



**MUNICIPALITY OF NORTH MIDDLESEX
REGULAR MEETING MINUTES**

December 21, 2022, 6:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Paul Hodgins
Councillor Ward 1 Sara Nirta
Councillor Ward 2 Bill Irwin
Councillor Ward 3 Charles Daigle
Councillor Ward 4 John Keogh
Councillor Ward 5 Adrian Cornelissen

Staff Present: Clerk, Richard Beachy
Interim CAO/Treasurer, Estelle Chayer
Economic Development & Communications Coordinator Natalie Core
Recreation and Facilities Manager Brandon Drew
Manager of Infrastructure & Operations Jaden Hodgins
Drainage Superintendent Joanne Sadler
Fire Chief Greg Vandenheuvel

Staff Absent: Manager of Public Works Vance Czerwinski
Ashley Kwarciak, Deputy Clerk/Communications Coordinator
Executive Assistant/HR Coordinator Donna Vanhooydonk

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

2. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

3. MINUTES OF PREVIOUS MEETINGS

3.1 Meeting Minutes for December 7, 2022

The Minutes of December 7, 2022 were amended by deleting the text in item 3, 2022 Recognition Awards, and placing the following wording in its place.

"Fire Fighters Daryl Corby, Mark Fraser and Terry Lewis were awarded 15 year, 25 year and 25 year awards respectively. Employees Brandon Drew, Ryan Cousineau, Judy Gratton and Jerry Waters were awarded 5 year, 5 year, 10 year and 20 year awards respectively. Mayor Ropp and Fire Chief Greg Vandenheuvel presented the awards to Fire Fighters in attendance Daryl Corby and Mark Fraser. Mayor Ropp presented the award to Municipal Employee in attendance Brandon Drew."

Motion # 321/2022

Moved By: C. Daigle

Seconded By: J. Keogh

That the attached minutes be approved as amended.

CARRIED

4. DEPARTMENTAL REPORTS

4.1 Report from Drainage Superintendent - Request for Drain Major Improvement received and appoint Engineer - Hutchinson-Eagleson Drain

The Drainage Superintendent presented her Report and Recommendation.

Motion # 322/2022

Moved By: J. Keogh

Seconded By: C. Daigle

THAT Council receive the Notice of Request for Drain Major Improvement for the Hutchinson-Eagleson Drain under section 78 of the Drainage Act R.S.O. 1990; AND FURTHER,

THAT Council appoint R. Dobbin Engineering Inc., as Engineer to the Hutchinson-Eagleson Drain project.

CARRIED

- 4.2 Report from Drainage Superintendent - Request for Drain Improvement received and Appoint Engineer - Rock Municipal Drains

The Drainage Superintendent presented her Report and Recommendation.

Motion # 323/2022

Moved By: P. Hodgins

Seconded By: S. Nirta

THAT Council receive the Notice of Request for Drain Improvement for the Rock Municipal Drains under section 78 of the Drainage Act R.S.O. 1990; AND FURTHER,

THAT Council appoints R. Dobbin Engineering Inc., as Engineer to the Rock Municipal Drains project.

CARRIED

- 4.3 Report from Clerk - Animal Control / Pound Keeper Services

Motion # 324/2022

Moved By: A. Cornelissen

Seconded By: C. Daigle

THAT Council receive the report titled Animal Control / Pound Keeper Services as information; and,

FURTHER THAT Council authorize an agreement with Cosy Country Kennel for Animal Control / Pound Keeper Services as attached.

CARRIED

- 4.4 Report from Manager of Recreation and Facilities - School Shared Use Agreement

Motion # 325/2022

Moved By: B. Irwin

Seconded By: P. Hodgins

THAT Council direct staff to proceed with pursuing shared use agreement's for both the Thames Valley District School Board and the London District Catholic School Board.

CARRIED

- 4.5 Report from Fire Chief - Service Agreement with Lambton Shores

Motion # 326/2022

Moved By: C. Daigle

Seconded By: B. Irwin

THAT the Fire Chief be authorized to explore a Fire Protection Agreement with the Municipality of Lambton Shores, with costing and area of service to be determined and reported on.

CARRIED

- 4.6 Report from Manager of Infrastructure and Operations - Radar Speed Signs

Motion # 327/2022

Moved By: C. Daigle

Seconded By: S. Nirta

THAT Council receive this report for information; and,

FURTHER THAT Council endorse the proposed approach for implementing radar speed signs in the Municipality of North Middlesex.

CARRIED

- 4.7 Report from Interim CAO/Treasurer - User Fees and Charges

A question was asked about the impact of Bill 23 on the Fees and Charges. The Interim CAO/Treasurer explained that contact has been Made with Watson and Associates to come to a future Council meeting to make a presentation.

Motion # 328/2022

Moved By: S. Nirta

Seconded By: C. Daigle

THAT Council of the Municipality of North Middlesex establishes the fees and charges as set out in this report.

CARRIED

5. PASSING OF ACCOUNTS

5.1 Report from Treasurer - Accounts Payable

A question was asked about Escribe access for Members of Council. The Interim CAO/Treasurer to follow up.

Motion # 329/2022

Moved By: C. Daigle

Seconded By: J. Keogh

THAT Council receive and accept the following accounts payable report as information only.

CARRIED

6. COMMITTEE REPORTS

6.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Keogh)

6.2 ABCA (Cr. Cornelissen)

Plan Review and Permitting Services following Royal Assent of Bill 23

6.3 BWRA (Cr. Keogh)

6.4 EDAC (Cr. Nirta, Cr. Irwin, Deputy Mayor Hodgins)

6.5 LSAC (Cr. Irwin, Deputy Mayor Hodgins)

Council noted that an additional Council member is required.

- 6.6 Recreation Committee (Cr. Nirta, Cr. Daigle)
Cr. Keogh agreed to be an additional member of the Recreation Committee as required by the Terms of Reference.
- 6.7 Policies Review Committee (Mayor Ropp, Deputy Mayor Hodgins)
Cr. Daigle agreed to be an additional member of the Policies Committee as required by the Terms of Reference.
- 6.8 Fire Committee (Mayor Ropp, Cr. Cornelissen, Cr. Daigle)
- 6.9 Budget Committee (Mayor Ropp)
- 6.10 Community Development Fund Committee (Mayor Ropp, Cr. Nirta, Cr. Cornelissen)
- 6.11 OCWA Client Advisory Board (CAO)

7. CORRESPONDENCE

- 7.1 Request from David Dunphy - 174 John Street - living in 5th wheel trailer
(Receive and Consider - process to temporarily rezone has been started)

Filed. Council noted that this item is for information only and the letter writer has followed up with planning to undertake zoning process.
- 7.2 Township of Malahide - Federal Cannabis Act Review
(Receive and Consider)

Filed.
- 7.3 Dietrich Engineering Limited - Holiday Greetings and donation to Ailsa Craig & Area Food Bank
(Receive and File)

Filed.
- 7.4 City of Stratford - funding and Support for VIA Rail Service
(Receive and Consider)

Filed.
- 7.5 City of Toronto (received physical copy in mail), Municipality of Magnetewan, Municipality of Marmora and Lake ,Town of Orangeville, Watson and Associates - Bill 23

(Receive and File - now proclaimed into law).

Filed.

7.6 OPP Middlesex - Command Announcements

(Receive and File - sent to Community Police Committee)

Filed.

7.7 Ministry of Environment, Conservation and Parks - Decision notification - EA requirements for advanced recycling facilities

(Receive and File)

Filed.

7.8 Ministry of Natural Resources and Forestry - Changes to Oil, Gas and Salt Resources Act - Carbon Storage

(Receive and File)

Filed.

8. OTHER AND URGENT BUSINESS

8.1 Economic Development & Communications Coordinator - update on Tourism Relief Fund

(Presentation)

The Economic Development & Communications Coordinator provided an expense update on the \$100,000 grant the Municipality had received. It was explained that all expenses had to be incurred and paid for by the end of 2022. It was suggested that an outdoor electronic sign be installed at at Ye Olde Town Hall in Ailsa Craig which would be linked to the linked to the sign in Parkhill. The Interim CAO/Treasurer explained that while there is not enough time to put this in place under the grant it will be a 2023 budget consideration.

8.2 Nomination of Councillor Bill Irwin to serve on Rural Ontario Municipal Association (ROMA) Board of Directors

Cr. Irwin described his interest in serving on the ROMA Board of Directors. Council noted there is no cost to North Middlesex for this, all expenses are through ROMA.

Motion # 330/2022

Moved By: C. Daigle
Seconded By: P. Hodgins

Be it resolved that the Council for the Municipality of North Middlesex endorses Bill Irwin, Councillor Ward 2, Municipality of North Middlesex, for the position of ROMA Zone 1 Representative for the 2023 – 2027 ROMA Board of Directors.

CARRIED

8.3 Ailsa Craig Water Tower lighting

Council was informed that a complaint from a Ward 3 resident had been received regarding the intensity of lighting at the Ailsa Craig Water Tower. It was suggested that a system of motion sensor be installed. Pictures of the issue were provided to Council. It was suggested that ground lighting reflecting off the snow may be the issue. The Manager of Infrastructure & Operations will investigate and report back.

8.4 Warming Centre

The Manager of Recreation and Facilities provided a previous report describing Warming Center operations in the Municipality for the information of new Members of Council. Mayor Ropp asked if Council members would consider helping out at the Warming Centers.

8.5 New Family Member greetings

Mayor Ropp congratulated Cr. Daigle and the Interim CAO/Treasurer on the addition of grandchildren into their families.

9. DEFERRED ITEMS FROM PREVIOUS MEETINGS

9.1 North Middlesex Surplus Properties

Review of North Middlesex Surplus Properties - deferred at November 17, 2021 meeting (follow up by CAO)

9.2 Administration and the Council and Committee's Vaccination Policy's

Administration and the Council and Committee's Vaccination Policy's review and discussion on status of policy's - CAO - deferred at April 20, 2022

9.3 Middlesex County Clerk - on site municipal visit by Warden - Scheduling

To be scheduled - Deferred at December 7, 2022 meeting

Council agreed to proceed with scheduling a visit for the March 1, 2023 Council Meeting.

10. COMMUNICATIONS (Including County Council Meeting Report)

Mayor Ropp reported that Blacks Bridge tender had been awarded.

11. READING OF THE BY-LAWS

Motion # 331/2022

Moved By: C. Daigle

Seconded By: J. Keogh

THAT By-laws 111 - 113 of 2022 be read a first and second time

Provision for questions

CARRIED

Motion # 332/2022

Moved By: P. Hodgins

Seconded By: A. Cornelissen

THAT By-laws 111 - 113 of 2022 be read a third and final time.

CARRIED

11.1 111 of 2022 Authorize Rental Agreement with Dr. Norman Furtado and Dr. Michael Wagner

11.2 112 of 2022 Authorize Agreement with Cosy Country Kennel

11.3 113 of 2022 Confirming By-law

12. CLOSED MEETING (Under Section 239 of the Municipal Act)

Motion # 333/2022

Moved By: J. Keogh

Seconded By: B. Irwin

That the Open Meeting adjourn to Closed Meeting at 7:21 p.m.

To receive information under the following exception:

Approval of Past Minutes: June 1, June 15, July 13, August 10, September 7, October 13, October 19, November 2, November 9, December 7, 2022.

Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board. Potential disposition of land.

CARRIED

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

Motion # 334/2022

Moved By: C. Daigle

Seconded By: S. Nirta

That the Closed Meeting adjourn and return to Open Meeting at 7:40 p.m. without recommendation.

CARRIED

14. ADJOURNMENT

Motion # 335/2022

Moved By: B. Irwin

Seconded By: J. Keogh

That the Meeting adjourn at 7:41 p.m.

CARRIED

MAYOR

CLERK