



**MUNICIPALITY OF NORTH MIDDLESEX
REGULAR MEETING MINUTES**

February 15, 2023, 6:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Paul Hodgins
Councillor Ward 1 Sara Nirta
Councillor Ward 2 Bill Irwin
Councillor Ward 3 Charles Daigle
Councillor Ward 4 John Keogh
Councillor Ward 5 Adrian Cornelissen

Staff Present: Clerk Richard Beachey
Interim CAO/Treasurer Estelle Chayer
Economic Development and Communications Coordinator
Natalie Core
Recreation and Facilities Manager Brandon Drew
Manager of Infrastructure and Operations Jaden Hodgins
Fire Chief Greg Vandenheuvel

Staff Absent: Manager of Public Works Vance Czerwinski
Deputy Clerk Ashley Kwarciak
Drainage Superintendent Joanne Sadler
Executive Assistant/HR Coordinator Donna Vanhooydonk

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may be held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 6:01 p.m. with a quorum present.

2. DISCLOSURE OF PECUNIARY INTEREST

(*Municipal Conflict of Interest Act – Section 5* requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

3. MINUTES OF PREVIOUS MEETINGS

- 3.1 Meeting Minutes for February 1, 2023; February 7, 2023; and, February 8, 2023

Motion # 46/2023

Moved By: C. Daigle

Seconded By: S. Nirta

THAT the attached minutes be approved as presented

CARRIED

4. DELEGATIONS

- 4.1 YMCA of Southwestern Ontario - 2022 Annual Report and plans/financials for 2023

Kathy Willemse and Regional Manager Ash will be presenting the 2022 Annual Report and plans/financials for 2023 in person.

Parkhill Centre Manager Kathy Willemse and Regional Manager Ash were in attendance. Following a brief presentation, a question and answer period with Council occurred.

- 4.2 Ontario Clean Water Agency (OCWA) - Susan Budden, Renee Hornick, Rod Dupuis and Cindy Sigurdson - Water, Waste Water, Draft Financials, Annual Report and Summary Report, North Middlesex Distribution System Operational Plan

Susan Budden, Renee Hornick, Rod Dupuis and Cindy Sigurdson will be in attendance to present: OCWA in Partnership with the Municipality of North Middlesex; Memo to Council - Ailsa Craig WWPCP and Parkhill Lagoon System; Memo to Council - North Middlesex Distribution System; 2022 Q4 Draft Financials; Annual Report and Summary Report; and, Endorsement of Operational Plan.

OCWA representatives Susan Budden, Renee Hornick, Rod Dupuis and Cindy Sigurdson were in attendance and provided annual and quarterly reports on OCWA activities and results Following the presentations a period of question and answer occurred with Council. The OCWA Representatives asked that the Operational Plan be approved. This will be an item for the next agenda.

Motion # 47/2023

Moved By: J. Keogh

Seconded By: C. Daigle

THAT Council receive and accept the 2022 Annual & Summary Reports by OCWA as required by the Ontario Regulation 170/03 Section 11 and 12 Safe Drinking Water Act 2002; and further that both reports be made available for review by the public.

CARRIED

5. DEPARTMENTAL REPORTS

- 5.1 Report from Manager of Recreation and Facilities - Firehall Office Furniture Update

Motion # 48/2023

Moved By: C. Daigle

Seconded By: S. Nirta

THAT Council receive the report titled Firehall Office Furniture Update and file it as information only.

CARRIED

6. PASSING OF ACCOUNTS

- 6.1 Report from Treasurer - Accounts Payable

The Clerk clarified that the Accounts Payable were placed in the category line inadvertently and not in the item line with the resolution. This was corrected this afternoon.

Motion # 49/2023

Moved By: J. Keogh
Seconded By: P. Hodgins

THAT Council receive and accept the following accounts payable report as information only.

CARRIED

7. COMMITTEE REPORTS

- 7.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Keogh)
- 7.2 ABCA (Cr. Cornelissen)
- 7.3 BWRA (Cr. Keogh)
- 7.4 EDAC (Cr. Nirta, Cr. Irwin, Deputy Mayor Hodgins)
- 7.5 LSAC (Cr. Irwin, Deputy Mayor Hodgins)
- 7.6 Recreation Committee (Cr. Daigle, Cr. Keogh, Cr. Nirta)
- 7.7 Policies Review Committee (Mayor Ropp, Deputy Mayor Hodgins, Cr. Daigle)
- 7.8 Fire Committee (Mayor Ropp, Cr. Cornelissen, Cr. Daigle)
- 7.9 Budget Committee (Mayor Ropp)
- 7.10 Community Development Fund Committee (Mayor Ropp, Cr. Nirta, Cr. Cornelissen)
- 7.11 OCWA Client Advisory Board (CAO)

8. CORRESPONDENCE

- 8.1 City of Brantford - Via Rail Cancellations in Southwestern Ontario
(Receive and Consider)

Motion # 50/2023

Moved By: B. Irwin
Seconded By: A. Cornelissen

THAT Council endorse the resolution from the City of Brantford regarding VIA rail cancellations.

- 8.2 Thank you card - Sacred Heart School
(Receive and File)
Filed.
- 8.3 County of Huron - Cannabis Act
(Receive and Consider)
Filed.
- 8.4 Community Policing Committee - Agenda - February 7, 2023 and Minutes
December 6, 2022
(Receive and File)
Filed.
- 8.5 City of Thunder Bay - Support for Bill 42 - Gender Affirming Healthcare Act
(Receive and Consider)
Filed.
- 8.6 Ontario Farmland Trust - 2023 Farmland Forum
(Receive and Consider)
Filed.
- 8.7 Town of Petrolia - School Board Elections - request that Boards conduct
their elections or municipalities be compensated for conducting Board
elections
(Receive and Consider)
Filed.
- 8.8 Township of Montague - Support resolution from County of Lanark
regarding Renfrew Inquest Recommendations
(Receive and File - filed at January 18, 2023 Meeting of Council)
Filed.
- 8.9 Township of Montague - support for World Thinking Day initiative
(Receive and Consider)

Filed.

- 8.10 MPAC Representative Brenda Slater introduction and availability for delegation

(Receive and Consider)

Council noted that MPAC representative Brenda Slater will be attending a future meeting.

- 8.11 County of Middlesex - Child Care Brochure

(Receive and File - a phone request was received last week - this brochure was found on County website - sent to requester)

Filed.

9. OTHER AND URGENT BUSINESS

- 9.1 Budget inquiries and clarifications

The Interim CAO/Treasurer will report on outstanding inquiries from the budget meetings last week.

The Interim CAO/Treasurer reviewed and reported on outstanding requests for further information regarding Capital Budget Projects from the meeting last week. Following review and report, Council held a series of votes on the projects.

Motion # 51/2023

Moved By: C. Daigle

Seconded By: J. Keogh

THAT Council approve the Capital Project project of Zoning By-law update at a budgeted \$25,000 cost.

CARRIED

Motion # 52/2023

Moved By: J. Keogh

Seconded By: P. Hodgins

THAT Council approve the Capital Project of refurbishing a Trackless MT57 Trackless Sidewalk Plow at a budgeted \$130,000 cost.

CARRIED

Motion # 53/2023

Moved By: A. Cornelissen

Seconded By: B. Irwin

THAT Council endorse the Capital Project of Refueling Stations Supply and Installation for Public Works at 34665 Creamery Road, Ailsa Craig and 249 Station Street, Parkhill at a budgeted \$25,000 cost.

CARRIED

Motion # 54/2023

Moved By: C. Daigle

Seconded By: P. Hodgins

THAT Council endorse the Capital Project of McGuffin Hill Slope Stabilization at a budgeted \$120,000 cost.

CARRIED

Motion # 55/2023

Moved By: C. Daigle

Seconded By: A. Cornelissen

THAT Council approve the Capital Projects of steel roof at the pavilion at the Lieury Ball Diamond and the Ball Diamond dugout upgrade at a budgeted \$115,000 cost to be funded through tax funding.

CARRIED

9.2 Vibrancy Fund status.

An update of the Vibrancy Fund was requested as it relates to potential availability of funding for Capital projects. The Interim CAO/Treasurer reported that currently the fund has about \$900,000 available.

9.3 Wind Turbine agreement

A question was asked about the date of expiry for the wind turbine agreement and the funding that is attached to that. The Interim CAO/Treasurer reported that the agreement ends in 2033.

9.4 Deferred item status

A question was asked about addressing the list of deferred items, some of which are older. It was explained that the items can be reviewed in detail in the next part of the agenda.

9.5 Budget water rates

It was reported that a call had been received by a Council Member from a member of the public who indicated their wish that Council had gone with the higher 5% rate for water rather than the 2.5 % due to the extensive rural waterlines infrastructure which is in place.

10. DEFERRED ITEMS FROM PREVIOUS MEETINGS

10.1 North Middlesex Surplus Properties

Review of North Middlesex Surplus Properties - deferred at November 17, 2021 meeting (follow up by CAO)

Council agreed that this item to be held over for a new permanent CAO to see the surplus properties whenever a tour is scheduled.

10.2 Administration and the Council and Committee's Vaccination Policy's

Administration and the Council and Committee's Vaccination Policy's review and discussion on status of Policy's - CAO - deferred at April 22, 2022

Council was informed that this matter will be a subject for the next Policy Committee meeting

10.3 Parkhill Sewage Lagoon - Potential Third Party opportunities

Parkhill Sewage Lagoon - Potential Third Party opportunities - pending additional information deferred at February 1, 2023 meeting (follow up by Manager of Infrastructure and Operations)

Council noted that this is undergoing active work.

10.4 Vandalism at East Williams Park

Vandalism at East Williams Park - deferred at February 1, 2023 meeting pending review of East Williams Optimist agreement (follow up by Manager of Facilities and Recreation)

The Manager of Recreation and Facilities reported that a letter of request will be forthcoming.

Motion # 56/2023

Moved By: B. Irwin

Seconded By: J. Keogh

THAT Council authorize the installation of security monitoring equipment at the East Williams Park to mitigate vandalism at an estimated cost of \$3,500.00.

CARRIED

10.5 Request to have municipal e-mails received on personal phone

Request to have municipal e-mails received on personal phone - deferred at February 1, 2023 meeting - policy to be developed (follow up by CAO)

To be brought to Policy Committee next week. Once approved, installation is very quickly done.

10.6 Request for Urban Design Guidelines

Request for Urban Design Guidelines - deferred at February 1, 2023 meeting - policy to be developed (follow up by CAO)

11. COMMUNICATIONS (Including County Council Meeting Report)

Mayor Ropp reported that Insurance representatives are available to make a presentation on road guidelines. This was seen at the County level and the presentation is recommended to be made to North Middlesex. The Interim CAO/Treasurer will follow up.

12. READING OF THE BY-LAWS

Motion # 057/2023

Moved By: C. Daigle

Seconded By: S. Nirta

That By-laws 016 - 026 of 2023 be read a first and second time

Provision for questions

CARRIED

Motion # 058/2023

Moved By: P. Hodgins

Seconded By: J. Keogh

THAT By-laws 016 - 026 of 2023 be read a third and final time

CARRIED

12.1 016 of 2023 Amend Assessment Schedule for Actual Cost - Campbell Drain

12.2 017 of 2023 Amend Schedule for Actual Cost - Watson Drain

12.3 018 of 2023 Amend Assessment Schedule for Actual Cost - Kustermans A, E and F Drain

12.4 019 of 2023 Amend Assessment Schedule for Actual Cost - Dewar-Thompson Drain

12.5 020 of 2023 Amend Assessment Schedule for Actual Cost - Turner-Eagleson C, D, G, I and J Drain

12.6 021 of 2023 Amend Assessment Schedule For Actual Cost - VanMassenhoven Drain

12.7 022 of 2023 Amend Assessment Schedule for Actual Cost - Dixon A, B and C Drain

12.8 023 of 2023 Borrowing of Money

12.9 024 of 2023 - Erect Stop Signs - Adare Drive

12.10 025 of 2023 Council Remuneration and Expenses for Members of Council and Local Boards

12.11 026 of 2023 Council Proceedings

13. ADJOURNMENT

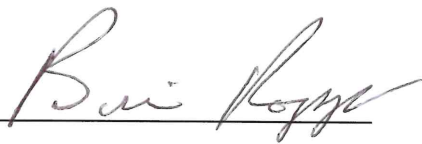
Motion # 059/2023

Moved By: J. Keogh

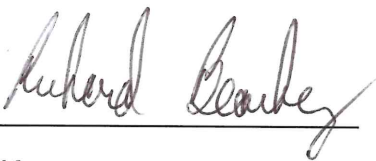
Seconded By: S. Nirta

That the Meeting adjourn at 7:47 p.m.

CARRIED



MAYOR



CLERK