



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday August 12, 2015 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the meeting to Order at 7:00 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir (arrived at 7:10 p.m.)

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

CAO, Marsha Paley

Clerk, Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None at this time

4. MINUTES OF PREVIOUS MEETING

a. Regular Meeting Minutes from July 15, 2015

MOTION #224/2015

ROPP/NICHOL: That the July 15, 2015 Regular Meeting Minutes be hereby accepted as presented.

CARRIED

5. PUBLIC MEETING

7:00 p.m. – Committee of Adjustment (see separate CAO Meeting Minutes)

MOTION #225/2015

MCLINCHEY/HEMMING: That Regular meeting adjourn to Committee of Adjustment at 7:01 p.m. to consider planning applications.

CARRIED

Regular Meeting business resumed following the planning portion of the agenda.

7:40 p.m. – Court of Revisions (see separate minutes)

Report from Drainage Superintendent

HEMMING/ROPP: That the Municipality proceed with the Court of Revision as required by the Drainage Act, Section 46.

CARRIED

Regular Meeting business resumed following Court of Revisions.

6. DELEGATIONS

7:47 p.m. - A presentation was then made by the Economic Development Student Team regarding their activities over the past several weeks. Highlights included before and after pictures of the maintenance work in the downtown area main streets, flower gardens and parks in both Ailsa Craig and Parkhill. A community profile has been developed as well as an inventory of vacant land within the Municipality. An overview on suggested improvements to the existing website was provided.

The student team was then thanked for their excellent work over the summer. Their achievements are evident and appreciated throughout the municipality.

7. PASSING OF ACCOUNTS

a. Report on the compilation of bills and accounts for the period ending August 7, 2015

** It was noted by the Acting Treasurer that the overall total for the vouchers is incorrect on the report however the breakdown is correct.

MOTION #226/2015

MOIR/NICHOL: That the following bills and accounts be approved for payment:

General	\$778,394.08
Cemetery	\$ 232.36
Ont Hydro	\$ 9,563.29
OCWA	\$ 52,523.70

CARRIED

8. DEPARTMENTAL REPORTS

a. Report from Chief Administrative Officer – Economic Development Strategy Proposals

MOTION #227/2015

CORNELISSEN/MCLINCHEY: That the Council approve Millier Dickison Blais as the consultant for the North Middlesex Economic Development Strategy in the amount of \$46,895 including disbursements and HST;

And further that consideration be given to the optional Economic Development 101 workshop if within the approved 2015 project budget and input from the Economic Development Advisory Committee.

CARRIED

b. Report from Chief Administrative Officer – New Shared Services Centre Sign and Town Square

A discussion then ensued on the breakdown of projects to be done as outlined within the report. Council expressed some concern regarding the proposed height of the electronic sign and asked that this be reviewed carefully to ensure its visibility. The landscaping on the north side of the building was discussed as to who will be maintaining this afterwards as well as extent of winter maintenance. Ms. Paley replied that this will be maintained by Facilities staff and that there will be no winter maintenance of the walkway.

MOTION # 228/2015

ROPP/MCLINCHEY: That Council approve the tender from Brad Davies Signs for the new Shared Services Centre sign to be located east of the building including electrical infrastructure, brick work, two new multi-coloured programmable LED signs and coloured aluminum letters on pegs on an aluminum background for a total of \$39,700.00 (staff to re-evaluate proposed height of sign to ensure maximum visibility);

And further that Council approve a deposit of \$18,000.00 to Brad Davies Signs for the purchase of the sign materials and initial infrastructure work;

And further that Council direct staff to continue to work with Cobble Designs Inc on the proposed design of the civic square and to bring a copy of the revised design with a final budget to an upcoming Council meeting;

And further that Council directs staff to seek a new quote from Cobble Design, Garden Grove and Dale's Snow Maintenance for the landscaping of the area north of the parking lot and north of the Shared Services Centre along the length of the building;

And further should the new quotes be within the remaining 2015 budget staff to work with the firm which best meets the criteria for landscaping of the northern portion of the property;

And further that Council direct staff to phase any remaining cost of the work for the civic square into the 2016 Recreation and Facilities Department capital budget.

CARRIED

c. Report from Chief Building Official – 2nd Quarter Building Department Activity

MOTION #229/2015

MCLINCHEY/CORNELISSEN: That the report be accepted as submitted.

CARRIED

d. Report from Administration Department – Affordable Housing Program Tax Rate Reduction.

MOTION #230/2015

ROPP/NICHOL: That the report for the Affordable Housing Program Tax Rate Reduction be received;

And further that the attached by-law be considered for all three readings later on the agenda.

CARRIED

e. Report from Finance Department – Variance Report as of August 6, 2015

MOTION #231/2015

MOIR/HEMMING: That Council receive and file the Budget to Actual Expense Variance as of August 7, 2015 report.

CARRIED

f. Report from Drainage Superintendent – Award Tender for Kennes Drain

MOTION #232/2015

ROPP/NICHOL: That Council accept the recommendation to award Robinson Farm Drainage as the contractor for the Kennes Drain 2015 as per tender amount of \$41,267.60;

And further that the work to begin upon completion of the appeal notice period and the by-law has received the third reading.

CARRIED

g) Report from Drainage Superintendent – Parkhill Creek Maintenance

MOTION #233/2015

MCLINCHEY/MOIR: That Council award the 2015 Parkhill Creek maintenance work to S.D.P. (Bill Watson) for the estimated total amount of \$9,600.00 plus HST;

and further that the expense of this project be applied to the 2015 Mosquito Control budget.

CARRIED

h) Report from Fire Chief – 2nd Quarter Activity Report

MOTION #234/2015

CORNELISSEN/ROPP: That Council receive and file the Fire Department 2015 Second Quarter Report as submitted.

CARRIED

i) Report from Acting Treasurer – Tax Registration Update

MOTION #235/2015

HEMMING/NICHOL: That Council direct staff to proceed by way of auction on the applicable properties.

CARRIED

9. COMMITTEE REPORTS

a) Economic Development Committee – Notes of Tuesday, May 19, 2015

No action required

10. CORRESPONDENCE

a) The Town of Northeastern Manitoulin and the Islands – request for support for action to be taken by government on the rising Ontario Hydro Rates

MOTION #236/2015

ROPP/CORNELISSEN: That the Council of the Municipality of North Middlesex hereby supports the following motion:

“That the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands is seriously concerned that Ontario Hydro rates are becoming increasingly unaffordable to families and Municipalities and demands that the Province takes immediate action to control those rates. And furthermore that this motion be sent to Minister Bob Chiarelli; of the Ministry of Energy, Michael Mantha; MPP, First Nations and other municipalities in the province.”

CARRIED

b) Ontario Energy Board Notice to customers of Union Gas Ltd.

(Action: receive and file)

c) Randy Pettapiece, MPP – request to support resolution for fairness in provincial infrastructure funds.

MOTION #237/2015

CORNELISSEN/MCLINCHEY: That the Council of the Municipality of North Middlesex hereby supports the following motion:

“ That, in the opinion of this House, the government should guarantee that government held ridings and opposition held ridings be given equal and transparent consideration on infrastructure funding and that when funding decisions are made, should guarantee that all MPPs, whether in government or opposition, be given fair and equal advance notice of the official announcement”

CARRIED

d) Parkhill Order of the Eastern Star – concern over chairs at the North Middlesex Community Centre.

(Action: receive and file)

e) Ministry of Community Safety and Correctional Services – update on development of Strategy for a Safer Ontario.

(Action: receive and file)

f) Township of Havelock-Belmont-Methuen – support of resolution of City of Peterborough opposing sale of Hydro One.

(Action: receive and file)

g) NMDHS – Invitation to Academic Awards Assembly- October 1, 2015
(Action: appoint Councillor Hemming to attend)

h) Haldimand County – Vacancy Rebate program resolution endorsement

A motion was moved by Councillor Cornelissen but failed due to no seconder.

(Action: receive and file)

i) Municipality of Wawa – Safer Communities – 1,000 officers Partnership Program
(Action: receive and file)

MOTION #238/2015

MCLINCHEY/HEMMING: That the correspondence a-i be accepted with actions as presented.

CARRIED

11. OTHER BUSINESS

a) Deferred July 15, 2015 Report to Council – proposed water rate increases update from Acting Treasurer.

Area municipalities were contacted to see if a discounted rate was offered for large water users in the agricultural sector. From the municipalities that responded, only one offered a discounted rate however this was for industrial or hospital use.

Council requested that a review of the water users be done to determine how many large water users there are in North Middlesex and that other municipalities be polled on the percentage of large water users on municipal water in their municipality as well. This information will be brought back on September 2nd.

b) Deferred July 15, 2015 Fees and Charges Report 2nd draft

Clerk Jackie Tiedeman provided an overview of the 2nd draft fees and charges. It was mentioned that upon a second review by staff a few minor changes resulted. As well, clarification to questions that arose at the last meeting pertaining to deposits under Public Works was made. Fire Chief Will Davidson provided clarification for questions under Fire Department. Ms. Tiedeman advised that staff will proceed with preparing a final draft for consideration of passage by Council on September 2nd.

Additional Items under Other Business:

c) Request from Ailsa Craig Village Association and Ailsa Craig Park Project Committee to close Jameson Street on September 5th for a Street Dance Fundraiser.

MOTION # 239/2015

ROPP/NICHOL: That Council approve the request for street closure and that municipal staff ensure the barriers are properly installed and removed for the event.

CARRIED

d) Request for transfer of funds from EDC Reserve to 2015 Budget

CAO, Marsha Paley, updated Council on the status of the marketing items research that has been done in conjunction with the EDC and advised that promotional items have now been selected. In order to purchase the products a motion is required to transfer the funds into the operating budget for 2015.

MOTION #240/2015

CORNELISSEN/NICHOL: That \$3,500.00 be transferred from the EDC Reserve and placed into 2015 EDC Budget in order to purchase promotional items for the municipality.

CARRIED

12. CLOSED MEETING (under Section 239 of the Municipal Act)

MOTION #241/2015

MCLINCHEY/HEMMING: That the regular meeting go into Closed meeting at 9:00 p.m. for the following purposes:

1. Minutes from June 17 and July 15
2. Personal matters about an identifiable individual:
 - a) Fire Dept Wage Review
 - b) Economic Development Co-ordinator
3. The security of the property of the municipality or local board:
 - a) Compost Yard
 - b) Water Reservoir Status
 - c) Medical Centre Update
4. Education and Training a) attendance at pre-consultation meetings

CARRIED

13. RISE AND REPORT

The regular meeting reconvened at 10:05 p.m. with the following recommendations:

MOTION #242/2015

NICHOL/MCLINCHEY: That the CAO be directed to proceed with an offer of employment for a 7 month contract for the position of EDC Co-ordinator.

CARRIED

MOTION #243/2015

ROPP/CORNELISSEN: That the CAO be directed to proceed with an offer of employment for a 6 month contract for the position of Finance Co-ordinator.

CARRIED

MOTION #244/2015

CORNELISSEN/HEMMING: That staff be directed to advise Sunnybrook Management that the Municipality is unable to waive planning application fees;

And further that the Municipality will make contact with the Ministry of the Environment and Climate Change regarding a possible extension in the Certificate of Approval for the Transfer Station to allow the existing compost yard on municipal lands to continue until January 31, 2016.

CARRIED

MOTION #245/2015

MOIR/NICHOLS: That staff be directed to make contact with the Parkhill Medical Centre to initiate discussions on the transfer of ownership of the building to the Municipality at no additional cost to the Municipality.

CARRIED

MOTION #246/2015

ROPP/MCLINCHEY: That the minutes for Closed Meeting on June 17 and July 15 be approved as presented.

CARRIED

14. READING OF BY-LAWS

- a. By-law #46 of 2015 – Zoning By-law for 1924 Elginfield Road
- b. By-law #47 of 2015 – Relief of certain tax rates under Affordable Housing Program
- c. By-law #48 of 2015 – Confirming By-law

MOTION #247/2015

MCLINCHEY/HEMMING: That By-laws #46,#47,#48 of 2015 be read a first and second time.

CARRIED

MOTION #248/2015

CORNELISSEN/MOIR: That By-laws #46, #47, #48 of 2015 be read a third and final time.

CARRIED

15. ADJOURNMENT

MOTION #249/2015

ROPP/MCLINCHEY: That the meeting adjourn at 10:15 p.m.

CARRIED

MAYOR

CLERK