

AUGUST 13, 2014 MUNICIPALITY OF NORTH MIDDLESEX 7:00 P.M.

**REGULAR MEETING
MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday August 13, 2014 in the new Council Chambers, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

2. ROLL CALL

Present: Mayor Don Shipway
Deputy Mayor Chuck Hall
Councillor Ward One – Doreen McLinchey
Councillor Ward Two – Brian Ropp
Councillor Ward Three – Gord Moir ABSENT
Councillor Ward Four – Andrew Hemming
Councillor Ward Five – Adrian Cornelissen
CAO Linda Creaghe
Clerk Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

A special presentation, on behalf of the Governor General of Canada's Office, of a Fire Services Exemplary Service Medal Award was then made to Interim Fire Chief Scott Jones. This was presented by Mayor Shipway and Fire Board Representative Councillor Cornelissen recognizing his 20 years of service in public security. All of Council then gave their congratulations on receiving this medal.

4. MINUTES OF PREVIOUS MEETINGS

HALL/MCLINCHEY: That the minutes dated July 2, 2014 be hereby accepted as presented.

CARRIED

5.. PUBLIC MEETING

Regular Meeting resumed following the planning meeting

6. DELEGATIONS

8:00 P.M. – OCWA – Ailsa Craig Waste Treatment Plant Energy Audit Recommendations.

Representatives from OCWA were present to provide the Municipality with the results of the energy audit that was completed at the Treatment Plant in Ailsa Craig during the fall of 2013. There were two cost saving opportunities provided. One of which is the installation of variable frequency drivers (VFD) on existing aeration blowers and the installation of variable frequency drivers (VFD) on existing digester blower. The total expenditures to the municipality would be \$57,801.00 and it was relayed that the municipality should have no problem qualifying for OPA refunds therefore reducing the investment even more. Also, the cost savings through consumption after these changes are made would be very beneficial in the years to come. OCWA is also scheduling similar energy audits for the Parkhill Reservoir, West Williams and Mount Carmel Water Plants.

ROPP/MCLINCHEY: That Council approve the expenditures of \$57, 801 and that staff be instructed to proceed to apply for the Ontario Power Authority incentive program for the above mentioned projects with the Ontario Clean Water Agency.

CARRIED

7. PASSING OF ACCOUNTS

a) Report on the compilation of the accounts to August 7, 2014.

ROPP/CORNELISSEN: That the following bills and accounts be approved for payment: General \$2,320,821.76

Cemetery	\$	1,051.42
Supplier credit note	\$	180.17
Hydro One	\$	10,319.95
Hydro One	\$	842.21
OCWA	\$	49,600.44

CARRIED

Council requested that a budget vs expenses to date report be provided at the next meeting.

8. DEPARTMENTAL REPORTS

- a) Report from Clerk Jackie Tiedeman – Service Ontario Update

MCLINCHEY/CORNELISSEN: That Council direct staff to respond to the Notice of Intent of its desire to renew the current contract with Service Ontario for another standard 5 year period.

CARRIED

- b) Report from Public Works Manager – request to purchase municipal lands from Ian & Susan MacGregor

Council considered the report and recommendation and the following motion was introduced:

HEMMING/MCLINCHEY: That Council declare the road allowance open portion of Hamilton Street, between Ailsa Craig Community Park and Queen Street, surplus property and that Council instructs staff to proceed with approaching adjacent property owners and obtain appraisals of the Queen Street property in Ailsa Craig.

DEFEATED

- c) Report from Drainage Superintendent – Dixon Drain Tender Results and recommendation.

CORNELISSEN/HEMMING: That Council accept the recommendation to award the Dixon Drain to VanBree Drainage as per tender amount of \$81,857.20

CARRIED

- d) Report from Finance Department – agreement letter to accept Lucan Biddulph sludge.

CORNELISSEN/MCLINCHEY: That the Council of North Middlesex accepts this report and sign the attached letter and forwards to the Municipality of Lucan Biddulph.

CARRIED

- e) Report from Building Department – Second Quarter Report 2014 on Building Activity.

MCLINCHEY/HEMMING: That the report be reviewed and accepted.

CARRIED

- f) Report from Building Department – Cairn at Brinsley Church/Cemetery

CORNELISSEN/ MCLINCHEY: That Council grant permission of the cairn provided that the estimated cost of ten – twelve thousand dollars is fully covered by any funds remaining in the Brinsley St. Mary's Anglican Church and said resolution be entered on the property file.

CARRIED

- g) Report from By-law Department – request for additional disability parking space at Shared Services Building.

CORNELISSEN/HEMMING: That the Parking By-law be amended to include the recommended changes and that the appropriate modifications be made to the sidewalk to accommodate the new disability parking space.

CARRIED

- h) Report from By-law Department – Kennel Inspections

Clerk Jackie Tiedeman provided some further clarification to Council on the process currently being used by the By-law Enforcement Officer with respect to inspection of kennels. Council concurred that if the owners are not currently signing and receiving a copy of the inspection report they would like that incorporated into the next inspection process. Also, consideration should be given to having the owners post the inspection report once completed. Council also requested that a quarterly report come to council outlining the activity in this area. Councillor Cornelissen then requested that he would like a staff report at the next meeting clarifying how non-compliance kennels would be handled.

ROPP/HEMMING: That Council receive the report and further request that inspection forms be developed that are provided to the kennel owners at the time of inspection which indicates approval or non-compliance and that contains a provision for a signature of the owner. Posting of the inspection report at the kennel should also be a consideration. Also, that a quarterly report be provided to council outlining the kennels inspected during that time.

CARRIED

- i) Report from CAO Linda Creaghe – Carnegie Library

MCLINCHEY/HEMMING: That staff be instructed to invite public input on proposed uses of the Carnegie Library Building and that staff be instructed to explore the Heritage Designation of the Carnegie Library Building and report back to Council.

CARRIED

9. COMMITTEE REPORTS

- a) Fire Committee Minutes – no recommendations for consideration

CORNELISSEN/ROPP: That hiring of family members policy be considered by the Policy Committee when they are reviewing policies.

CARRIED

HALL/ROPP: That the minutes be received and filed.

CARRIED

10. CORRESPONDENCE

- a. Town of Penetanguishene – request for motion support for Formation of Small and Rural School Alliance.

Deputy Mayor Hall advised that Middlesex County has already formed a Small School Alliance and is working well and therefore is supportive of other areas forming a similar alliance.

HALL/ROPP: That the Council of the Municipality of North Middlesex hereby supports the Town of Penetanguishene request for support on the formation of Small and Rural School Alliance as follows:

“Whereas Education is one of the largest assets that a municipality can provide to its residents in terms of offering quality of life and quality of community;

And whereas one of the challenges that small town and rural communities face are closures of both elementary and high schools in their communities;

And whereas the levels of Educational service and costs associated with said services are funded by the Province of Ontario;

And Whereas the Ontario Government has not directly consulted nor communicated with small town rural Ontario municipalities being serviced by the School Boards in regards to school closures;

And whereas these potential closures are subject to an administrative School Board process called an accommodation Review Committee (ARC);

And where there is lack of public trust in the Accommodation Review process as School Boards are not being held accountable for the recommendations of the ARC;

And Whereas there is support from other small and rural municipalities to jointly lobby for a moratorium on all school closures until such time that the administrative process on accommodation reviews is completed by the Provincial Government;

Now Therefore be it resolved that the Town of Penetanguishene request the support of this resolution from all small town and rural Ontario municipalities that face or have faced the possibility of school closures within their municipalities;

And that the Mayor is authorized to reach out to interested communities to form an alliance to approach the Provincial Government via the Ministry of Education and Ministry of Rural Affairs on this issue;

And further that this joint effort request meetings with the Minister of Education and Minister of Rural Affairs at the upcoming Association of Municipalities of Ontario Conference to represent all supporting municipalities to clearly and directly communicate to the Province the concerns with the policies of local School Boards in reference to ARC processes;

And further that said municipalities are encouraged to forward letters in support of this resolution to the Premier, Minister of Education, Minister of Rural Affairs , the Association of Municipalities of Ontario, the Federation Northern Ontario Municipalities, the Ontario Small Urban Municipalities and local Members of Provincial Parliament;

AND FINALLY THAT this resolution be forwarded to the appropriate government agencies and communities as outlined within.

CARRIED

- b. NMDHS – request for council representative to present Proficiency Awards to Year 1,2 and 3 recipients on October 2, 2014.

Councillor McLinchey volunteered to present the awards.

- c. Ontario Midwives – request for support in proposal to establish a new midwifery clinic.

CORNELISSEN/MCLINCHEY: That Council direct staff to invite a representative to a future meeting to explain the proposal.

CARRIED

- d. Regional Municipality of Halton Hills – Request to support the motion to have Bill 83 (Protection of Public Participation Act, 2014) be re-introduced in the Legislature. (receive and file)
- e. Ailsa Craig Park Project Committee – Request to Municipality to close Jameson Street in Ailsa Craig for the purpose of holding a fundraising street dance on Saturday August 30

ROPP/MCLINCHEY: That Council approve the request for street closure and the required fee for processing the road permit be waived due it being a fundraising for the community park improvements.

CARRIED

- f. Municipality of Lambton Shores – Notice of Public Open House for Official Plan (receive and file)
- g. Municipal Update from Ausable Bayfield Maitland Valley Source Protection Region (receive and file)
- h. Canada Post – Notice of closure on Saturdays and realignment of the hours of operation during the week only at the Parkhill Post Office. (receive and file)
- i. Nextera Energy – Establishment of Jericho Wind Energy Centre Community Liaison Committee (receive and file)
- j. Tourism Middlesex Newsletter – July/August Edition (receive and file)
- k. Ernie Hardeman, M.P.P. introduction of appointment as official opposition critic for Municipal Affairs and Housing (receive and file)
- l. Middlesex OPP Strathroy Detachment – Tony Cristilli – Ministry of Municipal Affairs and Housing (Performance Measurement Program) (receive and file)

m. Northwest Middlesex Multi-Service Centre- Notice of closure as of December 31, 2014

CORNELISSEN/MCLINCHEY: That staff send a letter acknowledging and thanking the Multi-Service Centre for their past service to the community.

CARRIED

n. Bev Shipley, M.P. Lambton Kent Middlesex – Congratulating the Municipality on its Grand Opening of new Shared Service Building (receive and file)

HALL/ROPP: That the correspondence be accepted with recommendations as amended.

CARRIED

11. OTHER BUSINESS

a) Notification of Appeals from Tapecc Farms Ltd against Vanderhoek Farms Inc. planning applications

Planner Barbara Rosser then provided Council with an update on the process for appeal to the OMB. As part of the record sent to the OMB, Council is requested to provide a response to each appeal included conformity with the Official Plan.

HALL/CORNELISSEN: That the Council of the Municipality of North Middlesex hereby responds to the appeals to the OMB as follows:

With regard to the appeal of Tapecc Farms Limited, be it resolved that Council concurs with the consent of the North Middlesex Committee of Adjustment with respect to Consent Application No. B05/2014 in the respect that the decision was in conformity with the North Middlesex Official Plan;

With regard to the appeal of Tapecc Farms Limited, be it resolved that Council concurs with the consent of the North Middlesex Committee of Adjustment with respect to Minor Variance Application No. MV#4/2014 on the basis that the decision was in conformity with the North Middlesex Official Plan;

With regard to the appeal of Tapecc Farms Limited, be it resolved that Council takes the position its passage of By-law #30 of 2014 in response to Zoning By-law Amendment No. ZBA #2/2014 was in conformity with the North Middlesex Official Plan.

CARRIED

b) Presentation of new municipal website

Clerk Jackie Tiedeman and Receptionist Judy Gratton provided a visual overview of the new site and outlined some new features that will be available to the public. This includes the ability for business owners to add and maintain their own business information on the municipal site as well as the ability of community organizations to add their event to the site. Also, the addition of a direct link to 211 services is on the home page as well as a search feature. Some of the information was transferred over from the current site but also a lot of work went into adding new information. There is a feedback feature on the new website so that users can provide input as to how they find the site or perhaps what they would like to see added. Council was pleased with the overall site and the following motion was then introduced:

CORNELISSEN/MCLINCHEY: That Council approve the new website and direct staff to proceed with making it available to the public as soon as possible.

CARRIED

Additional Items of Discussion:

CAO Linda Creaghe advised that the FIT Program for Solar Panels on Municipal Land has been approved. This will generate approximately \$66,000 revenue yearly to the Municipality.

Councillor McLinchey inquired into the status of the cleaning contract for the new facility. The CAO replied that a RFP was let on the project and the successful bidder was Steam Canada.

Councillor Cornelissen inquired into if there was a policy in place pertaining to turn around time for council requests for information from staff. The CAO responded that there was not currently however this may be a good item to discuss at the upcoming Communication Meeting.

12. IN CAMERA

HALL/CORNELISSEN: That the regular meeting adjourn to In Camera at 9:30 p.m. for the following purposes:

- a) The security of the property of the municipality;
- b) Labour relations;
- c) Litigation or potential litigation

CARRIED

13. RISE AND REPORT

The Council rose at 10:05 p.m with No Report

14. READING OF BY-LAWS

- a. By-law #32 of 2014 – Zoning Amendment (Ansems)
- b. By-law #33 of 2014 – Zoning Amendment (Grace)
- c. By-law #34 of 2014 – Amended Parking By-law
- d. By-law #35 of 2014 – Confirming By-law

HALL/CORNELISSEN: That By-laws #32,33,34 and 35 of 2014 be read a first and second time.

CARRIED

MCLINCHEY/HEMMING: That By-laws #32,33, 34 and 35 of 2014 be read a third and final time.

CARRIED

15. ADJOURNMENT

ROPP/ CORNELISSEN: That the meeting adjourn at 10:10 p.m.

CARRIED

MAYOR

CLERK