



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on December 20, 2017 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the Regular Meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Don Shipway
Deputy Mayor Brian Ropp
Councillor Doreen McLinchey
Councillor Joan Nichol
Councillor Gord Moir
Councillor Andrew Hemming
Councillor Adrian Cornelissen
CAO/Director of Finance(Treasurer), Nandini Syed
Deputy CAO/Director of Operations Jonathon Graham
Clerk Jackie Tiedeman
Infrastructure Supervisor, Jonathan Lampman (portion of meeting)
Deputy Treasurer, Alan Brown (portion of meeting)
Economic Development & Communication Officer, Justin Dias (portion of meeting)

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. MINUTES OF PRIOR MEETINGS

- a. December 6, 2017 Regular Meeting Minutes
- b. December 13, 2017 Special Budget Meeting Minutes

MOTION #390/2017

MOIR/CORNELISSEN: That the above noted minutes be accepted as presented
(CARRIED)

5. PUBLIC MEETINGS

None

6. DELEGATION

7:00 p.m. – David McClure – Municipal Drain matters

Mr. McClure requested to attend the meeting to speak with council on recent maintenance work on the Hodgins-Mawson Drain. He provided supplementary information that included the history of his property, method of informing owners of proposals to maintain municipal drains, assessment costs and grant payments to property owners within bounds of drain and some suggested solutions.

Deputy CAO/Director of Operations spoke to the process under the *Drainage Act* and the additional notification that staff has implemented. The issues that Mr. McClure is disputing is relating to the *Drainage Act* and MPAC. The Drainage Superintendent can request a review of the assessment within the engineers report however that cost would be borne by the landowners on the drain.

It was suggested that staff investigate the history on the property regarding legal description, review of assessment on these lands, zoning and tax rate. Staff will reach out to MPAC and OMAFRA to assist with obtaining these findings and provide a response to Mr. McClure.

7. DEPARTMENTAL REPORTS

a. Alan, Brown, Deputy Treasurer – Eleventh Month Budget Variance Analysis

MOTION #391/2017

CORNELISSEN/MCLINCHEY: That the budget variance analysis to November 30, 2017 be accepted by council for information purposes **(CARRIED)**

b. Jonathon Graham, Deputy CAO/Director of Operations

i) Water Loss Management – Leak Detection & Correction Program

Mr. Lampman presented a detailed summary of the non-revenue water losses. In 2016 there was a calculated non-revenue water dollar loss in North Middlesex of \$(446,663.61). The industry standard acceptable loss is \$(53,99.65) or 12%. Over the

past year, staff has worked diligently with OCWA to detect and repair areas where water loss was occurring. This resulted in a substantial decrease in the overall non-revenue to \$(252,459.01). The direct impacts on North Middlesex:

Revenue Losses = Higher Cost to Ratepayers
Socio-Economic Impacts on residents well being
Image of Municipality

Recommendations moving forward include:
Best Management Practices carried out by municipal staff
Council's input and direction to move forward systematically
Proper Review and implementation of an ongoing leak detection program
Proactive Approach to Maintenance and Capital Projects
A More Efficient Water Distribution System

MOTION #392/2017

ROPP/NICHOL: That Council receive and file this report;
And that Council directs Municipal staff to undertake the implementation of Leak Detection Program with the understanding that staff will be looking to commence the program in the first quarter of 2018. **(CARRIED)**

ii) Appointment of Engineer – Ken McAlpine(New Petition Drain) and Mike Conlin(Conlin-Kooy Drain) and Jim Thompson (Morley Drainage Works 1968)

MOTION #393/2017

CORNELISSEN/MOIR: That Council approve the recommendation of R. Dobbin Engineering Inc. as the assigned engineer to design the newly requested municipal drain, submitted by Mr. McAlpine.

That Council approve the recommendation of R. Dobbin Engineering Inc. as the assigned engineer to design improvement (s) to the Conlin-Kooy Drain.

That Council approve the recommendation of R. Dobbin Engineering Inc. as the assigned to design improvement (s) to the Morley Drainage Works 1968. **(CARRIED)**

iii) Tender Results – 2018 Gravel, Calcium Chloride and Salt Brine

MOTION #394/2017

MCLINCHEY/NICHOL: That Council awards the 2018 Gravel Tender to E&W Blane for the quantity of 75,000 tonnes (+/-) in the amount of \$1,059,750.00

And that Council awards the 2018 Calcium Chloride Tender to 552976 Ontario Limited c/o Cliff Holland for the quantity of 420 flake tonne (+/-) in the amount of \$102,384.00.

and that Council awards the 2018 Salt Brine Tender to 552976 Ontario Limited c/o Cliff Holland for the quantity of 2,400 cm³ (+/-) in the amount of \$96,343.00.

and that further, Council direct staff to budget 2018's gravel consumption at 55,000 mt at a total cost amount of \$778,000.00; being of account #01-31123041 "Material Purchased – Gravelling" **(CARRIED)**

iv) 2017 End of Year Facility Usage Report

MOTION #395/2017

MCLINCHEY/HEMMING: That Council receive and file this report Facility Usage Report as submitted. **(CARRIED)**

v) Tender results NMCC Countertops and Cupboards NMCC

MOTION #396/2017

MCLINCHEY/HEMMING: That Council accepts the quote from RJV Carpentry in the amount of \$19,007.45 (including HST) **(CARRIED)**

vi) Monthly Report

MOTION #397/2017

CORNELISSEN/HEMMING: That Council receive and file this report **(CARRIED)**

7 c) Jackie Tiedeman, Clerk – Telephone and Internet Voting Policy Procedures

MOTION #398/2017

MOIR/NICHOL: That the Telephone/Internet Voting election Policies and Procedures for the 2018 Municipal Election be received;
and that the Clerk has the authority to modify these documents under the Municipal Election Act, 1996, as amended, at any time without further approval from Council.**(CARRIED)**

8. PASSING OF ACCOUNTS

- a. Compilation of Accounts for the period of November 30, 2017 to December 13, 2017.

MOTION #399/2017

HEMMING/MCLINCHEY: That the following bills and accounts be approved for payment:

General \$199,516.40
General Direct Deposit \$401,979.40
Cemetery Direct Deposit \$45.20
General On-line \$76,979.27 **(CARRIED)**

9. COMMITTEE REPORTS

No Reports

10. CORRESPONDENCE

- a. Ontario Energy Board and Union Gas Limited Notice to Customer
(action: Receive and file)
- b. MOE and Climate Change – Response to Council Motion support of Bill 141,
proposed *Sewage By-law Report Act*
(action: receive and file)
- c. Ministry of Municipal Affairs – Municipal authority to impose a tax on transient
accommodation
(action: Receive and File)
- d. City of Clarence-Rockland – request for motion support

MOTION #400/2017

MOIR/CORNELISSEN: That the Council of the Municipality of North Middlesex hereby supports the motion provided by the City of Clarence-Rockland as follows:

*“Whereas Bill 160, Strengthening Quality and Accountability for Patients Act, 2017, has been carried in second reading on October 26, 2017;
Whereas Bill 160 suggests to create a “pilot project” to trial a Fire Medic model where cross trained firefighters would be able to perform certain paramedic skills and therefore respond to certain calls not currently tiered to fire departments; and
Whereas this implementation of a pilot project could precipitate arbitrators forcing the fire-Medic model on other fire departments across the Province with significant potential financial impact to municipalities; and*

Whereas paramedics are funded by 50% by the Province but no funding is provided to municipalities; and

Whereas these changes, if implemented without financial changes, it could have a sweeping impact on how emergency services are delivered across the Province;

Be It Resolved That Council of the City of Clarence-Rockland hereby opposes to the Bill 160; and

Be It Resolved That a copy of this resolution be sent to the Honorable Eric Hoskins, Minister of Health and Long Term Care, Honorable Marie France Lalonde, Minister of Community Safety and Correctional Services, Grant Crack, MPP (Glengarry-Prescott-Russell) and all Ontario municipalities" (CARRIED)

11. OTHER AND URGENT BUSINESS

a. Verbal Update – Ye Olde Towne Hall Agreement - Jonathon Graham

Mr. Graham advised that a revised agreement had been provided to the organization. There were some further clarifications requested by the members of the board and it is anticipated that the agreement will be accepted. Council was reminded that the newly developed agreement are meant to create continuity amongst the tenants renting municipal facilities and are including the requirement for the tenant to provide their own general commercial liability policy. Each agreement may vary slightly depending on the nature of the facility and how it is used.

Clerk Jackie Tiedeman advised that a By-law has been prepared for council consideration that would authorize the Mayor and Clerk to execute the agreement once received from the Ye Olde Town Hall providing it remains in substantially the same form as approved by our legal department.

b. Request from Community Policing Committee – change of project for a portion of the funds allocated from 2017 Community Development Fund Program.

MOTION #401/2017

CORNELISSEN/MCLINCHEY: That the Community Policing Committee be authorized to purchase an events shelter from the Ailsa Craig Hardware for approximately \$400.00 and that it be expensed from the 2017 allocation to the Committee through the Community Development Fund Program. **(CARRIED).**

12. COMMUNICATIONS (including County Council Meeting Report)

Deputy Mayor Ropp updated on the following items from County Council:

a. There was a recent delegation from the farming community requesting the lowering of the farmland tax which is 25% of the residential tax rate. A staff report is being prepared on potential impacts to residential land should a reduction be made. It was stressed that North Middlesex would be one of the municipalities impacted due to the high amount of farmland assessment.

- b. Street lights in Ailsa Craig (Petty Street/Hwy 7) were not approved
- c. Update from SWIFT is posted on the County website. Initial high needs assessment is underway and includes Sylvan. Clarification is required to determine if the proposed fibre line would be considered a network line. Economic Development is also promoting Middlesex County has a high priority area and therefore it is hoped that the work would occur within five years.

13. CLOSED MEETING (under Section 239 of the *Municipal Act*)

MOTION #402/2017

MCLINCHEY/MOIR: That the Regular Meeting adjourn to Closed Meeting at 8:17 p.m. under the following exemption:
Labour Relations or employee negotiations: Organizational Review

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

MOTION #403/2017

NICHOL/ROPP: That the Closed Meeting adjourn and return to Regular Meeting at 9:15 p.m. without recommendations **(CARRIED)**

15. READING OF THE BY-LAWS

- a. By-law #71 of 2017 – Execution of agreement with Ye Olde Town Hall
- b. By-law #72 of 2017 – Confirming By-law

MOTION #404/2017

NICHOL/MCLINCHEY: That By-law #71 and 72 of 2017 be read a first and second time_____CARRIED

MOTION #405/2017

HEMMING/NICHOL: That By-laws #71 and 72 of 2017 be read a third and final time_____CARRIED

16. ADJOURNMENT

MOTION #406/2017

MOIR/CORNELISSEN : That the Regular Meeting adjourn at 10:42 p.m._____CARRIED

MAYOR

CLERK