



MUNICIPALITY OF NORTH MIDDLESEX

REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on November 21, 2018 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

Mayor Shipway called the meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Don Shipway
Deputy Mayor Brian Ropp
Councillor Ward One – Doreen McLinchey
Councillor Ward Two – Joan Nichol
Councillor Ward Three – Gord Moir
Councillor Ward Four – Andrew Hemming
Councillor Ward Five – Adrian Cornelissen
CAO/Director of Finance(Treasurer) – Nandini Syed
Deputy CAO/Director of Operations – Jonathon Graham
Director of Economic Development and Community Services – Justin Dias
Clerk Jackie Tiedeman
Infrastructure Supervisor – Jonathan Lampman

3. DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest was declared

4. MINUTES OF PREVIOUS MEETINGS

MOTION #266/2018

ROPP/HEMMING: That the November 7, 2018 Regular Meeting Minutes and the November 7, 2018 Public Meeting Minutes be accepted as presented.

CARRIED

5. PUBLIC MEETINGS

6:45 p.m. See separate minutes for Court of Revision Meeting

7:00 p.m. Meeting to Consider – Eagleson Drain (former East Williams)

Jonathan Lampman, Infrastructure Supervisor, provided an overview of the process to date on this drain.

There were no questions from landowners or Council at this meeting.

MOTION #267/2018

CORNELISSEN/HEMMING: Be it resolved that Council accepts the Final Report for the Eagleson Drain dated October 17, 2018 prepared by R. Dobbin Engineering Inc.

CARRIED

6. DELEGATION

None

7. DEPARTMENTAL REPORTS

- a. Report from Jonathan Lampman, Infrastructure Supervisor, Final Reading of the Graham Drain By-law

Mr. Lampman provided an overview of the process to date on this drain

MOTION #268/2018

ROPP/HEMMING: Be it resolved that Council receive the Final Reading of the By-law for the Graham Drain;

And that the By-law #50 of 2018 for the Graham Drain be given and third and final reading of the By-law.

CARRIED

- b. Report from Water & Drainage Manager, Glen Bullock, Water Report

Mr. Bullock provided a historical background of the Denfield Rd water line and to notify Council that staff and the municipality have not been keeping up to regulations and standards for the Safe Drinking Water Act. He advised that the Denfield Rd waterline was installed in 1998 or 1999 when the Township of East Williams wanted to give their residents water in the village of Carlisle. The Denfield Rd area is the smallest and highest area in the Municipality of North Middlesex, which comes with a price and cost to give and provide safe and clean drinking water. Over the years, he advised that several factors have contributed the decline in pressure on the waterline. When regional water does repairs and the pressure drops in the Lake Huron transmission line, this puts these 6-7 households on Denfield Rd in a low pressure to no water situation. The Safe Drinking Water Act states in Section 318/08, that the water lines are to be sustained at no less than 20 psi.

Mr. Bullock suggested that one solution to this problem would be to enter into discussions with the Township of Lucan Biddulph to see if they would allow the municipality to hook on to our line that heads north to Clandeboye and to building a line that would go south down Denfield to Maple Lodge. The line on Denfield runs from Hwy 7 to Maple Lodge. You would then hook these lines together and get Lucan's pump to pressurize the system instead of sitting on transmission line pressure to London. This potential solution would consist of 2km of 6" waterline plus a chamber with a meter and PRV in it. This would possibly cost \$200,000 - \$300,000. Since the preparation of the report, it has been confirmed that the price would be closer to the \$300,000 estimate.

Mr. Graham advised Council that his department is bringing this forward to seek direction on how the Municipality wishes staff to respond. He suggested another alternative would be for staff to explore the possibility of providing wells to the affected households.

Mayor Shipway inquired as to the cost for trucking in water when shut downs occur. Mr. Graham replied that approximately \$120,000 has been spent in 2018 to cover these shut downs.

Several questions were asked by Council and responded to by Staff.

Mr. Graham also reminded Council that a water rate study needs to be undertaken before the end of 2019 and this will also assist in justifying costs for the water system.

At this time, the following motion was introduced

MOTION #269/2018

MOIR/MCLINCHEY: That Council receives this report to realize that staff and municipality have not been keeping up to regulations and standards for the Safe Drinking Water Act.

CARRIED

- c. Report from Director of Emergency & Safety Services, William Davidson – Monthly Report

On behalf of Mr. Davidson, CAO Nandini Syed provided the monthly report for September. In addition to the various activities undertaken in this department, it was also reported that two draft policies were presented recently to the Policies Committee. A lockout/tagout policy was recommended to proceed to Council for approval and a draft Fit for Duty Substance Abuse Policy. This policy includes legislation relating to cannabis. It was recommended at the Policy Committee, that a legal review be undertaken and then brought back to Committee for a second review.

MOTION #270/2018

NICHOL/MCLINCHEY: Be it resolved that the report entitled “Emergency and Safety Services September 2018 Report” be received and filed for informational purposes as presented.

CARRIED

- d. Report from Director of Economic Development and Community Services, Justin Dias – Monthly

Mr. Dias provided an overview of his report. He highlighted the status of the Commercial/Industrial Development initiative from the Economic Development Strategy. Staff have recently conducted a cross departmental exercise to determine potential areas/corridors where this development could occur. The next phase of this collaboration involves investigating the development of one or more Community Improvement Plans (CIP) to foster industrial/commercial and value-add agricultural investment. A full report will be coming to Council in the immediate future.

Mr. Dias also noted the upcoming workshop being hosted by North Middlesex in partnership with OMAFRA. Registration is starting to come in for this event.

The Community Transportation Grant for the “Long Distance” transit project is currently on hold as the funding agreement is not in place. However, the interviews have been

held for qualified consultants to undertake the transit feasibility study when the project does proceed.

Councillor Cornelissen inquired into the Arena Score clock Upgrade and that Council had indicated that staff explore the option of a centre ice unit. Mr. Dias advised that the engineer would have to be consulted to see if this type of clock can be accommodated at centre ice and that he would look into this.

MOTION #271/2018

NICHOL/MCLINCHEY: Be it resolved that Council receive and file the Economic Development and Community Services Monthly Operational Report for November 2018.

CARRIED

- e. Report from Director Economic Development and Community Services, Justin Dias – NM Community Centre Renovation Tender Results

Mr. Dias advised that a RPF was issued on October 23, 2018 and three general contractors submitted proposal. The extent of work included replacement of the current vinyl floor and removal of the wooden panelling and replacement with a more modern vinyl protective wall covering. The renovation work would commence on or about January 2, 2019 with completion within the month.

Council inquired whether reference checks had been completed on the successful tenderer and Mr. Dias confirmed that this was undertaken with a positive result.

MOTION #272/2018

ROPP/MCLINCHEY: Be it resolved that Council directs staff to accept the proposal from Allied Construction Corporation for the renovations to the North Middlesex Community Centre, 224 McLeod Street in the amount of \$56,274.00

CARRIED

- f. Report from Deputy CAO/Director of Operations, Jonathon Graham – Monthly

Mr. Graham provided an overview of his report which highlights the Pilot Non-Revenue Water Program, 2018 Capital Project Update/Report Card, 2019 Transfer Station schedule.

Mr. Graham noted the improvement in the Non Revenue Water program within Ailsa Craig at 39% for nighttime flow which is close to industry standard. Most notably is the 17% savings with the average day time flow.

He then reviewed the status of the capital projects. The 2019 Transfer Station Schedule was then provided. Based upon activity last year, it was recommended to open one Saturday in January and not be open in February.

Council expressed their concern with this proposal as the recent election campaign noted residents did not feel the Transfer Station was accessible enough for residents that work through the week. As such, Council requested a cost analysis report for opening the transfer station additional Saturdays to accommodate the requests being heard.

MOTION #273/2018

MCLINCHEY/NICHOL: That Council defer the approval of the 2019 Transfer Station Schedule pending an cost analysis report;

And that council receives the balance of this report as information only.

CARRIED

g. Report from CAO/Director of Finance (Treasurer), Nandini Syed – Monthly

Ms. Syed provided an overview of her report with specific highlights for the requirement for a public meeting regarding Council Remuneration. This is a result of changes enacted by legislation (Bill C44- An Act to implement certain provisions of the budget tabled in Parliament on March 22, 2017 and other measures) that received Royal Assent on June 22, 2017 to eliminate tax exemptions for non-accountable expenses allowances paid to elected officials effective January 1, 2019.

Also, another important upcoming decision for Council is the OPT out/in date (January 22, 2019) relating to the establishment of retail stores for the sale of cannabis products.

Councillor McLinchey inquired into the status of the report that the County was undertaking in regards to this matter. Deputy Mayor Ropp replied that this report has not been presented yet to County Council. Ms. Syed reminded that this is a time sensitive matter and that she will be providing a report for a council decision at the January 16, 2019 Regular Meeting. If no decision is made to the contrary, the government will deem the Municipality to have Opted In for retail sales. Some financial implications were discussed however a more fulsome report will be brought to Council.

Councillor Cornelissen inquired into the policing costs and whether any meetings the Municipality held with the Ministry this past year provided insight into cost recovery options for the municipality with high incident response properties within the Municipality.

Ms. Syed advised that the province is not obliged to provide specific details on policing budgets however discussions can be explored on cost recovery methods.

MOTION #274/2018

HEMMING/CORNELISSEN: Be it resolved that Council receives the Administration Monthly Update- November 2018 Report as information only.

CARRIED

8. PASSING OF ACCOUNTS

Compilation of accounts from November 1 - 15, 2018 in the amount of \$208,549.39

MOTION #275/2018

MOIR/NICHOL: Be it resolved that the following Bills and Accounts be approved for payment in the amount of \$208,549.39

General Cheques	\$59,865.98
Direct Deposit	\$67,313.76
Cemetery	\$429.40
On-line/PAP	\$80,940.25

CARRIED

9. COMMITTEE REPORTS

- a. ABCA – Shoreline Management – November 22
- b. Local School Advisory Committee – November 28 at 9:30 a.m.
- c. Policies Committee – Deputy Mayor Ropp further commented on the progress the Committee is making and looks forward to the ongoing progress.

10. CORRESPONDENCE

- a. Township of McKellar – request for council support on motion for Ontario Governance Review

MOTION #276/2018

ROPP/MOIR: That the correspondence be received and filed.

CARRIED

11. OTHER OR URGENT BUSINESS

None

12. COMMUNICATIONS

Deputy Mayor Ropp advised that the County of Middlesex completed its traffic study for the south end of Parkhill Main Street. Due to a decrease in traffic there are no plans to install a traffic light at this time.

13. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)

MOTION #277/2018

ROPP/CORNELISSEN: That the regular meeting adjourn to Closed Meeting at 8:00 p.m. under the following exception:

Security of the property of the Municipality – Minutes July 18 and Sept 19
Personal matters about an identifiable individual including municipal or local board employee – Performance Review

CARRIED

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

MOTION #278/2018

ROPP/HEMMING: That the Closed Meeting adjourn and return to Regular Meeting with no recommendations at 8:02 p.m.

CARRIED

15. READING OF BY-LAWS

By-Law #50 of 2018 – Graham Drain (3rd and final)

By-Law #59 of 2018 – Eagleson Drain (1st and 2nd)

By-Law #60 of 2018 – Confirming By-law

MOTION #279/2018

MCLINCHEY/HEMMING: That By-Law # 59 and 60 of 2018 be read a first and second time.

CARRIED

MOTION #280/2018

MOIR/NICHOLS: That By-law #50 and 60 of 2018 be read a third and final time.

CARRIED

Mayor Shipway took a few moments to reflect on his past years serving on Council and gave his appreciation to both Council and Staff for all their efforts in working together with him.

16. ADJOURNMENT

MOTION #281/2018

MCLINCHEY/NICHOL: That the meeting adjourn at 8:05 p.m.

CARRIED

MAYOR

CLERK