

**MUNICIPALITY OF NORTH MIDDLESEX  
REGULAR MEETING MINUTES**

**March 16, 2022, 6:00 p.m.**

Members Present: Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward 1 Doreen McLinchey  
Councillor Ward 2 Joan Nichol  
Councillor Ward 4 John Keogh  
Councillor Ward 5 Andrew Hemming

Members Absent: Councillor Ward 3 Gord Moir

Staff Present: CAO Jonathon Graham  
Infrastructure Manager Jonathan Lampman  
Facilities Manager Brandon Drew  
Treasurer, Estelle Chayer  
Ashley Kwarciak, Deputy Clerk/Communications Coordinator

Staff Absent Clerk Jackie Tiedeman  
Drainage Superintendent Joanne Sadler  
Executive Assistant/HR Coordinator Donna Vanhooydonk  
Fire Chief Greg Vandenheuvell

**The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill**

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**1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present in person at the North Middlesex Council Chambers.

**2. DISCLOSURE OF PECUNIARY INTEREST**

*(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.*

None.

### **3. MINUTES OF PREVIOUS MEETINGS**

#### **3.1 Meeting Minutes for Regular Council Meeting March 2nd 2022**

**Motion # 076/2022**

**Moved By:** J. Nichol

**Seconded By:** A. Hemming

**That the attached minutes be approved as presented**

**CARRIED**

### **4. DELEGATIONS**

#### **4.1 Bluewater Recycling Association**

Presenter: Francis Veilleux - President

Francis Veilleux was present in person. He began with an overview of Bluewater's operations and factors of historical relevance impacting operations currently. He opened the floor to questions to utilize his time with Council as a discussion. Several questions were asked regarding the variation in rates between neighboring municipalities. Discussion continued with Council inquiring about the sustainability of the operations, including bin replacement, COVID pressures on maintenance schedules, and employee retention.

Francis spoke about future initiatives and relative cost per household in regards to a green bin program and organic waste. He also alluded to new bluebox regulations including producer responsibility which will be seen in the coming years.

### **5. PUBLIC MEETING - DRAINAGE**

#### **5.1 Meeting to Consider - Dixon Drain "A", "B", and "C"**

Report was presented by Manager of Infrastructure and Operations

5.1.1 Overview of work required – Engineer/ Drainage Superintendent

5.1.2 Questions from affected landowner, if any present

None.

5.1.3 Inquire - if anyone in attendance would like to add or remove their name(s) from petition

None.

5.1.4 Questions from Members of Council

None.

5.2 Decision

**Motion # 077/2022**

**Moved By:** J. Keogh

**Seconded By:** A. Cornelissen

**THAT Council receive and accepts the Final Report for the Dixon Drain “A”, “B” and “C” dated February 17, 2022 prepared by R. Dobbin Engineering Inc.**

**AND THAT the first sitting of the Court of Revision on behalf of the Dixon Drain “A”, “B” and “C” be scheduled to be held on April 20, 2022 at 5:45 p.m.**

**CARRIED**

## **6. DEPARTMENTAL REPORTS**

6.1 Report from Drainage Superintendent entitled Municipal Drain Abandonment Request – Burley Drains 2018 –Drain “E”

Report was presented by Manager of Infrastructure and Operations

Deputy Mayor Cornelissen asked for clarification on the responsibility of an abandoned drain. The Manager of Infrastructure and Operations provided that in the case of the Burley Drain - Drain E, that the affected landowners were consulted and approved this abandonment therefore deeming it their complete responsibility.

**Motion # 078/2022**

**Moved By:** A. Hemming

**Seconded By:** J. Keogh

**THAT Council accepts this report, and directs staff to proceed with the process of abandonment of the Burley Drains 2018, Drain "E" from Station 1+440 to + 1+ 746; report written May 11, 2018 by Spriet Associates**

**CARRIED**

- 6.2 Report from Drainage Superintendent entitled Municipal Drain Abandonment Request – Stokes Drain

Report was presented by Manager of Infrastructure and Operations

**Motion # 079/2022**

**Moved By:** J. Nichol

**Seconded By:** D. McLinchey

**THAT Council accepts this report, and directs staff to proceed with the process of abandonment of the Stokes Drain; report written April 26, 1988 by Spriet Associates London Limited; except between Station 0+058 and 0+036.5 at the west end of Atkinson Street, Ailsa Craig.**

**CARRIED**

- 6.3 Report from Drainage Superintendent entitled Municipal Drain Abandonment Request

Report was presented by Manager of Infrastructure and Operations

**Motion # 080/2022**

**Moved By:** J. Keogh

**Seconded By:** A. Hemming

**THAT Council accepts the abandonment of the Canada Company Drain South; report dated August 25, 1975 under By-Law # 22 of 2022.**

**AND THAT Council accepts the abandonment of the Branch A Canada Company Drain South; report dated September 15, 1975 under By-Law # 23 of 2022.**

**AND THAT Council accepts the abandonment of Concession 28 Drainage Works 1966; report date March 21, 1966 under By-Law # 24 of 2022**

**CARRIED**

- 6.4 Report from Deputy Clerk entitled 2022 Community Development Fund Recommendations

**Motion # 081/2022**

**Moved By:** D. McLinchey

**Seconded By:** A. Hemming

**BE IT RESOLVED that Council accept the report entitled "2022 Community Development Fund Program Report";**

**AND THAT Council direct staff to notify all applicants on the status of their application which includes approvals and/or denials as recommended by the Committee along with a reason for the decision;**

**AND THAT the approved allocations be processed accordingly, including those amounts approved from the years of 2020 and 2021.**

**CARRIED**

- 6.5 Report from Manager of Recreation and Facilities entitled Ice Update

**Motion # 082/2022**

**Moved By:** D. McLinchey

**Seconded By:** J. Nichol

**THAT Council direct staff to leave the ice in until the North Middlesex Stars finish their playoffs.**

**CARRIED**

**6.6 Report from Manager of Recreation and Facilities entitled Lawnmower Capital Purchase Update**

Discussion was had on the compatibility of this new proposed purchase to existing equipment. The Manager of Recreation and Facilities ensured that there is a level of compatibility between new and existing and that this would serve a future benefit to operations.

**Motion # 083/2022**

**Moved By:** J. Keogh

**Seconded By:** D. McLinchey

**THAT Council direct staff to purchase a front mount hydraulic 10' deck for the trackless at a price of \$18,800.00 plus HST to replace the 72" zero-turn lawnmower that was approved to be replace in the 2022 Capital Budget.**

**CARRIED**

**6.7 Report from Treasurer entitled Building and Planning User Fees and Charges**

Several members of Council made comment on how the stepped approach being applied to agricultural buildings was beneficial and that remaining consistent with our County partners was important.

**Motion # 084/2022**

**Moved By:** J. Nichol

**Seconded By:** D. McLinchey

**THAT Council of the Municipality of North Middlesex establishes the fees and charges for Schedule C – Building Department and Schedule J Planning and Development as set out in this report.**

**CARRIED**

**7. PASSING OF ACCOUNTS**

7.1 Report from Treasurer - Accounts Payable

Councillor Nichol inquired about a payment made to K & L Construction for the Fire Station project, when there is no physical change to site as of yet. CAO, and Manager of Recreation outlined that the payment was a contractual part of the agreement. The Manager of Recreation alluded to the memo he was bringing forward under Other Business which related to this project.

**Motion # 085/2022**

**Moved By:** A. Hemming

**Seconded By:** J. Nichol

**That the Accounts from February 25th, 2022 to March 10th, 2022 in the amount of \$ 565,359.15 be approved.**

**CARRIED**

**8. COMMITTEE REPORTS**

8.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)

None.

8.2 ABCA (Deputy Mayor Cornelissen)

8.2.1 ABCA Annual Report 2021

Full report can be viewed at

<https://www.abca.ca/about/annualreports/>.

8.2.2 ABCA Inventory of Programs and Services

8.2.3 ABCA Board of Directors Meeting Agenda - March 17th, 2022

8.3 BWRA (Cr. McLinchey)

None.

8.4 EDAC (Cr. Moir)

None.

8.5 LSAC (Cr. Nichol)

Upcoming meeting March 17, 2022



8.6 Recreation Committee (Cr. Hemming)

Approved Committee Meeting Minutes - December 14, 2021

Deputy Mayor Cornelissen asked about Minor Soccer in the area as they were having struggles getting a season going. Councillor Hemming provided an update noting that they were going to be able to have a season and have found volunteers to help run the administrative side.

8.7 Policies Review Committee (Cr. Nichol)

Councillor Nichol provided an update on the recent meeting, noting that there were several policies of interest to come before Council in the near future.

8.8 Fire Committee (Cr. Keogh)

None.

8.9 OCWA Client Advisory Board (CAO)

None.

**9. CORRESPONDENCE**

9.1 North Middlesex Community Policing Committee Update

(Receive and File)

9.2 Middlesex-London Board of Health Meeting Update

(Receive and File)

9.3 Ministry of Northern Development, Mines, Natural Resources and Forestry  
- Floating Accommodations

(Receive and File)

9.4 Multi-Municipal Wind Turbine Group - Ontario's Energy Plan and Wind  
Turbines

(Receive and Consider Action)

After consideration, Council decided to accept this piece of correspondence as a receive and file document only at this time.

9.5 County of Middlesex Project Update Newsletter Blacks Bridge Class  
Environmental Assessment

(Receive and File)



9.6 Middlesex Centre Archives Heritage Fair Invitation

(Action: Interested Council members to let Clerk know of intent to participate)

9.7 Middlesex County Notice of Open House

(Action: Interested members of Council are to register at the link within or provide the Clerk with intent to participate)

The Deputy Mayor encouraged Council engagement with this event, noting its impact on the area.

**10. OTHER AND URGENT BUSINESS**

10.1 Memo from Manager of Recreation and Facilities - Firehall Update

A question of security was raised during discussion after the briefing of the memo. The CAO spoke to the construction process and advised that if there was determined a need for a security presence one could be implemented at that point.

10.2 Upcoming Conferences of Interest

10.2.1 OSUM Conference

At the recent meeting of the Ontario Small Urban Municipalities (OSUM) Executive Committee, a decision was made to cancel the 2022 Annual General Meeting and Conference scheduled to be held in Brant County in spring of this year due to the ongoing impact and uncertainty of COVID-19.

OSUM plans to connect with small urban municipal leaders through webinars and communications over 2022

<https://www.osum.ca/learning/events/2022-osum-conference-and-trade-show>

10.2.2 AMO Conference

In late March, the AMO Board of Directors will confirm the launch of the event and the format.

Conference dates: August 14<sup>th</sup>, 2022 – August 17<sup>th</sup>, 2022 hosted by the City of Ottawa

Registration launch: late March

Room block release: early April

Sponsor and exhibitor packages will be available in late March

(<https://www.amo.on.ca/2022-amc-conference> )

#### 10.3 Ministry of Municipal Affairs - Candidate Information Session

The Ministry of Municipal Affairs is offering a virtual Candidate Information Session on Monday, April 4th from 5:00 pm to 7:00 pm. via ZOOM.

Advertisement and registration information to be made available on the North Middlesex Website March 16th.

The Municipality of North Middlesex is offering an in person viewing session of the livestreamed presentation at the North Middlesex Council Chambers with the opportunity for question period specific to North Middlesex. Doors to open at 4:30 p.m. in advance of the livestream.

### 11. DEFERRED ITEMS FROM PREVIOUS MEETINGS

- Review of North Middlesex surplus properties deferred at November 17, 2021 meeting (follow up CAO)
- Mystery Falls - Public Concerns deferred at May 5, 2021 meeting (follow up CAO)

Clarification was asked by the Mayor about the Surplus Property item that has been on the deferred list for quite some time. CAO provided that a report was in the works, but it may return to Council in several smaller information pieces due to the nature of each property.

### 12. COMMUNICATIONS (Including County Council Meeting Report)

Deputy Mayor Cornelissen spoke about the Rural Education Task Force Draft Report. He noted that the County approved the report in principle. He made mention that the final report was to be considered by the Board in the near future but that it is very much in "limbo" at this time.

He also spoke about the upcoming Thames Valley School Board Meeting where deliberations are to be had on the distribution of Trustees. The Deputy Mayor shared with the rest of Council that MPP Monte McNaughton had written a letter in which he shared his support of the current distribution of trustees, openly opposing any recommendations for change.

Mayor Ropp made note that the County had approved the budget for 2022.

### 13. READING OF THE BY-LAWS

**Motion # 086/2022**

**Moved By:** D. McLinchey

**Seconded By:** J. Keogh

**That By-laws 21 -27 of 2022 be read a first and second time**

**Provision for questions**

**CARRIED**

**Motion # 087/2022**

**Moved By:** A. Hemming

**Seconded By:** J. Nichol

**That By-laws 22-27 of 2022 be read a third and final time**

**CARRIED**

13.1 021 of 2022 - Construction and Improvement of the Dixon Drain "A", "B",  
and "C"

(First and Second reading only)

13.2 022 of 2022 - Canada Company Drain South 1975 Abandonment By-law

13.3 023 of 2022 - Branch A Canada Company Drain South 1975  
Abandonment By-law

13.4 024 of 2022 - Concession 28 Drainage Works 1966 Abandonment By-law

13.5 025 of 2022 - Lynn Municipal Drain 2017

(Repeals By-Law 49 of 2017)

13.6 026 OF 2022 - Lynn Municipal Drain 2017

(Repeals By-Law 29 of 2018)

13.7 027 OF 2022 - Confirming

**14. ADJOURNMENT**

**Motion # 088/2022**

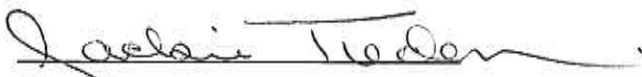
**Moved By: D. McLinchey**

**Seconded By: J. Keogh**

**That the Meeting adjourn at 7:32 p.m.**

**CARRIED**

  
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MAYOR

  
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CLERK