



MUNICIPALITY OF NORTH MIDDLESEX SPECIAL MEETING MINUTES

A Special Meeting of the Council of the Municipality of North Middlesex was held on Thursday January 14, 2016 in the Council Chambers of the Shared Services Building, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the meeting to Order at 7:00 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming - Absent

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

Acting Treasurer, Debbie Jonah

3. DISCLOSURE OF PECUNIARY INTEREST

Councillor Ropp declared a conflict of interest for presentations by the Historical Society and Gala Days.

Councillor Nichol declared a conflict of interest for presentations by the Quilt Committee and Craigweil Gardens.

4. PRESENTATIONS FROM ORGANIZATIONS REQUESTING FUNDS FROM THE COMMUNITY DEVELOPMENT FUND PROGRAM (2016 Vibrancy Fund Requests)

7:00 p.m. – Historical Society – Ron Walker presented his proposal which was a request for \$5,000. He explained that at the time of the deadline for the Grant Applications not all information was known. As an update, an application has been forward to the Ontario Trillium Foundation seeking a grant to update the museum for accessibility renovations, air quality and shelving. The requested money would assist with this application if approved.

7:10 p.m. – Gala Days – Ron Walker indicated that the proposal was submitted to the Vibrancy Fund however there was some confusion with the application program and therefore the request is actually a yearly request for funds to help offset costs associated with the event. **(This request was moved to the other grant request considerations for on-going funding)**

7:20 p.m. – Ailsa Craig & District Firefighters Association – Barry Cavanagh and Ron Whitmore presented their request which included facility rentals as well as cash grant. Mr. Whitmore relayed a complaint on behalf of the association regarding an invoice that was received for using the facility in Ailsa Craig for Santa to meet the children after the parade. Also, they indicated that a cash grant had not been received from last year. Staff was asked to look into this event further as well as the tracking the cash grant. It was also suggested that if the rec centre has not been booked in the past for the Santa visit that the association include this within their requests for consideration. **(This request was moved to the facility and ongoing grant request considerations)**

7:30 p.m. – Ailsa Craig Village Association – Ken Johnston presented a proposal on behalf of the association requesting funding of \$5,000 for a new tractor for watering the flowers in Ailsa Craig.

7:40 p.m. – North Middlesex Barn Quilt Heritage Trail-Gary Walker presented a request for funding of \$5,000 which would be used toward radio ads to promote the trail.

7:50 p.m. – Craigwiel Gardens –Sarah Tutti presented a request for funding two projects: \$5,000 to be used towards transportation costs and \$3,000 to be used towards the renovation of the Rose Room due to water damage.

8:00 p.m. – East Williams Optimist Club -Lawrence McLachlan and John Stokkermans presented a request for funding which was to cover the shortfall of funds to purchase the rink boards at Nairn Pavilion. Mr. McLachlan provided an update that their original request was for \$5,000 however due to additional funds they were only requesting \$3,800.00

8:10 p.m. – Grace Bible Chapel –Leah Vanderlaan was present to outline the request for funding \$5,000 which included a variety of programs offered to youth: \$1,500 bus rental; retreat costs \$1,500; Recreational Activities \$1,000; Transportation \$400; one on one development guidance and support \$600

8:20 p.m. – YFC/Youth Unlimited, Earl Hochachka was present to explain the request for funding for youth initiatives of \$2,000: The Core (Grade 7&8) bus rentals \$770.00; Volleyball Club/Clinics \$750.00 and student leadership conference \$480.00

The organizations were thanked for their presentations.

It was explained that this was a new program and process and the Committee will make recommendations on the requests to council for their consideration on January 27th.

Although the Parkhill Agricultural Society did not apply to the Vibrancy Fund, the organization was asked to make a presentation as their request is higher than what they normally ask for.

8:30 p.m. Parkhill Agricultural Society, Lucy Hendrikx, Sharon Carter and Marysia Coutts were asked to attend to explain their funding request as it is entailing more than past requests. Mrs. Hendrikx explained that costs with running fairs are going up and in order for Parkhill Fair to remain competitive with other fairs in the area, the request for funding was higher. A request for \$7,500 to assist with costs associated with running the event and \$10,000 as a Multi-Year project in order to purchase bleachers that meet the requirements relating to liability and to eliminate the cost of having to rent them.

Council thanked the representatives for attending and providing clarity to their requests.

It was suggested that the \$10,000 request for bleachers be a donation from Council out of the Vibrancy Fund as it will provide benefit to a variety of organizations that hold events in the Municipality.

An overview of requests and recommendations were provided to Council from organizations applying for facility rentals that have made requests in the past. Some change were noted and a final copy will be presented to Council on January 27th.

Clerk Jackie Tiedeman explained to Council that staff had met to discuss issues that have happened in the past with facility bookings as a result of the grant-in-kind assistance. Staff felt it was important to find a procedure that would improve transparency and accountability within the municipal facility booking policy and with tractability through finance.

The following motions were then brought forward.

MOTION #002/2016

ROPP/NICHOL: BE IT RESOLVED THAT upon consultation with staff regarding current policy for grant in kind requests pertaining to facility rentals the following procedure is recommended as the new procedure:

That upon approval of the yearly municipal budget, organizations that have been approved for a facility rental (whole or in part) will be paid out a cash grant directly to assist with the costs of their facility rental;

And further that organizations are required to book the facility and pay all facility rates that normally apply in accordance with applicable policy and procedures for the rentals;

And further that if any organization does not use the facility rental(s) allocated that any such amount is to be paid back to the Municipality before the end of the calendar year in which the cash grant was received or this could be held back in an upcoming granting period;

And further that Council Motion #2015/006 be hereby rescinded upon approval of this motion.

CARRIED

MOTION #003/2016

CORNELISSEN/NICHOL: BE IT RESOLVED THAT due to the nature of the business that Second Blessing's in Parkhill and the Ailsa Craig and Area Food Bank provide to the community, the following In-Kind Assistance will be made available to these two organizations only for this term of Council as follows:

Limit of six (6) cubic yards of material may be disposed of each month at the Transfer Station at no charge for each organization. This is for materials normally accepted at this location in accordance with the Certificate of Approval.

CARRIED

5. ADJOURNMENT

MOTION #004/2016

ROPP/CORNELISSEN: That the meeting adjourn at 9:25 p.m.

CARRIED

MAYOR

CLERK