



**MUNICIPALITY OF NORTH MIDDLESEX  
REGULAR MEETING MINUTES**

**April 20, 2022, 5:45 p.m.**

**Members Present:** Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward 1 Doreen McLinchey  
Councillor Ward 2 Joan Nichol  
Councillor Ward 3 Gord Moir  
Councillor Ward 4 John Keogh

**Members Absent:** Councillor Ward 5 Andrew Hemming

**Staff Present:** CAO Jonathon Graham  
Clerk Jackie Tiedeman  
Infrastructure Manager Jonathan Lampman  
Drainage Superintendent Joanne Sadler  
Treasurer, Estelle Chayer  
Deputy Clerk Richard Beachey

**Staff Absent** Facilities Manager Brandon Drew  
Executive Assistant/HR Coordinator Donna Vanhooydonk  
Fire Chief Greg Vandenheuvel  
Ashley Kwarciak, Deputy Clerk/Communications Coordinator

**The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill**

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**1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 5:50 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

**2. DISCLOSURE OF PECUNIARY INTEREST**

*(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.*

**3. 5:45 COURT OF REVISION – DRAINAGE - DIXON DRAIN A, B & C - PLEASE SEE SEPARATE MINUTES**

**4. MINUTES OF PREVIOUS MEETINGS**

**4.1 Meeting Minutes for Regular Council Meeting April 6, 2022**

**Motion # 111/2022**

**Moved By:** D. McLinchey

**Seconded By:** G. Moir

**That the attached minutes be approved as presented**

**CARRIED**

**5. DELEGATIONS**

**5.1 Ontario Clean Water Agency - Rod Dupuis, Senior Operations Manager**

Third and Fourth Quarter Reports on Water Distribution System, Parkhill Lagoon and Ailsa Craig Wastewater Treatment Plant

2021 Annual Report Drinking Water System Regulation and Summary Report for Water Distribution System

OCWA representatives Rod Dupuis and Susan Budden presented the reports to Council. A Council question and answer period followed the presentation.

**Motion # 112/2022**

**Moved By:** J. Nichol

**Seconded By:** A. Cornelissen

**That Council receive and accept the 2021 Annual and Summary Reports by OCWA as required by the Ontario Regulation 170/03 Section 11 and 12 Safe Drinking Water Act, 2002; and**

**Further that both reports be made available for review by the public**

**CARRIED**

**5.2 Representatives from WESSUC**

Update on Parkhill Lagoon investigation

Phil Cron of WESSUC presented an overview of potential options regarding the Parkhill Lagoon. Following the presentation, a question and answer period occurred.. Mr. Cron, the CAO and the Manager of Operations and Infrastructure provided responses to the questions posed by Council.

**Motion # 113/2022**

**Moved By:** J. Nichol

**Seconded By:** D. McLinchey

**That the Council of North Middlesex direct staff to engage WESSUC and continue discussions and discovery of Option 3 being the continuation of the WWTP whereabouts the municipality would work with WESSUC and approach the Ministry of Environment Conservation and Parks to determine the feasibility of the possible purchase, land lease, or rental of the lagoons once the WWTP is constructed.**

**CARRIED**

**6. DEPARTMENTAL REPORTS**

**6.1 Report from Drainage Superintendent - Abandonment Request Burley Drain 2018**

The Drainage Superintendent presented the report and recommendation.

**Motion # 114/2022**

**Moved By:** G. Moir

**Seconded By:** J. Keogh

**That Council accepts the abandonment of the Burley Drain 2018 part Drain E from Station 1+440 to 1+746 report dated May 11, 20219 under By-law #36 of 2018**

**CARRIED**

**6.2 Report from Drainage Superintendent - Abandonment Request Stokes Drain**

The Drainage Superintendent presented the report and recommendation.

**Motion # 115/2022**

**Moved By:** J. Nichol

**Seconded By:** J. Keogh

**That Council accepts the abandonment of the Stokes Drain part of "A" except from station 0+058 and 0+036.5, Drain "B" and Drain "C" report dated April 26, 1988 under By-law #6 of 1988**

**CARRIED**

**7. PASSING OF ACCOUNTS**

**7.1 Report from Treasurer - Accounts Payable**

Receive as information

**8. COMMITTEE REPORTS**

**8.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming) and Steering Committee - Status of the Lake Huron Water Supply System - Manager of Operations & Infrastructure.**

The Manager of Operations and Infrastructure described the challenge with the water supply system being without corporate legal status.

**Motion # 116/2022**

**Moved By:** G. Moir

**Seconded By:** A. Cornelissen

**That this report be received by Council;**

**and that Council endorses moving forward and evaluating the specifics of a Joint Municipal Board versus a Municipal Service Corporation as the two viable options**

**CARRIED**

- 8.2 ABCA (Deputy Mayor Cornelissen)  
Board of Directors Meeting minutes - March 17, 2022  
Deputy Mayor Cornelissen explained that there is a meeting tomorrow.
- 8.3 BWRA (Cr. McLinchey)  
No Report
- 8.4 EDAC (Cr. Moir)  
No Report
- 8.5 LSAC (Cr. Nichol)  
No Report
- 8.6 Recreation Committee (Cr. Hemming)  
No Report
- 8.7 Policies Review Committee (Cr. Nichol)  
No Report
- 8.8 Fire Committee (Cr. Keogh)  
No Report
- 8.9 OCWA Client Advisory Board (CAO)  
No Report

## **9. CORRESPONDENCE**

- 9.1 Board of Health Monthly Meeting Summary - March 17, 2022  
(Receive and File)
- 9.2 Middlesex Federation of Agriculture selection of community - Cost of Community Services Study  
(Receive and File)
- 9.3 Letter from Parkhill Legion - Request for Support  
(Receive and Consider request)  
  
Council direct that the Legion be contacted and advised to to apply for a grant through the Community Development Fund Program during grant consideration in the fall.

- 9.4 1st Ailsa Craig Scouts - Michael Bax

(Council consideration of request)

**Motion # 117/2022**

**Moved By:** J. Keogh

**Seconded By:** G. Moir

**That the Council of the Municipality of North Middlesex charge half the rent otherwise due from the 1st Ailsa Craig; 1st Strathroy; 1st Komoka; and, 1st Mt. Brydges Scout Troups for the use of the Parkhill Community Centre on Saturday, April 23, 2022.**

**CARRIED**

- 9.5 North Middlesex Community Policing Committee Minutes March 1 and April 5, 2022

(Receive and File)

- 9.6 Minister of Municipal Affairs and Housing - status of COVID19 emergency orders

(Receive and File)

- 9.7 Ministry of Solicitor General - Notification of Compliance with Emergency Management and Civil Protection Act

(Receive and File)

## **10. OTHER AND URGENT BUSINESS**

- 10.1 Administration and the Council and Committee's Vaccination Policy's

Review and discussion on status of Policy's - CAO

The CAO reviewed the policies currently in effect.

Council agreed that that any change in the policies be deferred for future consideration.

- 10.2 Review of Draft Development Charges - CAO

Two draft by-laws for consideration further to the Public Meeting April 6th provided by Watson and Associates (the chosen option will become By-law 41 of 2022)

**Motion # 117/2022**

**Moved By:** A. Cornelissen

**Seconded By:** G. Moir

That the Council of the Municipality of North Middlesex choose the blended rate form of by-law schedule for development charge implementation.

**CARRIED**

**10.3 Verbal Update on Subdivision Agreement (former Merritt Subdivision Parkhill) - CAO**

(relates to consideration of passage of By-law 40 of 2022)

By-law consideration deferred pending agreement wording.

**10.4 Facility Rental - Manager of Parks and Recreation**

The Manager of Parks and Recreation reported on a solution for facility rental fees and compensation for two previously committed facility rentals which had to be alternately accommodated due to the North Middlesex Stars being in a successful playoff run.

**11. DEFERRED ITEMS FROM PREVIOUS MEETINGS**

- Review of North Middlesex Surplus properties deferred at November 17, 2021 meeting (follow up by CAO)

**12. COMMUNICATIONS (Including County Council Meeting Report)**

**13. READING OF THE BY-LAWS**

**Motion # 118/2022**

**Moved By:** G. Moir

**Seconded By:** D. McLinchey

**That By-laws 036 - 039, 041, 042 of 2022 be read a first and second time.**

**CARRIED**

**Motion # 119/2022**

**Moved By:** J. Nichol

**Seconded By:** J. Keogh

**THAT By-laws 036-039, 041, 042 of 2022 be read a third and final time.**

**CARRIED**

- 13.1 036 of 2022 Burley Drain Pt Drain "E" Abandonment
- 13.2 037 of 2022 Stokes Drain "A", "B" & "C" Abandonment, except outlet
- 13.3 038 of 2022 Wardell-Vandenheuvel Drain  
(required for administration purposes)
- 13.4 039 of 2022 Appoint Civil Marriage Officiant - Donna Vanhoooydonk
- 13.5 041 of 2022 - Passage of Development Charges By-law  
(the Final By-law for consideration will be debated under Other Business Item 10.2)
- 13.6 042 of 2022 Confirming By-law

**14. CLOSED MEETING (Under Section 239 of the Municipal Act)**

(The livestream will be paused during the Closed Session and will resume back in Open Meeting)

**Motion # 120/2022**

**Moved By:** J. Keogh

**Seconded By:** J. Nichol

**That the Open Meeting adjourn to Closed Meeting at 7:43 p.m.**

**To receive information under the following exception:**

**Section 239 (2) (d) labour relations or employee negotiations (upcoming CUPE Contract)**

**Section 239 (3.1) Educational or Training sessions  
(deferred from April 6) Policy Review (Council/Staff Relations and Council Code of Conduct)**

**CARRIED**

**15. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

**Motion # 121/2022**

**Moved By:** J. Keogh

**Seconded By:** J. Nichol



That the Closed Meeting adjourn and return to Open Meeting at with no recommendations at 8:24 p.m.

CARRIED

16. ADJOURNMENT

Motion # 122/2022

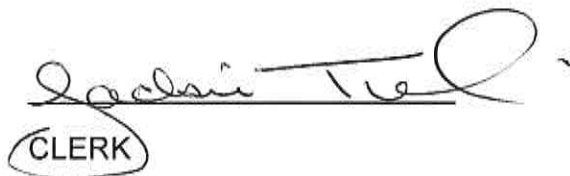
Moved By: D. McLinchey

Seconded By: J. Keogh

That the Meeting adjourn at 8:24 p.m.

CARRIED

  
MAYOR

  
CLERK