

# MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

July 17, 2024, 5:00 p.m.

Members Present: Mayor Brian Ropp

Deputy Mayor Paul Hodgins Councillor Ward 1 Sara Nirta Councillor Ward 2 Bill Irwin

Councillor Ward 3 Charles Daigle Councillor Ward 4 John Keogh

Councillor Ward 5 Adrian Cornelissen

Staff Present: Economic Development and Communications Coordinator

Natalie Core

Manager of Public Works Vance Czerwinski

Director of Recreation and Facilities Brandon Drew

Director of Infrastructure and Operations Jaden Hodgins

Drainage Superintendent Joanne Sadler

Director of Corporate Services / Clerk Alan Bushell

Director of Finance Estelle Chayer

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural Bylaw and may be held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.

### CALL TO ORDER

Council will call the meeting to order and immediately enter in a Closed Training Session at 5:00 p.m.

Items not pertaining to the Closed Session will be considered at or after 6:00 p.m.

Mayor Ropp called the meeting to order at 5:00 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

## Councillor Keogh joined the meeting at 5:09 p.m.

### 2. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

S. Nirta - Arena Fitness Centre RFP

Business relationship with a bidder.

## 3. CLOSED MEETING (Under Section 239 of the Municipal Act)

Moved By: B. Irwin Seconded By: S. Nirta

**THAT** the Open Meeting adjourn to Closed Meeting at 5:00 p.m. To receive information under the following exception: Municipal Act 239(2)(a),(b),(c),and (f), as well as 239(3.1).

Municipal Act 239(3.1)(1) The meeting is held for the purpose of educating or training the members;

Municipal Act 239(2)(a) the security of the property of the municipality or local board:

Municipal Act 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees;

Municipal Act 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

Municipal Act 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

- 3.1 Minutes
- 3.2 Education on Services and Legal Matters
- 3.3 Legal Matter

- 3.4 Back to Open Session
- 3.5 Second Closed Session (Item 17 on the Agenda)
  - 3.5.1 Land Disposition Discussions
  - 3.5.2 Municipal Act 239(2)(a) and (b) Safe Workplace Item
- 4. MINUTES OF PREVIOUS MEETINGS (No Earlier than 6:00 p.m.)

The Meeting was reconvened in Open Session at 6:00 p.m.

Moved By: B. Irwin

Seconded By: C. Daigle

**THAT** Council approve the Minutes for June 19, 2024.

CARRIED

- 4.1 Meeting Minutes for June 19, 2024
- 5. COURT OF REVISION DRAINAGE (6:00 p.m.)
  - 5.1 Rock Drain
    - Appointment of Members Mayor Ropp, Deputy Mayor Hodgins and Ward Councillor Daigle
    - Drainage Overview Report Drainage Superintendent
    - Consideration of Appeal (if any)
    - 5.1.1 Decision

Moved By: C. Daigle

Seconded By: P. Hodgins

**THAT** the Court of Revision confirm the assessment schedule(s) as detailed in R. Dobbin Engineering Inc. report dated May 6, 2024, for the Rock Drain.

- 5.2 McKinnon Ext, Van Aert No. 1, and Van Aert No.1 Branch
  - Appointment of Members Mayor Ropp, Deputy Mayor Hodgins and Ward Councillor Keogh
  - Drainage Overview Report Drainage Superintendent

Consideration of Appeal (if any)

## 5.2.1 Decision

Moved By: J. Keogh

Seconded By: P. Hodgins

**THAT** the Court of Revision confirm the assessment schedule(s) as detailed in R. Dobbin Engineering Inc. report dated May 6, 2024, for the McKinnon Drain Extension, Van Aert Drain No. 1 and Van Aert Drain No. 1 Branch (2024).

CARRIED

## 6. PUBLIC MEETING - DRAINAGE

Moved By: C. Daigle Seconded By: S. Nirta

THAT the Court of Revision adjourn.

CARRIED

Moved By: C. Daigle Seconded By: S. Nirta

THAT Council reconvene its regular meeting.

CARRIED

6.1 McKinnon Drain Ext., Van Aert Drain No. 1 & Van Aert Drain No. 1 Branch.
-Tender Results

Moved By: C. Daigle Seconded By: S. Nirta

**THAT** Council receives this report and directs staff to award the Tender Contract MD06-2024 for the McKinnon Drain Extension, Van Aert Drain No. 1 and Van Aert Drain No. 1 Branch to Robinson Farm Drainage Limited in the amount of \$356,671.00 (excluding HST).

CARRIED

6.2 Lockhart Drain "A" and "D" - Tender Results

Moved By: P. Hodgins Seconded By: S. Nirta

**THAT** Council receives this report and directs staff to award the Tender Contract MD07-2024 for the Lockhart Drain "A" and "D" to Robinson Farm

Drainage Limited in the amount of \$473,351.00 (excluding HST).

CARRIED

6.3 Rollings Drainage Works - Additional Request for Improvement

Moved By: J. Keogh Seconded By: B. Irwin

**THAT** Council receive the Notice of Request for Drain Major Improvement of the Rollings Drainage Works, according to section 78(1.1) of the Drainage Act.

CARRIED

6.4 New Municipal Drain (Van Deuren)

Moved By: J. Keogh

Seconded By: P. Hodgins

THAT Council appoints Spriet Associates Ltd. as engineer to the project.

CARRIED

## 7. COMMITTEE OF ADJUSTMENT

Moved By: C. Daigle Seconded By: B. Irwin

THAT Council adjourn to sit as the Committee of Adjustment at 6:12 p.m.

CARRIED

7.1 Application for Consent B16-2024 located at 31946 Sylvan Road (Linda & Paul Willemse)

Meeting Order:

Planner Evaluation Report

Provisions for Applicants Remarks

Provisions for Written Submissions Provisions for Public comments Provisions for Council Questions

Linda Willemse was in attendance.

## 7.1.1 Decision (approve, defer with reason, deny with reason) See Planner's report for recommendation

Moved By: B. Irwin Seconded By: S. Nirta

**THAT** Application for Consent B16-2024, submitted under Section 53 of the Planning Act be GRANTED subject to the conditions outlined in the planners report.

CARRIED

7.2 Application for Consent B17-2024 located at 222 Roskeen Street (Samuel & Joseph Lynn)

Meeting Order:

Planner Evaluation Report

Provisions for Applicants Remarks

Provisions for Written Submissions

Provisions for Public comments

Provisions for Council Questions

Samuel and Joseph Lynn were in attendance.

## 7.2.1 Decision (approve, defer with reason, deny with reason) See Planner's report for recommendation

Moved By: A. Cornelissen Seconded By: C. Daigle

**THAT** Application for Consent B17-2024, submitted under Section 53 of the Planning Act be **GRANTED** subject to the conditions outlined in the planners report.

AND THAT a condition be added to describe property be maintained to municipal standards.

CARRIED

7.3 Application for Consent B18-2024 located at 204 McLeod Street (TVDSB)

Applicant: The Roman Catholic Episcopal Corporation of the Diocese of London in Ontario, is being represented by Dave Savel.

Meeting Order:
Planner Evaluation Report
Provisions for Applicants Remarks
Provisions for Written Submissions
Provisions for Public comments
Provisions for Council Questions

Agent in attendance virtually.

#### 7.3.1 Decision

Moved By: J. Keogh Seconded By: S. Nirta

**THAT** Application for Consent B18-2024, submitted under Section 53 of the Planning Act be GRANTED by the Committee of Adjustment subject to the conditions outlined in the planners report.

CARRIED

## 7.4 Adjournment of Meeting

Moved By: B. Irwin

Seconded By: C. Daigle

THAT Committee of Adjustment adjourn at 6:33 p.m;

AND THAT Council convene as a Public Meeting under the Planning Act.

CARRIED

## 7.5 Application for Minor Variance MV-11-2024 0 32661 Springbank Road, Jason Luther

Meeting Order:
Planner Evaluation Report
Provisions for Applicants Remarks
Provisions for Written Submissions

Provisions for Public comments
Provisions for Council Questions

## 7.5.1 Decision

Moved By: B. Irwin

Seconded By: P. Hodgins

THAT the Application for Minor Variance MV-11-2024, to permit a minimum setback from Springbank Road and a minimum exterior side yard setback of 7.0 m (22.97 ft), whereas Section 6.43 d) requires a minimum setback from Springbank Road of 14.0 m (45.93 ft) and Section 7.3.2 e) requires a minimum exterior side yard setback of 15.0 m (49.21 ft), and to permit a maximum accessory structure height of 6.0 m (19.69 ft) whereas Section 7.3.2 h) permits a maximum height of 5.5 m (18.04 ft) be **GRANTED** subject to the following condition:

1) The relief solely applies to the proposed detached garage, as shown on the site sketch submitted with the subject application.

### Reasons

The intent of the Municipality of North Middlesex Official Plan is maintained;

The intent of the Municipality of North Middlesex Zoning By-law is maintained:

The variance is considered minor in nature;

The variance is for the appropriate use and development of the lands.

CARRIED

7.6 Application for Minor Variance MV-12-2024 26259 Coldstream Road, Scott and Jennifer MacKichan

Meeting Order:

Planner Evaluation Report

Provisions for Applicants Remarks

Provisions for Written Submissions

Provisions for Public comments

Provisions for Council Questions

Scott MacKichan was in attendance.

#### 7.6.1 Decision

Moved By: J. Keogh Seconded By: S. Nirta

THAT the Application for Minor Variance MV-12-2024, to permit a maximum accessory structure height of 8.4 m (27.56 ft), whereas Section 7.3.2 h) permits a maximum accessory structure height of 5.5 m (18.04 ft), and to vary the LOT OF RECORD definition to state "LOT OF RECORD shall mean a lot as defined in this By-law that was legally created prior to May 2, 2026. For the purposes of this definition, lots of record shall not include those lots on a registered plan of Subdivision which has been deemed not to be a registered plan of subdivision for the purposes of Section 50 (4) of the Planning Act, R.S.O., 1990, as amended." be **GRANTED** subject to the following conditions:

- 1) The relief solely applies to the proposed detached storage shed, as shown on the site sketch submitted with the subject application.
- A Development Permit issued as deemed necessary by the Ausable Bayfield Conservation Authority, to the satisfaction of the Chief Building Official.

#### Reasons

The intent of the Municipality of North Middlesex Official Plan is maintained;

The intent of the Municipality of North Middlesex Zoning By-law is maintained:

The variance is considered minor in nature:

The variance is for the appropriate use and development of the lands.

CARRIED

### 8. PUBLIC MEETING - PLANNING

8.1 Zoning By-law Amendment Application - ZBA-13-2024 at 2026 Bornish Drive, Bornish Farms Inc.

Owner: John Webster Agent: Paul Hendrikx

Meeting Order:

Planner Evaluation Report
Provisions for Applicants Remarks
Provisions for Written Submissions
Provisions for Public comments
Provisions for Council Questions

### 8.1.1 Decision

Moved By: C. Daigle Seconded By: B. Irwin

THAT Council receive the report for information for Zoning By-law Amendment ZBA-13-2024, which proposes to rezone the severed lot of Consent B9-2024 to 'Agricultural Small Holding (AG1) Zone' to recognize the residential use of the lands; and to rezone the retained lands to 'General Agricultural Exception (A1-107) Zone' to prohibit the establishment of new dwellings and recognize a reduced lot area of 19.27 ha (47.62 ac) on the remnant farm parcel be APPROVED and that a By-law be passed in open session.

CARRIED

8.2 Zoning By-law Amendment Application ZBA 14-2024 at 35582 Bullock Road, Julie & Earl Bullock

Meeting Order:

Planner Evaluation Report

Provisions for Applicants Remarks
Provisions for Written Submissions

Provisions for Public comments

Provisions for Council Questions

Julie and Earl Bullock were in attendance.

### 8.2.1 Decision

Moved By: P. Hodgins Seconded By: S. Nirta

**THAT** Council receive the report for information for Zoning By-law Amendment ZBA-14-

2024;

AND THAT a By-law be provided in the By-laws section of this Agenda for APPROVAL of ZBA-14-2024 which proposes to rezone

the property from 'General Agricultural Exception 71 (A1-71(t)) Zone' to 'General Agricultural Exception 71 (H)(A1-71) Holding Zone' for property with a municipal address of 35582 Bullock Road, legally described as Part of Lot 4 and Lot 5, Concession 24, in the geographic Township of McGillivray, Municipality of North Middlesex.

CARRIED

8.3 Zoning By-law Amendment Application ZBA 15-2024 at 12096 Gale Road, Vicky Coutu

Agent: Danieli Sikelero Elsenbruch of Zelinka Priamo Ltd.

Meeting Order:

Planner Evaluation Report
Provisions for Applicants Remarks
Provisions for Written Submissions
Provisions for Public comments
Provisions for Council Questions

The agent was in attendance virtually.

### 8.3.1 Decision

Moved By: C. Daigle Seconded By: J. Keogh

**THAT** Council receive the report for information for Zoning By-law Amendment ZBA-15- 2024;

AND THAT a By-law be provided in the By-laws section of this Agenda for APPROVAL of ZBA-15-2024 which proposes to rezone Severed Lot #1' from 'Restricted Agricultural (A2) Zone' to 'Hamlet Residential Exception 10 (RH-10) Zone'; and to rezone 'Severed Lot #2' from 'Restricted Agricultural (A2) Zone' to 'Hamlet Residential Exception 11 (RH-11) Zone'; and to rezone the 'Retained Lot' from 'Restricted Agricultural (A2) Zone' to 'Restricted Agricultural Exception 5 (A2-5) Zone' for property legally described as Part of Lot 28, Concession 2, Parts 2 and 4 on Plan 331 and Parts 1, 2, 4 and 5 on Registered Plan 33R3444, geographic Township of East Williams, Municipality of North Middlesex, municipally known as 12096 Gale Road.

8.4 Zoning By-law Amendment Application ZBA 16-2024 at 179 Mill Street, 2425031 Ontario Inc.

Applicant: Maria Van Gorp

Meeting Order:

Planner Evaluation Report

Provisions for Applicants Remarks

Provisions for Written Submissions

Provisions for Public comments

**Provisions for Council Questions** 

Maria Van Gorp was in attendance.

#### 8.4.1 Decision

Moved By: C. Daigle

Seconded By: P. Hodgins

**THAT** Council receive the report for information for Zoning By-law Amendment ZBA-16-2024;

AND THAT a By-law be provided in the By-laws section of this Agenda for APPROVAL of ZBA-16-2024 which proposes to rezone the property from 'Community Use (I2) Zone' to 'Residential Density One (R1) Zone' for property with a municipal address 179 Mill Street, Parkhill, legally described as Lot 5 to 6 on Plan 200, geographic Town of Parkhill, Municipality of North Middlesex.

CARRIED

### 9. DELEGATIONS

9.1 Arena Fitness Centre RFP - Presentations (7:30 p.m.)

Openness and Transparency Notice:

Due to a high degree of interest amongst the community, the Fitness Centre RFP delegations and the further related report will not be considered until after 7:30 p.m.

In the event Council has completed all prior items before 7:30 p.m. Council will proceed with the next agenda item, returning to the Fitness Centre RFP when appropriate.

Upon return to Open Session at 7:30 p.m. Councillor Nirta recused herself in line with the declaration of pecuniary interest.

Moved By: J. Keogh Seconded By: S. Nirta

THAT a recess be taken for 10 minutes, returning to Open Session at 7:30 p.m.

CARRIED

### 9.1.1 YMCA

The YMCA presented a slideshow.

1 Minute extension provided.

## 9.1.2 Damen Optimal

Damen Optimal presented a slideshow.

1 Minute extension provided.

## 9.1.3 Locality Wellness

Locality Wellness presented a slideshow.

1 Minute extension provided.

## 10. DEPARTMENTAL REPORTS

10.1 Reports from the Director of Community Services, Brandon Drew

## 10.1.1 Arena Fitness Centre RFP

S. Nirta declared a conflict on this item. (Business relationship with a bidder. ;)

THAT the decision be deferred until a special meeting, on Wednesday July at 24 at 5p.m.

AND THAT bidders are provided an opportunity to provide additional comment for council review by end of business of day. Daigle

Keogh

**THAT** Council direct staff to enter a ten-year agreement with Damen Optimal Health Team with an initial lease rate of \$30,000.00 annually North Arena Fitness Centre;

**AND THAT** Council direct staff to explore options for community programming and bring a subsequent report back outlining those options.

10.2 Report from the Manager of Public Works , Vance Czerwinski

Councillor Nirta returned to her Council seat.

## 10.2.1 2024 Gravel Maintenance Program Update

Moved By: C. Daigle Seconded By: J. Keogh

**THAT** Council receives the report to council "2024 Gravel Maintenance Program Update" for information.

CARRIED

10.3 Report from the Director of Infrastructure and Operations, Jaden Hodgins

## 10.3.1 Parkhill Sewage Lagoon Dredging - Contract Award

Moved By: S. Nirta

Seconded By: C. Daigle

THAT Council receives this report for information;

AND THAT Council enter into a contract with GFL Environmental Inc. for the Parkhill Sewage Lagoon Dredging project at a cost of \$1,961,635.67 (excluding HST);

AND THAT Council enter into a contract with R.V. Anderson Associates Limited for site inspection and contract administration services for the Parkhill Sewage Lagoon Dredging project at a cost of \$145,807.80 (excluding HST).

CARRIED

### 10.3.2 Queen Street Watermain Phase 1 - Contract Award

Moved By: J. Keogh Seconded By: B. Irwin THAT Council receives this report for information;

**AND THAT** Council enter into a contract with Birnam Excavating Ltd. for the Queen Street Watermain Phase 1 project at a cost of \$2,544,518.91 (excluding HST);

**AND THAT** Council enter into a contract with CIMA+ Engineering for site inspection and contract administration services for the Queen Street Watermain Phase 1 project at a cost of \$265,639.00 (excluding HST).

CARRIED

## 10.3.3 Parkhill Lagoon Dredging - Capital Charge

Meeting went on a recess until 9:13 p.m.

Moved By: A. Cornelissen Seconded By: J. Keogh

**THAT** Council receive this report for information;

AND THAT the cost of the Parkhill Sewage Lagoon cleanout be rated against the sewer servicing areas and shall be borne by those new users connecting to the Parkhill wastewater system in accordance with Part XII of the Municipal Act;

AND THAT consideration be given to the first, second, third and final readings of By-law 064 of 2024, a by-law for the Parkhill Sewage Lagoon Cleanout Wastewater Charges which outlines the charges to the benefitting lands for the removal of sludge within the Parkhill Sewage Lagoon.

CARRIED

10.4 Report from Economic Development and Communications Coordinator, Natalie Core

## 10.4.1 CIP Application Four Seasons Fashioins, Gift & Home Decor

Moved By: C. Daigle Seconded By: S. Nirta

**THAT** Council award Four Seasons Fashions, Gifts & Home Decor located at 214 Parkhill Main Street St, Parkhill, ON with \$553.09 upon completion of their proposed Beautification project as per the Municipality's Community Improvement Plan.

### 11. COMMITTEE REPORTS

- 11.1 Lake Huron Primary Water Supply Joint Mgmt Board
- 11.2 ABCA (Cr. Cornelissen)

Councillor Cornelissen provided a verbal update about the levy increase.

11.3 BWRA (Cr. Keogh)

## 11.3.1 June Update

- 11.4 EDAC (Cr. Nirta, Cr. Irwin, Deputy Mayor Hodgins)
- 11.5 LSAC (Cr. Irwin, Deputy Mayor Hodgins)

## 11.5.1 Minutes - February 8, 2024

- 11.6 Recreation Committee (Cr. Daigle, Cr. Keogh, Cr. Nirta)
- 11.7 Policies Review Committee (Mayor Ropp, Deputy Mayor Hodgins, Cr. Daigle)
- 11.8 Fire Committee (Mayor Ropp, Cr. Cornelissen, Cr. Daigle)
- 11.9 Budget Committee (Mayor Mayor)
- 11.10 Community Development Fund Committee (Mayor Ropp, Cr. Nirta, Cr. Cornelissen)
- 11.11 OCWA Client Advisory Board (CAO)
- 11.12 Middlesex County OPP Detachment Board

### 12. CORRESPONDENCE

Correspondence Items are received as information unless directed otherwise by Council.

12.1 Parkhill Agricultural Society - Request to Waive Fees

Moved By: P. Hodgins Seconded By: B. Irwin

**THAT** Council approve the request from the Parkhill Agricultural Society to waive the \$175 road allowance work permit fee for the August 10-11, 2024 road closure for the Parkhill Fair.

- 12.2 Middlesex-London Health Unit June Update
- 12.3 Middlesex County Council Highlights June 25, 2024
- 12.4 Green Roads Project St. Catharines
- 12.5 VON Thank You Letter for Country Breakfast

### 13. OTHER AND URGENT BUSINESS

Councillor Daigle asked about the infiltration studies and replacement of water meters. Director Hodgins, about to launch a RFP for the project. Letters being sent to properties for water meter replacement appointment week.

Councillor Daigle asked about the drain clogging in Ailsa Craig. Director Drew, has a contractor coming to flush the drain.

Councillor Daigle inquired about the garden upkeep by the Old Town Centre.

Director Drew will look into it.

Councillor Cornelissen inquired about grass cutting at the firehall. Director Drew looking into it.

## 13.1 Ailsa Craig Mosaic - Ailsa Craig 150

A possible resolution or direction may be requested by the Director of Community Services, Brandon Drew, regarding a youth built Mosiac in Ailsa Craig.

Moved By: C. Daigle Seconded By: B. Irwin

THAT mosaic be approved for mounting on the pavilion in Ailsa Craig.

CARRIED

### 14. DEFERRED ITEMS FROM PREVIOUS MEETINGS

## 14.1 Staff Reports

Pending Updates:

Projects - Ailsa Craig Water Tower, and Parkhill Fire Hall.

Study - Solar Power Generation Metrics

## 15. COMMUNICATIONS (Including County Council Meeting Report)

### 16. READING OF THE BY-LAWS

Moved By: B. Irwin

Seconded By: P. Hodgins

**THAT** By-laws 058 of 2024, 059 of 2024,060 of 2024, 061 of 2024, 062 of 2024, 063 of 2024, and 064 of 2024 be read a first and second time.

CARRIED

Moved By: S. Nirta

Seconded By: J. Keogh

**THAT** By-laws 018 of 2022, 044 of 2024, 058 of 2024, 059 of 2024,060 of 2024, 061 of 2024, 062 of 2024, 063 of 2024, and 064 of 2024 be read a third and Final time.

- 16.1 018 of 2022 Zoning Amendment ZBA-3-2022 153 and 159 Ann Street Third and Final Reading Only
- 16.2 044 of 2024 Drainage work Lockhart Drain "A" and "D" Third and Final Reading Only
- 16.3 058 of 2024 Amendment to Development Charges
- 16.4 059 of 2024 Zoning Amendment ZBA 13-2024 2026 Bornish Drive
- 16.5 060 of 2024 Zoning Amendment ZBA 14-2024 35582 Bullock Road
- 16.6 061 of 2024 Zoning Amendment ZBA-15-2024 -12096 Gale Road INFORMATION NOT AVAILABLE TO COMPLETE FULL DRAFT BY-LAW PRIOR TO AGENDA PUBLICATION An updated version will be provided at meeting.
- 16.7 062 of 2024 Zoning Amendment ZBA-16-2024 179 Mill Street
- 16.8 063 of 2024 Confirming

## 16.9 064 of 2024 - Lagoon Desludging Wastewater Charge

The proposed by-law was added on Monday, July 15, 2024 for review.

## 17. CLOSED MEETING - SESSION 2 (Under Section 239 of the Municipal Act)

Moved By: S. Nirta

Seconded By: C. Daigle

THAT the Open Meeting adjourn to reconvene the Closed Session.

CARRIED

## 18. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

Moved By: S. Nirta Seconded By: B. Irwin

**THAT** the Open Meeting reconvene at 10:23 with the following rise and report:

The Meeting was extended beyond curfew to complete the Agenda.

Previous Meeting Minutes were approved and filed.

CARRIED

## ADJOURNMENT

Moved By: B. Irwin

Seconded By: C. Daigle

That the Meeting adjourn at 10:24