



**MUNICIPALITY OF NORTH MIDDLESEX
REGULAR MEETING MINUTES**

February 16, 2022, 6:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Adrian Cornelissen
Councillor Ward 1 Doreen McLinchey
Councillor Ward 2 Joan Nichol
Councillor Ward 3 Gord Moir
Councillor Ward 4 John Keogh
Councillor Ward 5 Andrew Hemming

Staff Present: CAO Jonathon Graham
Clerk Jackie Tiedeman
Infrastructure Manager Jonathan Lampman
Drainage Superintendent Joanne Sadler
Treasurer, Estelle Chayer
Ashley Kwarciak, Deputy Clerk/Communications Coordinator

Staff Absent Facilities Manager Brandon Drew
Executive Assistant/HR Coordinator Donna Vanhooydonk
Fire Chief Greg Vandenheuvel

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill

1. CALL TO ORDER

Mayor Ropp called the meeting to order at X:00 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

2. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

None.

3. MINUTES OF PREVIOUS MEETINGS

3.1 Meeting Minutes for February 2nd, 2022 Regular Council Meeting

Motion # 040/2022

Moved By: G. Moir

Seconded By: A. Hemming

That the attached minutes be approved as presented

CARRIED

4. DEPARTMENTAL REPORTS

4.1 Report from Drainage Superintendent - Municipal Drain Abandonment Request

Motion # 041/2022

Moved By: J. Keogh

Seconded By: D. McLinchey

That Council accepts this report and directs staff to proceed with the process of abandonment of the Canada Company Drain South; report dated August 25, 1975.

AND That Council accepts this report and directs staff to proceed with the process of abandonment of Concession 28 Drainage Works 1966; report date March 21, 1966.

CARRIED

4.2 Report from Clerk - Cemetery By-Law Update

Motion # 042/2022

Moved By: G. Moir

Seconded By: J. Nichol

THAT the report entitled Cemetery By-law update be accepted and the By-law be considered final and ready for all three readings.

CARRIED

4.3 Report from Clerk - Restricted Acts of Council

Motion # 043/2022

Moved By: A. Hemming

Seconded By: D. McLinchey

Be it resolved that Council receives the "Restricted Acts of Council" staff report for information purposes;

And that the attached By-law be considered for all three readings that delegates Council authority to the Chief Administrative Officer to take actions under Section 275(3) of the *Municipal Act, 2001 as amended* between Nomination Day and the commencement of the Council Term, 2022 should it be determined necessary by the Clerk.

CARRIED

5. PASSING OF ACCOUNTS

5.1 Report from Treasurer - Accounts Payable

Deputy Mayor Cornelissen asked for clarification on two Bluewater invoices to which staff agreed the invoices were vague and that they would follow up. CAO made mention that the Municipality has the intent to have Bluewater come before Council as a delegation in the near future as a product of recent budget discussions.

Motion # 044/2022

Moved By: J. Nichol

Seconded By: J. Keogh

THAT the Accounts from January 28, 2022 to February 11, 2022 in the amount of \$496,146.09 be approved.

CARRIED

6. COMMITTEE REPORTS

6.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)

Councillor Hemming commented on a recent shut down that had occurred at the plant and noted that it was now back open.

6.2 ABCA (Deputy Mayor Cornelissen)

None.

6.2.1 Board of Directors Meeting December 16, 2021

6.2.2 Board of Directors Upcoming Annual General Meeting Agenda - February 17th, 2022

6.3 BWRA (Cr. McLinchey)

None.

6.4 EDAC (Cr. Moir)

None.

6.5 LSAC (Cr. Nichol)

Councillor Nichol had no new comments. Deputy Mayor Cornelissen made comment on the Rural Education Task Force, and their near mandate completion. He noted that there is to be a final report expected in the close future.

6.6 Recreation Committee (Cr. Hemming)

None.

6.7 Fire Committee (Cr. Keogh)

None.

6.8 Community Development Fund Committee (Cr. Hemming)

- Committee meeting to be held February 17th, 2022 to review applications

Remarks made to note that the Committee was meeting February 17th, 2022 to consider applications.

6.9 OCWA Client Advisory Board (CAO)

None.

7. CORRESPONDENCE

7.1 Middlesex London Board of Health Meeting - January 20th, 2022

(Receive and File)

8. OTHER AND URGENT BUSINESS

8.1 Community Development Fund Program By-Law 016 of 2022

Minor housekeeping edits - Clerk

The Clerk made mention that in February 2021 Council approved minor changes to this Policy that never administratively came to fruition. This update was to make Council aware that these changes would now be reflected in the policy.

She also clarified that the Council grant allocation was reflective of the reallocation of the Seed category to CIP bringing its total to \$43,000.00

8.2 Ailsa Craig Elevated Water Tank Colour and Logo Considerations - Manager of Infrastructure and Operations

Options considered by Council for design can be viewed in the attachments of the agenda. The Manager of Infrastructure and Operations noted that the contract included option 4 but any of the other options would be at an additional expense to the Municipality.

Deliberations were had and consideration to cost, physical location of the tower, colour of lettering were taken. Mayor Ropp broke the decision down by getting votes on tank colour, then by naming design, and finally lettering colour.

Preliminary votes were tallied and the motion was formally brought forward to consider approval of option 4.

Motion # 045/2022

Moved By: D. McLinchey
Seconded By: A. Cornelissen

THAT Council receive the design presentation of all four options for consideration of the Ailsa Craig Elevated Water Tank project;

AND THAT Council approves the proposed option 4 for the final design of the tank. (All white tank, North Middlesex logo and text reading "North Middlesex" to be in green lettering)

CARRIED

- 8.3 Official Notice of Retirement for Clerk Jackie Tiedeman
(Effective date June 30th, 2022)

Light hearted discussion was had in recognition of the Clerk and the hard work she has done throughout her time at North Middlesex. She noted that this motion was the formal recognition of her retirement and that she would remain in the role until June.

Motion # 046/2022

Moved By: J. Keogh
Seconded By: G. Moir

THAT Council accept the retirement notice of the Clerk.

CARRIED

- 8.4 Wessucs Update - Manager of Infrastructure and Operations

Councillor Moir asked for an additional update on this. Jonathan Lampman responded to the inquiry noting that his team has been in constant conversation with Wessuc and that the project is progressing as planned.

- 8.5 Speed Sign Allocation

Councillor Nichol asked to revisit the conversations had about the allocation of speed signs and their continual need in the area. Staff advised that the municipality currently has two speed signs that can be deployed. Manager of Infrastructure and Operations, Jonathan Lampman, made mention that one does need to be trailer mounted and its use would require a trailer.

Councillor Nichol asked for clarification as there was discussion of a third speed sign. The Treasurer noted that during Budget discussion there was provision for two, she noted that she would confirm these details and provide to Council.

Jonathan Lampman also spoke about the upcoming road construction impacting Parkhill, noting that there will be traffic management plans with signage aiming to re-route traffic around the project.

9. DEFERRED ITEMS FROM PREVIOUS MEETINGS

- Review of North Middlesex surplus properties deferred at November 17, 2021 meeting (follow up CAO)
- Mystery Falls - Public Concerns deferred at May 5, 2021 meeting (follow up CAO)

10. COMMUNICATIONS (Including County Council Meeting Report)

Deputy Mayor Cornelissen spoke to the County Engineer's struggle to find pickup trucks for County use.

He also spoke to the pairing of the Woman's Caucus with Cambodia. Mayor Ropp spoke to this as well and noted that he hopes to see a presentation or discussion on this at the lower tier level when they return.

Mayor Ropp also made mention that the proposal for the Warden term to be 2 years was formally defeated and was to remain the way it is presently.

11. READING OF THE BY-LAWS

Motion # 047/2022

Moved By: D. McLinchey

Seconded By: J. Keogh

That By-laws 014 -017 of 2022 be read a first and second time

Provision for questions

CARRIED

Motion # 048/2022

Moved By: G. Moir

Seconded By: A. Hemming

That By-laws 014-017 of 2022 be read a third and final time

CARRIED

11.1 014 of 2022 - Delegation of Authority for Certain Acts (Lame Duck Period) after Nomination Day

11.2 015 of 2022 - Cemetery By-Law to Establish Rules and Regulations

11.3 016 of 2022 - Adopt Community Development Fund Program Policy
(council adopted changes to policy through Report to Council on Feb 3, 2021)

11.4 017 of 2022 -Confirming

12. ADJOURNMENT

Motion # 049/2022

Moved By: D. McLinchey

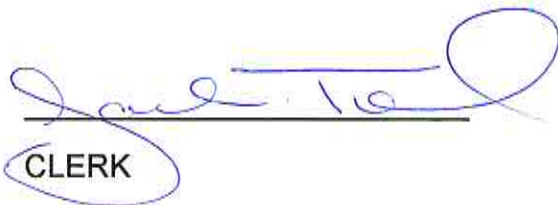
Seconded By: J. Keogh

That the Meeting adjourn at 6:30 p.m.

CARRIED



MAYOR



CLERK