



**MUNICIPALITY OF NORTH MIDDLESEX  
REGULAR MEETING MINUTES**

**June 15, 2022, 6:00 p.m.**

Members Present: Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward 1 Doreen McLinchey  
Councillor Ward 2 Joan Nichol  
Councillor Ward 3 Gord Moir  
Councillor Ward 4 John Keogh  
Councillor Ward 5 Andrew Hemming

Staff Present: CAO Jonathon Graham  
Facilities Manager Brandon Drew  
Deputy Clerk Richard Beachey  
Manager of Public Works, Vance Czerwinski

Staff Absent Clerk Jackie Tiedeman  
Infrastructure Manager Jonathan Lampman  
Drainage Superintendent Joanne Sadler  
Executive Assistant/HR Coordinator Donna Vanhooydonk  
Fire Chief Greg Vandenheuvel  
Treasurer, Estelle Chayer  
Ashley Kwarciak, Deputy Clerk/Communications Coordinator

**The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhil**

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**1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 6:01 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

**2. DISCLOSURE OF PECUNIARY INTEREST**

*(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.*

### **3. MINUTES OF PREVIOUS MEETINGS**

#### **3.1 Meeting Minutes for June 1, 2022**

##### **Motion # 170/2022**

**Moved By:** J. Nichol

**Seconded By:** G. Moir

**That the attached minutes be approved as presented**

**CARRIED**

#### **3.2 Vance Czerwinski**

Mayor Ropp introduced Vance Czerwinski as the new North Middlesex Public Works Manager.

### **4. DELEGATIONS**

#### **4.1 Friends of Parkhill Carnegie Library**

Monica Carter, representing the Friends of the Parkhill Carnegie Library presented a request to Council asking for continuation of the existing lease agreement providing for reduced utility cost for a period of time. A question and answer session with Council followed the presentation.

Ruth Cook reported on the children's programming that is ongoing at the Library.

##### **Motion # 171/2022**

**Moved By:** D. McLinchey

**Seconded By:** A. Cornelissen

**THAT Council extend the current lease of the Parkhill Carnegie Library to the Friends of the Parkhill Carnegie Library until November 30, 2022.**

CARRIED

**5. DEPARTMENTAL REPORTS**

**5.1 Report from Deputy Clerk - 2022 Municipal Election Accessibility Plan**

The Deputy Clerk presented the report and recommendation.

**Motion # 172/2022**

**Moved By:** J. Keogh

**Seconded By:** J. Nichol

**THAT the report entitled 2022 Municipal Election Accessibility Plan be received; and,**

**THAT the 2022 Municipal Election Accessibility Plan document be subject to amendment at any time as deemed necessary and appropriate by the Clerk of the Municipality of North Middlesex without further direction from Council; and,**

**THAT where amendment to the 2022 Municipal Election Accessibility Plan document occurs, such amendment be noted in the 2022 Municipal Election Accessibility Plan document and the amendment shall be made available to the public before voting day in a regular election.**

CARRIED

**5.2 Report from CAO - Lake Huron & Elgin Area Water Supply Systems Strathroy Pipeline Agreement**

The CAO presented the report and recommendation.

**Motion # 173/2022**

**Moved By:** G. Moir

**Seconded By:** A. Hemming

**THAT Council direct staff to enter into the debt repayment agreement with the Lake Huron & Elgin Area Water Supply Systems (LEWSS) (via the City of London) in the amount of \$1,639,330.67 in the form of a 10-year Fixed Agreement.**

CARRIED

## **6. PASSING OF ACCOUNTS**

### **6.1 Report from Treasurer - Accounts Payable**

#### **Motion # 174/2022**

**Moved By:** J. Nichol

**Seconded By:** D. McLinchey

**That Council receive and accept the following accounts payable report as information only.**

**CARRIED**

## **7. COMMITTEE REPORTS**

### **7.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)**

### **7.2 ABCA (Deputy Mayor Cornelissen)**

June 16, 2022 Agenda and Unapproved Minutes from May 19, 2022

Deputy Mayor Cornelissen reported on an impending discussion of plans and policies. The CAO indicated he will review.

### **7.3 BWRA (Cr. McLinchey)**

### **7.4 EDAC (Cr. Moir)**

### **7.5 LSAC (Cr. Nichol)**

Deputy Mayor Cornelissen reported that he received a thank you letter from the Thames Valley Board Chair for participating and contributing to the Rural Education Task Force over the past two years.

### **7.6 Recreation Committee (Cr. Hemming)**

### **7.7 Policies Review Committee (Cr. Nichol)**

### **7.8 Fire Committee (Cr. Keogh)**

Councillor Keogh reported that cement is going in at the site.

### **7.9 OCWA Client Advisory Board (CAO)**

## **8. CORRESPONDENCE**

### **8.1 North Middlesex Canada Day Committee - Request for funding support for Canada Day Fireworks**



(Memo from Manager of Recreation and Facilities recommending approval and funding through the Canada Day Reserve which has a balance of \$9,994.71)

**Motion # 175/2022**

**Moved By:** A. Hemming

**Seconded By:** D. McLinchey

**THAT Council direct staff to transfer \$2,500.00 from the Canada Day Reserve account to the Canada Day Committee Revenue account.**

**CARRIED**

- 8.2 District Municipality of Muskoka - Annual Emergency Exercise Exemption  
(Receive and Consider)

Filed

- 8.3 City of Cambridge - Ontario Must Build it Right the First Time  
(Receive and Consider)

Filed

- 8.4 City of Kitchener - Energy Performance Tiers and Timelines  
(Receive and Consider)

Filed

- 8.5 Niagara Region and Town of Fort Erie - Support for Russian Sanctions  
(Receive and Consider)

Filed

- 8.6 Town of Blue Mountains - Resolution for inclusion of mailing addresses of voters on voter's lists  
(Receive and Consider)

Filed

- 8.7 Roadside Habitat Project - Request permission to maintain frontage without cutting or spraying for five year period  
(Receive and Consider)

**Motion # 176/2022**

**Moved By:** G. Moir

**Seconded By:** J. Nichol

**THAT the Council of the Municipality of North Middlesex approve the request from Hank Halliday and Valerie Quant for a five year moratorium on roadside cutting and spraying on the road frontage of 33239 McLean Road.**

**CARRIED**

- 8.8 Town of Fort Erie - Resolution regarding bidding on Rental Units and Residential Sales

(Receive and Consider)

Filed

- 8.9 Town of Fort Erie - Resolution regarding Taxation of Foreign owned Properties

(Receive and Consider)

**Motion # 177/2022**

**Moved By:** J. Keogh

**Seconded By:** A. Cornelissen

**THAT the Council of the Municipality of North Middlesex endorse the resolution from the Town of Fort Erie requesting that the Federal Government review the proposed exemption framework for seasonal vacation properties to better reflect the reality of where these properties are located and how they are used.**

**CARRIED**

**9. OTHER AND URGENT BUSINESS**

- 9.1 Maintenance of Ball Parks

Deputy Mayor Cornelissen reported that he had received calls complimenting the Recreation Department on the maintenance of ball parks.

- 9.2 YMCA - free movie night at Coronation Park, Parkhill

Mayor Ropp reported that the YMCA is putting on a free movie night at Coronation Park Friday, June 17, 2022 at 8:00 p.m. It was noted that the movie is to start at 9:00 p.m.

9.3 Hydro One Notice - Storms in area

Mayor Ropp reported that Hydro One has sent out a text message that strong storms are expected and Hydro One are preparing to respond.

9.4 Food Drive - June 28, 2022 at 7:00 p.m.

Mayor Ropp reported that there is a food drive on June 28, 2022 at 7:00 p.m. in Parkhill, Ailsa Craig and Nairn.

9.5 Dust Control

Councillor Hemming reported that he had contacted the CAO regarding providing additional resources for dust control. The CAO explained that this would be a future budget consideration.

Councillor Keogh reported that he had received a concerned call about dust control as well and more specifically about the quality of gravel being used. The CAO stated that he would review this.

Councillor Moir reported that he had received concerned calls about dust control. He thanked staff for the quick response and resolution.

9.6 Children's Crossing at Day Care Centre on Parkhill Drive

Deputy Mayor Cornelissen asked for an update on the requested signs. The CAO reported that the signs have been ordered.

9.7 Jocelyn Amos

Mayor Ropp reported that Jocelyn Amos, a North Middlesex member of the Canadian Women's Under 18 National Hockey Team, had scored the game winning goal against the United States this past Monday night. Congratulations to Jocelyn!

**10. DEFERRED ITEMS FROM PREVIOUS MEETINGS**

10.1 North Middlesex Surplus Properties

Review of North Middlesex Surplus Properties deferred at November 17, 2021 meeting (follow up by CAO)

10.2 Administration and the Council and Committee's Vaccination Policy's

Administration and the Council and Committee's Vaccination Policy's review and discussion on status of policy's - CAO - deferred at April 20, 2022

**11. COMMUNICATIONS (Including County Council Meeting Report)**

**11.1 County Official Plan**

Mayor Ropp suggested members review the plan.

**12. READING OF THE BY-LAWS**

By-law 069 of 2022 was withdrawn at this time as agreement for temporary lease extension with Friends of the Parkhill Carnegie Library had been reached.

**Motion # 178/2022**

**Moved By:** D. McLinchey

**Seconded By:** J. Keogh

**THAT By-laws 058 - 068 and 070 - 075 of 2022 be read a first and second time.**

**CARRIED**

**Motion # 179/2022**

**Moved By:** J. Nichol

**Seconded By:** G. Moir

**THAT By-laws 058 - 068 and 070 - 075 be read a third and final time.**

**CARRIED**

12.1 058 of 2022 Appoint Clerk Richard Beachey

12.2 059 of 2022 Appoint Signing Officers

12.3 060 of 2022 Appointment of Division Registrar and Issuer of Marriage Licences

12.4 061 of 2022 Delegate Authority to conduct Civil Marriage Solemnization Services

12.5 062 of 2022 Appointment of Deputy Division Registrars and Deputy Issuers of Marriage Licences

12.6 063 of 2022 Appoint Lottery Licencing Officer



- 12.7 064 of 2022 Authorize Civil Marriage Solemnization Services
- 12.8 065 of 2022 Appointment of Deputy Lottery Licencing Officers
- 12.9 066 of 2022 Agreement between North Middlesex and YMCA of Southwestern Ontario
- 12.10 067 of 2022 Agreement between North Middlesex and Ailsa Craig Gala Days Committee
- 12.11 068 of 2022 Agreement between North Middlesex and Friends of Ye Olde Town Hall
- 12.12 070 of 2022 Agreement between North Middlesex and Parkhill Leisure Club
- 12.13 071 of 2022 Loan Repayment Agreement with Joint Board of Management for the Lake Huron Primary Water Supply System
- 12.14 072 of 2022 Authorize Execution of a Notice under a Site Plan Agreement between North Middlesex and Ailsa Craig Food Bank
- 12.15 073 of 2022 Authorize Severance and Development Agreement with Antani Charles Soosaitbas
- 12.16 074 of 2022 Exempt from Part Lot Control - Certain Lands - Merritt Subdivision
- 12.17 075 of 2022 Confirming By-law

**13. CLOSED MEETING (Under Section 239 of the Municipal Act)**

**Motion # 180/2022**

**Moved By:** J. Keogh

**Seconded By:** A. Hemming

**That the Open Meeting adjourn to Closed Meeting at 7:03 p.m.**

**To receive information under the following exception**

**Section 239 (2) (d) labour relations or employee negotiations (CUPE negotiation)**

**CARRIED**

**14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

**Motion # 181/2022**

**Moved By:** A. Hemming

**Seconded By:** J. Keogh

**That the Closed Meeting adjourn and return to Open Meeting at 7:24 p.m.  
with no recommendation.**

**CARRIED**

**15. ADJOURNMENT**

**Motion # 182/2022**

**Moved By:** D. McLinchey

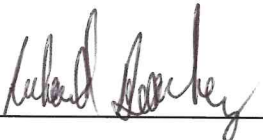
**Seconded By:** J. Keogh

**That the Meeting adjourn at 7:25 p.m.**

**CARRIED**

  
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MAYOR

  
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CLERK