

MINUTES

On June 5, 2001, a meeting was held to receive the draft 2000 Financial Statements for each former municipality, as well as to finish up business from the June 4, 2001 agenda.

Those present were: DEPUTY MAYOR – IAN BREBNER
COUNCILLOR MARYSIA COUTTS-WARD 1
COUNCILLOR MICHAEL CONLIN-WARD 3
COUNCILLOR LAWRENCE McLACHLAN-WARD 4
COUNCILLOR LUCY HENDRIKX-WARD 5
ADMINISTRATOR CLERK – SHIRLEY SCOTT
PUBLIC WORKS SUPER – JOE ADAMS
TREASURER – LINDA GROKE

CONLIN-COUTTS: BE IT RESOLVED THAT Ian Brebner assume the Chair until such time as Mayor Hall enters the meeting.
Carried.

No pecuniary interest was declared.

AUDITORS REPORTS

Dave Wells with Kime, Mills and Dunlop, for East Williams; Gord Hardcastle with Gord Hardcastle Accounting, for McGillivray; Rob Martindale with Davis Martindale, for Ailsa Craig; Bob Earley with Zarisky Penney for West Williams; and Ramona Nordemann with her firm, for Parkhill, each took their turn to review the draft audits they had prepared for the Year 2000. It was noted that the final could not be prepared until such time as the joint local boards provided their reports.

Mayor Hall and Ken Johnston entered the meeting.

Each questioned how the transition overspending would be entered into the statement. They also made Council aware of the new accounting package that was compulsory this year, according to public sector polices. The numbers would be the same, but presented differently. Payment can be made through reserves, or through taxation. It was suggested that whether the deficit of the transition was allocated in the 2000 or 2001 audit, was to be a Council decision.

Each commented on the long term debt of the waterline, and the inconsistency in the reporting methods. It was noted that payment of the debt was built into the water charges. It was questioned whether or not the tile drain loan debt affected the borrowing of the municipality, and it was confirmed that it did not. Municipalities only act as agent for the Province where tile drain loans are concerned.

The chartered accountants were thanked for attending.

REPORT: CBO/BY-LAW ENFORCEMENT OFFICER

The report of the building permits issued in May of 2001 were reviewed, and indication of construction value was \$420,800. A second report advised that four property standards issues, one zoning change, and several complaints regarding dogs, parking and uncut lawns had been dealt with. Monitoring will continue.

HENDRIKX-COUTTS: BE IT RESOLVED THAT the report from Vic Stellingwerff, Chief Building Official/By-law Enforcement Officer be accepted.
Carried.

REPORT: FIRE CHIEF

Training session and response time were reported. There was a high number of controlled burns during the month of May. Independent agencies are being sought with dates and pricing for fit testing for the firefighters.

McLACHLAN-JOHNSTON: BE IT RESOLVED THAT the report from Steve Clemens, Fire Chief be accepted.
Carried.

REPORT: RECREATION/ARENA MANAGER

Due to no approval for wage subsidy under the Summer Career Placement Program this year, there was a request to hire a full time staff on weekends, nights and replacement for staff holidays. A former student that has worked the past three years after school during the winter was recommended.

HENDRIKX-COUTTS: BE IT RESOLVED THAT the report from Scott Nickles, Recreation/Arena Manager be accepted.
Carried.

The policies were discussed. The donated rent for funerals at the community centres was discussed and it was determined that the donation would be used for the replacement of capital items. The policy is to include a phrase that free rent for various items is limited to Monday – Thursday, only. After a thorough discussion, the following motion was made.

HENDRIKX-COUTTS: BE IT RESOLVED THAT Council accept the Hall Rental Policy for the Municipality of North Middlesex and the Recreation Department Alcohol Policy for Community Halls, Arena & Sports Field, as presented by Scott Nickles our Recreation Manager.
Carried.

EMERGENCY PLAN

The emergency plan changes were reviewed. Council accepted the changes, and suggested that a complete draft, with changes, be printed for Council approval.

PLANNING POLICY

There was a discussion regarding a policy for planning charges, for meeting and administrative time. The following motion was made.

HENDRIKX-BREBNER: BE IT RESOLVED THAT Council accept a policy on planning costs with each meeting being \$100 and administration being \$100.
Carried.

TENDERS ON 2001 AUDIT

The tenders on future audits for the Municipality of North Middlesex were then opened, and accepted as follows:

Gordon Hardcastle	Year 1	\$5,900
	Year 2	5,700
	Year 3	5,700
Plus GST and hourly rate for other services.		

Ron Martindale Normal Year between \$7,300-\$9,300
Plus GST and hourly rate.

Kime Mills & Dunlop Year 1 \$13,500
Year 2 13,750
Year 3 14,000
Plus GST and hourly rate for additional work.

After careful consideration, the following motion was made.

CONLIN-HENDRIKX: BE IT RESOLVED THAT Council accept the quote of Gordon Hardcastle to do the tax audit for the Municipality of North Middlesex for three years at the rate of \$5,900 for 2001, \$5,700 for each of 2002 and 2003, and fees for additional services based on an hourly rate of \$60, \$70 and \$160.

Carried.

CORRESPONDENCE

The correspondence was reviewed, and the following motions made.

HENDRIKX-CONLIN: BE IT RESOLVED THAT the correspondence package a-p dated June 4, 2001 be accepted.

Carried.

Council suggested that information from the Ministry of Natural Resources be forwarded to the County; that Council advise on the County of Middlesex Golf Tournament by the next meeting; and that Council advise on the Economic Development meeting by the next meeting. Mayor Hall was directed to get more information on the correspondence from Rick Airey Consulting.

BY-LAWS

McLACHLAN-JOHNSTON: BE IT RESOLVED THAT By-law #44 of 2001, being a by-law to authorize the execution of an agreement between the Municipality of North Middlesex and the Corporation of the County of Middlesex be read a first, second and third time and finally read this 5th day of June, 2001.

Carried.

CLERKS REPORT

Items in the Clerks report were reviewed, and the following motion made. Other items were deferred.

HENDRIKX-CONLIN: BE IT RESOLVED THAT Lieury Ball Park lighting be funded until the investment is due.

Carried.

RESIGNATION OF TREASURER

Council then received a letter from the Treasurer indicating her resignation. The following motion was made.

CONLIN-McLACHLAN BE IT RESOLVED THAT Council accept Linda Groke's letter of resignation dated June 5, 2001.
Carried.

Mrs. Groke advised that she had taken a position with the Town of St. Marys. She agreed to work until the end of the next pay period, which would be June 15th.

IN CAMERA

McLACHLAN-HENDRIKX: BE IT RESOLVED THAT the regular meeting adjourn to an in camera session at 11:00 p.m.
Carried.

McLACHLAN-COUTTS: BE IT RESOLVED THAT Council does now return to regular session at 11:07 p.m.
Carried.

Results of the in camera were accepted by Council, as follows:

HENDRIKX-JOHNSTON: BE IT RESOLVED THAT Council pay out the severance package that Linda Groke is entitled to and that her last day of work will be June 15, 2001.
Carried.

The Administrator was directed to advertise for a Treasurer, as soon as possible.

HENDRIKX-COUTTS: BE IT RESOLVED THAT By-law #45 of 2001 being a by-law to confirm the proceedings of the Council of the Municipality of North Middlesex at a meeting held on June 4, 2001 and June 5, 2001 be read a first, second and third time and finally passed this 5th day of June, 2001.
Carried.

McLACHLAN-JOHNSTON: BE IT RESOLVED THAT the regular meeting adjourn at 11:10 p.m.
Carried.

MAYOR - DEPUTY

ADMINISTRATOR