



## **MUNICIPALITY OF NORTH MIDDLESEX**

### **SPECIAL MEETING**

### **MINUTES**

A Special Meeting was held on Wednesday December 12, 2018 at 5:30 p.m. in the Council Chambers, Shared Services Building, Parkhill, for an Educational and Training Workshop for Council, in which a quorum was present.

#### **ROLL CALL**

Present:

Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward One – Doreen McLinchey  
Councillor Ward Two – Joan Nichol  
Councillor Ward Three – Gord Moir  
Councillor Ward Four – John Keogh  
Councillor Ward Five – Andrew Hemming  
CAO/Director of Finance(Treasurer) - Nandini Syed  
Clerk - Jackie Tiedeman  
Deputy CAO/Director of Operations, Jonathon Graham  
Director of Emergency & Safety Services, William Davidson  
Director of Economic Development and Community Services, Justin Dias  
Infrastructure Supervisor, Jonathan Lampman  
Deputy Treasurer, Dani Johnston  
Executive Assistant, HR Coordinator Donna Vanhooydonk

#### **DISCLOSURE OF PECUNIARY INTEREST**

None

Mayor Ropp welcomed everyone to the meeting. CAO, Nandini Syed, introduced the Senior Management Team. Each Director provided a power point presentation

highlighting key statistics from their respective departments along with the applicable legislation that govern their operations. As well, each department presented key initiatives over the term 2018-2022.

Clerk Jackie Tiedeman presented each member of council with an orientation binder which contained pertinent By-laws (Procedural By-law, Council Code of Conduct, Municipal Conflict of Interest Act) and other legislation highlights for council reference.

Each member was requested to review the contents, obtain any clarification required, as a signed acknowledgement of understanding will be undertaken in the New Year.

**CLOSED MEETING (Exception under Section 239 of the Municipal Act, 2001 as amended)**

**MOTION#287/2018**

**MOIR/HEMMING:** That Special Meeting adjourn to Closed Meeting at 6:05 p.m. under the following exception:

Educational or training sessions: Council Orientation with respect to Integrity Commissioner, IT Security and Governance Roles

**CARRIED**

**CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

**MOTION#288/2018**

**MOIR/CORNELISSEN:** That the Closed Meeting adjourn and return to Special Meeting at 8:14 p.m.

**CARRIED**

**ADJOURNMENT**

**MOTION#289/2018**

**MOIR/CORNELISSEN:** That the meeting adjourn at 8:15 p.m.

**CARRIED**

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MAYOR

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CLERK