



**MUNICIPALITY OF NORTH MIDDLESEX  
REGULAR MEETING MINUTES**

**October 19, 2022, 6:00 p.m.**

**Members Present:** Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward 1 Doreen McLinchey  
Councillor Ward 2 Joan Nichol  
Councillor Ward 3 Gord Moir  
Councillor Ward 4 John Keogh  
Councillor Ward 5 Andrew Hemming

**Staff Present:** CAO Jonathon Graham  
Facilities Manager Brandon Drew  
Treasurer, Estelle Chayer  
Clerk, Richard Beachey

**Staff Absent:** Drainage Superintendent Joanne Sadler  
Executive Assistant/HR Coordinator Donna Vanhooydonk  
Fire Chief Greg Vandenheuvel  
Ashley Kwarciak, Deputy Clerk/Communications Coordinator  
Manager of Infrastructure and Operations Jaden Hodgins  
Manager of Public Works, Vance Czerwinski

**The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may be held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.**

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**1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 6:02 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

**2. DISCLOSURE OF PECUNIARY INTEREST**

(*Municipal Conflict of Interest Act – Section 5* requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

### **3. MINUTES OF PREVIOUS MEETINGS**

#### **3.1 Meeting Minutes for October 5, 2022**

##### **Motion # 275/2022**

**Moved By:** G. Moir

**Seconded By:** J. Keogh

**That the attached minutes be approved as presented**

**CARRIED**

### **4. DEPARTMENTAL REPORTS**

#### **4.1 Report from Manager of Recreation and Facilities - Parkhill Firehall Project update**

The Manager of Recreation and Facilities reviewed his Report. John Vallee and Melissa Stewart from the GD Vallee Consulting were present virtually.. The Manager of Recreation and Facilities explained that some of the additional costs were due to delays, but the largest cost impact was due to addressing contaminated soil present from a previous use. A further update will be provided in the new year..

##### **Motion # 276/2022**

**Moved By:** D. McLinchey

**Seconded By:** A. Hemming

**THAT Council receive the report titled RTC North Middlesex - Parkhill Firehall/EMS Hall Update as information.**

**CARRIED**

#### **4.2 Report from Manager of Recreation and Facilities - Victorian Order of Nurses Contract for Return to Facilities**

**Motion # 277/2022**

**Moved By:** D. McLinchey

**Seconded By:** G. Moir

**THAT Council approve the Order of Victorian Nurses' proposed hall use agreement.**

**CARRIED**

**5. PASSING OF ACCOUNTS**

**5.1 Report from Treasurer - Accounts Payable**

**Motion # 278/2022**

**Moved By:** G. Moir

**Seconded By:** J. Nichol

**THAT Council receive and accept the following accounts payable report as information only.**

**CARRIED**

**6. COMMITTEE REPORTS**

**6.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)**

**6.2 ABCA (Deputy Mayor Cornelissen)**

Draft Board minutes of September 15, 2022; draft Budget Committee minutes of October 13, 2022; and, Board agenda for October 20, 2022.

Deputy Mayor Cornelissen reviewed the increase in the ABCA levy and advised that staff had been instructed to report back with a 2.5% increase rather than the 3.77% proposed increase.

**6.3 BWRA (Cr. McLinchey)**

**6.4 EDAC (Cr. Moir)**

**6.5 LSAC (Cr. Nichol)**

**6.6 Recreation Committee (Cr. Hemming)**

**6.7 Policies Review Committee (Cr. Nichol)**

**6.8 Fire Committee (Cr. Keogh)**

6.9 OCWA Client Advisory Board (CAO)

## **7. CORRESPONDENCE**

7.1 Township of Adelaide Metcalfe - Notice of Adoption of Community Improvement Plan

(Receive and File)

Filed.

7.2 Middlesex County Planning Department - North Middlesex - Westwood Meadows - 39TNM2201 - Notice provided

(Receive and Consider - comments, if any)

The CAO reported that this was a Notice for Merritt Subdivision.

7.3 North Middlesex Website data - user breakdown and behavior

(Receive and File)

Filed.

7.4 Municipality of Huron Shores - Streamlining Governing legislation for Physicians in Ontario

(Receive and File - Filed at October 5, 2022 meeting)

Filed.

7.5 Municipality of East Ferris - Childcare workforce shortage.

(Receive and Consider)

Filed.

7.6 Township of Perry - Healthcare Connect System for Members of Canadian Armed Forces

(Receive and File - filed at September 21, 2022 meeting)

Filed.

7.7 Municipality of West Perth - Opposition to Bill 109 - Strong Mayors - Building Homes Act

(Receive and File - Filed at September 7, 2022 meeting - now proclaimed into law)

Filed.



## **8. OTHER AND URGENT BUSINESS**

### **8.1 Vaxx Bus Return**

(Verbal report from Manager of Recreation and Facilities)

A question was asked as to the type of shot available. The Manager of Recreation and Facilities indicated that he was not sure,. This will be determined and promoted through social media. The date was reported to be Sunday, November 20, 2022 in Parkhill.

### **8.2 Election night, Monday October 24, 2022 schedule**

It was explained that the results will be reported at the Council Chambers following election close. An invitation was extended to all Members of Council, including the new Members to attend on Monday night. Refreshments will be available. The Clerk explained that the results should be available at about 8:20 p.m.

### **8.3 Voter Help Centre**

The Clerk reported that the Voter Help Centre where individuals can vote by computer terminal, is open at the Shared Services Building for extended hours until 6:00 p.m. every day this week. On Saturday it is available from 9:00 a.m. until 1:00 p.m. and on Monday until 8:00 p.m.

### **8.4 Physician facility renewal in Ailsa Craig**

(Verbal report from Manager of Recreation and Facilities)

The Manager of Recreation and Facilities reported that a verbal agreement had been reached with the two Doctor's in Ailsa Craig for a further term of five years. He explained that the office has become so busy that an additional full time nurse has been hired into the office. A written agreement is expected shortly.

## **9. DEFERRED ITEMS FROM PREVIOUS MEETINGS**

### **9.1 North Middlesex Surplus Properties**

Review of North Middlesex Surplus Properties - deferred at November 17, 2021 meeting (follow up by CAO)

### **9.2 Administration and the Council and Committee's Vaccination Policy's**

Administration and the Council and Committee's Vaccination Policy's review and discussion on status of policy's - CAO - Deferred at April 20, 2022

**10. COMMUNICATIONS (Including County Council Meeting Report)**

10.1 2023 Middlesex County Calendar

10.2 County Council Highlights - October 11, 2022

**11. READING OF THE BY-LAWS**

**Motion # 279/2022**

**Moved By:** A. Hemming

**Seconded By:** D. McLinchey

**That By-law 101 - 102 of 2022 be read a first and second time**

**Provision for questions**

**CARRIED**

**Motion # 280/2022**

**Moved By:** J. Nichol

**Seconded By:** J. Keogh

**THAT By-law 101 - 102 of 2022 be read a third and final time.**

**CARRIED**

11.1 101 of 2022 Authorize Agreements with Victorian Order of Nurses

11.2 102 of 2022 Confirming By-law

**12. CLOSED MEETING (Under Section 239 of the Municipal Act)**

**Motion # 281/2022**

**Moved By:** A. Hemming

**Seconded By:** A. Cornelissen

**That the Open Meeting adjourn to Closed Meeting at 6:42 p.m.**

**To receive information under the following exception:**

**Section 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (tree claim, property matter)**

**Section 239 (2) (d) labour relations or employee negotiations.**

**CARRIED**

**13. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

**Motion # 281/2022**

**Moved By: G. Moir**

**Seconded By: A. Hemming**

**That the Closed Meeting adjourn at 7:35 p.m. and return to Open Meeting at with recommendations.**

**CARRIED**

**14. CLARIFICATION REGARDING WESTWOOD SUBDIVISION**

The CAO reported that his earlier explanation of item 7.2 as being the Merritt Subdivision was incorrect. The Westwood Subdivision is actually directly to the west of Duchess Drive and Duke Street.

**15. RESIGNATION OF CAO**

**Motion # 282/2022**

**Moved By: J. Nichol**

**Seconded By: J. Keogh**

**THAT Council accept Jonathon Graham's notice of formal resignation as the Municipality of North Middlesex's Chief Administrative Office effective November 7, 2022.**

The Council noted that the resignation is accepted with regret and further acknowledged that the Municipality is better off as a result of the work of the CAO. Council wished the CAO success in his new position.

**CARRIED**

16. ADJOURNMENT


Motion # 283/2022

Moved By: D. McLinchey

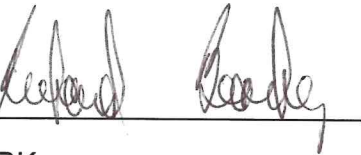
Seconded By: J. Keogh

That the Meeting adjourn at 7:38 p.m.

CARRIED

  
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MAYOR

  
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CLERK