



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday July 15, 2015 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the meeting to Order at 6:00 p.m. for the purpose of having a Closed Meeting Session prior to the start of the regular meeting.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None at this time

4. CLOSED MEETING (Under Section 239 of the Municipal Act)

MOTION #206/2015

CORNELISSEN/MOIR: That the regular meeting adjourn to the Closed Meeting at 6:00 p.m. for the following purposes:

Personal matters about an identifiable individual – Facilities/Recreation Dept
- Fire Department Operations
- Potential Land Use
CARRIED

5. RISE AND REPORT

The regular meeting reconvened at 7:00 p.m. with no report

6. MINUTES OF PREVIOUS MEETINGS

Minutes from Regular Meeting – June 17, 2015

MOTION #207/2015

ROPP/NICHOL: That the regular meeting minutes dated June 17, 2015 be hereby accepted as presented.

CARRIED

7. PUBLIC MEETINGS

7:15 p.m. – Committee of Adjustment

MOTION #208/2015

ROPP/CORNELISSEN: That regular meeting adjourn to Committee of Adjustment at 7:15 p.m. to consider planning applications.

CARRIED

See separate Committee of Adjustment minutes.

7:35 p.m. Draft Consolidation of Fees and Charges

Clerk Jackie Tiedeman then reviewed the proposed fees and charges for each department as part of the public commenting period. Several questions were asked by councillors regarding the various fees. Council concurred that they would like an opportunity to hear from the other Managers on their specific departments and therefore this will be put on the agenda for August 12th for further discussion.

No public was present for this portion of the meeting therefore the following motion was introduced:

MOTION #209/2015

CORNELISSEN/NICHOLS: That the Public Meeting adjourn and return to regular meeting.

CARRIED

8. DELEGATIONS

7:00 P.M. – Clyde Walton – Nairn Road Property

Mr. Walton requested to attend the council meeting to receive assurance from the municipality about future monitoring and enforcement of this property. He expressed his opinion that he felt there was more work to be done on this property under the Tidy Yard By-law as well as enforcement under the Zoning By-law.

Mayor Shipway advised Mr. Walton that the landowner has entered into a compliance agreement with the Municipality. He was encouraged to contact the municipality should he have any concerns in the future with this property. Ms. Paley clarified that this property is zoned General Agricultural and not Rural Residential and therefore some of the compliance regulations he is referencing are not applicable to this zoning. However, the municipality is in the process of reviewing and updating by-laws which includes Property Standards and Tidy Yard. Mr. Walton then departed the meeting.

8:20 p.m. – OCWA – Presentation of first quarter reports for 2015

Jackie Muller, Rodney Dupuis and Marcel Misuraca from OCWA presented an overview from the following reports:

North Middlesex Distribution System Operations Report
Parkhill Wastewater Lagoon
Ailsa Craig Wastewater Plant
Summary of Costs

Ms. Muller advised Council that an estimate has now been prepared and forwarded to the municipality for the installation of a gas line to the Ailsa Craig Wastewater Plant for consideration. The representatives were thanked for their updates and they then departed.

DAVIS MARTINDALE, Auditors for the Municipality

Mike Watson and Adam Dennerley were present to answer questions pertaining to the 2014 General Surplus and the proposed water rate increases. Several questions were asked and answered about the financial system. Mr. Watson also indicated that Council may want to consider amending the Water Financial Plan prepared by Hemson Consulting that was sent to the Ministry if they believe assumptions made in the plan at the time are not applicable now.

MOTION #210/2015

MCLINCHEY/ROPP: That Council direct staff to allocate the remaining \$1,635,369.01 in the amounts of:

\$ 597,334.50 to the working capital reserve

\$ 1,258,034.51 to the contingency reserve

And further that this is the present proposal for the surplus; a further report will be brought forward at a later date with recommendations for capital asset replacement once the items to be replaced have been identified and the most effective method of doing so has been determined.

CARRIED

MOTION #211/2015

MOIR/HEMMING: That Council reviews the attached water rate increase scenarios to direct staff to act upon their recommendation at the August 12, 2015 council meeting.

CARRIED

Additional CLOSED MEETING

MOTION #212/2015

MOIR/CORNELISSEN: To adjourn to Closed Meeting at 9:05 p.m. under Section 239 of the Municipal Act for the following: Security of the Property of Municipality- Servicing

CARRIED

RISE AND REPORT

Council rose with no report at 10:20 p.m.

9. PASSING OF ACCOUNTS

a) Report on compilation of accounts to July 9, 2015

MOTION #213/2015

ROPP/NICHOL: That the following bills and accounts be approved for payment:

General	\$1,137,592.39
Cemetery	222.68
Ont Hydro	\$ 14,568.69

CARRIED

10. DEPARTMENTAL REPORTS

a) Report from Facility/Recreation Manager – Ailsa Craig Community Park Update

CAO Marsha Paley presented the report on behalf of Mr. Nickles. Several questions were asked about the proposed shade structure and it was felt that staff should explore more options for their consideration.

MOTION #214/2015

MOIR/CORNELISSEN: That Council receives the Ailsa Craig Community Park progress report from the Recreation and Facilities Department;

That the additional concrete work, up to \$5,000.00, be approved;

And that staff should explore additional shade options and provide a further report to Council for consideration.

CARRIED

b) Report from Clerk – Draft Cemetery By-law Update

MOTION #215/2015

MCLINCHEY/HEMMING: That staff be directed to finalize the Cemetery By-law in substantially the same form as presented on May 6, 2015 with the inclusion of the clause pertaining to scattering of cremated remains as presented within this report and that all three readings for the by-law proceed;

That staff follow the approval process for the By-law from the Cemeteries Regulations Unit, Ministry of Consumer Services;

And further that Council direct staff to budget and install a list of basic rules at all public accesses to the cemeteries. As described in the By-law, a designated location with an appropriate container shall be installed at each cemetery location that clearly identifies the container as a depot for holding memorial or related items that have been removed from plots due to weather or non-compliance with the rules of the cemetery;

And further that Council direct staff following the final approval from the Ministry that a notification process be undertaken to encourage plot owners to bring their plots into compliance and that following this notification municipal staff will be directed to begin a process for identifying and removing flower beds and solar light fixtures that are not in compliance with the Cemetery By-law.

CARRIED

c) Final Report on Tidy Yard Compliance on Nairn Road

MOTION #216/2015

ROPP/HEMMING: That Council receives and files this report regarding compliance of the Tidy Yard By-law at 26821 Nairn Road;

That the By-law Enforcement Officer continues to periodically monitor the property to ensure that it remains in compliance.

CARRIED

d) Report from CBO on request for refund of double fee for building permit

MOTION #217/2015

NICHOL/MCLINCHEY: That Council receive the Permit Fees for Martelle Report from the Building Department;

And further that Council directs staff to apply the additional cost for the permit in accordance with the Fees By-law.

CARRIED

11. COMMITTEE REPORTS - None

12. CORRESPONDENCE

a)Community Policing Minutes June 9/15
(action: receive and file)

b) Ministry of Energy – Update on initiatives the Ontario government is taking to work with municipalities on energy issues
(action: receive and file)

c) Crest Support Centre – Thank you for the donation to the silent auction
(action: receive and file)

d) Ministry of Transportation – Off Road Vehicle (ORV) use in Ontario
(action: receive and file)

e) Town of Newmarket and Township of Montague – Installation of community mailboxes
(action: receive and file)

f) Union Gas application to Ontario Energy Board – transportation contract with NEXUS gas transmission.

(action: receive and file)

g) Municipality of South Huron – Notice of Public Meeting for Zoning Amendment

(action: receive and file)

h) Municipality of Tweed – Request for Disaster Relief donation

(Action: Municipal donation in the amount of \$200.00)

MOTION #218/2015

CORNELISSEN/MCLINCHEY: Accept correspondence a-h, with actions as attached.

CARRIED

13. OTHER BUSINESS

- a) Deferred from June 17th meeting – Request for Refund from North Middlesex Historical Society Status.

Deputy Mayor Ropp declared a pecuniary interest at 10:50 p.m. due to the discussion on the Historical Society request.

Since this last council meeting, staff have reviewed the procedural by-law and Roberts Rule of Order and it was determined that the proper protocol was followed for voting by the Chair.

Council expressed an interest in voting again on the request now that protocol has been verified.

MOTION #219/2015

HEMMING/MCLINCHEY: That the request for a refund on the use of the Hall by the Historical Society be denied.

CARRIED

- b) Consideration of membership with Community School Alliance

MOTION #220/2015

MOIR/ROPP: That the municipality submit a Membership Application to the Community Schools Alliance for a fee of \$500.00.

CARRIED

14. READING OF BY-LAWS

- a) By-law #42 of 2015 – By-law to authorize the execution of an agreement for RED Funding
- b) By-law #43 of 2015 – Cemetery By-law
- c) By-law #44 of 2015 – Zoning Amendment for 35463 Richmond Street (former McGillivray Township)
- d) By-law #45 of 2015 – Confirming By-law

MOTION #221/2015

MCLINCHEY/MOIR: That By-laws #42,43,44 and 45 of 2015 be read a first and second time.

CARRIED

MOTION #222/2015

HEMMING/MCLINCHEY: That By-laws #42,43,44 and 45 of 2015 be read a third and final time.

CARRIED

15. ADJOURNMENT

MOTION #223/2015

ROPP/CORNELISSEN: That the meeting adjourn at 10:50 p.m.

CARRIED

MAYOR

CLERK