



## **MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday November 18, 2015 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

### **1. CALL TO ORDER**

The Mayor called the meeting to Order at 7:00 p.m.

### **2. ROLL CALL**

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

Acting Treasurer Debbie Jonah

### **3. DISCLOSURE OF PECUNIARY INTEREST**

None at this time

### **4. MINUTES OF PREVIOUS MEETING**

a. Regular Meeting Minutes from November 4, 2015

Clerk Jackie Tiedeman advised of an error in names on page 4 and it has been corrected on the original minutes.

## **MOTION #342/2015**

**ROPP/NICHOL:** That the regular meeting minutes dated November 4, 2015, as amended, be accepted as presented.

CARRIED

## **5. PUBLIC MEETING – None**

## **6. DELEGATIONS**

a) 7:00 p.m. Tony Commisso, D'Arcy Elliot and Kevin Hodgins from Frank Cowan Company and HMS Insurance.

The delegation presented the 2016 Municipal Insurance Renewal Program. The Municipality will benefit from a 1% reduction in their premium over last year. This is attributed to a reduction in the claims history. This would also be due to the municipality having a higher deductible in place.

Council inquired into coverage for staff when using their own vehicles. It was confirmed that council/staff/volunteers are covered when conducting municipal business. If there was a claim it would go through the car owners' policy first and then the municipality's policy.

The Municipality was also encouraged to take advantage of various training sessions that are offered through Frank Cowan Insurance.

Mayor Shipway thanked the delegation for their presentation.

b) 7:15 p.m. – Brian Horner from A.B.C.A. attended at the request of Council to provide an overview of the proposed 2016 budget and municipal levy. Mr. Horner indicated that the original draft budget came to the Board at a 5% increase however it was subsequently sent back to staff with a request to reduce the overall increase to 2% over 2015. He stated that the actual increase for North Middlesex is 3% due to the modified current value assessment formula used by the Province. Mr. Horner then answered several questions by Council pertaining to projects, grants affecting North Middlesex.

Mayor Shipway thanked Mr. Horner for his presentation.

c) 7:30 p.m. – Christian Tham and Stephen Downs provided a presentation on Energy Management – Efficiencies and Incentives. Mr. Downs explained conservation process and how this was being achieved. The tools and results are attained through the *Green Energy Act*, Conservation First Incentive Program, upcoming Cap & Trade program and Municipal Streetlight initiative. He commended North Middlesex on their initiative with the street light conversion, solar panel installation and the new Shared Services Building. Energy conservation equals energy savings, maintenance savings and value

savings. He explained that it is not just about money savings. An incentive is something that motivates an individual, group or organization to perform an action. He explained the process for determining whether a project is worthy by the following three factors: size of existing technology, hours of operation and number of existing units.

Several questions were asked by Council and answered by the delegation. Christian Tham, Embedded Energy Manager, then provided information regarding the fire hall project in Middlesex Centre he is working on under this program.

Mayor Shipway thanked the delegation for their informative presentation.

## **7. PASSING OF ACCOUNTS**

a. Report on the compilation of bills and accounts for the period to November 12, 2015.

### **MOTION #343/2015**

**MOIR/HEMMING:** That the following bills and accounts be approved for payment.

General	\$591,196.05
Cemetery	\$ 89.11
Ont Hydro	\$ 1,148.74
OCWA	\$ 52,523.70

CARRIED

Mayor Shipway advised Council that the Municipality was in receipt of a letter today regarding the OMPF Allocation for 2016. It appears there will be a reduction of \$389,000 from 2015 funding.

## **8. DEPARTMENTAL REPORTS**

a) Report from Acting Treasurer –Wastewater rate increase for 2016

After careful consideration of the options provided the following motion was introduced:

### **MOTION #344/2015**

**MOIR/CORNELISSEN:** That Council approve Scenario #4 which indicates a \$10.00/month increase to the monthly fixed rate which applies to all users (commercial in Ward 1,2,4) and further that the commercial consumption rate be increased for Ward 2,4 from \$1.86 to match Ward 1 rate of \$1.90 per cubic meter. This shall be effective January 1, 2016.

CARRIED

b) Report from Drainage Superintendent – Kustermans Drain tender results

**MOTION #345/2015**

**ROPP/MOIR:** That Council approve the recommendation to award the Kustermans Drain B tender to Robinson Farm Drainage in the amount of \$111,500.00(without HST)

CARRIED

c) Report from Drainage Superintendent

**MOTION #346/2015**

**MCLINCHEY/HEMMING:** That Council approves for the invitation to quote for Municipal Drain Maintenance be sent to contractors.

CARRIED

d) Report from Public Works – 2016 Transfer Station Schedule

Council requested that staff explore the option of opening an additional Saturday per month and report back on costs, coverage and feasibility.

**MOTION#347/2015**

**MCLINCHEY/NICHOL:** That Council receive and file the Public Works report entitled 2016 Transfer Station Schedule;  
And further that the report be posted on the Municipality's website and is made available at the Municipal Office for pick up.

CARRIED

e) Report from Clerk – Administrative Building Closure Schedule for 2016

**MOTION #348/2015**

**CORNELISSEN/ROPP:** That the Administration Building Closure Report be received;  
And Further that the 2016 Statutory Holidays, Negotiated Closures and Additional Closure request between Christmas and New Years' be approved.

CARRIED

CAO, Marsha Paley, advised that she will be making arrangements with staff to check on the building during extended closures.

f) Report from Clerk – Automated Collection System (BRA)

**MOTION #349/2015**

**MCLINCHEY/HEMMING:** That Council receives the Proposed Automated Bin Collection System report following the public commenting period;  
and further that Council wishes to upgrade the collection service, a curbside pickup of weekly for waste and recycling using the automated bin collection service in both the urban and rural areas be implemented in 2016.

CARRIED

**9. COMMITTEE REPORTS**

a) Economic Development Committee – October 19 and November 9 minutes

Councillor Cornelissen advised that the Committee have brought forth two recommendations in which they are seeking council approval.

**MOTION #350/2015**

**ROPP/MCLINCHEY:** That the recommendation from October 19, 2015 EDC Meeting to advertise in the 2016 Middlesex Business Matters magazine be approved.

CARRIED

**MOTION #351/2015**

**MCLINCHEY/NICHOL:** That the recommendation from November 9, EDC Meeting being that the Committee unanimously agree that the Municipality of North Middlesex not continue with the partnership with SCOR at this time be approved.

CARRIED

Council directed staff to send a letter to the County of Middlesex regarding the motion pertaining to SCOR.

Deputy Mayor Ropp also expressed an interest in having executlink attend an EDC meeting regarding the internet in the near future.

**10. CORRESPONDENCE**

a) MPAC – 2014 Enumeration Process – Final Results  
(action: receive and file)

b) South Huron – Notice of Commencement for water and wastewater master plan (action: receive and file)

c) Nation Municipality – letter to Premier Wynn to uphold the requests from municipalities as “non willing host” of renewal energy projects

**MOTION #352/2015**

**ROPP/CORNELISSEN:** That the Council of the Municipality of North Middlesex support the efforts of the Nation Municipality in requesting Premier Wynne to *“immediately acknowledge the moral obligation to the “Non Willing Hosts” and to publicly request that the IESO refuse consideration of all RFPs that impact “Non Willing Hosts”.*

CARRIED

**MOTION #353/2015**

**CORNELISSEN/HEMMING:** That the correspondence package (a – c) be accepted with actions)

CARRIED

**11. OTHER BUSINESS**

Deputy Mayor Ropp congratulated Mayor Shipway on being added to the Wardens’ Honour Roll during the last County Council meeting. This was in recognition of Mayor Shipway’s years of dedication to municipal government and to the many volunteer organizations he is involved with. Council and staff congratulated this Mayor.

**12. CLOSED MEETING (under Section 239 of the Municipal Act)**

**MOTION #354/2015**

**HEMMING/MOIR:** That Council enter into Closed Meeting at 8:30 p.m. for the following purpose:

a) advice that is subject to solicitor client privilege – Nairn Outdoor Rink Agreement (draft).

CARRIED

**13. RISE AND REPORT**

Council rose from the Closed Meeting at 8:50 p.m. with the following recommendation:

**MOTION #355/2015**

**HEMMING/MOIR:** Council directed staff to proceed with the finalization of the agreement for the Nairn Outdoor Rink with the East Williams Optimist and that once the Club has signed the Mayor and Clerk may execute the agreement.

CARRIED

**14. READING OF BY-LAWS**

a) By-law #82 of 2015 – Confirming By-law

**MOTION #356/2015**

**NICHOL/CORNELISSEN:** That By-law #82 of 2015 be read a first and second time.

CARRIED

**MOTION #357/2015**

**MCLINCHEY/HEMMING:** That By-law #82 of 2015 be read a third and final time.

CARRIED

**15. ADJOURNMENT**

**MOTION #358/2015**

**ROPP/CORNELISSEN:** That the meeting adjourn at 8:55 p.m.

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MAYOR

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CLERK