



**MUNICIPALITY OF NORTH MIDDLESEX
REGULAR MEETING MINUTES**

May 18, 2022, 6:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Adrian Cornelissen
Councillor Ward 2 Joan Nichol
Councillor Ward 3 Gord Moir
Councillor Ward 4 John Keogh
Councillor Ward 5 Andrew Hemming

Members Absent: Councillor Ward 1 Doreen McLinchey

Staff Present: CAO Jonathon Graham
Clerk Jackie Tiedeman
Treasurer, Estelle Chayer
Deputy Clerk, Richard Beachey

Staff Absent Infrastructure Manager Jonathan Lampman
Drainage Superintendent Joanne Sadler
Facilities Manager Brandon Drew
Executive Assistant/HR Coordinator Donna Vanhooydonk
Fire Chief Greg Vandenheuvel
Ashley Kwarciak, Deputy Clerk/Communications Coordinator

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhil

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

2. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

3. MINUTES OF PREVIOUS MEETINGS

- 3.1 Meeting Minutes for May 4, 2022 and Court of Revision Minutes of May 4, 2022.

Motion # 141/2022

Moved By: G. Moir

Seconded By: J. Nichol

That the attached minutes be approved as presented

CARRIED

4. DELEGATIONS

5. DEPARTMENTAL REPORTS

- 5.1 Report from Deputy Clerk - 2022 Municipal Election - Procedures and Forms

The Deputy Clerk presented the report recommendation.

Motion # 142/2022

Moved By: J. Keogh

Seconded By: A. Hemming

THAT the report entitled 2022 Municipal Election – Procedures and Forms be received; and,

THAT the 2022 Municipal Election Procedures and Forms document be subject to amendment at any time as deemed necessary and appropriate by the Clerk of the Municipality of North Middlesex without further direction from Council; and,

THAT where amendment to the 2022 Municipal Election Procedures and Forms document occurs, such amendment be noted in the 2022 Municipal Election Procedures and Forms document and all

candidates and third party advertisers be provided with the amendment.

CARRIED

5.2 Report from Drainage Superintendent - Petition Received - Stebbins Drainage Works

The CAO presented the report and recommendation.

Motion # 143/2022

Moved By: G. Moir

Seconded By: J. Keogh

THAT Council receive the Notice of Request for Drain Major Improvement under section 78 of the Drainage Act R.S.O. 1990.

THAT Council receive this report and appoint R. Dobbin Engineering Inc., as Engineer to the Stebbins Drainage Works.

CARRIED

5.3 Report from Drainage Superintendent - Review of Dixon Drain "A", "B" and "C" Tender

The CAO presented the report and recommendation.

Motion # 144/2022

Moved By: A. Hemming

Seconded By: J. Nichol

THAT Council receives this report and direct staff to award the construction of the Dixon Drain "A", "B" and "C" Tender to VanBree Drainage & Bulldozing Ltd. in the amount of \$364,830.67 (including HST).

CARRIED

5.4 Report from Drainage Superintendent - Review of Vandaele-McEwen Municipal Drain 2022 Tender

The CAO presented the report and recommendation. Council noted that pricing has increased.

Motion # 145/2022

Moved By: J. Nichol

Seconded By: J. Keogh

THAT Council receives this report and direct staff to award the construction of the Vandaele-McEwen Municipal Drain 2022 Tender to Robinson Farm Drainage Limited in the amount of \$ 596,920.24 (including HST).

CARRIED

6. PASSING OF ACCOUNTS

6.1 Report from Treasurer - Accounts Payable

The Treasurer presented the report and recommendation.

Motion # 146/2022

Moved By: A. Hemming

Seconded By: J. Keogh

That council receive and accept the following accounts payable report as information only.

CARRIED

7. COMMITTEE REPORTS

7.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)

7.2 ABCA (Deputy Mayor Cornelissen)

May 19, 2022 Agenda and Unapproved Minutes from April 21

7.3 BWRA (Cr. McLinchey)

May 2022 Blue Box Regulation Primer and Blue Box Transition Update

7.4 EDAC (Cr. Moir)

7.5 LSAC (Cr. Nichol)

7.6 Recreation Committee (Cr. Hemming)

Council was informed of an upcoming meeting.

7.7 Policies Review Committee (Cr. Nichol)

7.8 Fire Committee (Cr. Keogh)

Approved North Middlesex Fire Committee Minutes from December 14, 2021

7.9 OCWA Client Advisory Board (CAO)

8. CORRESPONDENCE

8.1 Action Financial Group - Thank you for approving 2021 Community Improvement Grant

(Receive and File)

8.2 Middlesex-London Board of Health - Update and Monthly Meeting Summary

(Receive and File)

8.3 Middlesex County - Council Highlights - April 2022

(Receive and File)

8.4 Ministry of Northern Development, Mine, Natural Resources and Forestry - Excess Soils Decision Letter

(Receive and File)

8.5 County of Middlesex - Spongy Moth Monitoring Program. North Middlesex to participate.

(Receive and file)

A question was asked if the Municipality have kits available. The Clerk reported that kits are available at the municipal office.

8.6 County of Middlesex Official Plan Amendment - Notice of Public Meeting - Tuesday - May 24, 2022 2:00 p.m.

(Receive and File)

8.7 North Middlesex District High School - 2022 Commencement - June 29, 2022 at 7:30 p.m. School Gymnasium - request to present award

(Receive and consider request)

Council agreed that the North Middlesex will participate though a presenter is not yet determined. The Economic Development/Communications Coordinator is investigating the ring award program.

8.8 OCWA Water Talks 2022 - Webinar Series

(Receive and File)

9. OTHER AND URGENT BUSINESS

10. DEFERRED ITEMS FROM PREVIOUS MEETINGS

10.1 North Middlesex Surplus Properties

Review of North Middlesex Surplus properties deferred at November 17, 2021 meeting (follow up by CAO)

10.2 Administration and the Council and Committee's Vaccination Policy's

Administration and the Council and Committee's Vaccination Policy's Review and discussion on status of Policy's - CAO - deferred at April 20, 2022

11. COMMUNICATIONS (Including County Council Meeting Report)

12. READING OF THE BY-LAWS

Motion # 147/2022

Moved By: J. Nichol

Seconded By: G. Moir

That By-laws 046 - 053 of 2022 be read a first and second time

CARRIED

Motion # 148/2022

Moved By: J. Keogh

Seconded By: A. Hemming

That By-laws 046 - 053 be read a third and final time.

CARRIED

12.1 046 of 2022 - Peters Drain - Amend Assessment Schedule for Actual Costs and Bill Out

12.2 047 of 2022 - O'Neil Drain and O'Neil Branch Drain - Amend Assessment Schedule for Actual Costs and Bill Out

- 12.3 048 of 2022 - Revington Drain - Amend Assessment Schedule for Actual Costs and Bill Out
- 12.4 049 of 2022 - Thompson Drain No. 2 Extension 2020 - Amend Assessment Schedule for Actual Costs and Bill Out
- 12.5 050 of 2022 - Brown-Rose Drain Branch "A" and "B" - Amend Assessment Schedule for Actual Costs and Bill Out
- 12.6 051 of 2022 - 16th Concession Drain - Amend Assessment Schedule for Actual Cost and Bill Out
- 12.7 052 of 2022 - Provide for the Collection of Costs of Repairs and Maintenance of Municipal Drainage Works in the Municipality of North Middlesex
- 12.8 053 of 2022 - Confirming Bylaw

13. ADJOURNMENT

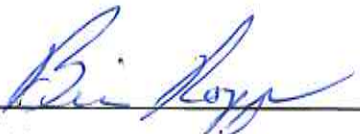
Motion # 149/2022

Moved By: J. Keogh

Seconded By: A. Hemming

That the Meeting adjourn at 6:15 p.m.

CARRIED



MAYOR



CLERK