

**DECEMBER 16, 2013 MUNICIPALITY OF NORTH MIDDLESEX 7:00 P.M.**

**REGULAR MEETING  
MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Monday December 16, 2013 in the Council Chambers with a quorum present.

**1. CALL TO ORDER**

**2. ROLL CALL**

Present: Mayor Don Shipway  
Deputy Mayor Chuck Hall  
Councillor Ward One – Doreen McLinchey  
Councillor Ward Two – Brian Ropp  
Councillor Ward Three – Gord Moir  
Councillor Ward Four – Andrew Hemming  
Councillor Ward Five – Adrian Cornelissen  
CAO Linda Creaghe  
Clerk Jackie Tiedeman

**3. DISCLOSURE OF PECUNIARY INTEREST**

None

**4. MINUTES OF PREVIOUS MEETINGS**

ROPP/MOIR: That the regular meeting minutes of December 2, 2013 be accepted as presented.

CARRIED

**5. PUBLIC MEETING – COURT OF REVISIONS – 7:30 P.M.**

MOIR/CORNELISSEN: That regular meeting adjourn to Court of Revisions at 7:30 p.m.

CARRIED

Court of Revision minutes under separate cover

Regular Meeting resumed at 7:35 p.m.

**6. DELEGATIONS**

**7:00 p.m.** – Presentation by D’Arcy Elliot and Tony Commissio from MacLachlan/HMS Insurance & Financial Services of the 2014 Insurance Program.

Highlights of the increases within the premium were reviewed. The General Liability area is seeing the largest increase which is due to the amount of claims against municipalities in recent years. Some other enhancements to the policy include a legal expense program and a new tool available to Road Supervisors only called “Snowman Access” which tracks and records exactly when the weather reports are viewed which is mandatory to occur three times per shift. This also provides further documentation of what actions taken as well from the Supervisor. Various questions were asked by Council regarding the premium increase which represents a 9.9% increase. The representatives were thanked for attending the meeting.

**7:45 p.m.– Spriet Associates – Tap and Baird Drain Report**

Reports were presented as a result of the Bornish Wind Project and the following motion introduced.

MCLINCHEY/ROPP: That Council adopt the final reports prepared by Spriet Associates on the above mentioned municipal drains and that consideration be given of the two readings for Provisional By-laws as Section 45 (1) of the Drainage Act.  
CARRIED

**8:00 p.m. – OCWA – Presentation of Proposal for North Middlesex Water System**  
– Mayor Shipway announced that this delegation was cancelled and will be rescheduled early in the New Year.

**7. PASSING OF ACCOUNTS**

- a) Report on compilation of accounts to be approved up to December 11, 2013.

ROPP/HEMMING: That the following accounts be approved for payment:

General	\$1,711, 239.37
Ontario Clean Water	\$ 16,634.54

CARRIED

**8. DEPARTMENTAL REPORTS**

- a) Report from Drainage Superintendent – Hooydonck/Hendrikx Municipal Drain Abandonment

Drainage Superintendent, Glen Bullock and Armin Kruspel, Spriet Associates updated Council further to his initial report that this request for abandonment was signed by all landowners with the exception of the Roads Dept. Two municipal roads are assessed to this drain (Haskett Road and Bornish Drive). Council expressed concern with possible implications to our roads and the fact the no agreement would be place to allocate costs. Clerk Jackie Tiedeman added that in consultation with the Drainage Superintendent, this was the first request of abandonment of a municipal drain that the municipality has had to deal with. As staff we try to be as expedient as possible in processing drainage requests however we need to be sure the best interests of the municipality are being taken into account. Additional information was obtained in consultation with OMAFRA today due to the fact that this drain had a previous request for maintenance work under Section 78 and a provisional by-law was given first and second reading at the November 18<sup>th</sup> meeting. As well, costs were expended for this project and needs to be recouped. If Council agrees to abandon this municipal drain, we want ensure that costs are recouped and the provisional by-law dealt with appropriately.

The following amended recommendation was brought forth and approved.

CORNELISSEN/MCLINCHEY: That Council approves the abandonment of the Hooydonck-Hendrikx Municipal Drain under By-law #81 of 2013. That all costs associated with the Section 78 report is paid in full to the municipality at which time By-law #69 of 2013 be terminated.  
CARRIED

b) Report from Drainage Superintendent – Flynn Drain 2013

MOIR/CORNELISSEN: To read a third time and pass the Provisional By-law #64 of 2013 for the Flynn Drain 2013. To proceed with sending out tender documents for construction.  
CARRIED

c) Report from Clerk – Alternative Voting – Municipal Election 2014

CORNELISSEN/ROPP: That Council approves the use of Internet/Telephone Alternative Voting method for the 2014 Municipal Election; and

That Council concurs with the single source purchasing method from Intelivote Systems Inc. and that staff be directed to finalize the agreement.

CARRIED

d) Report from Clerk – Severance Agreement (Nicholson/Walden)

MCLINCHEY/ROPP: That Council authorize the Mayor and Clerk to proceed with executing the required severance agreement.

CARRIED

Additional Report from Treasurer

e) CIBC Cash Management Agreement

HEMMING/MOIR: That the Council authorize the Treasurer to sign the arrangement on behalf of the Municipality.

CARRIED

**9. COMMITTEE REPORTS**

a) Special Meeting Minutes from December 4, 2013 – OPP and Craigwood Youth Services Facility.

MCLINCHEY/HALL: That that the minutes be received and filed

CARRIED

**10. CORRESPONDENCE**

a. Ausable Bayfield Maitland Valley Source Protection Region – Revised proposed Source Protection Plan.

(Action: Refer to Water Department for review)

b. Ausable Bayfield Conservation –Provincial Groundwater Monitoring Network – Parkhill Monitoring Well Exceedence

(Action: Refer to Water Department)

c. Bluewater Recycling Association Meeting Highlights – November 2013

(Action: Receive and file)

d. Ministry of Rural Affairs – Small, Rural and Northern Municipal Infrastructure Fund Capital Program – Response to Expression of Interest – Poplar Hill Bridge Project

(Action: refer to capital budget for options – staff to send letter to Province and copy to other municipalities expressing disappointment with the application review process)

- e. Thank you card from the Santa Claus Parade Committee  
(Action: Receive and File)
- f. Union Gas – Notice of Application with the Ontario Energy Board on October 22, 2013 seeking changes to regulated gas distribution, transmission and storage services effective January 1, 2014.  
(Action: Receive and file)
- g. Lake Huron Primary Water Supply System Joint Board of Management – December 5, 2013  
(Action: receive and file)
- h. Nextera Energy – Adelaide Wind Energy Centre – Commencement of Construction Activities  
(Action: receive and file)
- i. West Lincoln – Blanket Support Motion for Municipalities that are Not Willing Hosts  
(Action: receive and file)

ROPP/CORNELISSEN: that the correspondence package a-l be accepted with amended actions.

CARRIED

## **11. OTHER BUSINESS**

- a) Revised Schedule for 2014 of Council Meetings – Consideration of Changing from Monday to Wednesday evenings.

Clerk Jackie Tiedeman advised that by changing the day of the week for meetings, it would be necessary to amend the Procedural By-law. The By-law was prepared for consideration.

- b) Mayor Shipway reported to Council on a recent request from Royal Canadian Legion Ontario Command to sponsor a page within the Military Service Recognition Book being developed. It was suggested that the two local legions be contacted as to whether they will be participating in this project and that based on this response consideration of sponsorship would be considered at the Grant Request Meeting in early January.

## **12. IN CAMERA**

None

## **13. RISE AND REPORT**

None

## **14. READING OF BY-LAWS**

- a) By-law #81 of 2013 – Hooydonck-Hendrikx Municipal Drain Abandonment By-law.
- b) By-law #82 of 2013 – Baird Drain (Provisional 1<sup>st</sup> & 2<sup>nd</sup> only)
- c) By-law #83 of 2013 – Tap Baird (Provisional 1<sup>st</sup> & 2<sup>nd</sup> only)

- d) By-law #84 of 2013 – Governing the calling, place and proceeding of meetings of the Municipal Council
- e) By-law #64 of 2013 – Flynn Drain (3<sup>rd</sup> and Final reading)
- f) By-law #85 of 2013 – Confirming By-law

MOIR/ROPP: That By-law #81,82,83,84,85 of 2013 be read a first and second time.

CARRIED

HALL/HEMMING: That By-law #64,81,82,83,84 and 85 of 2013 read a third and final time.

CARRIED

## **15. ADJOURNMENT**

ROPP/CORNELISSEN: That the meeting adjourn at 8:20 p.m.

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MAYOR

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CLERK