



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on April 4, 2018, in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

The Mayor called the Regular Meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Don Shipway
Deputy Mayor Brian Ropp
Councillor Doreen McLinchey
Councillor Joan Nichol
Councillor Gord Moir
Councillor Andrew Hemming
Councillor Adrian Cornelissen
CAO/Director of Finance(Treasurer), Nandini Syed
Director of Emergency and Safety Services/Fire Chief – William Davidson
Clerk Jackie Tiedeman

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. MINUTES OF PRIOR MEETINGS

- a. March 21, 2018 Regular Meeting Minutes

MOTION #078/2018

MOIR/HEMMING: That the above noted minutes be accepted as presented

CARRIED

5. PUBLIC MEETINGS

None

6. DELEGATION

None

7. DEPARTMENTAL REPORTS

a. Director of Emergency and Safety Services/Fire Chief, William Davidson

The report provided highlights on various activities that were undertaken in the month of February 2018 for Emergency and Safety Services in the areas of Health and Safety, Fire Service and Emergency Management.

Councillor Cornelissen inquired as to the emergency warning notification system that North Middlesex residents would have access to in the event of a potential tornado.

Chief Davidson responded that there are three options available to the residents:

- 211 system (resident would call in to hear available notifications)
- Ontario Emergency Public Warning notifications ie: Individuals sign up on their own to receive this updates on their devices such as iPhone, iPads etc.
- If North Middlesex declared an Emergency, the Emergency Information Officer would send out Media Releases on behalf of Municipality

MOTION #079/2018

CORNELISSEN/NICHOL: Be it resolved that the report titled “Emergency and Safety Services February 2018 Report” be received and filed for informational purposes as presented.

CARRIED

b. Clerk – Use of Corporate Resources Policy during an election year

The policy is a mandatory under the Municipal Election Act, 1996, as amended. The purpose of the policy is to provide a consistent approach for candidates during an election year. It ensures accountable and transparent election practices regarding the use of corporate resources during an election campaign.

MOTION #080/2018

ROPP/NICHOL: Be it resolved that Council receive the report entitled “Use of Corporate Resources Policy during an Election Year”; and

That this policy be hereby adopted for use by Candidates commencing with the 2018 Municipal Election.

CARRIED

Clerk – Appointment of Compliance Audit Committee for Municipal Election

The report outlined the statutory requirement under the Municipal Election Act, 1996, as amended, Section 88.37 (1) that states each municipality must appoint a Compliance Audit Committee no later than October 1, 2018. The purpose of the committee is to consider a compliance audit application received from an elector that a candidate or a registered third party has contravened provisions of the MEA relating to election campaign finances.

MOTION #081/2018

MOIR/CORNELISSEN: Be it resolved that:

1. That the appointment of Compliance Audit Committee Report, prepared by the Clerk dated April 4, 2018 concerning the appointment of a Compliance Audit Committee be received for information;
2. That the following citizens be appointed by By-Law, to sit on the Compliance Audit Committee for the Municipality of North Middlesex: Andrew Wright, Christene Scrimgeour and Dan Ross, for the term commencing December 1, 2018 to November 14, 2022; noting that the by-law will include the Terms of Reference for the Compliance Audit Committee; and
3. That the Members of the Compliance Audit Committee be compensated \$100.00 per meeting, plus mileage, as identified in the Terms of Reference for the Compliance Audit Committee.

CARRIED

c. Administration – Flag Policy

The purpose of the policy is to set guidelines with respect to flying flags at half mast at municipally owned facilities to ensure fairness and consistency.

MOTION #082/2018

HEMMING/NICHOL: Be it resolved that Council approve the proposed draft Flag Policy OP.02 V.1 as presented by the Policy Committee.

CARRIED

8. PASSING OF ACCOUNTS

- a. Compilation of Accounts from March 15 – March 28, 2018

MOTION #083/2018

ROPP/HEMMING: Be it resolved that the following bills and accounts be approved for payment in the amount of \$1,960,547.31:

General \$285,406.34

General Direct Deposit \$1,532,623.88

General On-Line /PAP \$142,517.09

CARRIED

9. COMMITTEE REPORTS

- a. Economic Development Committee – Meeting Change date to April 30, 2018
- b. Bluewater Recycling Association – Board of Directors Meeting March 15 (Receive and file)
- c. Policies Committee – January 18, 2018 Minutes (Receive and File)

10. CORRESPONDENCE

- a. Thank you letter from Ailsa Craig and Area Food Bank Project – use of facility (action: receive and file)
- b. City of Stratford- Invitation to Civic Night June 12 (action: receive and file)
- c. Township of South Stormont – Landfill Site Approvals – Motion Support

MOTION #084/2018

MOIR/CORNELISSEN: Be it resolved that the Council of the Municipality of North Middlesex hereby supports the motion from the Township of South Stormont that *“calls upon the Government of Ontario and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities prior to June 2018, and that in the case of a two-tier municipality, the approval be required at both the upper tier and affected lower tier municipalities”*.

CARRIED

MOTION #085/2018

HEMMING/NICHOL: That the correspondence package and actions as noted be approved.

CARRIED

11. OTHER AND URGENT BUSINESS

Mayor Shipway advised Council that the April 18, 2018 Regular Meeting will commence at 6:00 p.m. with a Closed Session.

12. COMMUNICATIONS (including County Council Meeting Report)

Deputy Mayor Ropp advised that there were no updates at this time.

Councillor Cornelissen inquired into whether there would be a road closure during the bridge work on Hwy 81? Deputy Mayor Ropp advised that he would inquire into this with the County and provide a response.

13. CLOSED MEETING (under Section 239 of the *Municipal Act*)

None

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

None

15. READING OF THE BY-LAWS

- a. By-law #19 of 2018 – Appoint Compliance Audit Committee
- b. By-law #20 of 2018 – Authorize agreement for Ontario's Main Street Revitalization Initiative
- c. By-law #21 of 2018 – Confirming

MOTION #086/2018

ROPP/CORNELISSEN: That By-laws #19,20,21 of 2018 be read a first and second time.

CARRIED

MOTION #087/2018

MOIR/HEMMING: That By-laws #19,20,21 of 2018 be read a third and final time.

CARRIED

16. ADJOURNMENT

MOTION #088/2018

ROPP/CORNELISSEN: That the meeting adjourn at 7:20p.m.

CARRIED

MAYOR

CLERK