



**MUNICIPALITY OF NORTH MIDDLESEX
REGULAR MEETING MINUTES**

February 2, 2022, 6:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Adrian Cornelissen
Councillor Ward 1 Doreen McLinchey
Councillor Ward 2 Joan Nichol
Councillor Ward 3 Gord Moir
Councillor Ward 4 John Keogh
Councillor Ward 5 Andrew Hemming

Staff Present: CAO Jonathon Graham
Clerk Jackie Tiedeman
Infrastructure Manager Jonathan Lampman
Fire Chief Greg Vandenheuvel
Treasurer, Estelle Chayer
Ashley Kwarciak, Deputy Clerk/Communications Coordinator

Staff Absent Drainage Superintendent Joanne Sadler
Facilities Manager Brandon Drew
Executive Assistant/HR Coordinator Donna Vanhooydonk

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhil

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

2. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

None.

3. MINUTES OF PREVIOUS MEETINGS

3.1 Meeting Minutes for Regular Council Meeting January 19, 2022.

Motion # 017/2022

Moved By: J. Nichol

Seconded By: G. Moir

THAT the attached minutes be approved as presented

CARRIED

4. DEPARTMENTAL REPORTS

4.1 Report from Colin Toth, Director of Emergency Services - Middlesex Centre

Middlesex Centre Fire Chief Collin Toth was present via Zoom.

Following the report, Deputy Mayor Cornelissen asked Chief Toth for further explanation on the number of inspections included in the comparison figures of his report. Chief Toth explained the breakdown of inspections and noted that the Municipality of Middlesex Centre made providing service to its partners a priority in this past year.

Motion # 018/2022

Moved By: G. Moir

Seconded By: D. McLinchey

1. THAT the report entitled "Fire Prevention and Investigation Program 2021 Year-End Report" be received.

CARRIED

4.2 Report from Manager of Infrastructure and Operations - Metercor Meter Installation, Reading and Maintenance Proposal

Following the report Councillor Keogh asked for clarification of the four options that were proposed. The Manager of Infrastructure and Operations broke down the four options from the discussion section. Councillor Keogh followed up with questions regarding the proposal for Aqua to install the meters. It was confirmed that Aqua has been consulted and are working on a proposal for the total install process. However, this proposal is not available at this time.

Discussion ensued regarding the timing of the project and the necessity. Questions surrounding impact to rate payers and relative costs followed. The Manager of Infrastructure and Operations verbally illustrated how the cost of this project would affect residents. He noted that cost would be impactful to the rates and would not be an individual charge per meter installed, this would be the same for any of the given options in the report.

Consideration was taken of the options proposed via the recommendation before Council. Councillor McLinchey made a motion to defer deliberation on this report until budget discussions Feb 9-10th, 2022.

The motion was defeated.

Councillor Nichol made an additional motion and it was approved as outlined below.

Motion # 019/2022

Moved By: D. McLinchey

Seconded By: J. Keogh

THAT Council receives this report,

AND THAT Council defer deliberation on this report until the February 9th and 10th, 2022 Special Budget Council meetings.

DEFEATED

Motion # 020/2022

Moved By: J. Nichol

Seconded By: G. Moir

THAT Council receives this report,

AND THAT deliberations on this report shall be deferred until all relevant facts and figures are received by staff allowing for a re-evaluation of all four proposed options found in this report to then be presented to Council for consideration.

CARRIED

4.3 Report from Engineering Technologist - Asset Management Plan

Report prepared by Aubrey Jongsma, Engineering Technologist

Presentation prepared and presented by Mai Abdou, Asset Management Consultant, PSD Citywide

Engineering technologist presented her report to Council. Mai Abdou (PSD Citywide consultant) followed with a presentation of the 2021 Asset Management Plan for North Middlesex. Deputy Mayor Cornelissen quoted the consultant seeking clarification on how we could maintain "affordable, and sustainable for the municipality" while doing so for the residents. Mai provided that it circles back to the asset inventory that is being maintained and the level of service that the municipality is attempting to provide.

CAO spoke to the type of discussions that are necessary to be had and indicated that there was potential for systematic consideration of the decommissioning of particular assets.

Deputy Mayor Cornelissen asked for clarification on figures in the presentation and their correlation to the proposed recommendation. The Clerk suggested that the impact of the motion would be better conveyed if it was reflective of a consideration of the AMP financial strategies presented. An amendment was made to the motion changing the verbiage from "incorporated" to "considered" as outlined in the motion below.

Motion # 021/2022

Moved By: A. Cornelissen

Seconded By: J. Nichol

THAT Council approve the 2021 North Middlesex Asset Management Plan (AMP) as presented;

AND FURTHER THAT the identified AMP financial strategies be considered within North Middlesex's annual budget process towards the allocation of appropriate funding, whereby addressing the municipality's current and future infrastructure deficit(s).

CARRIED

4.4 Report from Manager of Public Works - Results of Gravel, Salt Brine, and Calcium Chloride Tenders

Several questions from Council were posed referencing cost, cost-saving, and on how the figures on the report are proposed to be reflected in the budget.

Clarification was provided by the CAO, the Manager of Public Works and the Manager of Infrastructure and Operations noting that the numbers presented in this report are reflective of a baseline amount in order to get best cost per unit of tonnage. The intention is not to purchase for full amount shown but to provide the municipality the flexibility of having the best unit cost in the industry.

CAO spoke to strategies for cost savings indicating that the municipality is striving for safety as a main priority in terms of the gravel roads. Budget considerations to be had on this topic will be indicative of a level of service conversation.

Motion # 022/2022

Moved By: J. Nichol

Seconded By: A. Hemming

THAT Council receive the report and award the 2022 Gravel Tender to McCann Redi-Mix Inc. for the quantity of 75,000 tonnes (+/-) in the amount of \$1,428,000.

AND THAT Council awards the 2022 Salt Brine tender to 552976 Ontario Limited c/o Cliff Holland in the amount of \$170,856.

AND THAT Council awards the 2022 Calcium Chloride Tender to 552976 Ontario Limited c/o Cliff Holland in the amount of \$150,922.80

CARRIED

5. PASSING OF ACCOUNTS

5.1 Report from Treasurer - Accounts Payable

Deputy Mayor Cornelissen asked about a repetitive charge listed for similar projects. He sought clarification as to if this was a duplication of payment. Manager of Infrastructure and Operations provided clarity that the charges were accurate, as well as a small breakdown of how the price was divided between the projects in question.

Motion # 023/2022

Moved By: J. Keogh

Seconded By: G. Moir

THAT the Accounts from January 14, 2022 to January 27, 2022 in the amount of \$560,903.42 be approved.

CARRIED

6. COMMITTEE REPORTS

6.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)

None.

6.2 ABCA (Deputy Mayor Cornelissen)

None.

6.3 BWRA (Cr. McLinchey)

None.

6.4 EDAC (Cr. Moir)

None.

6.5 LSAC (Cr. Nichol)

None.

6.6 Recreation Committee (Cr. Hemming)

None.

6.7 Policies Review Committee (Cr. Nichol)

None.

6.8 Fire Committee (Cr. Keogh)

Councillor Keogh mentioned a scheduling conflict resulting in the February meeting being pushed to March.

6.9 OCWA Client Advisory Board (CAO)

None.

6.10 Budget Committee (Mayor)

Motion # 024/2022

Moved By: D. McLinchey

Seconded By: J. Keogh

As the Budget Committee meetings have concluded for the 2022 Capital and Operations Budget, that the minutes dated December 13, 2021 as circulated to the members be hereby accepted as final.

CARRIED

7. CORRESPONDENCE

7.1 Ausable Bayfield Conservation Authority - Annual Flood Forecasting / Emergency Response Meeting

(Receive and file)

7.2 Bluewater Recycling Association - Board of Directors Meeting Highlights January

(Receive and file)

7.3 Middlesex London Paramedic Services - Vaccine Initiative Update

(Receive and file)

7.4 Funding Support for Infrastructure Projects – Bridge/Culvert Replacements in Rural Municipalities

(Receive and consider support)

Motion # 025/2022

Moved By: A. Cornelissen

Seconded By: G. Moir

THAT the Council of North Middlesex receive the correspondence from the Township of Adjala-Tosorontio regarding additional funding support for infrastructure projects - bridge/culvert replacements in rural municipalities

AND THAT the Municipality of North Middlesex support the attached January 12th, 2022 Township of Adjala-Tosorontio motion.

CARRIED

8. OTHER AND URGENT BUSINESS

The Treasurer encouraged Council members to forward their budget questions ahead of the deliberations to be held on Feb 9-10th 2022 so that she may prepare a formal response for when questions are posed at the meeting.

8.1 Animal Control 2021 Annual Report North Middlesex - Lobo

(Receive and file)

The Clerk noted that this was an annual report and was intended as a receive and file.

9. DEFERRED ITEMS FROM PREVIOUS MEETINGS

- Review of North Middlesex surplus properties deferred at November 17, 2021 meeting (follow up CAO)
- Mystery Falls - Public Concerns deferred at May 5, 2021 meeting (follow up CAO)

10. COMMUNICATIONS (Including County Council Meeting Report)

Deputy Mayor Cornelissen commended Middlesex County - specifically Councillor Elliot - on their recent initiative.

Mayor Ropp spoke to the County Budget cycle and current deliberations. Deputy Mayor Cornelissen asked if these meetings were held in person or virtually, it was noted that they were striving to hold them in person.

11. CLOSED SESSION (Under Section 239 of the Municipal Act)

Motion # 026/2022

Moved By: J. Keogh
Seconded By: D. McLinchey

That the Open Meeting adjourn to Closed Meeting at 7:19 p.m.
To receive information under the following exceptions:

a) the security of the property of the municipality or local board - Lake Huron Water Supply Matter

c) a proposed or pending acquisition or disposition of land by the municipality or local board - Agreement of Purchase and Sale By-Law 012 of 2022

CARRIED

12. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

Motion # 027/2022

Moved By: J. Nichol
Seconded By: J. Keogh

That the Closed Meeting adjourn and return to Open Meeting at with no recommendations at 7:41 p.m.

CARRIED

13. READING OF THE BY-LAWS

Motion # 028/2022

Moved By: G. Moir
Seconded By: D. McLinchey

That By-laws 04, 010-13 of 2022 be read a first and second time

Provision for questions

CARRIED

Motion # 029/2022

Moved By: G. Moir

Seconded By: A. Hemming

That By-laws 04, 010-013 of 2022 be read a third and final time

CARRIED

13.1 04 of 2022 - Borrowing of Money

Due to a duplication error at the January 19th, 2022 Council meeting, this by-law was resubmitted for proper consideration and recording.

13.2 10 of 2022 - Appointment of Building Inspectors

13.3 11 of 2022 - Appointment of By-law Enforcement Officers

13.4 12 of 2022 - Agreement of Purchase and Sale

13.5 13 of 2022 - Confirming

14. ADJOURNMENT

Motion # 030/2022

Moved By: D. McLinchey

Seconded By: J. Keogh

That the Meeting adjourn at 7:45 p.m.

CARRIED


MAYOR


CLERK