

**MINUTES**

The Council of the Municipality of North Middlesex met on December 3, 2001 at 7:30 p.m. in the Council Chambers for their regular meeting.

Those present were: MAYOR CHUCK HALL

DEPUTY MAYOR IAN BREBNER

COUNCILLOR WARD 1 – MARYSIA COUTTS

COUNCILLOR WARD 2 – KEN JOHNSTON

COUNCILLOR WARD 3 – MICHAEL CONLIN

COUNCILLOR WARD 4 – LAWRENCE McLACHLAN

COUNCILLOR WARD 4 – LUCY HENDRIKX

ADMINISTRATOR – SHIRLEY SCOTT

PUBLIC WKS SUPT. – JOE ADAMS

No pecuniary interest was declared.

**DELEGATION: KMK CONSULTING – WATER/SEWER PROJECTS**

Tom Montgomery, Project Manager and Mike Auger, Technical Advisor with KMK Consulting reviewed the information presented to the Steering Committee earlier in the evening. Planner, B. Rosser was also present to review the Ailsa Craig Waste Water Treatment Plant Status Review Update, the Nairn Private Sewage Disposal Systems Status Review Update, and the Ailsa Craig and Nairn Wastewater Servicing Project Update. Council and the consultants reviewed the study scope and status, developed a public consultation plan and status review updates for the wastewater systems in Ailsa Craig and Nairn. Population projections and servicing requirements will be discussed with staff members. Alternative solutions and preliminary cost estimates were reviewed. Superbuild funding application and submission was discussed. Future review consists of problem definitions, review and evaluation of alternative solutions, public information center #1, development of preferred design concept and implementation plan, public information centre #2, and consolidated environmental study report. Timing for the project would be to have design presented as early as the fall of 2002 and construction could then begin in the spring of 2003. Notice of the study is to be published, a Steering Committee was developed and the first meeting tentatively set for February 2002.

Council questioned capacities and hook up of properties between Nairn and Ailsa Craig. The consultants advised that a master plan would be developed, indicating growth centers. It was confirmed that input from MOE and ABCA would be considered. A twenty year design considering any possible developments was discussed. A special meeting was recommended to present the plan to the citizens.

An agreement between the Municipality and KMK Consultants Limited was then considered, and the following motion made.

COUTTS-CONLIN: BE IT RESOLVED THAT the Council authorize the Mayor and the Administrator to sign the Consulting Services agreement between the Municipality of North Middlesex and KMK Consulting Services.

CARRIED

## **DELEGATION: JOAN NICHOL**

Joan Nichol attended Council, on behalf of Northwest Middlesex Multi Service Centre, to discuss wheelchair accessible parking on King Street, with Council. This request was made to the Town of Parkhill in May of 2000 and then to the Municipality of North Middlesex earlier this year. An application is being made to the Federal Government for service upgrades, for wheelchair accessibility to the centre, therefore the matter is being revisited. It was stated that the service being provided would not change, only be more accessible. Council advised that others on the street do not agree with wheelchair parking in front of their site.

Works Supt. Joe Adams advised that in order to create access, the sidewalk would have to be more level with the street, than it is now. Other requirements are that the area be marked, painted blue, that the area be flat and is usually accessible from the right of the vehicle. An alternative to this parking in front of the centre, could be further down the street across from the Gazette, or on Main Street, at the former railway tracks.

Mayor Hall thanked Mrs. Nichol for attending, advising that this gives a clearer vision of the request. Mr. Adams was asked to consider the cost of upgrade to wheelchair parking, and bring the information to a future meeting.

## **MINUTES**

The minutes were reviewed, and the following motion made.

BREBNER-McLACHLAN: BE IT RESOLVED THAT the regular meeting minutes dated November 19, 2001 printed and delivered to each member, be approved.

CARRIED

The draft minutes from Health and Safety meeting were reviewed, and the following motion made.

HENDRIKX-COUTTS: BE IT RESOLVED THAT the draft Health and Safety minutes dated November 19, 2001 printed and delivered to each member be received and filed.

CARRIED

## **BUSINESS FROM MINUTES**

The request for a second home on the farm was discussed. The delegate is to be asked to formally apply for an Official Plan amendment to allow site plan approval. With the submission of a formal plan, a site specific agreement can then be considered. This does not guarantee approval, but it allows Council all the details and the ability to have the Planner conduct research, enabling Council to consider the pros and cons. Information regarding the regulations applied in other areas and ABCA regulations are also to be considered. It was suggested that the research could provide a future policy. There is to be a clear understanding that the application is subject to approvals, but Council is willing to review.

McLACHLAN-HENDRIKX: BE IT RESOLVED THAT Administration inform Mrs. Stewart that Council is willing to consider an Official Plan amendment once proper application has been made, subject to site plan which would allow our Planner to enter into a feasibility study.  
CARRIED

### **ACCOUNTS**

The accounts were reviewed, and the following motion made.

McLACHLAN-BREBNER: BE IT RESOLVED THAT the attached accounts be approved for payment:

General	\$111,945.88
Water	7,798.16

CARRIED

### **PUBLIC WORKS SUPERINTENDENT REPORT**

Public Works Superintendent, Joe Adams, submitted the following verbal report.

1. Waterline work has been completed.
2. Due to weather conditions, the roads have developed potholes. Re-grading will be done, based on favorable weather.
3. Most of the snowplow equipment has been assembled.
4. A "used" plow will be acquired for West Williams.
5. Previous reasons for down time have been analyzed, resulting in repair supplies being purchased.
6. The salt and sand is on hand, with a 5-1 mix being stocked with a stacker.
7. Various trees within Parkhill have been marked for removal by Stewarts'. Others will be removed by our own staff, pending weather conditions.
8. There has been a request for waterline hookup, which will be accommodated.

There was then a discussion regarding land obtained and trees planted in West Williams by the County of Middlesex. Staff advised that there was a short discussion of a shared facility, but the County were told that any construction being recommended to Council, would be for a central shop, sometime in the future. Councillor Hendrikx asked that information be forwarded from the County so that questions presented to her could be addressed in the proper manner.

When questioned on progress towards the purchase of a backhoe, Public Works Superintendent Joe Adams replied that he was putting the specs together with proper wording. Financing has been discussed with the Treasurer. A recommendation will be forwarded to Council by the end of December.

### **LONG TERM WATER SUPPLY FOR SOUTH HURON**

Information from BM Ross and Associates Limited, regarding long term water supply for the Municipality of South Huron, was reviewed. South Huron has initiated a Class Environmental Assessment to investigate the best solution for long-term municipal water supply. North Middlesex has been identified as possibly having an interest in the project. The study will investigate a full range of alternatives. Council reviewed, and suggested that they would appreciate information in order to keep informed, but are not encouraging involvement at this time.

## **BLUEWATER TREE CHIPPING PROGRAM**

Bluewater Recycling Association advised that they are providing a Christmas Tree Chipping Program again this year. Council discussed various locations for trees to be dropped off. It was concluded that North Middlesex would participate and that details would be perfected at a later date.

## **DRAFT AGREEMENT: ABCA/MUNICIPALITY/LANDOWNER**

A draft agreement regarding the provision of access by ABCA or the Municipality, through road allowance that a farmer has been given permission to work, was reviewed. Council agreed with the content. Administrator Scott advised that ABCA were in favor also. Therefore, Administrator Scott and Public Works Superintendent Adams are to discuss the same with the user of the lands.

## **ADMINISTRATORS REPORT**

Administrator Scott provided the following verbal report to Council.

- Information is on hand regarding Provincial protocol for handling suspicious packages and material.
- Beechwood Womens' Institute requires a response to their request for the use of the East Williams Municipal Office.

Council suggested that they be advised that negotiations are being conducted regarding the future use of this facility.

- small assessment on municipal drains were considered, and the following policy made.

HENDRIKX-CONLIN: BE IT RESOLVED THAT Municipal Drain Repair assessments under \$5.00 be absorbed and not be billed out.

CARRIED

- permission was requested for several staff members to attend the Inaugural Meeting of Middlesex County Council, due to the running of our Deputy Mayor for the office of Warden.

Council granted permission for staff to attend this special County Council session.

- A request from the Ailsa Craig Food Bank to sponsor turkeys for the not so fortunate was considered.

Council suggested that they were not considering new donations at this time.

It was suggested that if they were interested as individuals, a donation would be considered.

## **2001 AUDITORS TERMS OF AGREEMENT**

A summary of the auditors understanding of the terms of engagement, was reviewed and considered. His requirements under the Municipal Act were stated. His reporting will cover the activities of all committees of Council. The audit is planned and conducted in accordance with generally accepted auditing standards in Canada and any irregularities, which are detected, will be reported to Council. On the basis of his study and review of the internal accounting control system, suggestions will be made, where appropriate for improving the system. Should material weaknesses in the design or the execution of the system be discovered, they will be disclosed to Council in writing. He will assist with the preparation and review of the FIR for the municipality and report on

certain schedules required by the Ministry of Municipal Affairs. Also, he will carry out such bookkeeping as he finds necessary, prepare the financial statements and perform any other services as arranged with Council. The following motion was then made.

CONLIN-COUTTS: BE IT RESOLVED THAT the Mayor sign the 2001 Terms of Engagement for the Auditor.

CARRIED

### **MAIN OFFICE NEEDS**

Administrator Scott advised that the Main Office required some updating and/or improvements, being refinishing of stairway, repair of leaky roof, closing off of third story to save heat, and the placement of a fan between first and second floor. Other things suggested by Council were treads on the stairwells, sandblasting of the brick, and painting of the roof. Council suggested that pricing be obtained on the larger projects, and that some of the smaller ones be addressed in the near future.

### **2001/2002 BUDGET REQUESTS FROM POLICING COMMITTEES**

Expense sheets for 2001 from Ailsa Craig Policing Committee and Parkhill Policing Committees were presented, as well as projected costs for 2002. The manner in which expenses were handled in the past were discussed, as well as ways to unify the two committees. It was suggested that the newsletter be circulated with the regular newsletter. A final decision was deferred until next meeting.

### **JEPP APPLICATION**

Administrator Scott advised that the Transition Board had applied in year 2000 for funding to equip an emergency operations center. The completed application includes the purchase of a fax machine, a generator, a two way radio, and erase board, a telephone line, etc. – for a total of equipment costs to be \$5,607.02. The approved federal share for year 2001/2002 is \$2,712.00 based on the above spending. Councillor Johnston suggested that the idea was to equip the main office for an emergency. Council suggested that the equipment listed be re-priced.

### **FLAGPOLE AT AILSA CRAIG TOWN HALL/SIGN**

A request from the Ailsa Craig Fire Station, to have the flag pole at the old town hall, was reviewed. Council agreed that they could have the pole, but all expense of moving and re-erecting was up to them.

Also, the request for a sign, directing from Main Street to Fire Hall was discussed. This will be forwarded to the County.

### **AUTOMATIC AID WITH MIDDLESEX CENTRE**

Correspondence from the Township of Middlesex Centre was reviewed, regarding letter of agreement for the activation of automatic aid to reported structure fires. Council reviewed, and the following motion was made.

JOHNSTON-McLACHLAN: BE IT RESOLVED THAT Council direct the Mayor and Fire Chief to sign automatic aid agreements with Middlesex Centre.

CARRIED

## **AGREEMENT RE: GOODING PROPERTY**

A by-law to authorize the signing of an amended agreement with Judith Irene Wilson (Estate of Leona Gooding) to change the date to match when the minor variance was granted, as opposed to the date of the consent as in the previous agreement, was reviewed, and the following motion made.

BREBNER-McLACHLAN: BE IT RESOLVED THAT By-law No. 100 of 2001, being a by-law to authorize the execution of an encroachment agreement between the Municipality of North Middlesex and Judith Irene Wilson, Estate Trustee of the Estate of Leona Gooding, be read a first, second and third time and finally passed this 3<sup>rd</sup> day of December, 2001.

CARRIED

## **AMENDMENT OF SAFE STREET ACT**

A motion from Laurentian Hills, re: amending the Safe Street Act to allow firefighters to continue boot drives for fundraising, was considered, and the following motion made:

CONLIN-COUTTS: BE IT RESOLVED THAT the Council of North Middlesex supports the resolution endorsement from the Corporation of the Town of Laurentian Hills as follows:

BE IT RESOLVED THAT:

Whereas the Canadian Fire Fighters have contributed by fundraising more than two million dollars to the Muscular Dystrophy Association of Canada,

And Whereas the Fire Fighters have held Boot Drives as one of their many fundraising campaigns;

And Whereas the safe Streets Act (Bill 8) prohibits aggressive solicitation and is to amend the Highway Traffic Act to regulate certain activities on roadways;

Now Therefore be it resolved that the Municipality of North Middlesex petitions the Provincial Government to amend the Safe Street Act (Bill 8) and allow the Canadian Fire Fighters the right to conduct fundraising campaigns in locations that the general public can support such events;

And Further that a copy of this resolution be forwarded to the Minister of Municipal Affairs and Housing, Solicitor General and Premier of Ontario, Association of Municipalities of Ontario and the local MPP.

CARRIED

## **CORRESPONDENCE**

The following correspondence was received, considered and appropriately filed.

- a) Twp of Lucan Biddulph – notice of new Official Plan and Zoning By-law open house/public meeting.
- b) Response to County regarding “intensive livestock operations”
- c) Twp of Havelock-Belmont-Methuen requesting a resolution endorsement regarding our health system
- d) AC & District Historical Society thanking Council for the table from the Nairn office
- e) County of Middlesex – copy of Strategic Plan
- f) Fed of Canadian Municipalities – news release on Green Municipal funds

## **CORRESPONDENCE cont'd**

- g) AMCTO express
- h) AMO- newsletter
- i) Community Care Access Centre and Middlesex Bill 130
- j) OPP – non contract policing costs for Middlesex
- k) Advisory – protecting the environment and road safety

McLACHLAN-BREBNER: BE IT RESOLVED THAT the correspondence package a-k dated December 3, 2001, be accepted.  
CARRIED

## **IN CAMERA**

HENDRIKX-CONLIN: BE IT RESOLVED THAT regular meeting adjourn to “in camera” at 10:45 p.m. to discuss property/legal matters.

CARRIED

HALL-McLACHLAN: BE IT RESOLVED THAT “in camera” adjourn at 10:55 p.m.  
CARRIED

Upon returning to Council, the following motions regarding in camera matters were made.

CONLIN-McLACHLAN: BE IT RESOLVED THAT the Municipality of North Middlesex is not interested in land acquisitions at this time.

CARRIED

JOHNSTON-HENDRIKX: BE IT RESOLVED THAT Mr. Baer added onto his porch without a building permit in 2001, therefore creating a need for a minor variance in 2001 which is independent of any previous minor variance, therefore we request that all costs be paid at a 2001 level.

CARRIED

## **COUNCILLOR REPORTS**

SOMA: Mayor Hall handed out information regarding pamphlets for shows, parts of which pertain to agriculture. He asked if all invitations to the “launch” had been received, and encouraged attendance.

## **STRATEGIC PLAN**

Administrator Scott advised that the information for the focus group and the press, had been proof read and would be forwarded in the near future. The draft plan was circulated, and Council was asked to review and report to the next meeting. They were also asked to advise how they wanted it presented to the public.

**CONFIRMING BY-LAW**

McLACHLAN-JOHNSTON: BE IT RESOLVED THAT By-law #101 of 2001, being a by-law to confirm the proceedings of the Council of the Municipality of North Middlesex at the meeting held on December 3, 2001, be read a first, second and third time and finally passed this 3<sup>rd</sup> day of December 2001.

CARRIED

COUTTS-CONLIN: BE IT RESOLVED THAT the meeting adjourn at 11:08 p.m.  
CARRIED

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MAYOR

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ADMINISTRATOR