

**APRIL 2, 2001**

**MUNICIPALITY OF NORTH MIDDLESEX  
MINUTES**

**7:00 P.M.**

The Council of the Municipality of North Middlesex met on April 2, 2001 for their regular meeting.

Those present were: MAYOR CHUCK HALL  
DEPUTY MAYOR IAN BREBNER  
COUNCILLOR MARYSIA COUTTS – WARD 1  
COUNCILLOR KEN JOHNSTON – WARD 2  
COUNCILLOR MICHAEL CONLIN – WARD 3  
COUNCILLOR LAWRENCE McLACHLAN – WARD 4  
COUNCILLOR LUCY HENDRIKX – WARD 5  
ADMINISTRATOR CLERK – SHIRLEY SCOTT  
PUBLIC WORKS SUPERINTENDENT – J. ADAMS

No pecuniary interest was declared.

BREBNER-COUTTS: BE IT RESOLVED THAT Court of Revisions resume at 7:00 p.m.

CARRIED

**FLYNN DRAIN**

Affirmation attached.

Affected ratepayer Willis Mollard was also present.

Drainage Superintendent, Joe Adams advised no appeals were deposited.

CONLIN-MCLACHLAN: BE IT RESOLVED THAT By-law 21 of 2001 being the Flynn Drain be read a third time and finally passed  
CARRIED

Those present were advised that there was a twenty one day appeal period. The tenders had been opened on a designated date of March 29, 2001, with Mayor Hall, Councillors Conlin and McLachlan, Drainage Superintendent Adams, and Administrator Scott present.  
The following tenders were received:

A. G. Hayter Contracting	\$47,572.20
McCutcheon Farm Drainage Ltd.	54,200.85
H&J Koolen Farm Drainage	47,615.02
Van Bree Drainage and Bulldozing Ltd.	43,987.70
C. Robert Robinson Contracting	45,920.12

Mr. Adams advised that the tenders had been checked, and the lowest tender is recommended. The following motion was made:

COUTTS-BREBNER: BE IT RESOLVED THAT the tender from Van Bree for for \$43,987.70 be accepted.

CARRIED

BREBNER-MCLACHLAN: BE IT RESOLVED THAT Court of Revisions adjourn at 7:10 p.m.

CARRIED

## **GLAVIN VANHIE DRAIN**

Council were advised that tenders had been opened on a designated date of March 29, 2001 with Mayor Hall, Councillors Conlin and McLachlan, Drainage Superintendent Adams and Administrator Scott present, as well as Engineer on the drain, being Bill Dietrich. Those received were:

Roth Drainage Limited	\$24,547.94
Robinson Farm Drainage	24,933.14
Van Bree Drainage & Bulldozing Ltd.	23,186.90
C. Robert Robinson Contracting	23,065.99
H&J Koolen Farm Drainage	22,954.86
McCutcheon Farm Drainage Ltd.	30,434.50
A. G. Hayter Contracting Ltd.	22,129.74

Mr. Adams advised that the tenders had been checked, and the lowest tender was recommended. The following motion was made.

MCLACHLAN-HENDRIKX: BE IT RESOLVED THAT the tender from  
A.G. Hayter for construction of the Glavin  
Drain be accepted at \$22,129.74.  
CARRIED

## **2001 GRAVEL**

Tenders for gravel supply were let and opened on a designated date of March 30, 2001 with Mayor Hall, Deputy Mayor Brebner, Public Works Superintendent Adams and Administrator Scott present. Also present for the opening was McKenzie Henderson and Winnie Blane. The following tenders were received:

McKenzie Henderson	\$ 7.33 per tonne
Blane Trucking	8.55
Jennison Construction Ltd.	6.94

Mr. Adams advised that the tenders had been checked, and the lowest tender was recommended. The following motion was made.

MCLACHLAN-BREBNER: BE IT RESOLVED THAT the gravel tender from  
Jennison Construction at \$6.94/tonne be  
accepted.

CARRIED

## **DELEGATION: OPP INSPECTOR JOHN STEPHENS AND STAFF SGT. DAN GRANT**

Mr. Stephens advised that he intended to meet with Council on a regular basis. Should there be an occurrence in the municipality, he preferred to advise the Mayor and Administrator immediately. His directive was to raise the profile of the officers. A report card on policing is to be issued soon and the results in the North Middlesex area are excellent, but plans are still to improve the area. When questioned about staffing, he advised there was great interest in this area. Council were assured that the area is no longer drained to service Grand Bend in the summer as it had been at one time. Contracting and costing was discussed briefly. The goal is to try to have consistency of service.

Mr. Grant advised of his past experience. His mandate was to fix the problems by finding solutions.

Councillor Johnston invited the officers to attend a future community policing meeting. Mayor Hall thanked both officers for attending.

## **COUNCILLORS REPORTS**

**BLUEWATER RECYCLING:** Councillor Coutts advised that bags with Arkona tags will not be picked up in the future.

**ECONOMIC DEVELOPMENT:** Deputy Mayor Brebner, Councillors Coutts and McLachlan reported on the Economic Development meeting and advised it was successful, impressive and well attended by municipal representatives and public.

**THAMES VALLEY HEALTH COUNCIL:** Deputy Mayor Brebner advised that the Thames Valley Health Council were inviting applications for membership. The notice is to be posted and a copy given to the Health Advisory Committee.

**OTHER:** Councillor Hendrikx requested that the garbage in the ditches along County Roads be picked up. Public Works Superintendant Adams advised he would contact the proper department. Councillor McLachlan suggested that the old pieces of culvert also be collected. Councillor McLachlan reported that a drain, located off of Hwy 81, required attention.

**AILS CRAIG POLICE COMMITTEE:** Councillor Johnston advised that information had been handed out at the March meeting. He suggested that the Parkhill and Ailsa Craig Committees try to achieve consistency with their policies and provisions. He stated that all policies and procedures in place at year end were depleted and should be reviewed and accepted by the new municipality. A training seminar is being conducted at Centralia College for committee personnel, and he recommended that one person from each committee to attend. The following motion was made:

JOHNSTON-HENDRIKX: BE IT RESOLVED THAT Council pay registration costs for one person of each policing committee (Ailsa Craig, Parkhill) to a community policing seminar to take place in Exeter in May at a cost of \$75.00 each.

CARRIED

**FIRE BOARD:** Councillor Johnston advised that the operating guidelines had to be rewritten and were now available for consideration at a later meeting. The policy on beards has become an issue. Steve Guay and Dave Lambert-Head of Training Committee, have been contacted and support the position as presented in the draft. Information from the Ministry of Labour is to be forwarded. A first draft budget was reviewed at the last meeting and suggests an increase of \$30,000. A long term impact was also prepared by the Chief. Consideration has to be made for the replacement of both pumper trucks. Administrator Scott was asked to question the purchase of the badges with the Chief. He is to be asked to do no purchasing without approval until such time as the budget is complete. A meeting with Lambton Shores is to be arranged to discuss coverage of a small area in former West Williams.

**MUNICIPAL DAY:** Councillor Johnston showed the gifts that are to be presented. He advised that there were approximately one hundred extras ordered.

**HEALTH ADVISORY:** Councillor Johnston reported that Ailsa Craig had received a call from a doctor indicating that they were possibly interested in serving in the area.

## **REVIEW OF DOG BY-LAW**

There was further discussion regarding interpretation of the dog by-law, which was recently passed. It was decided that should a kennel be harbouring dogs for the purpose of training (housed for a short period) no tags would be required. They would have tags from their permanent home. Councillor Johnston suggested that the Provincial regulations for kennels be reviewed for future by-law update.

MCLACHLAN-BREBNER: BE IT RESOLVED THAT the regular meeting adjourn to consider Application submitted to the North Middlesex Land Division Committee.  
CARRIED

The regular meeting then continued and the motion from the meeting was accepted as follows:

MCLACHLAN-COUTTS: BE IT RESOLVED THAT Application S-4-2000 for land severance be deferred to the next meeting so more information may be gathered.  
CARRIED

## **TREASURERS REPORT**

Treasurer Linda Groke requested that By-law# 19 of 2001 be amended to reflect the proper due date of the first installment.

Council agreed to develop a tax arrears policy. It was suggested that a list be forwarded and the Act reviewed for development of a policy. Administrator Scott offered to review past procedures and draft a policy for Treasurer to review and Council approve.

Administrator Scott advised that at a recent department head meeting, it was suggested that each department code their invoices to ease the work load of the Treasury Department. Council stated that they very much appreciated the help that the girls from the former offices have given. Their expertise and familiarity could not have been achieved by a new person, and this is recognized.

Utility Clerk Donna Vanhooydonk has been able to issue the utility bills from two areas.

The taxes have been printed. The extra staff will be finished by the end of the week.

Council suggested that the next task would be to have a budget. It was suggested that this could be achieved (first draft) for the May meeting.

A request was made by the Treasurer for the purchase of scanners. Approval was given by the following motion.

HENDRIKX-MCLACHLAN: BE IT RESOLVED THAT Council authorize Linda Groke to purchase 2 good quality bar code scanners, one for the municipal office and one for the satellite office.  
CARRIED

## **COMMITTEES**

CONLIN-MCLACHLAN: BE IT RESOLVED THAT Finance and Works Department Committees will meet on the second Monday of each month. Until the workload becomes manageable, more meetings may be required.  
CARRIED

## **RECREATION REPORT**

Councillor Hendriks presented the recreation report. There was a recreation program discussed and the insurance coverage is to be checked. The distribution and gathering of keys for the Ailsa Craig Community Centre was discussed and the following motion was made.

HENDRIKX-COUTTS: BE IT RESOLVED THAT the minutes of the Recreation Committee of February 22 be received and filed and all recommendations be accepted.  
CARRIED

A grant that was given to the Leisure Club in the past was discussed and the following motion made.

HENDRIKX-COUTTS: BE IT RESOLVED THAT the Council of North Middlesex provide a grant to the Parkhill Leisure Club as recommended by the Recreation Committee in the amount of \$3,000.00.  
CARRIED

## **PUBLIC WORKS SUPERINTENDANT REPORT**

A road tour was discussed. Public Works Superintendant Adams advised that a van from Pollocks was available. It is to be booked for April 20, 2001, to leave at 8:30 a.m. from the Parkhill office. Each ward representative is to list the area they would like to visit and forward so a plan can be arranged.

Spring clean up is set for May 12. Bins will be set up at McGillivray, West Williams and East Williams. The Parkhill site will be open. A brightly coloured flyer is to go in the mail with bold print. There was a discussion on brush days that was apparently held in previous years.

## **ACCOUNTS**

The accounts were reviewed and the following motion made.

MCLACHLAN-BREBNER: BE IT RESOLVED THAT the accounts for April 2, 2001 in the amount of \$1,063,219.34 be approved for payment as attached.  
CARRIED

## **CLEANING CONTRACT**

Administrator Clerk Scott advised that the following tenders were received.

Michael's Serva-Pro	\$10,080.00
Janice Bowman	\$12,112.00

The following motion was made.

HENDRIKX-COUTTS: BE IT RESOLVED THAT the contract of cleaning the North Middlesex Municipal Office and Library be Awarded to Michael's Serva Pro \$10,080.00  
CARRIED

## **BUILDING SAFETY WEEK**

Chief Building Official Stellingwerf submitted a proclamation regarding Building Safety Week. The following motion was made.

CONLIN-MCLACHLAN: BE IT RESOLVED THAT the Council of the Municipality of North Middlesex hereby proclaim April 8-14, 2001 as Building Safety Week.  
CARRIED

## **TILE DRAIN LOAN DEBENTURE**

HENDRIKX-CONLIN: BE IT RESOLVED THAT By-law #29 of 2001 for TDL Debenture be read a first, second, third time and finally passed this 2<sup>nd</sup> day of April 2001.

CARRIED

## **IN CAMERA**

COUTTS-HENDRIKX: BE IT RESOLVED THAT Council move in camera at 11:11 p.m.

CARRIED

BREBNER-MCLACHLAN: BE IT RESOLVED THAT in camera session be adjourned at 11:25 p.m. and regular meeting continue.

The following recommendations were brought forth from the in camera session.

## **MAINTENANCE FOR AILSA CRAIG COMMUNITY CENTRE**

COUTTS-HENDRIKX: BE IT RESOLVED THAT Janet and Marvin Jones be hired on contract for six months with terms and conditions as explained in camera in regards to maintaining the Ailsa Craig Community Centre  
CARRIED

## **NAIRN DEVCO – TERMS OF REFERENCE**

BREBNER-HENDRIKX: BE IT RESOLVED THAT the letter from Nairn Devco containing the terms of reference for an abbreviated secondary plan be accepted and acted on.

CARRIED

## **PROPERTY SALE – MAIN STREET FORMER PARKHILL CHEESE HOUSE**

BREBNER-HENDRIKX: BE IT RESOLVED THAT a property on Main Street will be put up for public auction with a reserve bid to be placed by the Municipality.

CARRIED

## **CONFIRMING BY-LAW**

HENDRIKX-COUTTS: BE IT RESOLVED THAT By-law #32 of 2001 being a By-law to confirm the proceedings of the Council of the Municipality of North Middlesex at meeting held on April 2, 2001.

CARRIED

A verbal motion was made to adjourn.

BREBNER-CONLIN: That the meeting adjourn at 11:35 p.m.

CARRIED

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MAYOR

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ADMINISTRATOR