

NOVEMBER 5, 2014 MUNICIPALITY OF NORTH MIDDLESEX 7:00 P.M.

**REGULAR MEETING
MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday November 5, 2014 in the new Council Chambers, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

2. ROLL CALL

Present: Mayor Don Shipway
Deputy Mayor Chuck Hall
Councillor Ward One – Doreen McLinchey
Councillor Ward Two – Brian Ropp
Councillor Ward Three – Gord Moir
Councillor Ward Four – Andrew Hemming
Councillor Ward Five – Adrian Cornelissen
CAO Marsha Paley
Clerk Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Hall indicated he had a pecuniary interest with item 8e on the agenda.

4. MINUTES OF PREVIOUS MEETING

CORNELISSEN/MOIR: That the regular meeting minutes from October 15, 2014, as amended under Item 11, be approved.

CARRIED

5. PUBLIC MEETING

HEMMING/HALL: That regular meeting adjourn to Committee of Adjustment at 7:01 p.m.

CARRIED

Regular Meeting resumed following Planning and Court of Revision 7:33 p.m.

6. DELEGATIONS

8:00 p.m. – Warden Joanne VanderHeyden and County CAO Bill Rayburn attended the meeting to provide an overview of the activities at the County. Items updated were 2014 Budget, Active Files including 50 King Street, London, County Forests Project, Orientation Sessions, Local Service Offerings, City of London cost sharing , Review of Fire Dispatch, Farm Tax Ratios, Economic Development Strategic Plan, Ambulance Review Implementation, Ambulance Dispatch and Comprehensive Service Centres.

Several questions were asked by Council and responded to by the delegation. Mayor Shipway thanked the Warden and CAO for their updates.

7. PASSING OF ACCOUNTS

a) Report on compilation of accounts to October 30, 2014.

MOIR/MCLINCHEY: That the following bills and accounts be approved for payment:

General	\$361,441.72
Cemetery	\$ 134.98
OCWA	\$ 49,600.44
Hydro One	\$ 7,468.01

CARRIED

8. DEPARTMENTAL REPORTS

a) Report from Recreation Manager – HVAC Unit for North Middlesex Community Centre

MCLINCHEY/ROPP: That Council approves the cost in the amount of approximately \$11,000.00 for a heating and cooling for the North Middlesex Community Centre to be funded from the Working Funds Reserve so that the work can be completed as soon as possible.

CARRIED

- b) Report from Recreation Manager – Request from VON for use of Community Centre

MOIR/MCLINCHEY: That Council allow the VON the use of the North Middlesex Community Centre for SMART classes, once a week, when available, and at no cost.

CARRIED

- c) Report from Recreation Manager – Surplus items from the former municipal office

CORNELISSEN/MCLINCHEY: That Council allow the North Middlesex Historical Society (“NMHS”) the first opportunity to retrieve historical items from the former Municipal Offices, as requested in their letter listed on the October 1, 2014 Council agenda on loan from the municipality;

And further that the two former St. Mary’s Anglican Church windows be offered to the Church Board, if existing, prior to contact with the NMHS or placed in the auction;

And further that several filing cabinets and other items, as determined by staff, be taken to and listed for sale at the McLean auction being held on Saturday November 22, 2014 at the Ailsa Craig Recreation Centre;

And further that staff be given approval to hire Murray McLean Auctions to conduct an auction at the former Municipal Offices on Saturday November 29, 2014 and that all remaining items from the former Municipal Offices be included in the auction, including railings. Doors, baseboards, exterior architectural fragments etc.

And further that proof of liability insurance must be provided by members of the public to the Municipality prior to removal of any building components;

And further that any items located in other facilities and considered non-essential, as determined by staff, can be placed in the auction sale with an inventory list to be provided to Council prior to publication to the public;

And further that following the November 29th on site auction any remaining fixtures or items not sold can be disposed of by staff on behalf of the municipality or included in the Request for Proposal prior to demolition of the former municipal offices building.

CARRIED

- d) Report from Drainage Superintendent – 2013 Municipal Drain Maintenance Billings

ROPP/MOIR: That Council approves the By-laws to permit the Treasurer to proceed with the billing of the assessed property owners for maintenance work completed on the Municipal Drains.

CARRIED

e) Report from Drainage Superintendent – Quotes for Drain Maintenance Work

Deputy Mayor Hall declared a pecuniary interest due to the Burley Drain and left the meeting.

CORNELISSEN/HEMMING: That Council approves the recommendation to award the drain maintenance as shown on the attached spreadsheet as highlighted by the matching colour of required drain maintenance project and awarded contractor.

McRae-Pedlar Drain –	J&L Henderson \$13,249.25
Prance Drain -	A.G. Hayter \$49,720.00
Burley Drain – Br A –	R. S. Graham \$15,212.06
Burley Drain - Br B –	R.S. Graham \$ 15,458.40
Burley Drain – Br G -	R.S. Graham \$ 7,729.20
McIntyre Drain Br A&B	J&L Henderson \$ 9,002.71
Scott Tweddle Drain	A.G. Hayter \$10,904.50
Vanneste Drain Br A	J&L Henderson \$32,910.12
Vanneste Drain Br B	J&L Henderson \$ 5,593.50
Scott Drain Br A	A.G. Hayter \$12,317.00
Davidson Dr Ext	J&L Henderson \$ 5,424.00
Stebbins-Vernon Drain	J&L Henderson \$ 3,390.00
Mud Creek Drain	R.S. Graham \$11,516.96
Cameron Gillies Drain	J&L Henderson \$25,224.99

CARRIED

f) Report from Treasurer – CIBC credit Arrangement

HEMMING/MCLINCHEY: That the Council authorize the Mayor and Treasurer to sign the CIBC credit banking arrangements on behalf of the municipality.

CARRIED

g) Report from Clerk – Status of Lame Duck Council

MOIR/CORNELISSEN: That the report entitled "Lame Duck" Council be received and filed.

CARRIED

- h) Report from Clerk – Request for continuation of Tourism Advertising and revised information report

MCLINCHEY/ROPP: That the report regarding advertising opportunities for North Middlesex be received;

That staff be directed to proceed with the half page ad in the Spring/Summer issue at a cost of \$650.00 as this was accounted for within the yearly budget;

And further consideration of the second issue in this publication and other advertising opportunities be referred to the Economic Development Committee for further consideration during 2015 budget discussions.

CARRIED

Councillor Ropp also requested that information be obtained as to the actual number of magazines circulated after the Spring/Summer issue.

9. COMMITTEE REPORTS

- a) Recreation Committee Meeting Minutes from October 23, 2014

ROPP/MOIR: That the minutes be received and the recommendation accepted:

"That two hundred thousand (\$200,000) from Phase 1 be transferred into the 2015 Capital Budget to help offset costs of Phase 2 of the Ailsa Craig Community Park upgrade"

CARRIED

- b) Hydro Proceeds Committee Meeting Minutes from October 21, 2014

MCLINCHEY/CORNELISSEN: That the minutes be received and the recommendations accepted:

"That a donation in the amount of \$13,600 be made to the Parkhill Sportsfield Committee for improvements by means of permanent covers for the dugouts (\$3,600), a removable screen to protect the skateboard area from foul balls (\$5,000) and for the purchase of a batting machine (\$5,000)";

"That a donation in the amount of \$8,000 be made to the Santa Claus Parade Committee to help with the costs of the new float"; amendment – float to be on loan from the municipality

"That the remaining funds in the Parkhill Proceeds Committee are to remain in the capital reserves for 2015)"

CARRIED

10. CORRESPONDENCE

a) Thank you cards from the following:

Staff members – JanaLynn Finkbeiner and Michele Trepanier

David Noel- Proficiency Award Winner – Year 2

Meridith Dales – Proficiency Award Winner – Year 1

Rebecca Whiting – Proficiency Award Winner – Year 3

(action: Receive and file)

b) Tourism Middlesex – Quarterly Report (April –June 2014)

(action: receive and file)

c) Goshen Wind Energy Centre – Establishment of Community Liaison Committee

(action: receive and file)

d) OPP 2014 Community Satisfaction Survey Results-Middlesex County

(action: receive and file)

e) Gerry Barbe – Resident of Ailsa Craig

(action: refer to EDC for discussion)

HEMMING/ROPP: That correspondence (a-e) with actions noted be accepted

CARRIED

f) Sno-Blizzards – request to use the roadway known as Springbank Road (Public Works has no concerns with this request)

CORNELISSEN/HEMMING: That this request be deferred until Nov.19th in order for the municipality to obtain an opinion from their insurance company on liability and further that the Sno-Blizzards club provide proof of liability to the CAO as soon as possible.

CARRIED

11. OTHER BUSINESS

a) Draft 2015 Council Calendar (add January 7 – Grant Request Meeting) a review of the summer meetings required will be done at a later date.

Mayor Shipway reported that he had relayed concerns from Councillor Ropp to the ABCA regarding the trees laying across the trail. The response was that the ABCA was hoping to deter ATV's and Dirt Bikes by leaving the trees. Councillor Ropp felt it was impeding the walkers as the ATV's and dirt bikes are just going around.

12. IN CAMERA

MCLINCHEY/ROPP: That the regular meeting adjourn to In Camera at 9:05 p.m. for the purpose of receiving information under the following:

- a) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

13. RISE AND REPORT

Council rose with no report at 10:00 p.m.

14. READING OF BY-LAWS

- a) By-law #46 of 2014 – Cameron Thirlwall Drain
- b) By-law #47 of 2014 – Big Swamp Drainage Works 1998 (Repair 1)
- c) By-law #48 of 2014 – Big Swamp Drainage Works 1998 (Repair 2)
- d) By-law #49 of 2014 – Blancher Drain
- e) By-law #50 of 2014 – Elliot Drainage Works
- f) By-law #51 of 2014 – Lewis Regan Drains 1977
- g) By-law #52 of 2014 – Rose Campbell Drain
- h) By-law #53 of 2014 – Schepers Drain
- i) By-law #54 of 2014 – Sutherland Drain
- j) By-law #55 of 2014 – VanMassenhoven Drain Improvement
- k) By-law #56 of 2014 – Weeden Walker Drain
- l) By-law #57 of 2014 – Cameron Municipal Drain
- m) By-law #58 of 2014 – Rollings Drainage Works 1965
- n) By-law #59 of 2014 – Mackey Drain 1998
- o) By-law #60 of 2014 – Warner Drain (Repair 1)
- p) By-law #61 of 2014 – Warner Drain (Repair 2)
- q) By-law #62 of 2014 – Zoning By-law Amendment (1263119 Ontario Inc)

r) By-law #63 of 2014 – Confirming By-law

HEMMING/MOIR: That By-laws #46-63 of 2014 be read a first and second time
CARRIED

CORNELISSEN/MCLINCHEY: That By-laws #46-63 of 2014 be read a third and final
time.
CARRIED

15. ADJOURNMENT

ROPP/HEMMING: That the meeting adjourn at 10:10 p.m.
CARRIED

MAYOR

CLERK