

**MUNICIPALITY OF NORTH MIDDLESEX  
REGULAR MEETING MINUTES**

**October 18, 2023, 6:00 p.m.**

**Members Present:** Mayor Brian Ropp  
Deputy Mayor Paul Hodgins  
Councillor Ward 1 Sara Nirta  
Councillor Ward 2 Bill Irwin  
Councillor Ward 3 Charles Daigle  
Councillor Ward 5 Adrian Cornelissen

**Members Absent:** Councillor Ward 4 John Keogh

**Staff Present:** Chief Administrative Officer Carolyn Tripp  
Treasurer Estelle Chayer  
Economic Development and Communications Coordinator  
Natalie Core  
Recreation and Facilities Manager Brandon Drew  
Manager of Infrastructure and Operations Jaden Hodgins  
Clerk Ashley Cook,  
Fire Chief Greg Vandenheuvel

**Staff Absent:** Manager of Public Works Vance Czerwinski  
Drainage Superintendent Joanne Sadler  
Executive Assistant/HR Coordinator Donna Vanhooydonk

**The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may be held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.**

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**1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present.

Councillor Keogh was absent.

## **2. DISCLOSURE OF PECUNIARY INTEREST**

*(Municipal Conflict of Interest Act – Section 5* requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

## **3. MINUTES OF PREVIOUS MEETINGS**

**Motion # 286/2023**

**Moved By:** C. Daigle

**Seconded By:** S. Nirta

**Recommended Motion:**

**That the attached minutes be approved as presented.**

**CARRIED**

## **4. DELEGATIONS**

### **4.1 ROSE Land Care Association - Stewards of Sunnivue Farm**

Representatives of ROSE Land Care presented an overview of ROSE initiatives and upcoming expansion ideas. Their purpose at Council was to introduce themselves as a regenerative farming community with big thoughts for the future of agriculture and their relationship with the Community. Their presentation was followed by a question period from Council which surrounded topics of membership, access to the onsite farm store, and the financial sustainability of the operation.

### **4.2 Mount Carmel Christmas Lights**

Stephanie McCann was unable to attend the meeting. The Clerk presented the ask on their behalf. The residents of Mount Carmel have been using second-hand holiday decor for several years. They were seeking funding support for new LED holiday decor to be displayed on the light posts in the shared community. It was noted that the total request was in the amount of 1044.08 + HST.

**Motion # 287/2023**

**Moved By:** P. Hodgins

**Seconded By:** C. Daigle

**THAT Council assist the financing of new holiday décor for Mount Carmel in the form of LED Light post decorations in the amount of 1044.08 + HST.**

**CARRIED**

**5. DEPARTMENTAL REPORTS**

**5.1 Report from Drainage Superintendent - Petition for Drainage Works**

The Manager of Infrastructure and Operations presented this report. No questions were asked.

**Motion # 288/2023**

**Moved By:** S. Nirta

**Seconded By:** C. Daigle

**THAT Council receive the Petition for Drainage Works by Owners under section 4(1) of the Drainage Act R.S.O. 1990; and  
THAT Council appoints R. Dobbin Engineering Inc., as Engineer to the Municipal drain project.**

**CARRIED**

**5.2 Report from Manager of Infrastructure and Operations - Three Way Stop Annie Ada Shipley St. AC**

The Manager of Infrastructure and Operations presented this report noting that according to the Ontario Traffic Manual, traffic counts did not indicate the necessity of an additional stop sign. Councillor Irwin acknowledged this information but went on to state that residents needed to be listened to and this was on account of safety. Councillor Irwin moved to amend the motion. The following motion was passed. Deputy Mayor Hodgins voted in opposition.

**Motion # 289/2023**

**Moved By:** B. Irwin

**Seconded By:** C. Daigle

**THAT Council receive this report for information and approve the implementation of stop signs required to make the intersection at Craig and Annie Ada Shipley St. in Ailsa Craig an all-way stop.**

**CARRIED**

**6. PASSING OF ACCOUNTS**

**6.1 Report from Treasurer - Accounts Payable**

The Treasurer presented her report. Following the report, Councillor Cornelissen asked for clarification on the charge noted for window cleaning. The Treasurer explained it was the initiative put on by the Municipality for business on Main St. Parkhill to remove construction debris. Mayor Ropp asked for clarification on the charge to Kelly Construction. It was noted that this was related to the repairs of Bridge 34 and that there would be one more charge for the additional repair to the side rail. Treasurer was asked to provide the amended budget. She responded to this inquiry during other business noting that the additional repairs were not scoped in the original budget and so at the request of Council that repair was noted as the overage in the amended budget.

**Motion # 290/2023**

**Moved By:** S. Nirta

**Seconded By:** B. Irwin

**That council receive and accept the following accounts payable report as information only.**

**CARRIED**

**7. COMMITTEE REPORTS**

**7.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Keogh)**

**7.2 ABCA (Cr. Cornelissen)**

The budget meeting took place last Thursday. ABCA motion made to bring the budget back, board to finalize at an upcoming meeting.

Councillor Cornelissen spoke to the ABCA during other business - he noted that a large portion of our levy goes toward the lakeshore, but the

proposed budget for the year did not include the special levy for the Parkhill Dam. He inquired into why the Parkhill Dam is not considered a lakeshore when it is from the same watershed. He stated that he would be further looking into this matter.

#### **7.2.1 Board of Directors Meeting September / October**

- 7.3 BWRA (Cr. Keogh)
- 7.4 EDAC (Cr. Nirta, Cr. Irwin, Deputy Mayor Hodgins)
- 7.5 LSAC (Cr. Irwin, Deputy Mayor Hodgins)
- 7.6 Recreation Committee (Cr. Daigle, Cr. Keogh, Cr. Nirta)
- 7.7 Policies Review Committee (Mayor Ropp, Deputy Mayor Hodgins, Cr. Daigle)
- 7.8 Fire Committee (Mayor Ropp, Cr. Cornelissen, Cr. Daigle)
- 7.9 OCWA Client Advisory Board (CAO)

### **8. CORRESPONDENCE**

- 8.1 Stouffville Resolution - Illegal Land Use Enforcement  
(Receive and Consider Support)  
Filed.
- 8.2 Wasaga Beach- Illegal Car Rally  
(Receive and Consider Support)  
Filed.

### **9. OTHER AND URGENT BUSINESS**

- 9.1 Huron Shores Transit - Report and Transit Update News  
The Clerk presented the report sent by Huron Shores Transit.

**Motion # 291/2023**

**Moved By:** B. Irwin

**Seconded By:** P. Hodgins

**THAT Council receives the Huron Shores Transit Update Report,**

**AND THAT Council approves and supports the Huron Shores Transit proposal to create an additional bus stop near Craigweil Gardens on William St. AC**

**AND THAT Council supports the addition of a third trip to route 4, for increased time in Strathroy and Grand Bend**

**AND FINALLY Council direct staff to assist with lowering of the bus stop signage to an accessible standard, as well as installation of the lidded brochure holders.**

**CARRIED**

**9.2 Line of Duty Fire Fighter Memorial - Parkhill Cemetery**

The Fire Chief spoke about the upcoming Line of Duty memorial service to be held on October 28th at the Parkhill Cemetery.

**9.3 Historical Society Hall of Fame Event**

Councillor Nirta spoke about the upcoming Historical Society North Middlesex Hall of Fame event to take place on November 4th 2023. The following were listed as being honoured at this event.

Lorraine Thompson

Lori Mackey

Alice Facchina

Marisa Coutts

Ron Whitmore

**9.4 Ontario Trillium Grant**

The Treasurer spoke about the outcome of the grant application recently made for the Carnegie Library and the Ye Old Towne Hall. The grant application was unsuccessful. The Mayor asked if there was any indication as to why or how these grants are evaluated. The Treasurer noted that when that information becomes available she would share it.

**10. DEFERRED ITEMS FROM PREVIOUS MEETINGS**



10.1 North Middlesex Surplus Lands

Deferred on November 17, 2021 - CAO follow up.

10.2 Environment Committee

Deferred April 5, 2023 - Councillor Irwin to follow up.

10.3 AMO-LAS Water and Sewer Warranty Program

Deferred April 19, 2023 - Manager of Infrastructure and Operations to follow up.

10.4 Communities Overview of Traffic Control and Speed Signs

Deferred September 6, 2023 - Manager of Infrastructure, Manager of Public Works to follow up.

10.5 Ailsa Craig Queen St. Truck Traffic Controls

Deferred September 6, 2023 - Manager of Infrastructure and Operations to follow up.

10.6 Parkhill Sewage Lagoon - Third Party Opportunities

Deferred February 1, 2023 - Manager of Infrastructure and Operations to follow up.

**11. COMMUNICATIONS (Including County Council Meeting Report)**

11.1 Council Meeting Highlights - October 10 2023

11.2 Council Meeting Highlights - September 26 2023

11.3 Middlesex London Health Unit - Monthly Update

**12. CLOSED SESSION**

(Permitted under Section 239 of the Municipal Act)

**Motion # 292/2023**

**Moved By:** C. Daigle

**Seconded By:** P. Hodgins

**That the Open Meeting adjourn to Closed Meeting**

**To receive information under the following exception:**

**(c) a proposed or pending acquisition or disposition of land by the municipality or local board.**

**CARRIED**

**13. ARISING FROM CLOSED SESSION**

Considering any matters arising out of Closed Session.

**Motion # 293/2023**

**Moved By:** S. Nirta

**Seconded By:** P. Hodgins

That the Closed Meeting adjourn and return to Open Meeting at without the recommendations

**CARRIED**

**14. READING OF THE BY-LAWS**

**Motion # 294/2023**

**Moved By:** B. Irwin

**Seconded By:** S. Nirta

**That By-law 087 of 2023 be read a first and second time**

**Provision for questions**

**CARRIED**

**Motion # 295/2023**

**Moved By:** C. Daigle

**Seconded By:** P. Hodgins

**That By-laws 055, and 087 of 2023 be read a third and final time**

**CARRIED**

**14.1 055 of 2023 - ZBA-3-2023**



A condition of the Notice of Decision for Consent Application B-7-2023.

(Third and Final Only)

14.2 087 of 2023 - Confirming

**15. ADJOURNMENT**

**Motion # 296/2023**

**Moved By: S. Nirta**

**Seconded By: C. Daigle**

**That the Meeting adjourn.**

**CARRIED**



MAYOR



CLERK