



**MUNICIPALITY OF NORTH MIDDLESEX
REGULAR MEETING MINUTES**

April 19, 2023, 6:00 p.m.

Members Present: Mayor Brian Ropp
Deputy Mayor Paul Hodgins
Councillor Ward 1 Sara Nirta
Councillor Ward 2 Bill Irwin
Councillor Ward 3 Charles Daigle
Councillor Ward 4 John Keogh
Councillor Ward 5 Adrian Cornelissen

Staff Present: Deputy Clerk Richard Beachey
Interim CAO/Treasurer Estelle Chayer
Manager of Public Works Vance Czerwinski
Recreation and Facilities Manager Brandon Drew
Manager of Infrastructure and Operations Jaden Hodgins
Clerk Ashley Kwarciak
Drainage Superintendent Joanne Sadler

Staff Absent: Economic Development and Communications Coordinator
Natalie Core
Fire Chief Greg Vandenheuvel
Executive Assistant/HR Coordinator Donna Vanhooydonk

The Regular Meeting of the Council of the Municipality of North Middlesex was held under the provisions contained within the North Middlesex Procedural By-law and may be held in whole or in part without physically being present at 229 Parkhill Main Street, Parkhill.

1. CALL TO ORDER

Mayor Ropp recognized Volunteer Week.

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present.

2. DISCLOSURE OF PECUNIARY INTEREST

(Municipal Conflict of Interest Act – Section 5 requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

3. MINUTES OF PREVIOUS MEETINGS

3.1 Meeting Minutes for April 5, 2023

Motion # 115/2023

Moved By: C. Daigle

Seconded By: S. Nirta

THAT the attached minutes be approved as presented

CARRIED

4. DELEGATIONS

4.1 Middlesex Federation of Agriculture - Agriculture Update - Ian Brebner, Jason O'Neil

Ian Brebner and Jason O'Neil provided a presentation of Agriculture at a Glance in Middlesex County.

A question and answer period with Council followed the presentation.

4.2 Elise Dostal - AMO - LAS Water and Sewer Warranty Program

Elise Dostal of Service Line Warranties of Canada Inc. provided a presentation on the coverage and services that are provided by Service Line Warranties of Canada Inc.

Following the presentation, a question and answer period with Council occurred.

It was noted that this matter is subject to a report further in the agenda.

5. DEPARTMENTAL REPORTS

5.1 Report from Drainage Superintendent - Request for Drain Improvement Received and Appoint Engineer for the Canada Company Drain North

The Drainage Superintendent presented her Report and Recommendation.

Motion # 116/2023

Moved By: J. Keogh

Seconded By: P. Hodgins

THAT Council receive the notice of Request for Drain Improvement for the Canada Company Drain North under section 78 of the *Drainage Act R.S.O. 1990*; and

THAT Council appoints R. Dobbin Engineering Inc., as engineer to the Canada Company Drain North project.

CARRIED

5.2 Report from Manager of Recreation and Facilities - Sports Field Food Booth Tender results

Council was informed that the recommended tenderer, being Dyl Pickles, has withdrawn their tender earlier this week. As a result the Manager of Recreation and Facilities recommended that L. Burns be awarded the tender. Should this not be successful, an alternative will be determined.

Motion # 117/2023

Moved By: A. Cornelissen

Seconded By: B. Irwin

THAT Council direct staff to work on an agreement with L. Burns for the operation of the food booth at the Parkhill Sports Park.

CARRIED

5.3 Report from Manager of Infrastructure and Operations - AMO-LAS Water and Sewer Warranty Program

A question about North Middlesex liability due to municipal logo use on promotional materials was asked. A legal opinion will be sought.

It was suggested that neighboring municipalities be contacted to obtain their experience with this program.

Motion # 118/2023

Moved By: P. Hodgins

Seconded By: S. Nirta

THAT Council defer entering into an agreement with Service Line Warranties of Canada Inc. pending a legal opinion and information from neighboring municipalities regarding their experience.

CARRIED

5.4 Report from Manager of Public Works - 2023 Gravel Tender Results

Motion # 119/2023

Moved By: C. Daigle

Seconded By: S. Nirta

THAT Council award to the Gravel Tender RD-1 of 2023 to McCann Redi-Mix for the bid price of \$424,350.00 (excluding HST)

CARRIED

6. PASSING OF ACCOUNTS

6.1 Report from Treasurer - Accounts Payable

A request was made for an update on the Recreation Master Plan. The Manager of Recreation and Facilities reported that an update will be provided at the May 17, 2023 Council Meeting through a delegation.

It was asked that the OPP present to Council.

Motion # 120/2023

Moved By: S. Nirta

Seconded By: A. Cornelissen

THAT Council receive and accept the following accounts payable report as information only.

CARRIED

7. COMMITTEE REPORTS

7.1 Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Keogh)

Open House and Tour - Lake Huron Water Treatment Plant - Friday May 5, 2023 between 11:00 a.m. and 3:00 p.m. RSVP by Friday, April 28, 2023

The upcoming Open House was noted. If interested, please notify the Water Supply System of your interest by Friday, April 28, 2023.

7.2 ABCA (Cr. Cornelissen)

March 16, 2023 Board Meeting minutes, April 13, 2023 Board Meeting agenda

It was reported that a fundraising Silent Auction dinner is being held tomorrow.

7.3 BWRA (Cr. Keogh)

It was reported that information was sent to all Members of Council.

7.4 EDAC (Cr. Nirta, Cr. Irwin, Deputy Mayor Hodgins)

It was reported that a second meeting is being held May 4.

7.5 LSAC (Cr. Irwin, Deputy Mayor Hodgins)

Cr. Irwin reported that he has spoken with Trustee Arlene Morell regarding a potential meeting date. Potential public members of the Committee will be discussed.

7.6 Recreation Committee (Cr. Daigle, Cr. Keogh, Cr. Nirta)

Approved minutes of October 4, 2022

Recommendation to Council from Committee meeting of April 11, 2023

Cr. Daigle recommended Council collaborate with the Ausable Bayfield Authority to revitalize the Parkhill Conservation Area recreational trails.

Motion # 121/2023

Moved By: A. Cornelissen

Seconded By: P. Hodgins

THAT Council collaborate with the Ausable Bayfield Authority to revitalize the Parkhill Conservation Area recreational trails.

CARRIED

7.7 Policies Review Committee (Mayor Ropp, Deputy Mayor Hodgins, Cr. Daigle)

It was reported that a meeting had been held this afternoon and policy recommendations will be forthcoming to Council.

Cr. Irwin reported that he had attended a Ailsa Craig Village Association meeting and a question came up as to why the municipality required groups to pay extra for HST for facility rental. The Interim CAO/Treasurer reported that the payment is a requirement of CRA regulation..

7.8 Fire Committee (Mayor Ropp, Cr. Cornelissen, Cr. Daigle)

It was reported that the schedule for the meetings was received today.

7.9 OCWA Client Advisory Board (CAO)

8. CORRESPONDENCE

8.1 Association of Ontario Road Supervisors - Advocacy on behalf of AORS Members

(Receive and File)

Filed.

8.2 Association of Ontario Road Supervisors - Proposed fee by Enbridge Gas

(Receive and Consider)

Filed.

8.3 Town of Plympton-Wyoming - Intimate Partner Violence

(Receive and File - filed at January 18, 2023 meeting)

Filed.

8.4 Township of Clearview, Town of Cobourg, Town of Fort Erie - Barriers for Women in Politics

(Receive and File - supported at March 15, 2023 meeting)

Filed.

8.5 City of Owen Sound, Town of Wawa - Reducing Municipal Insurance Costs

(Receive and File - filed at April 5, 2023 meeting)

Filed.

- 8.6 Ministry of Natural Resources and Forestry - Changes to Ontario Gas and Salt Resources Act
(Receive and File)
Filed.
- 8.7 Foundation Emergence - Request to Proclaim May 17 International Day against Homophobia and Transphobia
(Receive and Consider)
Filed.
- 8.8 Township of Mulmur, Township of Perry - Support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act
(Receive and File - filed at April 5, 2023 meeting)
Filed.
- 8.9 Ink-Stained Wretches - Request to proclaim World Press Freedom Day
(Receive and Consider)
Filed.
- 8.10 Township of South Glengary - Moratorium on Pupil Accommodation Reviews
(Receive and File - filed at March 15, 2023 meeting)
Filed.
- 8.11 Drinking Water Source Protection - Municipal Newsletter
(Receive and File)
Filed.
- 8.12 McGillivray Home and School - Thank you for supporting Fundraising Event
(Receive and File)
Filed.
- 8.13 Town of Fort Erie - Homelessness, Mental Health and Opioid Addiction
(Receive and File - filed at March 15, 2023 meeting)
Filed.

8.14 Town of Fort Frances - School Board Elections
(Receive and File - filed at February 15, 2023 meeting)
Filed.

8.15 City of Port Colborne - Oath of Office
(Receive and File - filed at April 5, 2023 meeting)
Filed.

9. OTHER AND URGENT BUSINESS

9.1 Ailsa Craig Village Association - Welcome Baskets for new residents

It was reported that the Ailsa Craig Village Association at a recent meeting suggested that Welcome Baskets be provided to new residents. Contents for the baskets would be sought from local merchants and groups.

9.2 Speeding and dust on Parkhill Main Street

It was reported that speeding and dust as a result of speeding is occurring on Parkhill Main Street and being reported through social media. A request was made to locate a speed warning device in the problem area on Parkhill Main Street. The Manager of Infrastructure and Operations explained that a speed warning device will be placed. He further explained that the watermain project contractor has a dust control responsibility which will be brought to the contractors attention. Additional enforcement will be requested.

9.3 Additional Residential Units (ARU)

Council was informed that the municipal planning documents need to be updated for the recent legislative changes in this area. A report from the Planner will be requested.

10. DEFERRED ITEMS FROM PREVIOUS MEETINGS

10.1 North Middlesex Surplus Properties

Review of North Middlesex Surplus Properties - deferred at November 17, 2021 (follow up by incoming CAO following property tour)

10.2 Parkhill Sewage Lagoon - Potential Third Party Opportunities

Parkhill Sewage Lagoon - Potential Third Party Opportunities - pending additional information - deferred at February 1, 2023 (follow up by Manager of Infrastructure and Operations)

10.3 Request for Urban Design Guidelines

Request for Urban Design Guidelines - deferred at February 1, 2023 - policy to be developed (follow up by Manager of Infrastructure and Operations and CAO)

The Manager of Infrastructure and Operations reported that a potential consultant will be a delegation at the next Council meeting on May 3, 2023.

10.4 Requested natural gas extension from Corbett to Moray

Requested natural gas extension from Corbett to Moray - deferred at March 15, 2023 meeting (follow up by Manager of Infrastructure and Operations)

10.5 Trail Proposal - Bear Creek Trail

Trail Proposal - Bear Creek Trail - deferred at March 15, 2023 meeting (follow up by Manager of Recreation and Facilities)

10.6 Status of Food Trucks in Municipality of North Middlesex

Status of Food Trucks in Municipality of North Middlesex - deferred at April 5, 2023 meeting (follow up by Clerk and CAO)

The Clerk reported that in consultation with the Planner, a report is being developed for presentation at the May 17, 2023 meeting. Options will be developed regarding zoning change, temporary use and special event regulation for use on municipal property.

10.7 Flooding issue in Ailsa Craig

Flooding issue in Ailsa Craig - deferred at April 5, 2023 meeting (follow up by Manager of Infrastructure and Operations)

The Manager of Infrastructure and Operations reported that staff are working with the developers engineer and adjacent landowners to address the matter. Site conditions, site drainage and erosion control measures were mentioned. There will be further updates to local Council members.

10.8 Environment Committee

Environment Committee - deferred at April 5, 2023 meeting - (follow up by Cr. Irwin)

10.9 Drainage issue - nearby development work - subdivision - abandoned drain

Drainage issue - nearby development work - subdivision - abandoned drain - deferred at April 5, 2023 meeting (follow up by Manager of Infrastructure and Operations)

The Manager of Infrastructure and Operations identified the issue with Ausable Bluffs subdivision on the East side of Queen Street south of Ailsa Craig Main Street. Drainage issues are on the east limit of the development parcel and impacting the agricultural lands to the east. There has been communication with the developer, engineer and contractor. They have been responsive. Working with the Drainage Superintendent, the neighboring farmer is being updated. An update on the situation will be obtained from the developer, engineer and contractor during a regular meeting to be held tomorrow.

11. COMMUNICATIONS (Including County Council Meeting Report)

11.1 Middlesex-London Health Unit - Monthly Board of Health Update

11.2 County of Middlesex - County Council Highlights

It was noted that the County levy increased by over 8% for 2023. It is hoped that does not become recurring.

11.3 County of Middlesex - Local Council Day - May 9, 2023 - 10:00 a.m. to 2:30 p.m. - Notice and Agenda

11.4 County of Middlesex - Approval of Amendment No. 14 to Official Plan for the Municipality of North Middlesex

12. READING OF THE BY-LAWS

As a result of the decision to defer earlier in the meeting, By-law 041 of 2023 will not proceed. By-laws 042 and 043 of 2023 are renumbered accordingly.

Motion # 122/2023

Moved By: C. Daigle

Seconded By: S. Nirta

That By-laws 041 - 042 of 2023 be read a first and second time

Provision for questions

CARRIED

Motion # 123/2023

Moved By: P. Hodgins

Seconded By: B. Irwin

That By-laws 041 - 042 of 2023 be read a third and final time

CARRIED

12.1 041 of 2023 Terms of Reference for North Middlesex Recreation
Committee

12.2 042 of 2023 Council Proceedings

13. CLOSED MEETING (Under Section 239 of the Municipal Act)

Motion # 124/2023

Moved By: J. Keogh

Seconded By: C. Daigle

**That the Open Meeting adjourn to Closed Meeting at 7:24 p.m.
to receive information under the following exception:**

**Approval of Past Minutes - January 18, 2023, February 1, 2023, March 22,
2023, March 30, 2023**

**Section 239 (2) (f) advice that is subject to solicitor-client privilege,
including communication necessary for that purpose. Land Tribunal
appeals**

CARRIED

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

Motion # 125/2023

Moved By: B. Irwin

Seconded By: S. Nirta

**That the Closed Meeting adjourn and return to Open Meeting at 8:04 p.m.
without recommendation.**

CARRIED

15. ADJOURNMENT

Motion # 126/2023

Moved By: S. Nirta

Seconded By: J. Keogh

That the Meeting adjourn at 8:05 p.m.

CARRIED

MAYOR

CLERK