

October 15, 2014      MUNICIPALITY OF NORTH MIDDLESEX      7:00 P.M.

## **REGULAR MEETING MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday October 15, 2014 in the new Council Chambers, 229 Parkhill Main Street, Parkhill with a quorum present.

### **1. CALL TO ORDER**

### **2. ROLL CALL**

Present: Mayor Don Shipway  
Deputy Mayor Chuck Hall  
Councillor Ward One – Doreen McLinchey  
Councillor Ward Two – Brian Ropp  
Councillor Ward Three – Gord Moir  
Councillor Ward Four – Andrew Hemming  
Councillor Ward Five – Adrian Cornelissen  
CAO Marsha Paley  
Clerk Jackie Tiedeman

### **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared

### **4. MINUTES OF PREVIOUS MEETINGS**

MOIR/MCLINCHEY: That the minutes dated October 1, 2014 be hereby accepted as presented.

CARRIED

### **5. PUBLIC MEETING**

None

### **6. DELEGATIONS**

Jackie Muller and Marcel Misuraca were in attendance to present the following reports: North Middlesex Water System report, Ailsa Craig Wastewater Treatment Plant, Parkhill Wastewater Lagoon and Collection System all for the period of January 1-June 30, 2014. Each report was presented and explained as well as various questions asked by

Council. Concerns were raised pertaining to the high daily flow limits experienced at the treatment plant as well as the lagoon. Mr. Misuraca attributed these flows to the significant snow last winter and then the melt that occurs. It was asked whether this should be a concern should future development occur at either one of these locations. Mr. Misuraca advised that there is no concerns at this time. If there was consistently high flows then the MOE would be questioning this and options to remedy would be explored such as infiltration issues etc. At this time he does not anticipate any immediate issues. There was a question pertaining to the capacity still available at the wastewater treatment plant and Mr. Misuraca will follow up with this information.

Ms. Muller advised that in the future, reports will be provided to Council on a quarterly basis, with the next one due in November. The delegation was thanked for their presentation.

## **7. PASSING OF ACCOUNTS**

a) Report on compilation of accounts to October 9, 2014

CORNELISSEN/ROPP: That the following bills and accounts be approved for payment:

General	\$540,867.56
Cemetery	\$4,450.00
CARRIED	

## **8. DEPARTMENTAL REPORTS**

a) Report on Public Works Department – Results of tender for new grader

MOIR/MCLINCHEY: That staff purchase the Nortrax John Deere model grader at a cost of \$281,408.10 (taxes included)

CARRIED

b) Report from Clerk – Lane Duck Council

HEMMING/CORNELISSEN: That the report entitled Lane Duck Council be received;

And further that Council delegate its authority with respect to personnel matters to the CAO in accordance with subsection 275(3) of the Municipal Act, 2001 during a possible lane duck period between Election Day (October 27, 2014) and the Inaugural Meeting (December 3, 2014).

CARRIED

c) Report from Clerk – Service Ontario – 9 month status Report

Councillor Cornelissen inquired into whether a survey had been conducted that would determine if users of this service are residents or non-residents. The Clerk replied that some information has been obtained however she has not had an opportunity to fully review. She explained that permission had to be received from Service Ontario first and then from there a simple survey was prepared and was available to users of the facility to indicate whether they resided with North Middlesex or not. She cautioned that this was a voluntary survey and there is no way to verify results. Ms. Tiedeman advised that she would prepare a report in the near future.

HALL/HEMMING: That the report entitled Revenue Report (January to September 30, 2014) be received and filed.

CARRIED

d) Report from Treasurer – Signing Authority

MCLINCHEY/ROPP: That the Council authorize the above persons to act as Signing Authorities for the Municipality of North Middlesex and that the Mayor and Chief Administrative Office sign the documents presented by CIBC that pertain to signing authority and municipal representation and further that if required by the results of the election that the Chief Administrative Officer be authorized to make time sensitive decisions of an emergency manner that are in the best interest of the municipality and sign along with a Finance Department representative on behalf of the Council until such time as the newly elected Council takes office.

CARRIED

## **9. COMMITTEE REPORTS**

a) Fire Committee Meeting Minutes from September 30, 2014.

CORNELISSEN/MOIR: That the minutes be received as presented.

CARRIED

The recommendations were then presented by Chairperson Cornelissen and considered by Council.

CORNELISSEN/HEMMING: That the recommendations from the Fire Committee be amended as follows:

“That any surplus from the Fire Department`s 2014 Budget be considered for the Capital Reserve Fund 2015 Budget and;

That Fire Department staff recommendation to proceed with the \$15,000 cost for the design phase for expansion of the Ailsa Craig Fire Station be referred to 2015 Budget deliberations.”

CARRIED

## **10. CORRESPONDENCE**

- a) The Township of Greater Madawaska – request to support motion Re: Protection of Public Participation Act, 2014 (Bill 83)

HALL/CORNELISSEN: That the request be received and filed

CARRIED

- b) Rural Ontario Municipal Association (ROMA) – Protecting rural broadband

ROPP/MCLINCHEY: That staff be directed to send a letter in support of this matter.

CARRIED

- c) MPAC News  
(Action: Receive and file)

- d) Lake Huron Water Supply Agenda and Minutes  
(Action: Receive and file)

- e) Tourism Middlesex- October Newsletter  
(Action: Receive and file)

CORNELISSEN/HEMMING: That the correspondence items (c-e) be accepted with recommendations.

CARRIED

## **11. OTHER BUSINESS**

Mayor Shipway advised that the ABCA is beginning their budget process for 2015. The initial draft indicates over a 3% increase however the Board provided direction to staff that they would like to see the next draft at 2% which would equate to approximately \$40,000 increase over 2014. The nature of the increase appears to be rising costs of overall operations (ie: heat, hydro, gas)

Councillor Ropp asked if the Mayor would relay a concern he received regarding the removal of trees and leaving them on the trail that leads from the campground outside of Parkhill.

Councillor Cornelissen questioned the status of the new disabled parking space at the new shared services building. This is under consideration within the next budget.

## **12. IN CAMERA**

HALL/MCLINCHEY: That the regular meeting adjourn to In Camera at 7:55 p.m. for the purpose of receiving information under the following:

- a) personal matters about an identifiable individual, including municipal or local board employees( 2 items);

CARRIED

## **13. RISE AND REPORT**

Council rose with no report at 8:25 p.m.

## **14. READING OF BY-LAWS**

- a) By-law #45 of 2014 – Confirming By-law

HALL/MCLINCHEY: That By-law #45 of 2014 be read a first and second time.

CARRIED

MOIR/CORNELISSEN: That By-law #45 of 2014 be read a third and final time.

CARRIED

## **15. ADJOURNMENT**

ROPP/HEMMING: That the meeting adjourn at 8:27 p.m.  
CARRIED

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MAYOR

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CLERK