



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday November 16, 2016 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

Mayor Shipway called the Regular Meeting to Order at 7:00 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

a. November 2, 2016 Regular Meeting Minutes

MOTION#385/16

MOIR/HEMMING: That the November 2, 2016 minutes be accepted as presented.

CARRIED

5. PUBLIC MEETINGS

None

6. DELEGATION

a. German Solar Corporation – Request for Municipal Council Support Resolution

Dennis German attended the meeting to obtain Council support for his application, in partnership with London Hydro Inc., to FIT 5.0 to the IESO for 2 ground mounted solar projects. Each project will be 500 kW and will be located on the abandoned CN railway in North Middlesex. As part of the FIT 5.0 application process, priority points are awarded to those applications with municipal council support. The area of land consists of less than 3 acres and is located off of Springbank Road. Several questions were asked by Council and responded to by Mr. German.

Mayor Shipway thanked him for the presentation and council would consider the support of motions later on the agenda.

b. Grand Bend Area Community Health Centre – Update of their Strategic Plan

Kate Melito and Maranda Burgess attended the meeting to present to Council an update to their Strategic Plan and a tool that would benefit the health and wellbeing of our communities. An overview was provided on various aspects of the plan with particular emphasis on issues that make a difference to people's health, such as income, food security and social support network. These issues lie outside the formal health care system and are largely shaped by public policy. The representatives then extended an invitation to council members to participate in a Collective Impact Workshop on November 18th at Hessenland. Several questions were asked by Council and responded to by Ms. Melito.

Mayor Shipway thanked them for their presentation.

7. DEPARTMENTAL REPORTS

a. Report from Finance Department – Budget to Actual Variance Report to October 26, 2016

MOTION #386/16

MCLINCHEY/ROPP: That Council receives and files the Budget to Actual Variance Report to October 26, 2016 as presented.

CARRIED

- b. Report from Finance Department – Water Billings Survey Report

MOTION #387/16

MOIR/NICHOL: That Council receives the Water Billings Survey Report as presented;

And further that Council directs staff to provide the option of equal monthly pre-authorized payments for water/sewer accounts, to commence in February 2017

CARRIED

- c. Report from Administration Department – Administrative Building Closure Schedule for 2017

MOTION #388/16

ROPP/CORNELISSEN: That the Administration Building Closure Report be received;

And further that the 2017 Statutory Holidays, Negotiated Closures and Additional Closure request between Christmas and New Year's be approved.

CARRIED

- d. Report from Administration Department – Site Plan Agreement for 9821 Petty Street.

MOTION #389/16

CORNELISSEN/HEMMING: That the staff report regarding the site plan for the development at 9821 Petty Street be received by Council;

And that Council consider the By-law to execute the site plan with the applicable landowner;

And further that staff be directed to proceed with the necessary paperwork to have this document registered on title for these lands.

CARRIED

- e. Report from Administration Department – Goal Post Agreement with The Lions Club of Parkhill

MOTION #390/16

CORNELISSEN/MOIR: That the Council receive the report regarding the Goal Post Lease Agreement with the Lions Club of Parkhill;

And further that a By-law to authorize the execution of this agreement, in substantially the same form as currently written, be considered for passage.

CARRIED

f. Report from Administration Department – Draft Noise By-law

Several questions were asked by Council members such as how this would affect construction noise should weather through the week cause delay and the need for construction companies to meet deadlines may require work on weekends, impact on homeowners with weekend roofing projects etc. The By-law specifies a time period and that this should allow for these types of projects to continue but also allow for quiet enjoyment as well. The enforcement of a Noise By-law was discussed and that the OPP could provide assistance if a situation required it through the by-law. At the present time, OPP can assist only when complaints are after 11:00 p.m. Municipal staffing would also have to be considered. This would not affect normal farm practices and an exemption list was included with the draft. It was also asked if the municipality is receiving many complaints or only a couple. Ms. Paley replied that the municipality is seeing an increase in complaints.

MOTION #391/16

ROPP/NICHOL: That Council receives the Proposed Draft New Noise By-law Report from the Administration Department;

And further than Council direct staff to release the report a draft by-law for a 60 day public review and comment period;

And further that during the public review period a Public Meeting be held during the regular meeting of Council for presentation of the draft by-law;

And further that following the 60 day public review and comment period, a report containing any comments received, along with a revised by-law, if necessary, be brought forward for Council's consideration.

CARRIED

g. Report from Administration Department – Clean Yards By-law

Ms. Paley advised that originally it was anticipated that the Tidy Yard and Property Standards By-law could be combined however it was decided that two separate by-laws should be prepared. Highlights of this proposed by-law include reduction in the number of days for notice is being changed from 45 to 21 days; a schedule of fines along with more definitions. Some concerns were expressed from members of council on interpretation of abandoned / derelict vehicles versus vehicles under restoration or refurbishing would be viewed.

MOTION #392/16

MOIR/HEMMING: That Council receives the Draft New Clean Yards By-law Report from the Administration Department;

And further that Council direct staff to release the report and draft by-law for a 60 day public review and comment period;

And further that during the public review period a Public Meeting be held during the Regular Meeting of Council for presentation of the draft Clean Yards By-law;

And further that following the 60 day public review and comment period, a report containing any comments received, along with a revised by-law, if necessary, be brought forward for Council's consideration.

CARRIED

h. Report from Drainage Department – Appointment of Engineer

MOTION #393/16

ROPP/NICHOL: That Council receives the Appointment of Engineer – Denys Rombouts Drain 2016 Report;

And further than Council approve staff's recommendation to accept R. Dobbin Engineering Inc. as the engineers for this drain project.

CARRIED

i. Report from Infrastructure and Operations – Transfer Station Schedule 2017

MOTION #394/16

MCLINCHEY/NICHOL: That Council receives the Public Works report entitled 2017 Transfer Station Schedule;

And further that the attached 2017 Transfer Station Schedule be posted on the Municipality's website and is made available at the Municipal Office for pickup.

CARRIED

8. PASSING OF ACCOUNTS

a. Report on the compilation of accounts to November 9, 2016

MOTION #395/16

MCLINCHEY/ROPP: That the following bills and accounts be approved for payment:

General cheques	\$207,062.08
General Direct Deposit	\$ 77,036.93
General Online/PAP	\$106,030.25
Cemetery	\$ 11,582.50

CARRIED

9. COMMITTEE REPORTS

None

10. CORRESPONDENCE

a. Optimist Club of East Williams – Heated Washrooms at Nairn Pavilion
(action: receive and acknowledge letter to Club advising that this will be taken into consideration during the overall review of all facilities in North Middlesex.)

Council requested that Mr. Graham look into whether the building has access to natural gas at the present time.

b. OSUM Conference Registration – Town of the Blue Mountains

MOTION #396/16

MOIR/HEMMING: That the correspondence be accepted with actions as noted.

CARRIED

11. OTHER OR URGENT BUSINESS

German Solar Corporation – Municipal Support Resolutions (2)

MOTION M-2016

HEMMING/MOIR: Whereas capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 5.0.

And Whereas London Hydro Inc. proposes to construct and operate a Non-Rooftop Solar Project on 09644-0061 in the Municipality of North Middlesex under the province's FIT program;

And Whereas the Applicant has requested that Council of Municipality of North Middlesex indicate by resolution Council's support for the construction and operation of the Project on the Property.

And whereas pursuant to the FIT Rules, Version 5.0 Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

Now Therefore Be It Resolved That the Council of the Municipality of North Middlesex supports the construction and operation of the Project on the Lands.

CARRIED

MOTION M-2016

HEMMING/MOIR: Whereas capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 5.0.

And Whereas London Hydro Inc. proposes to construct and operate a Non-Rooftop Solar Project on 09645-0067 in the Municipality of North Middlesex under the province's FIT program;

And Whereas the Applicant has requested that Council of Municipality of North Middlesex indicate by resolution Council's support for the construction and operation of the Project on the Property.

And whereas pursuant to the FIT Rules, Version 5.0 Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

Now Therefore Be It Resolved That the Council of the Municipality of North Middlesex supports the construction and operation of the Project on the Lands.

CARRIED

12. COMMUNICATIONS (including County Council Meeting Report)

Deputy Mayor Ropp reported that the County is looking into the requests by our Municipality pertaining to planning services and the roundabout at the two locations. Further discussions with the Engineer is expected regarding the roundabouts. The County may be redoing the rumble strips as an interim measure. Deputy Mayor Ropp also advised that he reminded County Council about the Rural School Symposium being held on November 26th. Some students from North Middlesex participated in a mock council meeting at the County.

Councillor McLinchey mentioned the upcoming Inaugural Meeting of Middlesex County Council to elect the Warden for December 1, 2016 to December 7, 2017.

Deputy Mayor Ropp inquired as to the recent construction activities in Ailsa Craig. Mr. Graham advised that the work is being done within the Road Allowances by permit.

Deputy Mayor Ropp also relayed that he had received a complaint from a citizen regarding a racoon. Staff advised that at the present time we only have one contact

name that is given to individuals who call about this type of wildlife. The cost for this service is borne by the caller not the municipality. The Municipality has a contract with Animal Care Services for pound keeping of dogs only.

Staff was asked to explore and see if other names or companies can be looked into that would be able to assist ratepayers with wildlife matters.

Councillor Nichol inquired into who was responsible for maintenance of the Ye Olde Town Hall as they are having issues with doors. As well, she inquired about how and when Defibrillators are installed at municipally owned buildings.

Mr. Graham will look into the agreement for this facility and the Fire Chief/Health and Safety Co-ordinator will look into current locations of defibrillators and whether the program is still available to obtain or if no longer available the costs to purchase some.

13. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)

MOTION #397/16

MCLINCHEY/NICHOL: That the regular meeting adjourn to Closed Meeting at 8:20 p.m. for the purpose of receiving information under the following:

a. Labour Relations or employee negotiations – Administration Staff Contracts

CARRIED

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

MOTION #398/16

HEMMING/NICHOL: That the Closed Meeting adjourn and return to regular meeting at 8:45 p.m. with a recommendation.

CARRIED

Councillor Cornelissen inquired as to the status of the hiring freeze motion. CAO, Marsha Paley, reminded Council that the freeze was lifted on some positions such as seasonal staff etc. as approved by Council.

MOTION #399/16

ROPP/CORNELISSEN: That the two administration contracts be extended an additional 6 months from the end date in their current contracts:

Contract 1 (GIS Student) 1-2 days per week for 6 months

Contract 2 (Special Projects Co-ordinator) 5 days per week for 6 months.

CARRIED

15. READING OF BY-LAWS

- a. By-law #58 of 2016 to authorize the execution of a Site Plan Agreement – 821 Petty Street
- b. By-law #59 of 2016 to authorize the execution of an agreement with the Lions Club of Parkhill
- c. By-law #60 of 2016 Confirming By-law

MOTION #400/16

MCLINCHEY/NICHOL: That By-laws #58,59 and 60 of 2016 be read a first and second time.

CARRIED

MOTION #401/2016

MOIR/HEMMING: That By-laws #5859 and 60 of 2016 be read a third and final time.

CARRIED

16. ADJOURNMENT

MOTION #402/16

ROPP/CORNELISSEN: That the meeting adjourn at 8:55 p.m.

CARRIED

MAYOR

CLERK