



MUNICIPALITY OF NORTH MIDDLESEX SPECIAL MEETING MINUTES

A Special Meeting of the Council of the Municipality of North Middlesex was held on Saturday October 24, 2015 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the meeting to Order at 8:30 a.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

Acting Treasurer, Debbie Jonah

3. DISCLOSURE OF PECUNIARY INTEREST

None at this time

4. CLOSED MEETING (under Section 239 (3.1) *Municipal Act, 2001*, as amended) 8:30 a.m. – 9:00 a.m.

MOTION #320/2015

HEMMING/MCLINCHEY: That Special Meeting adjourn to Closed Meeting for the following purpose:

a)Security of Property (Property not only includes only the physical assets of the municipality but also some of its financial records and intellectual property) – Sewer Rates.

CARRIED

5. RISE AND REPORT

Council rose from Closed Meeting at 9:05 with no report

MOTION #321/2015

ROPP/CORNELISSEN: That Council enter into Educational and Training Session at 9:05 a.m.

CARRIED

6. EDUCATIONAL AND TRAINING SESSION

Kim Weber, Program Director from the Business Help Centre of Middlesex County was in attendance to present a Draft Business Plan on Carnegie Library for an Art Gallery.

Council then asked several questions regarding the proposal such as how this would be established, renovations required to the building, grants or funding available for this project.

Mayor Shipway thanked Ms. Weber for the presentation. Council concurred that they would like this proposal brought forward at a Regular Council Meeting in the very near future for their consideration.

Trudy Parsons - MDB Insight was in attendance to provide Council with an update on the EDC Strategy and to have a Visioning Exercise. She provided an outline of meetings that have occurred to date as well as upcoming meetings. She advised that there is a meeting scheduled for November 25 in which Council, Senior Management will be present and possibly the EDAC committee. The next step would then be to review the draft findings document with a final document to be prepared and presented in March, 2016.

Mayor Shipway thanked Ms. Parsons for her update and Council is looking forward to the next meeting.

MOTION #322/2015

ROPP/MCLINCHEY: That the Education and Training session close and return to Special Meeting at 10:50 a.m.

CARRIED

7. SPECIAL MEETING

Update on Operational and Organizational Review – Ms. Paley advised that the tenders were opened by herself and Deputy Mayor Ropp. There were five proposals received and the prices ranged from \$14,800 to \$16,785. The reports are being reviewed to ensure all needs are being met and a report to council will be prepared and provided for council consideration on November 4.

Policing – Councillor Cornelissen advised that some municipalities are exploring options of policing from Strathroy Caradoc. It was suggested that a meeting may be feasible for North Middlesex to explore options as well.

MOTION #323/2015

CORNELISSEN/MCLINCHEY: That a meeting be requested with the Municipality of Strathroy Caradoc and that the Mayor, Deputy Mayor and CAO have a discussion regarding alternative policing options for the purpose of obtaining information at this time.

CARRIED

Land Use Planning - Discussion ensued about economic development opportunities in the agricultural sector and how that fits with North Middlesex's Official Plan and Zoning. Ms. Paley advised that there are specific policies in the PPS that govern this as well as the County Official Plan. Council suggested that other municipalities appear to allow these smaller agricultural parcels of land and wondered why this can't occur in North Middlesex. It was suggested that perhaps our Planner could explore other municipalities Official Plans for policies and make a presentation to Council at an upcoming meeting.

2016 Budget and Possible Tax Increase – Ms. Paley inquired if Council had given some thought as to where they would like staff to focus on in their budgets as far as potential percentage increase over last years' operational budgets. The new assessment cycle from MPAC will take effect for 2016-2020. After some discussion it was suggested that 1% of less be achieved for the first draft of 2016 operational budget. The draft capital budget will be presented at the November 4th meeting.

Council agendas, meeting content and motions - C.A.O. Marsha Paley provided a memorandum for Council which outlined how agendas are produced and how notice is provided. A new procedural by-law is being drafted and will be brought to council in the near future. It was suggested that the by-law could define meetings such as the new Town Hall meetings as well as structure for other similar type special meetings which could allow for some open table/microphone forums.

8. CLOSED MEETING (11:30 A.M. – 12:00 NOON)

MOTION #324/2015

MOIR/CORNELISSEN: That Special Meeting adjourn to Closed Meeting (under Section 239 (3.1) *Municipal Act, 2001*, as amended) for the following purpose at 11:45 a.m.:

- a) Labour Relations or Employee Negotiations – Wages and Staffing

CARRIED

9. RISE AND REPORT

Council rose from Closed Meeting at 12:15 p.m.

The CAO was directed by Council to ensure that cost-of-living adjustments (COLA) will only occur for non-union staff following approval of annual budgets. If a COLA is approved through the budget then it may be made retroactive. Union staff will continue to receive their COLA as per the agreement. All staff are to undergo an annual performance review and can receive a salary increase within the pay grid, where applicable, upon a completion of a successful review.

10. UPCOMING MEETINGS/EVENTS

A reminder regarding the Volunteer Recognition Open House on October 26th and upcoming regular meetings November 4 and 18 was provided.

11. ADJOURNMENT

MOTION #325/2015

ROPP/MCLINCHEY: That the meeting adjourn at 12:16 p.m.

CARRIED

MAYOR

CLERK