



MUNICIPALITY OF NORTH MIDDLESEX SPECIAL BUDGET MEETING MINUTES

A Special Budget Meeting of the Council of the Municipality of North Middlesex was held on Wednesday January 24, 2018 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present at 7:00 p.m.

1. CALL TO ORDER

Mayor Shipway called the Meeting to Order at 7:00 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO/Director of Finance (Treasurer), Nandini Syed

Deputy CAO/Director of Operations, Jonathon Graham

Director of Economic Development and Community Services, Justin Dias

Deputy Treasurer, Alan Brown (portion of meeting)

Clerk, Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. PRESENTATION OF DRAFT OPERATION BUDGET

Ms. Syed opened the meeting with an overview of the agenda which includes 2018 Budget Process, 2018 Assessments, 2018 Tax Levy Analysis, 2018 Levy by Service Area, 2018 Tax Rate Impact, Levy/Assessment = Rate, Debt Level, Reserve Level and items for the road ahead.

Budget Process

A review of the budget process was provided which takes into account reviewing the Strategic Plan, Asset Management Plan, Economic Development Plan, Community Input and Health & Safety. The senior management team in consultation with operational staff meet to go over operational needs. Once this information has been gathered and inputted, it is then presented to the Finance Committee. The Finance Committee is new to our budget process.

Understanding the Tax Rate Calculation

Total Tax Supported Budget (\$7,166,148) = Residential Tax Rate (.0816449)

Total Weighted Assessment (\$877,720,526)

Total Assessments x Tax Ratio set by Province/County = Total Weighted Assessment

2017 and 2018 Assessment Comparison

All Tax Classes	2017Assessment	2018 Assessment	Change in Assessment	% Change by Line
Total Assessment	1,562,927,805	1,744,781,824	181,843,033	11.63%
Weighted Assessment	818,344,609	877,720,526	59,375,916	7.26%

A demonstration of how the shifts in tax classes are affected when you apply the tax ratio to the Total Assessment.

Ex. Un-Weighted Assessment - Residential portion is 30% and Farmland 64%
Weighted Assess.– Residential portion is at 59% and the Farmland portion 32%
The weighted assessment is used in the calculations

Gross Expenditure-Tax Levy-2018

2018 Gross Expenditure by Service Area	Operating	Capital	Total
Administration & Finance	1,304,097	199,840	1,503,937
Protective Services	2,138,796	973,950	3,112,746
Infrastructure & Operations	4,205,877	1,563,500	5,769,377
E.D. & Community Services	1,593,202	359,500	1,952,702
Total	9,241,972	3,096,790	12,338,762

2018 Tax Levy Increase

2017	2018	\$ Increase	% Change
\$6,580,558	\$7,166,148	\$585,590	8.90%

Tax Levy Increase > Budget Drivers

Loss in OMPF	\$280,000
Policing Increase	\$ 50,000
Payroll & Ben	\$ 65,000
Insurance	\$ 5,500
Gravel Rd Maint.	\$137,000
Reserve Transfer	\$ 17,840
ABCA	\$ 20,000
SOMA	\$ 13,250
Total	\$585,590

2018 Tax Rate Impact

2017 Tax Rate	2018 Tax Rate	Gen Tax Rate Increase	% Change
0.00804130	0.00816450	0.00012319	1.56%

2017 Average Assessment: \$221,000

2018 Average Assessment: \$227,409

resulting in an overall \$80.00/tax year increase

Debt Level for 2018 = \$1,145,973

Reserve Level for 2018 = \$7,780,100 (not included 2017 Year End Surplus)

The Road ahead consists of the following:

- Asset Management Policy
- Long Term Capital Policy
- Software Implementation
- Comprehensive Users Fees Study
- Debt Level Analysis
- Investment Strategies

Deputy CAO/Director of Operations provided an explanation of the increase with gravel roads materials.

A few questions were asked by Council and responded to by Ms. Syed.

Councillor Moir commented that it was evident that the focus needs to be on growth in the community.

Council commended Ms. Syed for the excellent Budget Presentation in which she extended her appreciation to staff for their efforts in the process.

MOTION #014/2018

MOIR/NICHOL: That Council approves 2018 Consolidated Tax Levy of \$7,166,148 and set the general residential tax rate for 2018 at 0.00816450 (1.56%) **CARRIED**

5. DEFERRED REPORT – January 17, 2018 – Community Development Fund

The Clerk then represented the CDFP report from January 17, 2018 and asked for Council consideration of the recommendation based upon the additional information provided. After some discussion, the following motion was brought forward.

MOTION #015/2018

CORNELISSEN/NICHOL: Be it Resolved that Council accept the reported entitled “2018 Community Development Fund Program Report” and;

That Council direct staff to reallocate the \$50,000 Vibrancy Fund in its entirety to offset the expenses for this program and that the balance be funded from the general taxation;

That the cash assistance requisitions be processed following approval of the 2018 Budget anticipated to be approved in April 2018;

And That Council direct staff to notify all applicants on the status of their application which includes approvals and/or denials along with a reason for the decision.

CARRIED

6. ADJOURNMENT

MOTION #016/2018

HEMMING/CORNELISSEN: That the meeting adjourn at 7:06 p.m. **CARRIED**

MAYOR

CLERK