



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday November 4, 2015 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the meeting to Order at 7:00 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

Acting Treasurer Debbie Jonah

3. DISCLOSURE OF PECUNIARY INTEREST

None at this time

4. MINUTES OF PREVIOUS MEETING

a. Regular Meeting Minutes from October 21 and Special Meeting October 24, 2015

MOTION #327/2015

ROPP/NICHOL: That the regular meeting minutes dated October 21, 2015 be accepted as presented.

CARRIED

MOTION #328/2015

MOIR/CORNELISSEN: That the special meeting minutes dated October 24, 2015 be accepted as presented.

CARRIED

5. PUBLIC MEETING – COMMITTEE OF ADJUSTMENT

MOTION #329/2015

MCLINCHEY/HEMMING: That regular meeting adjourn to Committee of Adjustment at 7:01 p.m.

CARRIED

The regular meeting reconvened at 7:50 p.m.

6. DELEGATIONS – None

7. PASSING OF ACCOUNTS

a.Report on the compilation of bills and accounts for the period to October 28, 2015

MOTION #330/2015

MCLINCHEY/HEMMING: That the following bills and accounts be approved for payment: General \$255,349.53
Ont Hydro \$ 7,186.67

CARRIED

8. DEPARTMENTAL REPORTS

a) Report from Chief Administrative Officer – Operational and Organizational Review

MOTION #331/2015

CORNELISSEN/MCLINCHEY: That the Council approve Pesce and Associates HR Consultants as the consultant for the North Middlesex Operational and Organizational Review in the amount of \$17,400.00 (excluding HST) to include detailed job descriptions or additional consultation.

CARRIED

b) Report from Chief Administrative Officer and Clerk – Proposed Procedural By-law Revisions

MOTION #332/2015

ROPP/NICHOL: That Council receives the Proposed Draft Procedural By-law Report from the Administration Department;
And further that Council direct staff to release the report and draft

by-law for a 45 day public review and comment period;
And further that during the public review period a Public Meeting be held during the regular meeting of Council on December 2nd for presentation of the draft Procedural By-law;
And further that following the 45 day public review and comment period, a report containing any comments received, along with a revised by-law, if necessary, be brought forward for Council's consideration.

CARRIED

c) Report from Acting Treasurer – Budget Variance Report to October 15, 2015

Several questions were asked about specific areas within the report. The Treasurer advised that she will work with the departments to ensure revenue and expenses are properly allocated.

MOTION #333/2015

MOIR/HEMMING: That Council accept the Budget to Actual Variance Report as of October 15, 2015, as presented.

CARRIED

9. COMMITTEE REPORTS

a) Economic Development Committee Minutes from September 14, 2015

Received for information

10. CORRESPONDENCE

a. Notice of proposed change to an approved renewable energy project
(action: receive and file)

b. Letter from citizen for consideration of sidewalk in Parkhill
(action: refer to Public Works Department for budget discussions)

c. Final Report – Mosquito Abatement Program and Update for 2016 Program

CAO, Marsha Paley, advised that there has been a meeting with the company that provides the program, ABCA and municipal staff. As a result of this meeting, there will be some additional monitoring of Nairn and east of the Parkhill Reservoir. The municipality has requested an open permit with the ABCA which will allow the municipality to keep cleaning blockages. It was felt that these additional ongoing measures will assist with the effectiveness of the program in the future.

(action: Receive and File)

d. ABCA – Proposed 2016 Budget and Municipal Levy

(action: receive and invite representatives to council meeting)

Council concurred that they would like a presentation of the proposed planned projects within the budget and municipal levy for 2016 affecting North Middlesex.

e. Parkhill Santa Claus Parade Committee – request for road barriers for parade and invite council to participate in Parade.

Mayor Shipway and Deputy Mayor Ropp accepted the invite. Other council members should advise by November 10th if they would like to attend the parade as well.

f. East Williams Optimist Club – request permission to purchase and install rink boards at Nairn Pavilion.

Council was advised that an agreement is being drafted for the use of the Nairn Pavilion and Outdoor Rink. Council also mentioned that the Club should be developing and posting a schedule for users of the rink(ie: public skating, hockey).

MOTION #334/2015

HEMMING/CORNELISSEN: That Council authorize the East Williams Optimist Club to purchase and install rink boards at the Nairn Pavilion at their own expense as indicated in their letter dated October 27, 2015

CARRIED

MOTION #335/2015

ROPP/MOIR: That the correspondence package a-f with actions be accepted.

CARRIED

11. OTHER BUSINESS

a) 2016 Capital Budget Presentation

The Acting Treasurer provided information to Council on the 2015 Summary of Capital Projects, 2016 Proposed Capital Projects as well as some capital and maintenance estimates from OCWA for 2016.

b)The date of December 10th at 7:00 p.m. was set for the presentation of the 2016 Draft Operation Budget. It was suggested that the capital could also be reviewed at this meeting as well.

c) Follow up request from All Seasons Maintenance for extension of decommissioning date at compost site.

The Clerk and CAO provided Council with an update on recent meetings held with Mr. Sadler outlining options available to him. The following motion was provided for council consideration on this matter:

MOTION #336/2015

CORNELISSEN/MCLINCHEY: Be it resolved that as a result of a recent meeting held October 28th between municipal staff, Ministry of the Environment staff and Mr. Arnold Sadler regarding the existing compost yard located on municipal lands at Victoria Street that the following course of action be approved:

That Motion #344/2015 (Moved by Cr. Cornelissen and Seconded by Cr. Hemming) be amended insofar as the use can continue between January 31, 2016 to August 31, 2016;

And further that this extension is meant to allow for a storage area only at the current location and that no new compostable material be allowed;

And further that staff be directed to prepare a lease agreement between the Municipality and Mr. Sadler c/o All Seasons Maintenance which stipulates the conditions noted above.

CARRIED

Two additional items were added:

d) Thames Valley District School Board – Pupil Accommodation Policy and Procedure Information Session.

Ms. Paley advised that she will be attending. Councillor Joan Nichol also expressed an interest in attending.

e) An update to AV Equipment for the Shared Services Building was then provided.

MOTION #337/2015

MCLINCHEY/HEMMING: That Council accept the quote from Stubbs Communications in the amount of \$16,175.68 (taxes incl.) for the AV equipment in the Council Chambers, Board Room, Staff Meeting Room and Lobby as presented in the November 4, 2015 report entitled Audio Visual Equipment for Municipal Office and Lobby.

CARRIED

MOTION #338/2015

MCLINCHEY/NICHOL: Be it resolved that the Acting Treasurer, Debbie Jonah, be authorized to transfer funds from the Parkhill Hydro Proceeds Reserve to the general account to cover the cost of purchasing new LED light bulbs for the light standard wreaths in Parkhill.

CARRIED

Councillor Cornelissen inquired if the Municipality had policies in place pertaining to diversification. Ms. Paley responded that there is a comprehensive review underway and this type of policy would be part of that process with the Policies Committee.

Councillor Moir inquired into the status of the Automated Waste Co-Collection System proposal from BRA. Ms. Paley advised that a report is being prepared and will be provided at the November 18th meeting.

Councillor Cornelissen then inquired into the status of an emergency siren for the purpose of alerting residents of potential severe weather. Ms. Paley replied that she was not aware that this was a matter under consideration. It was suggested that this could be discussed at an upcoming Emergency Control Group meeting.

Deputy Mayor Ropp inquired into whether the Municipality had ever explored bridge repairs through the County as other municipalities are indicating that they have realized some cost savings by going this route. Ms. Paley suggested that the Municipality has recently received a study on the Poplar Hill Bridge and that perhaps this could be provided to the County Engineer for review and comment.

Councillor Cornelissen inquired as to whether the County is considering the installation of any round-a-bouts on County Roads. Deputy Mayor Ropp and Mayor Shipway both replied that they did not believe the County has installed any to date.

12. CLOSED MEETING (under Section 239 of the Municipal Act)**MOTION #339/2015**

CORNELISSEN/MCLINCHEY: That regular meeting adjourn to Closed Meeting at 9:00 p.m. for the following purpose:

- a) A proposed or pending acquisition or disposition of land by the municipality – North Middlesex Medical Centre (taxes and equipment)
- b) The security of the property of the Municipality – Lambton Shores Fire Agreement

CARRIED

13. RISE AND REPORT

Council rose from the Closed Meeting at 9:35 p.m.

The CAO was directed to contact the Municipal Solicitor with details to be incorporated into the Medical Centre Building transaction pertaining to taxes and equipment leases. Also, staff was directed to draft a letter to update residents living in North Middlesex that is currently serviced under the Lambton Shores Fire Agreement.

CARRIED

14. READING OF BY-LAWS

- a) By-law #79 of 2015 – Zoning By-law Amendment – 34527 Richmond Street
- b) By-law #80 of 2015 – By-law to adopt a Community Development Fund Program Policy.
- c) By-law #81 of 2015 – Confirming By-law

MOTION #339/2015

MOIR/HEMMING: That By-laws #79,80 and 81 of 2015 be read a first and second time.

CARRIED

MOTION #340/2015

CORNELISSEN/NICHOL: That By-laws #79,80 and 81 of 2015 be read a third time and final time.

CARRIED

15. ADJOURNMENT

MOTION #341/2015

ROPP/CORNELISSEN: That the meeting adjourn at 9:40 p.m.

MAYOR

CLERK