



MUNICIPALITY OF NORTH MIDDLESEX

REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on November 7, 2018 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

Mayor Shipway called the meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Don Shipway
Deputy Mayor Brian Ropp
Councillor Ward One – Doreen McLinchey
Councillor Ward Two – Joan Nichol (Absent due to illness)
Councillor Ward Three – Gord Moir
Councillor Ward Four – Andrew Hemming
Councillor Ward Five – Adrian Cornelissen
CAO/Director of Finance(Treasurer) – Nandini Syed
Deputy CAO/Director of Operations – Jonathon Graham
Director of Economic Development and Community Services – Justin Dias
Clerk Jackie Tiedeman
Infrastructure Supervisor – Jonathan Lampman

3. DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest was declared

4. MINUTES OF PREVIOUS MEETINGS

MOTION #253/2018

ROPP/HEMMING: That the October 17, 2018 Regular Meeting Minutes and the October 17, 2018 Court of Revision Minutes be accepted as presented.

CARRIED

5. PUBLIC MEETINGS

7:00 p.m. See separate minutes for Public Meeting

7:15 p.m. See separate minutes Committee of Adjustment

The Regular Meeting reconvened at 7:30 p.m. following the Public Meeting portion of the agenda.

6. DELEGATION

None

7. DEPARTMENTAL REPORTS

- a. Report from Jonathan Lampman, Infrastructure Supervisor – Review of Conlin Drain Tender

MOTION #254/2018

MOIR/ROPP: Be It Resolved That Robert Robinson Willemse Drainage Inc. be awarded the construction of the Conlin Drain Tender in the amount of \$82, 579.20 including HST.

CARRIED

- b. Report from Jonathan Lampman, Infrastructure Supervisor – Review of Municipal Drain Maintenance RFP's

MOTION #255/2018

MCLINCHEY/CORNELISSEN: That Council approved the recommendations to award the municipal drain maintenance as follows:

Kellestine Drain No.2 - J&L Henson Limited - \$2,192.20

McLachlan Drain – R.S. Graham Contracting - \$2,768.50

Stebbins Drainage Works – J&L Henderson Limited - \$2,689.40

Cameron Gillies Drain – Gillies Branch – J & L Henderson Limited - \$2,570.75

Wood Drain Extension – J & L Henderson Limited - \$1,723.25

Lewis Ryan Drainage Works 1968 – Bruce Poland & Sons - \$1,627.20

CARRIED

c. Report from Justin Dias, Director of Economic Development & Community Services – Winter Maintenance Tender Results

Following the overview of the report the following questions were asked:

Cr. Moir inquired as to whether there were any concerns with being able to meet the required timelines? Mr. Dias replied that he was satisfied that the Contractor could meet these obligations.

Cr. Hemming questioned whether this service was through call-in or is Contactor using his own judgement? Mr. Dias replied that it will work both ways. There is an 8 cm accumulation threshold as well for guidance.

Cr. Cornelissen inquired into the process for notification of this request for tender? Mr. Dias advised that it was invitational.

MOTION #256/2018

HEMMING/MCLINCHEY: Be it resolved that Council directs staff to accept the proposal from All Care Tree Service for the provision of Winter Maintenance of various parking areas (as outlined within report).

CARRIED

d. Report from Clerk Jackie Tiedeman – Second determination of Restricted Acts after Voting Day.

Clerk Jackie Tiedeman provided a brief overview of the changes to the Municipal Elections Act and that there are now two determinations time periods for consideration as to whether the Restricted Act provision (Section 275 of the *Municipal Act, 2001* as amended) is enacted. As 6 of the 7 outgoing Council Members, have been elected, there is no restricted acts of Council.

MOTION #257/2018

CORNELISSEN/MOIR: Be it resolved that the report entitled “Restricted Acts after Voting Day 2018 Determination Report” be received;

And that the Council of the Municipality of North Middlesex is hereby not in “Lame Duck” or restricted in its powers under Section 275 (3) of the Municipal Act, 2001 as amended for the time period from Voting Day to November 30 (end of term).

CARRIED

d. Report from Clerk Jackie Tiedeman – Administration Building Closure for 2019

MOTION #258/2018

ROPP/MCLINCHEY: That the Administration Building Closure Report be received; And further that the 2019 Statutory Holidays, Negotiated Closures and Additional Closure request between Christmas and New Year's be approved.

CARRIED

e. Report from Clerk Jackie Tiedeman – 2019 Schedule of Regular and Special Meetings

Clerk Jackie Tiedeman reviewed the draft schedule. The 2019 schedule provides for 4 Special Meetings relating to Budget. One Regular Meeting for the months of January, July and August. A Town Hall meeting date has not been selected at this time, as this can be determined later in the year at Council's discretion. In addition, Staff have been working on some Education/Training Workshop opportunities for Council ie: December 12th, January 14 and March 25, 2019 as well as providing a reminder on some upcoming meetings.

MOTION #259/2018

ROPP/MOIR: Be it resolved that the report entitled "2019 Regular and Special Council Meeting Schedule" be received;

And that the Meeting Schedule, as attached, be hereby approved by Council with the understanding that there may be further modification by the newly elected Council, if requested.

CARRIED

8. PASSING OF ACCOUNTS

Compilation of accounts from October 12-31, 2018 in the amount of \$766,661.10

MOTION #260/2018

HEMMING/MCLINCHEY: Be it resolved that the following Bills and Accounts be approved for payment in the amount of \$766, 6610.10

General Cheques	\$568,015.53
Direct Deposit	\$173,828.16
Cemetery	\$ 650.00
On-line/PAP	\$26,167.41

CARRIED

9. COMMITTEE REPORTS

- a. Economic Development Committee – Next Meeting November 12th
- b. Bluewater Recycling Association – Cr. Moir advised that the Municipality should expect a 3% increase for services in 2019
- c. Policies Committee – Next Meeting November 15th

10. CORRESPONDENCE

- a. Notice of Public Meeting for extension of temporary use in Adelaide Metcalf
(action: receive and file)
- b. Thank you card from K. O'Connell
(action: receive and file)

11. OTHER OR URGENT BUSINESS

- a. Verbal report from Jonathon Graham, Deputy CAO/Director of Operations on the request to close a portion of Bruce Street in Carlisle. This matter was brought to the attention of the municipality by members of the Carlisle United Church. This matter was vetted through the County Lawyer for advice and as such a draft By-law has been prepared for Council consideration.

MOTION #261/2018

MCLINCHEY/MOIR: That Council approve the request from staff to close a portion of Bruce Street in Carlisle.

CARRIED

- b. Remembrance Day Services – request to lay wreaths

Ailsa Craig Service – D. Shipway
Parkhill Service – B. Ropp
Lieury Service – G. Moir

Mayor Don Shipway requested Council consideration of a request on behalf of the Ailsa Craig Legion to use the Ailsa Craig Rec Centre at no charge on Sunday to host the service.

MOTION #262/2018

ROPP/CORNELISSEN: That Council approve the request from the Ailsa Craig Legion to use the Rec Centre at no charge for the Nov.11 service

CARRIED

12. COMMUNICATIONS

Deputy Mayor Ropp advised that the County of Middlesex will be holding Council Orientation sessions on November 26 & 27. On November 13th, County Council will be taking nominations for the Warden position.

13. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)

None

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

None

15. READING OF BY-LAWS

By-Law #56 of 2018 – To close a part of Bruce Street, Carlisle

By-Law #57 of 2018 – Temporary Use Zoning for 4378 McGillivay Drive

By-Law #58 of 2018 – Confirming By-law

MOTION #263/2018

MCLINCHEY/ROPP: That By-Law #56, 57 and 58 of 2018 be read a first and second time.

CARRIED

MOTION #264/2018

CORNELISSEN/HEMMING: That By-law #56, 57 and 58 of 2018 be read a third and final time.

CARRIED

16.ADJOURNMENT

MOTION #265/2018

MCLINCHEY/ROPP: That the meeting adjourn at 7:54 p.m.

CARRIED

MAYOR

CLERK