



**MUNICIPALITY OF NORTH MIDDLESEX  
REGULAR MEETING MINUTES**

**August 10, 2022, 6:00 p.m.**

Members Present: Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward 1 Doreen McLinchey  
Councillor Ward 2 Joan Nichol  
Councillor Ward 3 Gord Moir  
Councillor Ward 4 John Keogh  
Councillor Ward 5 Andrew Hemming

Staff Present: CAO Jonathon Graham  
Facilities Manager Brandon Drew  
Fire Chief Greg Vandenheuvel  
Treasurer, Estelle Chayer  
Clerk, Richard Beachey

Staff Absent Drainage Superintendent Joanne Sadler  
Executive Assistant/HR Coordinator Donna Vanhooydonk  
Ashley Kwarciak, Deputy Clerk/Communications Coordinator

**The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhil**

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**1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 6:03 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

**2. DISCLOSURE OF PECUNIARY INTEREST**

*(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any*

consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

### **3. MINUTES OF PREVIOUS MEETINGS**

3.1 Meeting Minutes for July 13, 2022 and Court of Revision Minutes of July 13, 2022

**Motion # 206/2022**

**Moved By:** G. Moir

**Seconded By:** J. Nichol

**That the attached minutes be approved as presented**

**CARRIED**

### **4. ADJOURNMENT OF REGULAR MEETING**

**Motion # 207/2022**

**Moved By:** J. Keogh

**Seconded By:** A. Hemming

**THAT the Regular Meeting adjourn and proceed into Public Meetings at 6:04 P.M. (including Committee of Adjustment) as listed on the Agenda.**

**CARRIED**

### **5. COMMITTEE OF ADJUSTMENT**

5.1 6:04 p.m. Notice of Public Meeting to consider Application MV 8-2022 located at 32661 Pete Sebe Road

Applicant: Jason Melanson

5.1.1 Planners Evaluation Report

Planner Stephanie Poirier presented her report and recommendation.

5.1.2 Provision for Applicant Remarks

The applicant was present and explained the nature and purpose of the application. The applicant reported that the variance request was due to the limitations of the zoning bylaw on the proposed business activity. Planning options were reviewed with the applicant.

5.1.3 Provision for Written Submissions

5.1.4 Provision for Public Comments

5.1.5 Provision for Committee Questions

5.1.6 Decision (approve, defer with reason, deny with reason) See Planner's report for recommendation

**Motion # 208/2022**

**Moved By:** J. Keogh

**Seconded By:** A. Hemming

**That application for THAT Application for Minor Variance MV-8-2022, to permit an addition to an accessory building with a height of 9.5 m (31.2 ft), whereas the maximum height permitted in the 'General Agricultural (A1) Zone' for existing lots of record is 5.5 m (18 ft) be GRANTED.**

**CARRIED**

5.2 Adjournment of Meeting

**Motion # 209/2022**

**Moved By:** A. Hemming

**Seconded By:** J. Nichol

**That Committee of Adjustment adjourn at 6:19 p.m. and return to Regular Meeting.**

**CARRIED**

**6. DELEGATIONS**

6.1 Graham, Scott, Enns

## Presenting Annual Audit Report for 2021

Scott Trevors of Graham, Scott, Enns presented the 2021 Financial Report and annual audit documents . A question and answer session with Council followed the presentation.

### **Motion # 210/2022**

**Moved By:** A. Cornelissen

**Seconded By:** J. Keogh

**THAT Council accept the 2021 Financial Statements as presented;  
and that any documents associated with the 2021 Audit be endorsed  
by the applicable signing authorities for the Municipality.**

**CARRIED**

- 6.2 Ontario Clean Water Agency (OCWA) - Rod Dupuis, Lisa Babel and Susan Budden

#### Quarterly Reports and Parkhill Lagoon Capacity

Rod Dupuis presented the quarterly reports. A Parkhill Sewage Lagoon capacity report was presented and reviewed by Lisa Babel. The constraints regarding the Parkhill Sewage Lagoon were described.

- 6.3 Gerry Barbe - Ye Olde Towne Hall

#### Main Floor Air Conditioning Unit - Ye Olde Towne Hall

Gerry Barbe described the financial challenge facing the Olde Towne Hall organization with the air conditioner breakdown. It was noted that the timing of the new air conditioner request is now at a point where the project may be best delayed until early 2023. Marilyn Barbe reviewed the success of concert series which had been held at Ye Olde Towne Hall. It was suggested that Ye Olde Towne Hall apply for a municipal vibrancy grant to access funding for the air conditioner replacement.

Representatives of the Ailsa Craig Arts Centre were in attendance and reviewed the programs they offer to the community.

## **7. DEPARTMENTAL REPORTS**

- 7.1 Report from Chief Building Official - First Half of 2022 Building Activity Summary

**Motion # 211/2022**

**Moved By:** J. Nichol

**Seconded By:** J. Keogh

**THAT the report entitled First Half 2022 Building Activity Summary be received for information.**

**CARRIED**

- 7.2 Report from Fire Chief - Pumper-Tanker Capabilities/Practical Application

**Motion # 212/2022**

**Moved By:** A. Hemming

**Seconded By:** D. McLinchey

**THAT Council receive the attached as information.**

**CARRIED**

- 7.3 Report from Manager of Recreation and Facilities - Ailsa Craig Dog Park

Concern was expressed about the proposed location near residential areas, potential for negative dog interaction and cost.

**Motion # 213/2022**

**Moved By:** A. Cornelissen

**Seconded By:** A. Hemming

**THAT Council recommend staff move forward with the Dog Park pilot project in Ailsa Craig.**

**CARRIED**

- 7.4 Report from Manager of Recreation and Facilities - Arena Naming Rights

**Motion # 214/2022**

**Moved By:** J. Nichol

**Seconded By:** G. Moir

**THAT Council direct staff to tender out for the naming rights of the North Middlesex Arena & Fitness Centre.**



**CARRIED**

- 7.5 Report from Manager of Recreation and Facilities - Park Rental Space

**Motion # 215/2022**

**Moved By:** D. McLinchey

**Seconded By:** A. Hemming

**THAT Council recommends staff to create a park rental fee for events for the same fee as a daily sports field rental.**

**CARRIED**

- 7.6 Report from Economic Development and Communications Coordinator - Scorecard Update 2022 - NM Strategic Plan 2018 -2022

**Motion # 216/2022**

**Moved By:** G. Moir

**Seconded By:** J. Keogh

**THAT Council receive the NM Strategic Plan 2018-2028: Scorecard Update (2022) report as information only;**

**and that Council direct staff to update/appendix the 2022 scorecard to the Community & Corporate Strategic Plan 2018-2028 as required.**

**CARRIED**

## **8. PASSING OF ACCOUNTS**

- 8.1 Report from Treasurer - Accounts Payable

**Motion # 217/2022**

**Moved By:** G. Moir

**Seconded By:** A. Cornelissen

**THAT Council receive and accept the following accounts payable report as information only.**

**CARRIED**

## **9. COMMITTEE REPORTS**

- 9.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)
- 9.2 ABCA (Deputy Mayor Cornelissen)  
Ausable Bayfield Conservation Authority - Five Year Forecast
- 9.3 BWRA (Cr. McLinchey)  
Cllr. McLinchey explained that the notes, which were missing from this meeting, would be provided at the next meeting.
- 9.4 EDAC (Cr. Moir)
- 9.5 LSAC (Cr. Nichol)
- 9.6 Recreation Committee (Cr. Hemming)
- 9.7 Policies Review Committee (Cr. Nichol)
- 9.8 Fire Committee (Cr. Keogh)
- 9.9 OCWA Client Advisory Board (CAO)

## **10. CORRESPONDENCE**

- 10.1 County of Middlesex - Ausable Bluffs (Gilrad) - Declaration of No Appeal  
(Receive and File)  
Filed.
- 10.2 Town of Cobourg, Municipality of Shuniah, Municipality of Magnetewan,  
Township of Bonfield, Township of Mattawa, Township of Ryerson -  
Requested Changes to Provincial AMBER alert system  
(Receive and File - Supported at July 13, 2022 meeting)  
Filed.
- 10.3 Township of Perry, Town of Aurora, Township of Amaranth - Support  
Private Members Bill C-233 "Kiera's Law"  
(Receive and Consider)

### **Motion # 218/2022**

**Moved By:** J. Nichol

**Seconded By:** G. Moir

**THAT the Municipality of North Middlesex endorse the resolutions  
from the Township of Perry, the Town of Aurora and the Township of**

**Amaranth supporting Member of Parliament Anju Dhillon's Private Member' s Bill C- 233, that will raise the level of education on domestic violence and coercive control for federally appointed Judges; regarding Kiera's Law.**

**CARRIED**

- 10.4 City of Owen Sound - Removal of Municipal Councillors Under Prescribed Circumstances

(Receive and Consider)

Filed.

- 10.5 Bill Daniels - Request to rename Ailsa Craig Community Park & Community Centre

(Receive and Consider)

Council directed that a letter be developed by the Manager of Recreation and Facilities acknowledging the request and providing a response.

- 10.6 Township of Mulmur Climate Emergency Declaration

(Receive and Consider)

Filed.

- 10.7 Ontario Sheep Farmers - Livestock Guardian Dogs

(Receive and Consider)

**Motion # 219/2022**

**Moved By:** J. Keogh

**Seconded By:** A. Hemming

**THAT the Municipality of North Middlesex endorse the position of Ontario Sheep Farmers regarding Livestock Guardian Dogs and direct staff to develop a new animal control by-law in accordance with this position.**

**CARRIED**

- 10.8 London Middlesex Health Unit - Monthly Board of Health Update - July 2022



(Receive and File)

Filed.

10.9 Thames Valley District School Board - 2022 Accommodation Plan

(Receive and File)

Filed.

10.10 Volunteer Opportunities for Jakes House

(Receive and File)

Filed.

10.11 City of Brantford - Seeking Prosperity and Partnership with Indigenous Nations and a Timely Resolution of Haldimand Tract Land Dispute

(Receive and Consider)

Filed.

10.12 Town of South Bruce Peninsula - Physician Shortages in Ontario

(Receive and Consider)

Filed.

10.13 Municipality of Huron Shores - Ontario Wildlife Damage Compensation Program

(Receive and Consider)

Filed.

10.14 City of Brantford - Potential Threat to Home Ownership - Money Laundering

(Receive and Consider)

Filed.

10.15 Enbridge Gas - Notice of Application - Rates

(Receive and File)

Filed.

10.16 Ontario Newsroom Ontario increasing Access to High Speed Internet across the Province

(Receive and File)

Filed.

**11. OTHER AND URGENT BUSINESS**

- 11.1 Middlesex County Barrister and Solicitor's Office - 11293 Argyle Street - Validation Certificate

**Motion # 220/2022**

**Moved By:** J. Nichol

**Seconded By:** A. Hemming

**THAT the Municipality of North Middlesex approve and proceed with the Certificate of Validation.**

**CARRIED**

- 11.2 Memo - Current Servicing Limitation within the Settlement Area of Parkhill, Ontario

- 11.3 Memo - Parkhill Main Street Reconstruction - Project Update

- 11.4 Report to Council - Tender award - Parkhill Main Street Reconstruction

Stuart Winchester of CIMA+ participated through ZOOM and reviewed the project. A question was asked about project start. It was explained that the project could start within a month.

**Motion # 221/2022**

**Moved By:** D. McLinchey

**Seconded By:** G. Moir

**THAT Council receive this report and that Bre-Ex Construction Inc., be awarded the contract/project via the RFT-2022-02 Parkhill Main Street Reconstruction in the amount of \$8,028,987.68 (excluding H.S.T, but including Provisionals, & Cash Allowances).**

**AND THAT CIMA+ Engineering, be awarded the contract administration services for the contract RFT-2022-02 Parkhill Main Street Reconstruction in the amount of \$511,836.00 (excluding H.S.T).**

**CARRIED**

## **12. DEFERRED ITEMS FROM PREVIOUS MEETINGS**

### **12.1 North Middlesex Surplus Properties**

Review of North Middlesex Surplus Properties deferred at November 17, 2021 meeting (follow up by CAO)

### **12.2 Administration and the Council and Committee's Vaccination Policy's**

Administration and the Council and Committee's Vaccination Policy's review and discussion on status of policy's - CAO - deferred at April 20, 2022

#### **Motion # 222/2022**

**Moved By:** A. Hemming

**Seconded By:** D. McLinchey

**THAT the Policy for vaccination of Council and Committee members be amended to remove the requirement to provide proof of vaccination to Human Resources prior to commencing their term.**

**DEFEATED**

## **13. COMMUNICATIONS (Including County Council Meeting Report)**

### **13.1 County Council Highlights**

(Receive and File)

Filed.

## **14. READING OF THE BY-LAWS**

#### **Motion # 223/2022**

**Moved By:** G. Moir

**Seconded By:** J. Nichol

**That By-laws 081 - 086 of 2022 be read a first and second time**

**Provision for questions.**

**CARRIED**

#### **Motion # 224/2022**

**Moved By:** J. Keogh

**Seconded By:** A. Hemming

**THAT By-laws 032, 054 - 055 and 081 - 086 of 2022 be read a third and final time.**

**CARRIED**

14.1 032 of 2022 ZBA 8-2022 - 35019 Lieury Rd.

(Third Reading)

14.2 054 of 2022 Henderson Drain 2022

(Third Reading)

14.3 055 of 2022 ZBA 9-2022 - 1841 Elliot

(Third Reading)

14.4 081 of 2022 Appoint Deputy Division Registrar and Deputy Issuer of Marriage Licences

14.5 082 of 2022 Delegate Authority to certain staff to Solemnize Civil Marriages

14.6 083 of 2022 Appoint Deputy Lottery Licencing Officers

14.7 084 of 2022 Authorize Agreement with Anthony Aerts and Elaine Aerts - McTaggart Cemetery

14.8 085 of 2022 Authorize Execution of a Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP) Green Stream between Ontario and the Municipality of North Middlesex

14.9 086 of 2022 Confirming By-law

**15. CLOSED MEETING (Under Section 239 of the Municipal Act)**

**Motion # 225/2022**

**Moved By:** J. Keogh

**Seconded By:** D. McLinchey

**That the Open Meeting adjourn to Closed Meeting at 9:18 p.m.**

**To receive information under the following exception:**

**Section 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.**

**CARRIED**

**16. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

**Motion # 226/2022**

**Moved By: J. Keogh**

**Seconded By: A. Hemming**

**That the Closed Meeting adjourn and return to Open Meeting at without recommendation.**

**CARRIED**

**17. ADJOURNMENT**

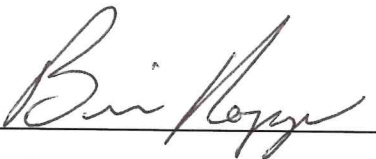
**Motion # 227/2022**

**Moved By: J. Keogh**

**Seconded By: A. Hemming**

**That the Meeting adjourn at 9:28 p.m.**

**CARRIED**



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MAYOR



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CLERK