



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday February 3, 2016 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the meeting to Order at 7:00 p.m. and announced the Closed Meeting on the agenda for this evening will tabled until the next meeting.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley - Absent

Clerk, Jackie Tiedeman

Acting Treasurer, Debbie Jonah

3. DISCLOSURE OF PECUNIARY INTEREST.

None

4. MINUTES OF PRIOR MEETINGS

a. Special Budget Meeting – January 13, 2016

MOTION #35/2016

MCLINCHEY/MOIR: That the January 13, 2016 minutes be accepted as presented.

CARRIED

b. Special Meeting- Community Development Fund – January 14, 2016

MOTION#36/2016

CORNELISSEN/HEMMING: That the January 14, 2016 minutes be accepted as presented.

CARRIED

c. Regular Council Meeting – January 20, 2016

MOTION #37/2016

ROPP/NICHOL: That the January 20, 2016 minutes be accepted as presented.

CARRIED

5. PUBLIC MEETING

None

6. DELEGATION

- a. 7:00 p.m. – A special Presentation by Lyndon Ashton of MDB Insight regarding the Draft Economic Development Strategy.

Mr. Ashton proceeded with his power point presentation which began with the Economic Vision for North Middlesex.

“North Middlesex is known for its diversified, export focused agricultural sector; two vibrant Downtown commercial centres underpinned by small business and entrepreneurship; and ongoing residential and employment growth supporting an increase in population and economic opportunity”

Mr. Ashton then reviewed the ways in which you know the vision is working ... by the diversification of the economy and agricultural industry; improved access to high speed internet; effective marketing and promotion of the community; a sustainable and growing small business base; increased local employment and local population; new residential development and affordable housing; support for senior populations and leveraging opportunities; youth attraction supporting increased school enrolment; available zoned, serviced and shovel ready lands; celebrating a high quality of life and an affordable place to live; supportive and efficient development administration; healthy and thriving commercial Main Streets (Downtowns); increased commercial amenities, entertainment, and lifestyle services to satisfy local consumers.

An overview of the Strength, Weakness, Opportunity and Threat analysis was then provided and explained.

The report next identified the Highest Priority Action (Immediate) to be:

- a. Build the Economic Development Capacity in North Middlesex. This could be achieved by hiring a dedicated staff person responsible for economic development services.
- b. Ensure the Community is attractive to new residents and businesses. This could be achieved with promoting assets outside of the community; promote available commercial and industrial properties; establish a database of available commercial/industrial properties in North Middlesex; consider open houses and marketing programs to promote vacant downtown locations.
- c. Market and promote North Middlesex. This could be achieved through communications and branding plan; build a promotional package for prospective developers.

Mr. Ashton concluded the presentation with an overview of other action items to consider over the next 1,3 and 5 years.

Councillor Cornelissen asked how North Middlesex compared to other communities in Middlesex County. Mr. Ashton replied the development charges are slightly higher than other municipalities in the area and location is a little further away from the large urban areas. However, he also pointed out that North Middlesex's location has other benefits such as being in a thoroughfare to tourist area destinations. He suggested focusing on what you have to offer.

Councillor Cornelissen indicated the majority of priority action items are indicative of being municipal lead projects. How does the municipality undertake all of that Mr. Ashton replied that is where an Economic Development Officer would assist under the leadership of the CAO.

Councillor McLinchey provided an update on the CFDC Main Street program which will no longer be offered as the Federal Government will not be providing funding. The program was not utilized as much as it should have been as some business owners had indicated their resources were limited and the program required matched funding from them. Also, there was cases that the businesses were tenants and not owners of the property.

Deputy Mayor Ropp advised that he agreed with the need for a dedicated staff person to keep this initiative moving. Also, that a priority should be a Developers package. He also wanted to point out that developing partnerships with other agencies such as the

ABCA should be a high priority as well. Deputy Mayor Ropp also clarified that the vibrancy funds that was mentioned cannot be just focused on Main Street projects.

The next step in the process would be to release the draft document for comment from the public as well as council. A final report will be presented to Council in March.

Mayor Shipway thanked Mr. Ashton for his presentation.

7. PASSING OF ACCOUNTS

- a. Report on the compilation of bills and accounts to January 27, 2016

MOTION #38/2016

MCLINCHEY/ROPP: That the following bills and accounts be approved for payment:

General	\$317,815.11
Ont Hydro	\$ 11,270.61

CARRIED

8. DEPARTMENTAL REPORTS

- a. Report from Economic Development Co-ordinator – Release of Draft Economic Development Strategy

MOTION #39/2016

CORNELISSEN/NICHOL: That Council receives the Draft Economic Development Strategy report;

And further that Council direct staff to release the draft report for a 30day public review and commenting period;

And further that following the 30 day public review and comment period, a report containing any comments received be brought forward for Council's consideration.

CARRIED

Ms. Core indicated that the document release will include the municipal website, press release which will include advertising in the newspaper.

- b. Report from Public Works Manager – Gravel, Dust Control and Asphalt Tenders

MOTION #40/2016

ROPP/HEMMING: That Council direct staff to prepare and send out gravel, paving, calcium and salt brine tenders for 2016 for 75,000 +/- tonnes for gravel, 6,550 +/- tonnes for asphalt program, 420 flake tonnes +/- of calcium chloride and 3800 cm +/- of salt brine.

CARRIED

- c. Report from Public Works Manager – 2016 Larvacide Application Program

MOTION #41/2016

MCLINCHEY/ROPP: That Council approve Option 2 in the staff report as follows:
Parkhill, Ailsa Craig and Nairn (150 + 75 ha)
Program Option 2,4,5 & 6 – approximately \$43,267.70
(includes HST) plus any additional monitoring as outlined
in program option 6.

CARRIED

- d. Report from Clerk – Draft Council Code of Conduct

MOTION #42/2016

CORNELISSEN/MCLINCHEY: That the staff report on the proposed Draft Code of Conduct for Council be received;
And that staff be directed to advertise this draft by-law in accordance with the requirements under the *Municipal Act* as well as under the Municipality's Notice By-law requesting public comment on the proposed changes;
And further that the draft by-law be posted for 45 days from the date the notice to allow review and to receive public comment. At the conclusion of the time period a staff report be prepared and presented to Council for consideration on passage of the by-law.

CARRIED

The Clerk encouraged Council to forward any comments they may have to her during this time as well.

- e. Report from Clerk – Site Plan and Encroachment Agreements for 2131 Elliot Drive

MOTION #43/2016

CORNELISSEN/ROPP: That the staff report regarding the site plan and encroachment agreements for the development at 2131 Elliot Drive be received by Council;

That Council consider the by-laws to execute the site plan and encroachment agreements with the applicable landowners;
And further that staff be direct to proceed with the necessary paperwork to have these documents registered on title for these lands.

CARRIED

f. Report form Clerk – Minor Variance Agreement 43927 Creamery Road

MOTION #44/2016

MOIR/NICHOL: That the staff report regarding the minor variance agreement for the development at 34927 Creamery Road be received by Council;
That Council consider the by-law to execute the agreement during By-laws on the agenda;
And further that staff be directed to proceed with the necessary paperwork to have this document registered on title for this property.

CARRIED

9. COMMITTEE REPORTS

None at this time

10. CORRESPONDENCE

a. The Municipality of Lambton Shores response regarding proposed 2016 Fire Service Agreement
(action: receive and refer to staff to obtain further clarification)

b. Request for resolution support from the Township of Carling regarding physician recruitment. North Middlesex Council supported January 20th.
(action: receive and file)

c. Union Gas Limited – request for Greenhouse Gas Emissions Impact Deferral Account
(action: receive and file)

d. Municipal Employer Pension Centre Ontario – benefits of a sustainable OMERS plan
(action: receive and file)

e. Watson & Associates Economists Ltd. – passage of Bill 73 and Ontario Regulation 428/15
(action: receive and file)

f. Municipality of Port Hope – request to support resolution – Opposition to incineration facilities.
(action: receive and file)

MOTION #045/2016

MOIR/HEMMING: That the correspondence package (a-f) be accepted with actions noted.

CARRIED

11. OTHER BUSINESS

None at this time

12. CLOSED MEETING (under Section 239 of the Municipal Act)

None at this time

13. RISE AND REPORT

14. READING OF BY-LAWS

- a. By-law #6 of 2016 – A by-law to authorize the execution of a Site Plan Agreement
- b. By-law #7 of 2016 – A by-law to authorize the execution of an Encroachment Agreement
- c. By-law #8 of 2016 – A by-law to authorize the execution of a Minor Variance Agreement.
- d. By-law #9 of 2016 – Confirming By-law

MOTION #46/2016

MCLINCHEY/NICHOL: That By-laws #6,7,8, 9 of 2016 be read a first and second time.

CARRIED

MOTION #47/2016

CORNELISSEN/HEMMING: That By-laws #6,7,8, 9 of 2016 be read a third and final time.

CARRIED

15. ADJOURNMENT

MOTION #48/2016

ROPP/HEMMING: That the meeting adjourn at 8:00 p.m.

MAYOR

CLERK