



MUNICIPALITY OF NORTH MIDDLESEX

REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on October 17, 2018 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the meeting to order at 7:00 p.m. with a quorum present.

2. ROLL CALL

Mayor Don Shipway
Deputy Mayor Brian Ropp
Councillor Doreen McLinchey
Councillor Joan Nichol - Absent
Councillor Gord Moir-Absent
Councillor Andrew Hemming
Councillor Adrian Cornelissen
CAO/Director of Finance (Treasurer), Nandini Syed
Deputy CAO/Director of Infrastructure and Operations, Jonathon Graham
Director of Economic Development and Community Services, Justin Dias
Director of Emergency and Safety Services/Fire Chief, William Davidson
Infrastructure Supervisor, Jonathan Lampman
Clerk, Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

MOTION #240/2018

ROPP/CORNELISSEN: That the October 3, 2018 Regular Meeting Minutes be hereby accepted.

CARRIED

5. PUBLIC MEETINGS

Meeting to Consider- Vanneste Drain Branch 'A', 'D', 'E'

Jonathon Graham, provided the background of the process to date with this drain. The final report dated September 26, 2018 prepared by R. Dobbin Engineering Inc. was received by municipal staff. On September 27, 2018 notices and copies of the report were mailed to the assessed landowners to attend this meeting to consider the Engineers Report. Also, that Council gives first and second reading for a Provisional By-law.

A brief overview of the work to be undertaken was discussed.

Deputy Mayor Ropp inquired if there was more work to be done in the future included on this drain?

Mr. Graham replied that the engineers report does include future maintenance work and by having it included in the report now means it will not have to be updated later.

MOTION 241/2018

HEMMING/ROPP: Be it resolved that Council accepts the Final Report for the Vanneste Drain Branch "A", "D", "E" dated September 26, 2018 prepared by R. Dobbin Engineering Inc.;

That Council gives two (2) readings for a Provisional By-Law as Section 45 (1) of the *Drainage Act, 1990*.

CARRIED

Other Drain Report

Jonathon Graham provided the Final Reading Report for the Laurens Drain 2018, McAlpine Drain No.1 and No. 2 and the Conlin Drain.

As a result of the request from Mrs. Willemse to review her assessment for the Laurens Drain, Mike DeVos from Spriet Associates, reviewed and prepared an Addendum

Report. Those landowners of which assessment was affected by this addendum were notified by mail.

No other changes were made to the McAlpine and Conlin Drain reports.

MOTION #242/2018

MCLINCHEY/CORNELISSEN: Be it resolved that Council receive the Final Reading of the By-Laws for the Laurens Drain 2018, McAlpine Drain No. and No.2 and the Conlin Drain.

CARRIED

6. DELEGATION

None

7. DEPARTMENTAL REPORTS

a. At 7:15 p.m. a Special Ceremony was held to recognize and present Long Service Awards to 5 (Five) North Middlesex Firefighters.

Fire Chief William Davidson and John Fraser, on behalf of Monte McNaughton, M.P.P. made the following presentations:

1. Terry Lewis – in recognition of 20 years of loyal and exemplary service to public safety in Canada.
2. Mark Fraser – in recognition of 20 years of loyal and exemplary service to public safety in Canada.
3. Sandy Thompson – in sincere appreciation of 25 years of courageous and dedicated service to the residents of Ontario, protecting their lives and property from fire.
4. Robert Whitmore- 35 year Provincial Service Bar
5. Ronald Whitmore – in recognition of 40 years of loyal and exemplary service to public safety in Canada and 40 year Provincial Service Bar

Report from William Davidson, Director of Emergency & Safety Services – August 2018 Report

Mr. Davidson provided an overview of his report which included training, public education and general activities undertaken during the month of August.

MOTION #243/2018

MCLINCHEY/HEMMING: Be it resolved that the report titled, “North Middlesex Fire Department Long Service Awards 2018” be received and filed as presented; and

Be it resolved that the report titled "Emergency and Safety Services August 2018 Report" be received and filed for informational purposes as presented.

CARRIED

b.Report from Justin Dias, Director of Economic Development and Community Services- Monthly Report

Mr. Dias provided an update on operations and initiatives within the department which included the design/build of the trail gateway feature in Parkhill, new investment and community data functionality on our website through our membership in SOMA, a social media snapshot and status of 2018/2019 arena advertising program.

Mr. Dias advised that there were approximately 50 participants in the design/build gateway survey with Option B being the preferred design.

SOMA membership update, North Middlesex has gained access to an integrated and interactive community profile/data centre for investment attraction. This includes information about workforce, demographics, taxes and more that are of interest to companies looking to invest. The economic profile will be live on our website in the coming months and will automatically be updated on an ongoing basis.

Update on the arena advertising revenue initiative. There have been a number of new businesses advertising at the arena. Currently there are 27 board advertisements with three additional being produced, 15 wall advertisements, three advertisements on the Olympia and four ice surface advertisements.

Deputy Mayor Ropp inquired into the status of ice rentals and whether any advertising has been done outside of the municipality to solicit more users?

Mr. Dias replied that this has not occurred to date.

Cr. Cornelissen inquired into how potential renters would be able to rent ice after business hours?

Mr. Dias advised that currently there is no avenue for this to occur as the booking and fees are done through the administration office. Mr. Dias advised that contact could be made with him directly via email or phone.

Mayor Shipway inquired into whether there was a decline in minor hockey ice rentals this year?

Mr. Dias was unable to confirm at this time.

MOTION #244/2018

ROPP/MCLINCHEY: Be it resolved that Council receive and file the Economic Development and Community Services Monthly Operational Report for October 2018.

CARRIED

c. Report from Jonathon Graham, Deputy CAO/Director of Operations – Monthly Report

Mr. Graham provided an overview of his monthly report which included the Pilot Non-Revenue Water Program, 2018 Paving Program, Neil Road Culvert Replacement, Roof Top Lease Agreement (QPA Solar).

Mr. Graham updated a few items as follows:

Non-Revenue Water Program indicates a reduction in water loss to 7.5 l/s or 35%. There was a water leak detected in Ailsa Craig a couple of days ago which has since increased the water loss to over 8 l/s. Although this was a slight setback, overall the savings in water loss has more than covered the costs associated with implementing the program. Staff will continue in their efforts to reduce this loss.

Deputy Mayor Ropp commended staff for what they have accomplished to date. There will be these types of setbacks but the overall positive results are important.

The weather has created some setbacks in the Paving Program, however, Coco Paving has mobilized their equipment to undertake this program.

In response to Cr. Moir's inquiry regarding the financial/profit sharing arrangements with QPA for the roof top solar on municipal buildings was provided which included a financial breakdown for the past three years.

The last item of note was the Road Allowance Work Permits and the strategy to be able to communicate when the Municipality is made of aware of projects ie: the installation of fibre optics. Mr. Graham cautioned that this is still third party information and therefore there are some privacy requirements that have to be upheld. It is hoped that by providing this information through reports that ratepayers in the area will have some form notification.

Cr. Cornelissen inquired as to how the gravel road conditions were monitored?
Mr. Graham provided an overview of the operational process followed by staff.

MOTION #245/2018

MCLINCHEY/HEMMING: Be it resolved that Council receives the Infrastructure and Operations Monthly Report for October 17, 2018 as information only.

CARRIED

d. Report from Nandini Syed, CAO/Director of Finance/Treasurer – Monthly Report

Ms. Syed highlighted her report which included status of key Provincial Bills, ongoing operational and capital updates.

Some specific key amendments under Bill 36 – The Ontario Cannabis Statute Law Amendment Act, 2018 were highlighted and in particular the ‘Opt Out of Retail Sales’ deadline of January 22, 2019. She advised that she will continue to keep Council updated to ensure due consideration is provided should the ‘Opt Out’ option be the decision.

Updates to operations include the tentative dates for the Interim Audit along with the proposed 2019 Budget timeline. Due to the election year, it is anticipated that this will push back the timeline about 6 weeks.

MOTION #246/2018

HEMMING/MCLINCHEY: Be it resolved that Council receives the Administration Monthly update- October 2018 Report, as information only.

CARRIED

8. ACCOUNTS

Deputy Treasurer, Dani Johnston, presented the compilation of Accounts for the period of Sept.27 – October 11, 2018 for a total payment of \$470,718.51.

MOTION #247/2018

ROPP/CORNELISSEN: Be it resolved that the following bills and accounts be approved for payment in the amount of \$470,718.51

General	\$245,179.85
General Direct Deposit	\$112,638.69
General online/PAP	\$112,899.97
Cemetery Direct Deposit	\$0.00
Cemetery Cheques	\$0.00

CARRIED

9. COMMITTEE REPORTS

a.ABCA – Deputy Mayor Ropp advised that at the October 9, 2018 meeting a draft budget was reviewed. Information will be provided to Council for review on projects being considered and/or undertaken by the CA.

b.Lake Huron Primary Water Supply System – Cr. Hemming advised that he had missed the last meeting however noted the three day shutdown which is occurring in North Middlesex.

Mr. Graham advised that due to the ongoing positive partnership that is being developed with the Board, there is more flexibility in being prepared for these shutdowns at the municipal level.

c. Policies Committee – Deputy Mayor Ropp advised that although the Committee temporarily deferred their meetings due to the election, it is important to get back on track in November especially in light of the new cannabis regulations.

10. CORRESPONDENCE

a. Minister of Infrastructure, Monte McNaughton, thanking the Municipality for its delegation at the AMO conference expressing its concerns pertaining to the water and wastewater management. (action: receive and file)

b. Minister of Children, Community and Social Services, Lisa MacLeod, thanking the Municipality for its delegation at the AMO conference in which a learning proposal was shared that would connect the isolated youth at Craigwood Youth Centre and educate them on an agricultural trade. (action: receive and file)

c. Melinda Battram, Bluewater Hawks Peewee Girls Hockey Team request for use of a municipal kitchen for a youth volunteer opportunity.

MOTION #248/2018

MCLINCHEY/CORNELISSEN: That the request for use of the kitchen at the Parkhill Community Centre be granted.

CARRIED

d. Minister of Agricultural and Rural Affairs, Ernie Hardeman, thanking the Municipality for its delegation at the AMO conference in which a vision for agri-innovation was shared. (action: receive and file)

Mayor Shipway commended staff that drafted and presented these proposals at the

AMO Conference. They were very well received by the Ministers and encouragement was given to continue to move these projects forward.

Ms. Syed followed up by saying that the next step is for staff to draft business proposals over the next 2-3 months and bring forward to council.

Deputy Mayor Ropp also commended staff on these initiatives.

11. OTHER AND URGENT BUSINESS

None

12. COMMUNICATIONS (including County Council Meeting Updates)

Clerk Jackie Tiedeman requested approval for the Santa Claus Parade Committee to use the Shared Services Building lobby on November 25 following the parade at 5:30 p.m. Facilities staff are able to accommodate the opening and closing within their regular schedule.

MOTION #249/2018

MCLINCHEY/HEMMING: That the request be granted to the Santa Claus Parade Committee.

CARRIED

Deputy Mayor Ropp commented that the County Paving program is also behind schedule due to weather.

13. CLOSED MEETING (Under Section 239 of the *Municipal Act*)

None

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

None

15. BY- LAWS

- a. By-law #43 of 2018 – Laurens Drain (3rd and final reading)
- b. By-law #44 of 2018 – McAlpine Drain No. 1 and No.2 (3rd and final reading)
- c. By-law #45 of 2018 – Conlin Drain (3rd and final reading)
- d. By-law #54 of 2018 – Vanneste Drain Branch A,D & E(1st and 2nd reading)
- e. By-law #55 of 2018 – Confirming

MOTION #250/2018

MCLINCHEY/ROPP: That By-Laws #54 & 55 of 2018 be read a first and second time.

CARRIED

MOTION #251/2018

CORNELISSEN/HEMMING: That By-law #43,44,45,54 and 55 of 2018 be read a third and final time.

CARRIED

16.ADJOURNMENT

MOTION #252/2018

MCLINCHEY/CORNELISSEN: That the Regular Meeting adjourn at 8:00 p.m.

CARRIED

MAYOR

CLERK