

**COMMITTEE OF THE WHOLE  
MINUTES**

A Committee of the Whole Meeting was held, to conduct job reviews with the department heads, and discuss other items of business. Those in attendance were Chuck Hall, Marysia Coutts, Lawrence McLachlan, and Shirley Scott. Mike Conlin entered at 7:10 p.m., Lucy Hendrikx entered at 7:15 p.m., Ian Brebner entered at 7:20 p.m. and Ken Johnston entered at 7:30 p.m.

McLACHLAN-COUTTS: BE IT RESOLVED THAT Council act "in-camera" at 7:00 p.m. for interviews, etc.

Carried.

BREBNER-JOHNSTON: BE IT RESOLVED THAT we adjourn from "in-camera" at 8:30 p.m.

Carried.

The following recommendation was made by the committee:

COUTTS-HENDRIKX: BE IT RECOMMENDED THAT the student at the arena, hired over one year be paid according to the grid set out last year.

Carried.

**ROAD ISSUES**

Brad Davies remained at the meeting to discuss various issues.

The one ton truck (GMC used in McGillivray), has broke down. Replacement was discussed, and the following recommendation was made.

CONLIN-HENDRIKX: BE IT RECOMMENDED THAT Council authorize the Works Department to purchase a ¾ ton, 4x4 pick up truck with an appropriate box to serve the Water Department from the water account.

Carried.

The need for various signs was discussed. After a thorough discussion, the following motion was made.

BREBNER-COUTTS: BE IT RECOMMENDED THAT proper by-laws be prepared to have signs erected at: Pete Sebe/Elliott (change yield to stop, John/Annie Ada Shipley.

Carried.

**OTHER**

Brad was asked for an update on gravel spreading. He advised that gravel resurfacing, as well as dust control would be done by the end of June. The gravel is coming from Homesville and Tuckersmith. Calcium is being placed on the main roads and salt brine on the secondary roads.

A cost has been obtained on hard top surfaces. Tar and chip costs \$17,400 per km, plus stone. This is for a double coat being applied. We prepare ahead of spread, and they spread. The one coat that is required in Sylvan would be half the cost. Replacement is suggested every three to five years. Gravel and calcium cost about \$4,100 per km, plus maintenance. The cost for asphalt costs \$52,000 per km, to be prepared, laid and rolled.

This is a 2 inch application, 23 feet wide. Replacement is suggested every twelve to fifteen years. Pre drainage work is required for both.

Ian Brebner asked that a catch basin on Elliott Drive be checked.

Council were advised that the mosquito program requires for bait to be hand spread in the catch basins in Parkhill and in Ailsa Craig.

It was suggested that the County be asked to spread asphalt on Queen Street and Atkinson Street, in Ailsa Craig.

Councillor Conlin asked if the barriers on Tow Road have been lifted. Brad reported that they were scheduled to be moved today, with the job being finished by June 12, 2001.

### **COMPOST SITE**

Councillor Coutts reported that there were problems with the compost site in Parkhill. Household garbage is being deposited, which is not permissible. This has caused leaching, and attracting rodents. A clean up is required. A chipper will be brought in soon to clear the brush that has been deposited. Council directed the works department to clean up the site. Should identification be found during clean up, the offenders are to be approached, and citizens are to be reminded that this site is a privilege, and is not to be abused. Neighbours of the site are asked to obtain license numbers of illegal drops so that appropriate action can be taken. The by-law enforcement officer is asked to check the by-laws and if appropriate action cannot be taken, the by-law is to be rewritten in order to fine those that are abusing the use of the compost site. Should misuse continue, the site may be closed.

### **LOOKOUT POINT**

Foreman, Brad Davies reported that proper approval was obtained from Ausable Bayfield Conservation Authority, and two units have been placed at the site.

### **FLAGS AT AILSA CRAIG**

Councillor Johnston reported that he would see that arrangements were made to have the flags placed in Ailsa Craig.

### **BUDGET 2001**

Administrator Scott presented collected figures on accumulated total of all five budgets for year 2000. A review of all reserve and reserve funds were also forwarded. Then Council was given some of the information collected by the Administrator, of 2001 requests for spending. First draft budgets were presented from Public Works, the Fire Board, and the Recreation Board. Further reviews will be presented in the near future.

### **LUCAN COMMUNITY CENTRE BOARD**

Councillor Conlin discussed buy out from the Lucan Community Centre. He advised of the agreement and reviewed the expenses in 1999 and 2000. He suggested that the matter be discussed further after the 2000 Financial Report was received.

## **WATER-LANDLORD/TENANT POLICY**

The policy used in a former municipality was reviewed, being that a utility bill was forwarded to the tenant, only upon signing of an agreement, and deposit of monies. When the tenant moves, the utility bill balance can be calculated to the date of move, and either the tenant pays the bill or it is taken from the deposit. Should the bill be higher than the deposit, Council then collects from the owner. When it appears as though the tenant is getting behind in payments, a notice is sent to both the tenant and the owner.

That a landlord/tenant policy be adopted, requiring any water bill being sent to the tenant to require a deposit of \$150.00, refundable upon the tenant moving and being in good standing with their water bill.

## **OFFICE SPACE FOR LEASE**

Administrator Scott advised that she had reviewed business leases in the area. The West Williams area location is to be advertised as a rural setting building offering approximately a total area of 600 square feet. Heat, water and hydro is to be provided for \$550 per month.

The East Williams area is to be reviewed further. The office is located in the hamlet of Nairn. The accessible building offers a combined total area of approximately 1,500 square feet. The rental rate of another area office is to be checked.

## **SCHOOL GRADUATIONS**

Mayor Hall has been invited to the McGillivray School graduation, and has accepted. Also, East Williams School has invited someone to present a couple of awards. A family member of Alex M. Stewart, and Duncan R. Campbell are to be asked if they would attend and make the presentation. A dinner is to be purchased for each presenter.

## **SIGNING AUTHORITY**

Due to the resignation of the Treasurer, a new signing authority is required. Consideration was made, and the following recommendation made.

McLACHLAN-BREBNER: BE IT RESOLVED THAT Jackie Tiedeman be appointed as signing authority at bank on a temporary basis until position of Treasurer is filled.  
Carried.

## **ECONOMIC DEVELOPMENT**

Mayor Hall advised that the Economic Development Committee consisted of himself, Ian Brebner and Lawrence McLachlan. It was suggested that a tour be taken of various businesses in the area. An invitation has been received from ANF, and it was suggested that the entire Council attend, in order to get an understanding of the business. Council agreed, and the arrangements are to be made.

Councillor Conlin suggested that a tour of the water plants would also be informative.

The meeting adjourned at 10:35 p.m.

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MAYOR - DEPUTY

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ADMINISTRATOR