



**MUNICIPALITY OF NORTH MIDDLESEX
SPECIAL MEETING MINUTES**

November 2, 2022, 6:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Adrian Cornelissen
Councillor Ward 1 Doreen McLinchey
Councillor Ward 2 Joan Nichol
Councillor Ward 4 John Keogh
Councillor Ward 5 Andrew Hemming

Members Absent: Councillor Ward 3 Gord Moir

Staff Present: Executive Assistant/HR Coordinator Donna Vanhooydonk
Treasurer, Estelle Chayer
Clerk, Richard Beachey

Staff Absent: CAO Jonathon Graham
Drainage Superintendent Joanne Sadler
Facilities Manager Brandon Drew
Fire Chief Greg Vandenheuvel
Manager of Public Works Vance Czerwinski
Ashley Kwarciak, Deputy Clerk/Communications Coordinator
Manager of Infrastructure & Operations Jaden Hodgins

The Special Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may be held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.

- 1. NOTICE OF SPECIAL MEETING**
- 2. CALL TO ORDER**

Mayor Ropp called the meeting to order at 6:02 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

3. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

4. READING OF THE BY-LAWS

Motion # 284/2022

Moved By: J. Keogh

Seconded By: A. Hemming

THAT By-laws 103-104 be read a first and second time

Provision for questions

CARRIED

Motion # 285/2022

Moved By: D. McLinchey

Seconded By: J. Nichol

THAT By-laws 103-104 of 2022 be read a third and final time.

CARRIED

4.1 103 of 2022 Repeal By-law 080 of 2019 Appoint Chief Administrative Officer (CAO)

4.2 104 of 2022 Confirming By-law

5. CLOSED MEETING (Under Section 239 of the Municipal Act)

Motion # 286/2022

Moved By: D. McLinchey

Seconded By: J. Keogh

**That the Open Meeting adjourn to Closed Meeting at 6:04 p.m.
To receive information under the following exception:**

Section 239 (2) (d) labour relations or employee negotiations.

CARRIED

6. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

Motion # 287/2022

Moved By: J. Nichol

Seconded By: A. Cornelissen

That the Closed Meeting adjourn and return to Open Meeting at 6:21 p.m. with recommendations.

CARRIED

Motion # 288/2022

Moved By: A. Cornelissen

Seconded By: D. McLinchey

BE IT RESOLVED THAT Estelle Chayer be appointed Interim Chief Administration Officer of the Municipality of North Middlesex effective Monday, November 7, 2022. Mayor Brian Ropp and the Executive Assistant/HR Coordinator are authorized to determine appropriate terms and compensation in accordance with policy and within the existing wage grid during the Interim period.

FURTHER that the Municipality of North Middlesex (Employer) enter into a Temporary Agreement with Estelle Chayer (Employee). The term of the agreement will be until such time that the additional responsibilities are reassigned to a new CAO.

CARRIED

7. ADJOURNMENT

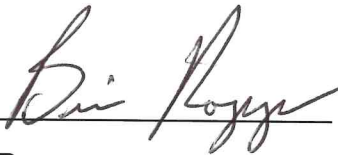
Motion # 289/2022

Moved By: D. McLinchey

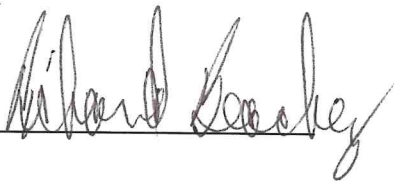
Seconded By: J. Keogh

That the Meeting adjourn at 6:22 p.m.

CARRIED



MAYOR



CLERK