



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday March 18, 2015 in the new Council Chambers, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the meeting to Order at 7:00 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None at this time

4. MINUTES OF PREVIOUS MEETING - March 4, 2015 Regular Meeting Minutes

MOTION #65/2015

ROPP/NICHOL: That the March 4, 2015 Regular Meeting Minutes be hereby accepted as presented.

CARRIED

5. PUBLIC MEETING

None at this time

6. DELEGATIONS

7:00 p.m. – ABCA Overview of Programs

Brian Horner and Alec Scott attended Council to provide an overview of the programs and services offered by the ABCA. Highlights included Healthy Watersheds and Community Involvement, Flood Plain Management/Land Stewardship, Drinking Water Source Protection. The CA also visits the elementary schools within its district to provide important information about the Spring Water Awareness Program and the dangers associated at this time of year.

Council relayed concerns regarding debris on the path leading to the water at the Parkhill Scenic lookout as well as trees impeding walkers on the trails in or near the CA. Also, it was questioned how many dollars are spent out of their annual budget on maintaining the dam? As well, whether there was any work being proposed to assist with the drainage of standing water which would help with the mosquito abatement program? Mr. Horner advised that he will look into this dollars allocated for maintenance work at the Parkhill dam and will follow up with Council. Mr. Scott indicated that there was no drainage work proposed however the CA is always available to assist the Municipality in other ways with mosquito control. The Mayor thanked the delegation for their presentation.

7:30 p.m. – BWRA – Overview of automated collection services

Francis Veilleux, President of Bluewater Recycling Association attended Council to review a proposal for the automated collection program. This program would upgrade the level of service that is provided to residents by using a special collection vehicle equipped with a mechanical arm that collects waste and recyclable materials set out by the customers in a specially designed wheeled bin. He advised that Middlesex Centre will be brought on board into this program June 1st and this will mean 80% of the households in the area serviced by BWRA will be automated. This new program reduces the risk of work-related injuries and improves working conditions with their workforce but offers several benefits to the municipality and its residents such as: larger bins encourages more recycling; fixed wheels make hauling them to the curb less work;

using bins with lids helps to keep water, ice and snow from the containers which helps control water contamination and helps the sorting process; discourages scavenging; improves neighbourhood aesthetics; containers with lids reducing blowing litter and helps to control odour and insects; bins are collected on both sides of the street in urban areas; residents no longer have to purchase blue boxes or bag tags. There are three options which can be considered: Option 1 Automated Weekly – Price Change of \$33.29 per unit; Option 2 Automated Weekly Waste Pickup with Bi-weekly recycling – Price Change of \$28.23; Option 3 Automated Bi-weekly Waste and Recycling – Price Change of \$-6.49. The price changes provided is to upgrade our current collection system and is in addition to the current co-collection fee.

Several questions were asked by Council regarding the automated program such as if bins are broken is there a cost to replace? No, there are replaced at no charge; Do you still use garbage bags in the containers? Yes, it is recommended that waste still be put in kitchen catcher type bags; Have you had complaints by seniors or citizens with accessibility concerns pulling the bins through the snow? This has not been an issue – Mr. Veilleux noted that BWRA has a specialized program for situations like that and these arrangements can be assessed and dealt with directly by the association.

Mayor Shipway then asked if the automated program will be mandatory? Mr. Veilleux replied that it will not be forced upon municipalities however costs to maintain this old service will continue to rise due to other factors mentioned earlier.

Mr. Veilleux indicated that if the municipality is considering changing to this system that as it takes approximately 6 months to launch the program, a decision will need to be made relatively quickly. Otherwise, if the Municipality decides to wait, he would then recommend a spring launch.

Mayor Shipway then thanked him for his presentation.

8:00 p.m. Sundip and Melissa Reycraft- Bajaj

Mr. & Mrs. Bajaj attended Council to make a presentation regarding a proposed Affordable Housing Project in North Middlesex. A power presentation was viewed of a similar type project they have done in Glencoe that was very successful. They advised that a funding opportunity is coming up very soon and in order to fulfill the requirements a letter from the municipality supporting the proposed project is necessary. They advised that this is a competitive process and it is critical that the host municipality is supportive. The proposed parcel of land that is under consideration in Parkhill would require a zoning change to permit this type of development. They stressed that these types of project are a commitment of the developer for 20-25 years as it is tied in with government funding. These types of project cannot be built and then

sold, it is a long term commitment. Other municipalities have provided support by waiving building permit fees, DC charges and/or fees for connection to services etc. It is mandatory that the municipality agree to keep tax rates at residential for the term of the agreement. Various questions were asked by Council about previous projects and answered by Mr. & Mrs. Bajaj. Mayor Shipway thanked them for attending and advised that Council would consider the required support later in the meeting.

7. PASSING OF ACCOUNTS

a.Report on the compilation of accounts up to March 12, 2015

MOTION# 66/2015

MOIR/HEMMING: That the following bills and accounts be approved for payment:

General	\$179,231.37
Cemetery \$	311.00
OCWA	\$ 49,600.44

CARRIED

8. DEPARTMENTAL REPORTS

Report from By-law Enforcement Department – Pound Keeping and Dog Pickup 2014 Annual Report

MOTION #67/2015

CORNELISSEN/ROPP: That the Poundkeeping and Dog Pickup 2014 Annual report be received and filed.

CARRIED

Report from Fire Department – Ailsa Craig Fire Station Addition Conceptual Drawings

Council asked various questions as to what options have been explored prior to having the conceptual drawings prepared. The Fire Chief explained that the future needs of equipment, training, safety issues and overall long range planning have been taken into consideration.

MOTION #68/2015

ROPP/NICHOL: That Council directs the Fire Chief/Health and Safety Co-ordinator to have conceptual drawings prepared by Melabu Design & Drafting given the estimated cost is a low value and the vendor has been used in the past and is familiar with the requirements of the municipality;

And further that the funds to purchase the conceptual drawings be taken from the Fire Building Reserve account.

CARRIED

Report from Fire Department – Fit testing for firefighters

MOTION #69/2015

CORNELISSEN/MCLINCHEY: That Council direct staff to approach the Municipalities of Middlesex Centre and Thames Centre to develop a partnership agreement with the Municipality of North Middlesex for the shared use, maintenance and capital costs of a Quantifit OHD 3000 Fit Tester.

CARRIED

Report from Health & Safety Department – Health & Safety Report

MOTION #70/2015

MCLINCHEY/MOIR: That the Health & Safety Progress Report be received and filed.

CARRIED

Report from Drainage Superintendent – Appointment of Engineer for Denys-Hendrikx Drain

MOTION #71/2015

CORNELISSEN/HEMMING: That Council appoints Spriet Associates as the engineer for the Denys-Hendrikx Drain project in 2015.

CARRIED

Report on Acceptance of Engineer – Eagleson-Steeper Drain

MOTION #72/2015

MOIR/MCLINCHEY: That Council appoints Dietrich Engineering as the engineer for the Eagleson-Steeper Drain project for 2015.

CARRIED

Report on Acceptance of petition for a new drain – Gilbert Drain

MOTION #73/2015

ROPP/HEMMING: That Council approve the recommendation to accept the petition for a new drain to replace the existing Gilbert Drain 1963.

CARRIED

Report from Water Department – 2014 Annual and Summary Reports

MOTION #74/2015

ROPP/CORNELISSEN: That Council accept the 2014 Annual and Summary Reports as required by O. Reg. 170/03 Section 11 and make the reports available for viewing.

CARRIED

Report Administration Department – Quarterly Progress Report

MOTION #75/2015

MOIR/ROPP: That the Administration Quarterly update report be received and filed by Council.

CARRIED

Report from Recreation Department – Demolition of Town Hall

MOTION #76/2015

CORNELISSEN/MOIR: That Council approves the proposal from McCann's Redi-Mix Inc. of Dashwood to demolish the former municipal offices at 229 Parkhill Main Street for a cost of \$36,610.00 (excl. taxes).

CARRIED

** Additional Report approved by Mayor – Ailsa Craig Pavilion

MOTION #77/2015

MCLINCHEY/NICHOL: That Council approves the quote from Agri-Urban Builders of Dresden to build a new pavilion at the Ailsa Craig Community Park located at 155 Annie Ada Shipley Street a cost of \$175,400.00 (excl. taxes);

and further that a contingency of \$25,000 be set aside for the installation of the water and sewer lines and possible other unanticipated costs.

CARRIED

Report from Public Works Department – 2015 Paving Tender

MOTION #78/2015

ROPP/HEMMING: That Council direct staff to prepare and send out Paving Tenders for 2015.

CARRIED

9. COMMITTEE REPORTS

a) Minutes of Economic Development Committee – February 9, 2015

MOTION #79/2015

ROPP/HEMMING: That the minutes be received and filed.

CARRIED

b) Minutes of North Middlesex Cemetery Board – March 2, 2015

MOTION #80/2015

MCLINCHEY/CORNELISSEN: That the minutes be received and filed;

And that the following recommendations from the Cemetery Board be approved as follows:

“That the tree replacement issue be tabled until after the revised Cemetery By-law has been passed by Council” and;

“That no sale or resale of lot(s) in the St. Mary’s Church Cemetery occur until after the ground penetrating radar work is completed”

CARRIED

10. CORRESPONDENCE

a) Citizen Concern (Jacki Epworth) Request for push button activated crosswalk in Ailsa Craig – County guidelines for crosswalk

MOTION #81/2015

ROPP/NICHOL: That Council direct staff to respond to Ms. Epworth advising that consultation with the County of Middlesex Engineer, Chris Traini, has occurred to determine the requirements for this type of crosswalk. A copy of these requirements are to be provided with the response advising that no further action will be taken at this time by Council.

CARRIED

b) Parkhill West Williams Public School – request to Parkhill Hydro Proceeds Funds

MOTION #82/2015

MCLINCHEY/HEMMING: That staff prepare a response to the school advising that previous donations have been made to the school for smart boards and playground equipment in the past. As well, that some funds have been set aside for future maintenance on certain projects as well completion of earmarked projects which will be completed this spring.

CARRIED

c) Bev Shipley, M.P. Offer to attend meeting

Council concurred that they would like staff to make arrangement with Mr. Shipley to attend an upcoming council meeting.

d) North Middlesex & District Minor Hockey Association – thank you for \$100.00 Hockey Fan Sponsor (Action: Receive and File)

e) Communities in Bloom – Invitation to participate in their program
(Action: Receive and File)

f) Ontario Association of Fire Chiefs – Municipal Officials Seminar May 2 & 3/15
(Action: Receive and File)

g) Ontario Human Rights Commission – Information on applying a human rights lens in zoning, licensing and municipal decision making.
(Receive and File)

h) Middlesex OPP – Strathroy Detachment copy of 2014-16 Action Plan
(Action: Receive and File)

i) Middlesex Centre – Notice of Passing of a Zoning By-law Amendment
(Action: Receive and File)

j) City of Woodstock – Resolution Endorsement for Canada Post Community Box initiative. (Action: Receive and File)

k) Watson & Associates – Proposed changes to the Development Charges Act
(Action: receive and file)

MOTION #83/2015

MCLINCHEY/NICHOL: That the correspondence package a-k be approved with actions attached.

CARRIED

11. OTHER BUSINESS

Mayor Shipway asked for Council direction on the earlier development proposal.

MOTION #84/2015

MCLINCHEY/HEMMING: That staff be directed to review past history on similar requests to ensure consistency with developers and that a letter of support be prepared at this time for this project insofar as Council supporting the need for Affordable Housing Projects within North Middlesex.

CARRIED

Deputy Mayor Ropp reported on upcoming paving projects on County Roads within North Middlesex. Council thanked him for the updates being provided from the County level.

12. CLOSED SESSION (Under Section 239 of the Municipal Act)

MOTION#85/2015

MOIR/ROPP: That the regular meeting adjourn to Closed Meeting at 9:50 p.m. for the following:

- a) The security of the property of the municipality or local board – Review of minutes from October 2014 to March 2015.
- b) Personal matters about an identifiable individual – Update on Treasurer/Tax Collector

CARRIED

13. RISE AND REPORT

MOTION #86/2015

MOIR/NICHOL: That Marsha Paley, CAO, be directed to create an Acting Treasurer position.

CARRIED

14. READING OF BY-LAWS

a) By-law #19 of 2015 – Confirming By-law

MOTION #87/2015

CORNELISSEN/MCLINCHEY: That By-law #19 of 2015 be read a first and second time
CARRIED

MOTION#88/2015

MOIR/HEMMING: That By-law #19 of 2015 be read a third and final time.

CARRIED

15. ADJOURNMENT

MOTION #89/2015

ROPP/CORNELISSEN: That the meeting adjourn at 10:15 p.m.

MAYOR

CLERK