost for service would be based upon 1.3% of municipal assessment. Mr. Rayburn indicated that this percentage figure would be the maximum.

Several questions were asked by Council members regarding current level of service compared to the proposed services. This includes questions regarding site visits, concerns with continuity with having the same planner, representation at OMB appeals and associated costs, large project undertakings such as OP Reviews, Community Improvement Plans etc.

Mr. Rayburn advised that County Council has not yet formally voted on implementing this service through 2017 County Levy. He anticipates a vote in November and if approved the process could begin to hire an additional planning staff. He advised that North Middlesex is one of three municipalities who have independent contracted planning service and he is in the process of visiting the other two municipal councils about the same type of proposal. Mr. Rayburn advised that this service has been well received among the municipalities who currently receive it through the County.

Mr. Rayburn and Mr. Vanderwerff were thanked for their presentation and that Council will be considering this matter further during a staff report on the agenda.

7. DEPARTMENTAL REPORTS

a. Report from Fire Chief – Request for Proposal for Ailsa Craig Fire Hall

A discussion ensued regarding how RFP and Tenders are received at the front counter. Staff advised that when tenders are prepared there is a statement on the document to notify contractors the date, time and procedure for accepting tenders. The time stamp used on the document is the front counter computer and it is up to the submitter to ensure they meet the deadline. Tenders received after the official closing time are not accepted and there would be no exceptions.

MOTION #327/2016

ROPP/MOIR: That Council approve the proposal from Armstrong Construction to design/build the improvements to the North Middlesex Fire Department, Ailsa Craig Fire Station at 159 William Street, for a cost of \$95,880.00 (including HST).

CARRIED

b. Report from Clerk – Automated Phone System Pilot Project

Staff provided an overview of the system over the past three months and improvements internally that have been noticed. It was stressed that Customer Service satisfaction is a priority as well. Council expressed concerns they have received from the public calling the municipality. After some discussion on improvements that could be implemented ie: modifying the greeting to include reaching reception by pressing “0”; working with staff on phone transfer protocol; changing duration of time with the roll over calls; the following motion was then introduced:

MOTION #328/2016

NICHOL/CORNELISSEN: That Council receives the Automated Phone System Pilot Project Report dated October 5, 2016 as presented; and

Further that Council directs staff to continue to use the automated phone system, for another 3 month period with suggested changes to be implemented internally on incoming calls.

CARRIED

c. Report from Clerk – Proposed Changes in Delivery of Planning Service

Staff gave a brief overview of some of the immediate concerns they have with the proposed planning service through the County. This includes having a County Planner at our office immediately so there is time to work with the current planner before December 31st (current agreement will cease at the end of the year); core services outlined on the draft agreement do not include all services the municipality is currently receiving (currently at a lesser cost).

It was suggested by staff that as Council has not had a lot of time to review the report that it be tabled until the next meeting. Council also requested a copy of the draft agreement be provided to them for review with the report.

8. PASSING OF ACCOUNTS

a. Report on compilation of bills and accounts to September 30, 2016

MOTION #329/2016

ROPP/MCLINCHEY: That the following bills and accounts be approved for payment

General	\$593,105.25
Direct Payments	\$ 97,676.63

CARRIED

9. COMMITTEE REPORTS

a. September 8, 2016 minutes of Economic Development Committee

There was a discussion regarding the status of a community promotional video. Staff advised that a budget was established for this earlier in the year and the amount will be confirmed. It was relayed that work is still underway with the new website and it is anticipated to be launched with a target date of mid October. There is an issue that still needs to be resolved with the transferring of information for the business directory on the new website. Councillor Cornelissen advised that there has been some changeover with Committee members. The Terms of Reference will be reviewed as well as how recruiting new members should take place to ensure it is open to anyone interested. The bus tour was postponed pending clarification on budget.

MOTION #330/2016

CORNELISSEN/ROPP: That the minutes be received and filed.

CARRIED

10. CORRESPONDENCE

a. Thank you card from D.Noel – Year 4 Proficiency Award
(action: receive and file)

b. Town of Shelburne – request to support resolution regarding Autism Services

MOTION #331/2016

CORNELISSEN/HEMMING: The Council of the Municipality of North Middlesex hereby supports the following motion from the Town of Shelburne:

“Whereas, Autism Spectrum Disorder is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and

Whereas, Applied Behaviour Analysis (ABA) is the scientific process based on objective evaluation and empirically based interventions used to achieve meaningful, generalizable and enduring behavioural change. Intensive Behavioural Intervention (IBI) is an application of the principles of ABA in an intensive setting used to affect behaviour change and improvement; and

Whereas, the current waiting list of children for Intensive Behaviour Intervention (IBI) is

over 2,000 and more than 13,000 children await Applied Behaviour Analysis (ABA); and

Whereas the Province of Ontario has announced it intends to discontinue IBI services to children over the age of four and provide a one time payment to assist with services, thereby abandoning thousands who have been wait-listed for years; and

Whereas there are two service models for affected children to be treated, 1) the Direct Service Offering (DSO) where children receive services directly from trained staff at Ontario's nine regional service providers, and 2) the Direct Funding Offering (DFO) where parents receive funding directly in order to purchase services; and

Whereas the DFO model to provide services is used in Alberta, British Columbia and imminently Saskatchewan. Such a model is clinically rigorous and has been identified by the Auditor General of Ontario as being less expensive than Ontario's DSO model;

Therefore be it resolved that a letter be sent to Hon. Tracy MacCharles, Minister of Children and Youth Services; Alexander Bezzina, Deputy Minister; Hon. Eric Hoskins, Minister of Health; and Hon. Kathleen Wynne, Premier of Ontario, requesting the Province to:

- 1. Amend its policy to one that will allow all children on the current waiting list to receive the IBI services promised them; and*
- 2. Remove the age limit for IBI therapy and replace it with a program that provides ongoing IBI services based on need and individual development, not age; and*
- 3. Ensure oversight by professionals and parents based on "development progress" criteria and milestones; and*
- 4. Adopt a Direct Funding Offering (DFO) model in lieu of the current Direct Service Offering (DSO) model;*

and further that a copy of this resolution be forwarded to all municipalities within the Province of Ontario."

CARRIED

c. Town of Aurora – Recommendations to AMO regarding OMB Reform Update

MOTION #332/2016

MOIR/NICHOL: That the Council of the Municipality of North Middlesex supports the following motion from the Town of Aurora as follows:

"That Report No. CS16-020, and the attached Municipal Summit OMB Reform: Process and Powers Recommendations, be received; and

That Council endorses the recommendation contained in Attachment 1 to Report No. CS16-020, being:

a) That the jurisdiction of the Ontario Municipal Board (OMB) be limited to questions of law or process and, specifically, when considering appeals, that the OMB be required to uphold any planning decision (s) of municipal councils unless said decision(s) is contrary to the processes and rules set out in legislation; and

That a copy of the recommendation be sent to the Hon. Kathleen Wynne, Premier of Ontario, the Hon. Bill Mauro, Minister of Municipal Affairs, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario; and

That a copy of the recommendation be sent to the Association of Municipalities of Ontario (AMO), all Ontario municipalities, and the York Regional Chair for consideration.”

CARRIED

11. OTHER OR URGENT BUSINESS

a. Gas line to Ailsa Craig Sewage Treatment Plant

The Mayor reported that the gas line will be installed to the gate at this facility soon. Finance staff will look into the costs to have this line extended inside the property line to accommodate hooking into the plant.

b. Meeting with Lucan Biddulph on possible street sweeper purchase

MOTION#333/2016

NICHOL/MCLINCHEY: That the Mayor and Director of Infrastructure and Operations be requested to meet with Lucan on a possibility of co-purchasing a street sweeper and report back to council on this matter.

CARRIED

12. COMMUNICATIONS (including County Council Meeting Report)

No reports at this time

13. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)

MOTION #334/2016

ROPP/MCLINCHEY: That the regular meeting adjourn to Closed Meeting at 9:45 p.m. for receiving information under:

- a. Personal matters about an identifiable individual, including municipal or local board employees-staff matters
- b. A proposed or pending acquisition or disposition of land by the municipality or local board – former Service Ontario and Carnegie Library updates

CARRIED

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

The Closed Meeting adjourned at 11:20 p.m. and the following recommendations were brought forward for consideration:

MOTION #335/2016

ROPP/MCLINCHEY: That staff proceed with obtaining quotes for demolition of the former Service Ontario building and making arrangements for any servicing change requirements due to the demolition.

CARRIED

MOTION #336/2016

MOIR/HEMMING: That staff proceed with obtaining costs for renovations to Shared Services Building boardroom, entrance area and council chambers to accommodate a Community Policing Office.

CARRIED

MOTION #337/2016

HEMMING/NICHOL: That staff be directed to respond to the ratepayer complaint.

CARRIED

15. READING OF BY-LAWS

- a.By-law #49 of 2016 – 1990 Parkhill Drive
- b.By-law #50 of 2016 – 2635 West Corner Drive
- c.By-law #51 of 2016 – 35108 Lieury Road
- d.By-law #52 of 2016 Confirming Road

MOTION #338/2016

CORNELISSEN/MCLINCHEY: That By-laws #49,50,51 and 52 of 2016 be read a first and second time.

CARRIED

MOTION #339/2016

MOIR/NICHOL: That By-laws #49,50,51 and 52 of 2016 be read a third and final time.

CARRIED

16. ADJOURNMENT

MOTION #340/2016

ROPP/CORNELISSEN: That the meeting adjourn at 11:25 p.m.

CARRIED

MAYOR

CLERK