



**MUNICIPALITY OF NORTH MIDDLESEX
REGULAR MEETING MINUTES**

December 4, 2024, 6:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Paul Hodgins
Councillor Ward 1 Sara Nirta
Councillor Ward 2 Bill Irwin
Councillor Ward 3 Charles Daigle
Councillor Ward 4 John Keogh
Councillor Ward 5 Adrian Cornelissen

Staff Present: Recreation and Facilities Manager Brandon Drew
Director of Corporate Services / Clerk, Alan Bushell
Manager of Public Works, Brandon McLeod
Chief Administrative Officer, Carolyn Tripp
Felicia Krista, Economic Development & Communications
Coordinator
Director of Finance/Treasurer, Ralph D'Alessandro
Planner, Ashley Sawyer

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may be held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

2. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not

been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

3. MINUTES OF PREVIOUS MEETINGS

3.1 Meeting Minutes for November 20, 2024

Moved By: C. Daigle

Seconded By: B. Irwin

THAT the attached minutes be approved as presented.

CARRIED

4. Notice of Public Meeting to consider Application ZBA-23-2024 located at 3610 West Corner Drive - Gokstorp

4.1 Planners Evaluation Report

4.2 Provision for Applicants Remarks

Rita Jabbour (Agent) - Supported the recommendation of the planning staff.

Tina Gokstorp (Applicant/Owner) - In attendance to provide comment if requested.

4.3 Provision for Written Submissions

4.4 Provision for Public Comments

4.5 Provision for Council Questions

4.6 Decision

Moved By: B. Irwin

Seconded By: P. Hodgins

THAT the subject report for Official Plan Amendment OPA-16 and Zoning By-law Amendment ZBA-23-2024, be received for information.

CARRIED

5. DELEGATIONS

6. DEPARTMENTAL REPORTS

6.1 Report from Brandon McLeod, Manager of Public Works

6.1.1 Asphalt Program 2025

Motion # December 4, 2024 - Resolution

Moved By: B. Irwin

Seconded By: C. Daigle

THAT the item be differed until December 18, 2024.

CARRIED

THAT Council receives the Asphalt Program 2025 report for information;

AND THAT Council pre-approve the Sylvan Road Reconstruction, and the Extension of Approaches on Nairn Road and Parkhill Drive, for \$799,720.00 in the 2025 budget;

6.2 Report from Ralph D'Alessandro, Director of Finance / Treasurer

6.2.1 Ontario Infrastructure and Lands Corporation - Debenture

Moved By: A. Cornelissen

Seconded By: C. Daigle

THAT Council consider By-Law #99 of 2024 being a by-law to authorize borrowing from Ontario Infrastructure and Lands Corporation (OILC) for capital works through the issuance of a debenture, under the By-law section of this Agenda.

CARRIED

7. COMMITTEE REPORTS

7.1 Lake Huron Primary Water Supply Joint Mgmt Board

7.2 ABCA (Cr. Cornelissen)

7.2.1 Councillor Cornelissen Highlights of the November 21, 2024 - Agenda and Reports

Councillor Cornelissen brought forward concerns with the current assessment model.

Council discussed the benefits of inviting Davin Heinbuck to be a delegation at an upcoming meeting, as part of his role as General

Manager of the Ausable Bayfield Conservation Authority.
The Clerk and CAO, informed Council that they will put forward an invitation for the GM of the Ausable Bayfield Conservations Authority.

- 7.3 BWRA (Cr. Keogh)
- 7.4 EDAC (Cr. Nirta, Cr. Irwin, Deputy Mayor Hodgins)
- 7.5 LSAC (Cr. Irwin, Deputy Mayor Hodgins)

7.5.1 Approved Minutes - June 13, 2024

- 7.6 Recreation Committee (Cr. Daigle, Cr. Keogh, Cr. Nirta)

7.6.1 Minutes - September 24, 2024

7.6.2 Futuresign Dressing Room Signage

Committee Recommendation

THAT The Committee recommend to Council in proceeding with Future Signs for the dressing room board signage.

RC#011/2024
WISEMAN/KEOGH
CARRIED

7.6.2.1 Report to Council from Brandon Drew, Director of Economic Development and Community Services - Dressing Room Signage

Moved By: C. Daigle
Seconded By: J. Keogh

THAT Council receive the report titled dressing room signage;

AND THAT Council authorize the Director of Economic Development & Community Services to enter into an agreement with Futuresign Multimedia Displays Inc. to provide digital dressing room signage at no cost to the Municipality.

CARRIED

- 7.7 Policies Review Committee (Mayor Ropp, Deputy Mayor Hodgins, Cr. Daigle)

7.7.1 Electronic Sign Policy

Moved By: A. Cornelissen

Seconded By: P. Hodgins

THAT the updated Electronic Sign Policy be approved.

CARRIED

7.7.2 Utility Collection and Billing

The proposed policy may supersede existing By-laws, as such it must itself be part of a By-law.

Moved By: C. Daigle

Seconded By: B. Irwin

THAT the Utility Collection and Billing Policy be considered under the By-law section of this agenda.

CARRIED

7.7.3 Approved Minutes - October 23, 2024

- 7.8 Fire Committee (Mayor Ropp, Cr. Cornelissen, Cr. Daigle)
- 7.9 Budget Committee (Mayor Mayor)
- 7.10 Community Development Fund Committee (Mayor Ropp, Cr. Nirta, Cr. Cornelissen)
- 7.11 OCWA Client Advisory Board (CAO)
- 7.12 Middlesex County OPP Detachment Board

8. CORRESPONDENCE

- 8.1 Middlesex-London Board of Health Meeting Summary - November 21, 2024

9. OTHER AND URGENT BUSINESS

Councillor Irwin - Provided an update, on 84 Queen Street.

Councillor Irwin - Provided an update regarding the Environmental Sustainability Group, focusing on the TRY Recycling Tour.

Councillor Daigle - Provided further description of the TRY Recycling tour and the process involved with the renewable processing.

Councillor Cornelissen - Provided further information about the tour.

Councillor Irwin - Suggested Leaf and brush disposal areas be considered during the budget process.

10. DEFERRED ITEMS FROM PREVIOUS MEETINGS

11. COMMUNICATIONS (Including County Council Meeting Report)

11.1 County Council Highlights - November 26,2024

12. READING OF THE BY-LAWS

Moved By: S. Nirta

Seconded By: J. Keogh

THAT By-laws 092 of 2024, 093 of 2024, and 099 of 2024 be read a first and second time.

CARRIED

Moved By: P. Hodgins

Seconded By: C. Daigle

THAT By-laws 092 of 2024, 093 of 2024, and 099 of 2024 be read a third and final time

CARRIED

12.1 092 of 2024 - Confirming

12.2 093 of 2024 - Utility Collection and Billing Policy

12.3 099 of 2024 - OILC Debenture

13. CLOSED MEETING (Under Section 239 of the Municipal Act)

Moved By: J. Keogh

Seconded By: C. Daigle

THAT the Open Meeting adjourn to Closed Meeting, to receive information under the following exception:

- Previous Closed Minutes

- Personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

13.1 Previous Minutes

13.2 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees;

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

Moved By: C. Daigle

Seconded By: S. Nirta

THAT the Closed Meeting adjourn and Council return to Open Meeting at 7:28 p.m with the following rise and report:

- Previous Minutes were approved.
- Ongoing deliberation regarding an identifiable individual.

CARRIED

15. ADJOURNMENT

Moved By: J. Keogh

Seconded By: C. Daigle

THAT the Meeting adjourn at 7:30 p.m.

CARRIED