



**MUNICIPALITY OF NORTH MIDDLESEX
REGULAR MEETING MINUTES**

May 4, 2022, 5:45 p.m.

Members Present:	Mayor Brian Ropp Deputy Mayor Adrian Cornelissen Councillor Ward 1 Doreen McLinchey Councillor Ward 2 Joan Nichol Councillor Ward 3 Gord Moir Councillor Ward 4 John Keogh Councillor Ward 5 Andrew Hemming
Staff Present:	CAO Jonathon Graham Clerk Jackie Tiedeman Drainage Superintendent Joanne Sadler Facilities Manager Brandon Drew Treasurer, Estelle Chayer Deputy Clerk Richard Beachey
Staff Absent	Infrastructure Manager Jonathan Lampman Executive Assistant/HR Coordinator Donna Vanhooydonk Fire Chief Greg Vandenheuvel Ashley Kwarciak, Deputy Clerk/Communications Coordinator

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 5:45 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

Mayor Ropp recognized three recent graduates of Sacred Heart School who have played hockey together and most recently played for the Elgin Middlesex

Chiefs. All three individuals have now been drafted into the Ontario Hockey League. Dylan Richter has been drafted to North Bay; Rene Van Bommel has been drafted to London; and, Ethan Facchina has been drafted to Hamilton.

2. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

3. COURT OF REVISION – DRAINAGE - VANDAELE-MCEWEN MUNICIPAL DRAIN - PLEASE SEE SEPARATE MINUTES

4. MINUTES OF PREVIOUS MEETINGS

- 4.1 Meeting Minutes for April 20, 2022 and Court of Revision Minutes of April 20, 2022

Motion # 123/2022

Moved By: G. Moir

Seconded By: J. Keogh

That the attached minutes be approved as presented

CARRIED

5. Departmental Reports

Due to additional time being available following the Court of Revision, Council moved forward items from the agenda being the first three of the Departmental Reports.

- 5.1 Report from Planner - 2021 Planning Summary

The Planner reviewed the Summary.

Motion # 124/2022

Moved By: D. McLinchey

Seconded By: J. Nichol

THAT Council receive the 2021 Planning Summary report as information.

CARRIED

5.2 Report from Clerk - Multi Year Accessibility Plan

The Clerk reviewed the Multi Year Accessibility Plan

Motion # 125/2022

Moved By: J. Nichol

Seconded By: A. Hemming

THAT Council accept and endorse the 2022 - 2027 Multi Year Accessibility Plan and the Annual Status Report as provided through the County of Middlesex;

AND THAT the documents be posted on the municipal website.

CARRIED

5.3 Report from Clerk - Ebenezer Cemetery

The Clerk reviewed the history and status of the Ebenezer Cemetery property and operation being assumed by North Middlesex.

The Clerk responded to questions from Council regarding Ebenezer Cemetery.

Motion # 126/2022

Moved By: G. Moir

Seconded By: J. Keogh

THAT the report entitled Update - Ebenezer Cemetery be received; and

THAT staff be directed to continue working with legal to assume Ebenezer Cemetery;

THAT staff make arrangements to commence grass cutting and/or maintenance effective 2022.

CARRIED

6. ADJOURNMENT OF REGULAR MEETING

Motion # 127/2022

Moved By: D. McLinchey

Seconded By: A. Hemming

THAT Regular Meeting adjourn and proceed into Public Meetings at 6:05 P.M. (including Committee of Adjustment) as listed on the Agenda.

CARRIED

7. COMMITTEE OF ADJUSTMENT

7.1 Notice of Public Meeting to consider Application B8-2022 & ZBA 7-2022 located at 35622 Hutchinson Road

Owner: J & D McLinchey Farms Ltd.

7.1.1 Planners Evaluation Report

Planner Stephanie Poirier presented her report and recommendation

7.1.2 Provision for Applicants Remarks

None

7.1.3 Provision for Written Submissions

None

7.1.4 Provision for Public Comments

None

7.1.5 Provision for Council Questions

None

7.1.6 Decision - See Planner's report

Motion # 128/2022

Moved By: G. Moir

Seconded By: J. Nichol

THAT THAT Application for Consent B8-2022, submitted under Section 53 of the Planning Act be GRANTED as the application: satisfies the requirements of the Planning Act; is

consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Municipality of North Middlesex and the County of Middlesex; is capable of satisfying the requirements of the North Middlesex Zoning By-law; and, represents sound land use planning.

FURTHER THAT Application for Consent B8-2022 be subject to the following conditions: (Please refer to Planners Report and Recommendation for full listing of conditions)

Zoning By-law is recommended for first and second reading only at this time.

CARRIED

7.2 Notice of Public Meeting to consider Application B9-2022 located at 175 Broadway Street

Owner: Adele Mineau (Present)

7.2.1 Planners Evaluation Report

Planner Stephanie Poirier presented her report and recommendation.

7.2.2 Provision for Applicant Remarks

The applicant questioned the process for building a new garage and explained that she would like to proceed with this before year end. The Planner responded regarding the follow on process..

7.2.3 Provision for Written Submissions

None

7.2.4 Provision for Public Comments

None

7.2.5 Provision for Committee Questions

None.

7.2.6 Decision. See Planner's report

Motion # 129/2022

Moved By: D. McLinchey
Seconded By: A. Hemming

THAT Application for Consent B9-2022, submitted under Section 53 of the Planning Act be GRANTED subject to the following conditions. (Please refer to Planners Report and Recommendation for full listing of conditions)

CARRIED

- 7.3 Notice of Public Meeting consider Application MV-2-2022 located at 164 Catherine Street

Owner: 2811669 Ontario Inc.

Agent: Zelinka Priamo Ltd. (c/ Katelyn Crowley).. Ms. Crowley was present through ZOOM.

7.3.1 Planners Evaluation Report

Planner Stephanie Poirier presented her report and recommendation.

7.3.2 Provision for Applicants Remarks

Ms. Crowley explained that she would answer any questions that are posed.

7.3.3 Provision for Written Submissions

None

7.3.4 Provision for Public Comments

None

7.3.5 Provision for Council Questions

None.

7.3.6 Decision. See Planner's report.

Motion # 130/2022

Moved By: D. McLinchey
Seconded By: A. Hemming

THAT Application for Minor Variance MV-2-2022, to permit the construction of a semi-detached dwelling with a minimum lot

frontage of 8.3 m (27.23 ft) per dwelling unit, whereas a minimum lot frontage required in the 'Residential Density One (R1) Zone for a semi-detached dwelling is 9 m (29.5 ft) per unit, be GRANTED.

CARRIED

7.4 Notice of Public Meeting to consider Application MV-3-2022 located at 2095 Mount Carmel Road

Owner: Nicholson Walden Inc.

Agent: Paul Hendrikx (present on behalf of applicant)

7.4.1 Planners Evaluation Report

Planner Stephanie Poirier presented her report and recommendation.

The Planner explained that a letter of opposition to the proposal had been received and was attached to the agenda for reference.

7.4.2 Provision for Applicants Remarks

Mr. Hendrikx explained that there is agreement with the planning report, however noted that his client has reported that a free standing house previously existed on the property, and not a mobile home.

7.4.3 Provision for Written Submissions

A letter of opposition was reviewed.

7.4.4 Provision for Public Comments

Mr. Dave Hodgins appeared in opposition to the proposal and reported that the proposal would hamper his agricultural operation and future plans.

7.4.5 Provision for Council Questions

It was suggested that a condition be added such that an alleged well on the property be decommissioned. The Planner advised that such a condition could be added, but the alleged well is not related to this proposal.

7.4.6 Decision.

Motion # 131/2022

Moved By: A. Cornelissen

Seconded By: J. Keogh

THAT Application for Minor Variance MV-3-2022, filed by Paul Hendrikx on behalf of Nicholson Walden Inc. for relief from Section 6.26.1 of the Zoning By-law to permit the requested setback of 90 m from the existing livestock operation, whereas 243 m is required be DENIED on the basis of maintaining agricultural operations.

CARRIED

7.5 Adjournment of Meeting

Motion # 132/2022

Moved By: A. Hemming

Seconded By: J. Nichol

That Committee of Adjustment adjourn at 7:13 p.m. and return to Regular Meeting.

CARRIED

8. DEPARTMENTAL REPORTS

8.1 Report from Manager of Recreation & Facilities - Parks and Recreation Master Plan

The Manager of Recreation and Facilities reviewed his report.

Motion # 133/2022

Moved By: J. Nichol

Seconded By: A. Hemming

THAT Council award the Recreation Master Plan to Monteith Brown for the price of \$62,512.50 + HST.

CARRIED

8.2 First Quarter 2022 Building Activity Summary

The Chief Building Official reviewed his report.

Motion # 134/2022

Moved By: G. Moir

Seconded By: D. McLinchey

THAT the First Quarter Building Activity Summary be received for information.

CARRIED

9. RECEIPT OF ACCOUNTS

9.1 Report from Treasurer - Accounts Payable

Motion # 135/2022

Moved By: J. Keogh

Seconded By: D. McLinchey

That Council receive and accept the accounts payable report as information only.

CARRIED

10. COMMITTEE REPORTS

10.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)

10.2 ABCA (Deputy Mayor Cornelissen)

10.3 BWRA (Cr. McLinchey)

2021 Blue Water Recycling Association Annual Report

April 2022 Blue Water Recycling Association Meeting Notes

10.4 EDAC (Cr. Moir)

10.5 LSAC (Cr. Nichol)

10.6 Recreation Committee (Cr. Hemming)

10.7 Policies Review Committee (Cr. Nichol)

10.8 Fire Committee (Cr. Keogh)

It was reported that minutes of a recent meeting will be forthcoming.

10.9 OCWA Client Advisory Board (CAO)

11. CORRESPONDENCE

- 11.1 Ministry of Environment, Conservation and Parks - Regulations and Policies under the Conservation Authorities Act
(Receive and File)
- 11.2 Township of Ashfield-Colborne-Wawanosh - Invitation to 2022 Municipal Night at Kingsridge Centre
(Receive and consider request)
- 11.3 Municipal Property Assessment Corporation - 2021 Financial Statements
(Receive and File)
- 11.4 Transit Training
(Receive and Consider)
- 11.5 Petition - Parkhill - 2022 Main Street Road Construction
(Receive and place in Project file)

The CAO reviewed the petition and reported on the project tendering and phasing.
- 11.6 County of Middlesex - More Homes for Everyone Act (Bill 109) Summary
(Receive and File)

12. OTHER AND URGENT BUSINESS

- 12.1 Merritt Estates - Subdivision Agreement
CAO update.

The CAO reported that the Bylaw wording implementing the agreement was received late this afternoon and implementation can proceed.
- 12.2 Stop sign request Cassidy and Adare

It was reported that a Stop sign request for the Intersection of Cassidy and Adare is not yet complete.

CAO to investigate.
- 12.3 Signs at Daycare for children crossing

An update was requested for the installation of children crossing signs at a daycare on Parkhill Drive.

CAO to investigate.

12.4 Letter to Ministry of Education

A request was made to provide Council with a copy of a letter sent to the Ministry of Education from a group of municipalities regarding the Thames Valley Board of Education.

The letter will be provided.

12.5 County Council representation

It was reported that representation from North Middlesex at County Council will be limited to one person starting the next Council term.

13. DEFERRED ITEMS FROM PREVIOUS MEETINGS

13.1 North Middlesex Surplus Properties

Review of North Middlesex Surplus properties deferred at November 17, 2021 meeting (follow up by CAO)

13.2 Administration and the Council and Committee's Vaccination Policy's

Administration and the Council and Committee's Vaccination Policy's Review and discussion on status of Policy's - CAO - deferred at April 20, 2022

14. COMMUNICATIONS (Including County Council Meeting Report)

15. READING OF THE BY-LAWS

Motion # 136/2022

Moved By: D. McLinchey

Seconded By: A. Hemming

That By-laws 040, 043, 044, 045 of 2022 be read a first and second time

CARRIED

Motion # 137/2022

Moved By: J. Nichol

Seconded By: G. Moir

THAT By-laws 021, 040, 044, 045 of 2022 be read a third and final time.

CARRIED

15.1 021 of 2022 Dixon Drain "A", "B" & "C" Construction and Improvement
(Third Reading)

15.2 040 of 2022 - Merritt Estates (Parkhill) Inc. Subdivision Agreement

15.3 043 of 2022 Zoning for 35622 Hutchinson Road
(First and Second Reading only if approved through Planning Application)

15.4 044 of 2022 Confirming By-law

15.5 045 of 2022 Merritt Estates (Parkhill) Inc. - Severance and Development Agreement

16. CLOSED MEETING (Under Section 239 of the Municipal Act)

The livestream will be paused during the Closed Session and will resume back in Open Meeting)

Motion # 138/2022

Moved By: G. Moir

Seconded By: A. Hemming

That the Open Meeting adjourn to Closed Meeting at 7:44 p.m. to receive information under the following exception:

Section 239 (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. Potential tree claim in Town of Parkhill.

CARRIED

17. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

Motion # 139/2022

Moved By: A. Hemming

Seconded By: J. Keogh

That the Closed Meeting adjourn and return to Open Meeting at with no recommendations at 7:58 p.m.

CARRIED

18. ADJOURNMENT

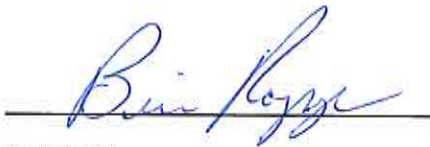
Motion # 140/2022

Moved By: D. McLinchey

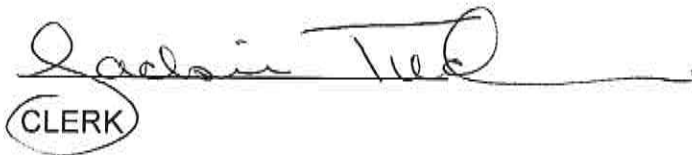
Seconded By: J. Keogh

That the Meeting adjourn at 7:59 p.m.

CARRIED

A handwritten signature in blue ink, appearing to read "Brian Poyne", is written over a horizontal line.

MAYOR

A handwritten signature in black ink, appearing to read "Jackeline", is written over a horizontal line. The word "CLERK" is circled in black ink below the signature.

CLERK