



MUNICIPALITY OF NORTH MIDDLESEX
SPECIAL MEETING MINUTES

February 8, 2023, 5:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Paul Hodgins
Councillor Ward 1 Sara Nirta
Councillor Ward 2 Bill Irwin
Councillor Ward 3 Charles Daigle
Councillor Ward 4 John Keogh
Councillor Ward 5 Adrian Cornelissen

Staff Present: Clerk Richard Beachey
Interim CAO/Treasurer, Estelle Chayer
Manager of Public Works Vance Czerwinski
Facilities Manager Brandon Drew
Fire Chief Greg Vandenheuvel
Manager of Infrastructure and Operations Jaden Hodgins

Staff Absent: Economic Development and Communications Coordinator
Natalie Core
Drainage Superintendent Joanne Sadler
Executive Assistant/HR Coordinator Donna Vanhooydonk
Ashley Kwarciak, Deputy Clerk/Communications Coordinator

The Special Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may be held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.

- 1. NOTICE OF SPECIAL MEETING**
- 2. CALL TO ORDER**

Mayor Ropp called the meeting to order at 5:01 p.m. with a quorum present.

3. DISCLOSURE OF PECUNIARY INTEREST

(*Municipal Conflict of Interest Act – Section 5* requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

4. CONTINUATION OF DRAFT 2023 MUNICIPAL BUDGET - RESPONSES TO QUERIES AND CAPITAL

The Interim CAO/Treasurer will provide responses to the previous nights deliberation questions as well as present and review the draft 2023 Municipal Capital Budget. A series of recommended resolutions are provided to implement important elements of the budget as follows.

The Interim CAO/Treasurer began the review by responding to requests that had been made the previous night. She provided a comparison of the impacts of a 2.5% water rate increase versus a 5% increase and the impact on revenues. It was reported that to achieve an equitable comparison with other municipalities a base rate charge and consumption rate charge for a specific consumption had to be developed. Using this scenario, the Municipality of North Middlesex does not have the highest rate in the County. The Council agreed to change the consumption covered by the first consumption category to 0 - 75 M3 from 0 - 50 M3.

A recommendation was provided to increase mileage compensation to Council members from \$75.00 to \$85.00 per month. There has been no change since this was implemented in 2012. Council agreed.

The Interim CAO/Treasurer stated that the insurance service provider was last tendered in 2003.

A question regarding traffic counters used in North Middlesex was answered.

The Draft Capital Budget was presented and the responsible Senior Management representative for that item in the budget provided an explanation of the item and answered questions.

Following the presentation and explanation of items in the Draft 2023 Capital Budget, Council undertook a series of votes regarding the proposed items.

ITEM

ACTION

ADMINISTRATION PROJECTS

Fire Master Plan

Approved

Zoning By-law Update

Pending per clarification
from Durk Vanderwerff,
County Director of
Planning

Paved Road Condition Assessment

Approved

Structural Analysis Arena

Approved

Water Engineering Studies

Approved

Stormwater Drainage Studies

Approved

LAND IMPROVEMENT

Ball Diamond Netting

Approved

VEHICLES

2012 Truck Replacement

Approved

2013 Ford F250 Pickup Replacement

Approved

2013 International Replacement

Approved

2005 EZ Load 21 ton tag float

Approved

Compact 4 X 4 Crew Cab

Approved

Trackless MT57 Sidewalk Tractor

Pending - To be
confirmed refurbished
vs. new warranty
and delivery time

MACHINERY AND EQUIPMENT

Bunker Gear Replacement

Approved

Meter Pit Installations

Approved

Generator - Ye Olde Towne Hall

Approved - final
location to be

	determined
Computers - lifecycle replacement	Approved
Digital Sign - Ailsa Craig Ye Olde Towne Hall	Approved
Refueling System - Parkhill and McGillivray garage	Pending - investigate potential fuel supplier subsidy

FACILITIES

Ailsa Craig Rec Center Cooler	Approved
Ailsa Craig Rec Center Flooring	Approved
Ailsa Craig WWTP Roof rehabilitation	Approved
Mount Carmel Reservoir - upgrade design	Approved
Steel roof on Lieury Ball diamond pavillion	Approved
YMCA weight flooring	Approved
Ball Diamond dugout upgrade	Approved
William Street Pumping Station	Approved

LINEAR ASSETS

Station Street/Mill Street catchbasin sidewalk	Approved
Sidewalk Improvements	Approved
Rolling Road Rehabilitation	Approved
Queen Street Watermain - Ailsa Craig	Deferred
Queen Street gas main relocation	Approved
Fernhill - Wood Road Culvert	Approved
McGuffin Hills slope stabilization	Pending - further information regarding historical erosion - funding source (if climate change

related)

Motion # 40/2023

Moved By: A. Cornelissen

Seconded By: C. Daigle

THAT Council approves the Water/Wastewater Budget for 2023,

AND FURTHER that the water/wastewater rates be established for 2023 representing an increase of 2.5%,

AND FURTHER that Council hereby directs staff to incorporate the following change to the water/wastewater billing structure: that the existing user rate category of 0-50 cubic meters be modified for lower consumption users to 0-75 cubic meters,

AND FURTHER that Council supports using the three year historic average to establish the user's base charge rate category.

CARRIED

Motion # 41/2023

Moved By: A. Cornelissen

Seconded By: J. Keogh

THAT Council approve the implementation of a part-time Facilities Operator (24 hours weekly) within the Recreation Department personnel.

CARRIED

Motion # 42/2023

Moved By: A. Cornelissen

Seconded By: J. Keogh

THAT Council approve the modification of the Fire Chief's Schedule from a part time position (28 hours weekly) to a full time position (35 hours weekly) for a one year period.

Defeated

Motion # 43/2023

Moved By: C. Daigle
Seconded By: B. Irwin

THAT Council approve the modification of the Fire Chief's schedule from a part-time position (28 hours weekly) to a full-time position (35 hours weekly).

CARRIED

Motion # 44/2023

Moved By: C. Daigle
Seconded By: P. Hodgins

THAT Council approve the Operational and Capital Budgets for 2023 resulting with a Tax Levy of \$8,634,511 and set the general residential tax rate at 0.00824625 which represents an increase of 2% from 2022.

CARRIED

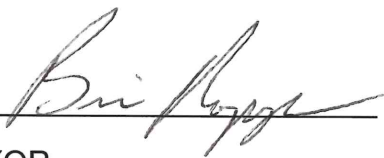
5. ADJOURNMENT

Motion # 45/2023

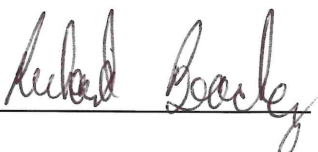
Moved By: B. Irwin
Seconded By: S. Nirta

That the Meeting adjourn at 8:20 p.m.

CARRIED



MAYOR



CLERK