

FEBRUARY 19, 2014 MUNICIPALITY OF NORTH MIDDLESEX 7:00 P.M.

**REGULAR MEETING
MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday February 19, 2014 in the Council Chambers, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

2. ROLL CALL

Present: Mayor Don Shipway
Councillor Ward One – Doreen McLinchey
Councillor Ward Two – Brian Ropp
Councillor Ward Three – Gord Moir
Councillor Ward Four – Andrew Hemming
Councillor Ward Five – Adrian Cornelissen
CAO Linda Creaghe
Clerk Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

- a) Regular Council Meeting Minutes – February 12, 2014 and Court of Revisions January 29, 2014

MOIR/MCLINCHEY: That the Regular Council Minutes from February 12, 2014 and the Court of Revisions Minutes dated January 29, 2014 be hereby accepted as presented.

CARRIED

5. PUBLIC MEETING - 7:00 p.m. Court of Revisions

CORNELISSEN/ROPP: That regular meeting adjourn to Court of Revisions regarding the Kustermans Drain at 7:01 p.m.

The regular meeting resumed at 7:04 p.m.

6. DELEGATIONS

None

7. PASSING OF ACCOUNTS

- a. Report on the compilation of the bills and accounts for the period to February 13, 2014.

ROPP/HEMMING: That the following accounts be approved for payment:

General	\$977,445.38
Visa	\$ 1,146.07
Ont Clean Water	\$ 50,290.09
	CARRIED

8. DEPARTMENTAL REPORTS

- a) Service Ontario – 2013 Year End Report

Clerk Jackie Tiedeman provided the overview of the one year trial basis for the amended hours of operation in hopes of seeing an increase in usage of this facility. The overall commission for the office did not increase over the previous year and therefore it was recommended that the hours be amended to Monday-Friday 9:00 - 5:00 p.m. (retain current lunch closure). The suggested hours would make better use of staff time and also accommodate coverage requirements easier for sick and vacation.

MCLINCHEY/CORNELISSEN: That staff be directed to contact Service Ontario to request an amendment of hours as recommended by staff.

CARRIED

- b) Public Works Department – 2014 Gravel Tender

ROPP/MOIR: That Council approve staff to prepare and send out Gravel Tenders for 2014.

CARRIED

- c) Public Works Department – 2014 Dust Control Tender

CORNELISSEN/MCLINCHEY: That staff prepare and send out 2014 tenders for 420 flake tonnes +/- of calcium chloride and 3,800 cm +/- of Salt Brine

CARRIED

- d) Drainage Report – Tap Drain and Baird Drain

MOIR/HEMMING: To read a third time and pass the Provisional By-law #82 of 2013 for the Baird Drain; to read a third time and pass the Provisional By-law #83 of 2013 for the Tap Drain; to authorize the construction of the drainage works after ten days of passing the above final by-laws.

CARRIED

- e) By-law Report – Year End Report for 2013

HEMMING/CORNELISSEN: That the report be received and filed.

CARRIED

- f) Building Report – Year End Report for 2013

MOIR/ROPP: That the report be reviewed and accepted as submitted.

CARRIED

9. COMMITTEE REPORTS

- a) Recreation Minutes from January 30, 2014 (no recommendations to be considered)

MCLINCHEY/HEMMING: To receive and file

CARRIED

- b) Cemetery Minutes from January 10, 2014 (receive with approval of recommendations in minutes)

Councillor Moir indicated that since this meeting it was brought to his attention that the recommendation pertaining to Nursery Cemetery should not be considered at this time as there was no budgeted amount with the draft cemetery budget to cover the proposed expenses.

HEMMING/ROPP: That the minutes be received and filed with the recommendations except for the motion pertaining to Nursery Cemetery.

CARRIED

- c) EDC Minutes from February 10, 2014 (no recommendations to be considered)

MCLINCHEY/CORNELISSEN: To receive and file

CARRIED

10. CORRESPONDENCE

- a) Thank you card received from Dean Doerr (action: receive and file)
- b) Thank you card from Mayor Shipway (action: receive and file)
- c) AMO –OPP Policed Communities Update (action: receive and file)
- d) Bluewater Recycling Association Meeting January 2014 highlights (action: receive and file)
- e) Thames Valley District School Board – Surplus space available for co-operative undertaking (action: receive and file)
- f) Huron County – Notice of Decision of an Official Plan Amendment (OPA#11) to the South Huron Official Plan (action: receive and file)
- g) Parkhill Lions Club – applying for approval to run their annual Trip of the Month” raffle. (action: support request)
- h) Suncor – Notice regarding Suncor’s Adelaide Community Liaison Committee (action: receive and file)
- i) Ontario Senior of the Year – deadline for nominations is April 30, 2014 (action: receive and file)

CORNELISSEN/HEMMING: That the correspondence package be accepted as presented.

CARRIED

11. OTHER BUSINESS

- a) Report from Councillor Ropp (Ailsa Craig Management Committee)

Councillor Ropp gave an overview on the background for this recommendation. All members were consulted and even though there was not a formal meeting, emails are on file from the committee members giving their approval.

MOIR/HEMMING: That the Ailsa Craig Management Committee approves and recommends that the Community Centre funds in the amount of \$122,541.62 be considered for the 2014 budget to be used for the Ailsa Craig Park project.

CARRIED

- b) 2014 Larvicide Application Program – Deferred from February 12, 2014

MCLINCHEY/HEMMING: That Option 2,3,4 be included within the 2014 Budget.
Council would like the first treatment monitored and a
report back on proceeding with Option 3 & 4, if required.
CARRIED

- c) Report from Administration Department – CAO Recruitment Process

CORNELISSEN/MCLINCHEY: That because of his current knowledge of the
management needs of North Middlesex and
because time is of the essence in the matter of
selection of a new CAO, council direct that the
single source option be utilized in accordance with
the procurement policy for the selection of the
CAO, and the Mayor and Clerk be authorized to
enter into an agreement with F. Galloway
Associates to assist in the selection of a new CAO.
CARRIED

- d) Clerk Jackie Tiedeman asked Council to set a meeting date for the
presentation of the 2014 Draft Budget

The date of Wednesday March 12, 2014 at 6:00 p.m. was set

12. IN CAMERA

MOIR/HEMMING: That the regular meeting adjourn to In Camera at 8:05 p.m. for
the following purpose:

- a) Personal matters about an identifiable individual, including municipal or local
board employees.

CARRIED

13. RISE AND REPORT

Council rose with no report at 8:55 p.m.

14. READING OF BY-LAWS

- a) By-law #82 of 2013 – Baird Drain (3rd and Final Reading)
- b) By-law #83 of 2013 – Tap Drain (3rd and Final Reading)
- c) By-law #12 of 2014 – To establish rules and regulations for cemeteries
located within the Municipality of North Middlesex
- d) By-law #13 of 2014 – Confirming By-law

CORNELISSEN/HEMMING: That By-laws #12 and #13 of 2014 be read a first and second time.

CARRIED

MOIR/MCLINCHEY: By-laws #82 of 2013, #83 of 2013, #12 of 2014 and #13 of 2014 be read a third and final time.

CARRIED

15. ADJOURNMENT

ROPP/MCLINCHEY: That the meeting adjourn at 8:57 p.m.

CARRIED

MAYOR

CLERK